

LAKELAND REGIONAL HIGH SCHOOL
205 CONKLINTOWN ROAD
WANAQUE, NEW JERSEY 07465

WORK SESSION MINUTES

**February 11, 2020
Work Session – 7:00 p.m.
Library**

PLEDGE OF ALLEGIANCE

CALL TO ORDER BY BOARD PRESIDENT

ROLL CALL

Present:

Robert Adams	Samuel Nastory
Gerald Brennan	Suzanne Raoul
Maryann Brett	Daniel Sinclair
Bruce Gibson	Joseph Walker
John Griffin	

Also Present:

Hugh Beattie Kathryn Davenport

OPEN PUBLIC MEETINGS STATEMENT BY BOARD PRESIDENT

Adequate notice of this meeting has been given by sending a meeting notice, dated January 12, 2020 to all Board members, Ringwood and Wanaque Council Clerks and Libraries, The Trends and The Record. This meeting notice states a work session will be held on February 11, 2020 at 7:00PM.

In accordance with the Open Public Meetings Act and Lakeland Board of Education Bylaw 0168 notice must be given to the School Business Administrator immediately prior to the meeting when sound recordings of the meeting will be made by the public.

Fire Exits are the Library main entrance to the audience's left and the alternate is located to the audience's right in the opposite corner of the Library.

PRESIDENT'S COMMENTS

President Robert Adams welcomed everyone to the Lakeland Board of Education Work Session Meeting.

COMMITTEE REPORTS

- Student Focus Committee
Mr. John Griffin, Chair of the Student Focus Committee, reviewed the minutes from the February 4 Student Focus Committee meeting that covered the following topics:
 - Proposed New Club, Science Fiction Club
 - Senior Class Trip Update
 - Overnight Field Trips
 - ❖ Cheerleading Team
 - ❖ DECA
 - ❖ Robotics
 - ❖ Girl's Lacrosse
 - Summer School 2020
 - Changes to School Disciplinary Procedures
 - Tour of Room 416, Wrestling Room
 - Positive Student Recognition

- Finance Committee

Ms. Suzanne Raoul, Chair of the Finance Committee, reviewed the minutes from the February 4 Finance committee meeting that covered the following topics:

- Underground Storage Tank Update
- Alyssa's Law Update
- Budget
- Negotiations/Personnel

- Education Committee

Ms. Maryann Brett, Chair of the Education Committee, reviewed the minutes from the February 4 Education Committee meeting that covered the following topics:

- Professional Development Presentations
- Transgender & Non-Binary Student Workshop
- Conference Form Request
- Student Learning Standards
- Cyber Security
- Personnel

- Shared Services

Superintendent Hugh Beattie shared that the three districts, Lakeland, Ringwood and Wanaque met recently to coordinate the three respective school calendars for the upcoming 2020-21 school year. It was also established that the next Tri-District meeting would take place on Wednesday, March 25, 2020 at 7pm at Lakeland.

- Legislative

Board member Dan Sinclair talked about the 5 days that the NJSBA spent in Washington this year to advocate for NJ. He indicated that this year, it was somewhat unfortunate timing for their visit as it came in the midst of the Impeachment Hearings and then the State of the Union address by the President. He said his group was, however, able to make contact with Senators Menendez and Booker and were able to get some of their goals accomplished while down there.

When back in NJ, Mr. Sinclair was part of a Non-College Bound meeting in Trenton that was held at 8 AM on a recent Saturday. He felt that a lot of good work is being done in behalf of the Non-College Bound student.

PRESENTATION FOR POTENTIAL 2020-21 BUDGET, SEPARATE PROPOSAL

Superintendent Hugh Beattie presented to the Board the concept of adding either two individual Separate Proposals or one combined Separate Proposal to the annual school district budget for 2020-21. Although the base budget would be adopted by the Board in the month of March, the Separate Proposal(s) would go to the voters in November and appear on the ballot in the November election. If passed, the approved monies would become a part of the 2020-21 budget. He reviewed each proposal idea separately to familiarize the Board with the concept behind each. One pertains to "Tech" security upgrades for the district in the amount of \$644K and a second would request additional funds to refurbish Lakeland's Performing Arts Center and music rehearsal rooms at a cost yet to be finalized.

Mr. Beattie emphasized that by putting one or two Separate Proposals in the annual budget document, there would be no cost to the district for running an election. It would take place in the general election which was paid for by the County and the State. He also emphasized that he was looking for Board feedback regarding several aspects of this idea. He wanted to know how the Board members felt about either (1) listing the two proposals as one combined proposal on the ballot in November or (2) keeping them separate to allow voters the flexibility of voting for only one of the proposals if they do not approve or agree of both of them.

ADJOURNMENT TO REGULAR MEETING AGENDA

Moved by Samuel Nastory seconded by Gerald Brennan that the meeting be adjourned at 7:35 pm.

VOICE VOTE: YES_9__NO__0__ABSTAIN__0__

Respectfully submitted,

Kathryn Davenport
School Business Administrator/Board Secretary

LAKELAND REGIONAL HIGH SCHOOL
205 CONKLINTOWN ROAD
WANAQUE, NEW JERSEY 07465

REGULAR MEETING MINUTES

**February 11, 2020
Board Meeting-7:30 p.m.
Library**

PLEDGE OF ALLEGIANCE

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ROLL CALL

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Gerald Brennan	Suzanne Raoul
Maryann Brett	Daniel Sinclair
Bruce Gibson	Joseph Walker
John Griffin	

Also Present:

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PRESIDENT COMMENTS

President Rob Adams welcomed everyone to the Lakeland Board of Education Regular Meeting.

LAKELAND'S 2019-2020 EDUCATIONAL SERVICE PROFESSIONAL RECOGNITION – KYLE LETSCHE

Superintendent Hugh Beattie introduced Board members to this year's chosen teacher, Kyle Letsche, by reading a lengthy testimonial nomination written by Lakeland junior, David Vargas, a blind student at our school who cited two significant reasons why Mr. Letsche deserved the honor of this recognition for the current school year. In addition to the glowing attributes that our student described, Mr. Beattie also shared that Kyle Letsche is in the process of building a guitar and makes bamboo fishing poles as a hobby. The recognition presentation ended with resounding applause from the entire Board of Education.

PUBLIC COMMENTS

Moved by John Griffin seconded by Daniel Sinclair that the Board approve the meeting be opened to the public to speak. This portion of the meeting is limited to 15 minutes unless an additional affirmative vote by Board members is taken. During this portion of the meeting the residents are invited to address the Board **with any questions**, comments or concerns on **agenda items only**. In doing so, the Board requests the individual address the Board, giving name and address, and asks that all remarks be directed to the Board President. The Board wishes to remind all attendees at its meetings that it subscribes without reservation to the principle of keeping the community completely informed. By policy the Board cannot allow public discussion of personnel matters. If a matter concerning the staff of the Lakeland

Regional High School District is of interest or concern to a resident, the matter should be referred to the responsible Chief School Administrator or the Board of Education, either by telephone or letter.

None

VOICE VOTE: YES __9__ NO __0__ ABSTAIN __0__

Moved by Daniel Sinclair seconded by John Griffin that the Board close the public comments session.

VOICE VOTE: YES __9__ NO __0__ ABSTAIN __0__

APPROVAL OF MINUTES

Moved by Samuel Nastory seconded by Daniel Sinclair that the Board approve the following Board Minutes:

January 21, 2020 – Work Session/Regular Session

ROLL CALL: YES __6__ NO __0__ ABSTAIN __3__ (M. Brett, G. Brennan, J. Walker)

Moved by Daniel Sinclair seconded by John Griffin that the Board approve the following Board Minutes:

January 21, 2020 - Private Executive Session

ROLL CALL: YES __6__ NO __0__ ABSTAIN __3__ (M. Brett, G. Brennan, J. Walker)

CHIEF SCHOOL ADMINISTRATOR'S REPORT AND RECOMMENDATIONS

Superintendent Hugh Beattie listed the following events currently taking place at Lakeland this month:

- A grant was awarded to two staff members at Lakeland from Chilton to help them further their cause for a Stigma Free environment at Lakeland this year
- He pointed out to the Board that Kate Kennedy, one of Lakeland's "moms" was in the audience at the meeting this evening being approved as a new coach for the high school.
- This year the Lakeland UPAL program is welcoming 68 students into the program who will soon be formally accepted at an upcoming event. Dr. Nidosik has been working very hard to make all the rewards and advantages of this valuable program known to the community and has done a terrific job in creating extensive awareness of this program throughout both Ringwood and Wanaque.
- This year the second marking period failure list is down 80% over the same time last year!
- The wrestling team is doing very well. They are having the best season in over a decade and now stand at 17-18 wins. We hope this might be due to the new space we created for them as a dedicated practice area earlier this year.
- Track has blown everyone away
- Fencing made it to the States
- Bowling made it to the States
- Our annual All School Production will be March 5 – 7 and this year the show is Mamma Mia. Please let Hugh know if anyone needs tickets.

STUDENT SAFETY DATA SYSTEMS

Superintendent Beattie read aloud to the public all the details of the above-named report, as required by the State.

1. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, accept the figures on the **Student Safety Data System Report** for Report Period 1 (September 1 – December 31, 2019) as presented.

ROLL CALL: YES __9__ NO __0__ ABSTAIN __0__

2. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request for a maternity leave in accordance with the FMLA, NJFMLA and the current negotiated Teachers' Contract, for Ms. Kali Spoelstra, Teacher of English, to **commence on or before May 29, 2020** using all accumulated sick and personal days, followed by an unpaid leave and to **return on or about November 23, 2020**.

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

3. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, accept, with regret, the retirement of Ms. Mary Scalera, Food Service Director, effective **September 1, 2020**.

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

4. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the School Business Administrator and Chief School Administrator, approve the attached Job Descriptions effective **February 11, 2020**, as presented:

- Bus Driver – 12 month, Full Time
- Custodian – 12-month, Full Time

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

5. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the **certificated staff** tuition reimbursement for the **2019-2020** school year as indicated below:

Name/College/Course	Credits	Amount	Details
Melissa Gentile – William Paterson – <i>Current Issues in Special Education</i>	3	\$1,090.50	1st Payment – Spring 2020
Jamie Haftek – William Paterson – <i>Foundations of Learning & Disabilities</i>	3	\$1,090.50	1st Payment – Spring 2020
Jamie Haftek – William Paterson – <i>Diagnosis of Learning Disabilities</i>	3	\$1,090.50	1st Payment – Spring 2020

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

6. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the tuition reimbursement, as per the Administrators and Supervisors Agreement, Article XII Professional Development for the **2019-2020** school year as indicated below:

Name/College/Course	Credits	Amount	Details
Timothy Conway - Montclair State – <i>Dissertation Advisement</i>	3	\$959.50	1 st Payment – Spring 2020

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

7. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, accept the resignation of Mr. Michael Zubia as Assistant Baseball Coach for the **2020 Spring Season**.

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

8. Moved by Joseph Walker seconded by Daniel Sinclair, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the following to the **Spring 2020** Coaching Positions. These appointments are contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for employment.

- Mr. William Scarnaty, 141 Grant Avenue, Totowa, NJ 07512 – Assistant Baseball Coach – Step 2 @ a rate to be determined
- Ms. Katie Kennedy, 19 Elinora Drive, Wanaque, NJ 07465 – Co-Assistant Boy's Lacrosse Coach – Step 2 @ a rate to be determined
- Mr. Nicholas Maher, 11 Black Rock Terrace, Ringwood, NJ 07456 – Co-Assistant Boy's Lacrosse Coach – Step 2 @ a rate to be determined
- Ms. Paige Zelitsky, 1 Shepherd Drive, Wanaque, NJ 07465 – **Volunteer** Assistant Softball Coach

ROLL CALL: YES ___8___ NO ___0___ ABSTAIN___0___ (S. Nastory)

9. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the appointment of Ms. Katherine Telschow, 5 Kingsley Road, Ringwood, NJ 07456 to the position of Unified Track Team Athletic Coach for the **2019-2020 school year** at a stipend of \$1,000.00 to be paid from the Special Olympics New Jersey Unified Grant.

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN___0___

10. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, accept the **resignation** of Ms. Kimberly Allegrini as Safe Space Advisor effective February 4, 2020.

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN___0___

11. Moved by Daniel Sinclair, seconded by John Griffin, hat the Board of Education, upon the recommendation of the Chief School Administrator and the Student Focus Committee, **establish** the following new Club effective February 12, 2020 for the **2019-2020 school year**:

- Science Fiction Club

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN___0___

12. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the **appointment** of the following Co-Curricular Advisor for the **2019-2020 school year**:

ACTIVITY	ADVISOR	2019-2020 STIPEND	TYPE
Science Fiction Club	Eric White	VOLUNTEER	NEW

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN___0___

13. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, approve in accordance with the provisions of Board Policy 6471 and N.J.A.C. 6A:23B-1.1 et seq. as recommended by the Chief School Administrator and Business Administrator the reimbursement of work related travel and expenses that directly relate to and within the scope of following employee's current work responsibilities. This is in accordance with the previously authorized request for such travel and the District's Business Administrators review of the appropriate and complete documentation that is found to be in compliance with the Board's policy, N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act and the Accountability Act P.L. 2007 c.53. Each item listed for reimbursement has been found to directly promote the delivery of instruction and/or the furtherance of the efficient operation of the school district:

Employee	Event	Travel Date(s)	Reimbursement Amount	Total Cost
Rick Capozzi	World Baseball Coaches Convention, Uncasville, CT	1/9-10/2020	\$93.00	\$258.00
Jen Clauss	US Lacrosse Clinic, Philadelphia, PA	1/11-12/2020 (Sat-Sun)	\$0.00	\$85.00

Kathryn Davenport	NJASBO – Legislative & Legal Update Workshop, Rockaway, NJ	9/24/2019	\$16.12	\$116.12
Kathryn Davenport	NJASBO – Office Comptroller – Purchasing Workshop, Rockaway, NJ	10/8/2019	\$16.12	\$116.12
Kathryn Davenport	NJASBO – Tax Sheltered Annuities Workshop, Rockaway, NJ	11/21/2019	\$16.12	\$116.12
Kathryn Davenport	NJASBO – Negotiating Health Benefits Workshop, Rockaway, NJ	12/10/2019	\$16.12	\$116.12
Kathryn Davenport	NJASBO – Grants Workshop, Rockaway, NJ	1/22/2020	\$16.12	\$116.12
Ronald Finkelstein	Protecting Students and School Community, After School Sports and Special Events Security Training, Morristown, NJ	1/15/2020	\$15.50	\$15.50
Ronald Finkelstein	NJDOE – Crisis Management Training for School Safety, Morristown, NJ	1/27/2020	\$15.50	\$15.50
Erin Murphy	US Lacrosse Clinic, Philadelphia, PA	1/11-12/2020 (Sat-Sun)	\$94.48	\$179.48
Erin Murphy	Digital Escape Activities for the Classroom, Paramus, NJ	1/23/2020	\$13.64	\$88.64
Ann Pagano	Digital Escape Activities for the Classroom, Paramus, NJ	1/23/2020	\$13.64	\$88.64

ROLL CALL: YES 9 NO 0 ABSTAIN 0

14. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the travel request and the reimbursement of travel related expenses in compliance with Board Policy, N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act, P.L. 2007 c. 53, the Accountability Act and the State Travel Guidelines.

The following employees are attending the events as indicated below. The attendance at this event and the work related travel expenses were approved by the Chief School Administrator as work related and within the scope of the work responsibilities of the attendees; as promoting the delivery of instruction or furthering efficient operation of the school district and fiscally prudent.

Employee	Event	Date(s)	Total Est. Cost	Approximate Substitute Cost Per Day	Chief School Administrator Approval Date
Kathryn Davenport	NJPSA/FEA – Appropriate Communication in the Workplace, Monroe, NJ	5/5/2020	\$192.53	\$0.00	2/6/2020
Brie Ellerbrock	Stop the Bleed for NJ Schools, Paramus, NJ	3/3/2020	\$12.09	\$200.00	2/6/2020
Jamie Haftek	Handle with Care Recertification, Newton, NJ	5/29/2020	\$463.89	\$100.00-\$110.00	2/6/2020
Jenni Harmon	2020 NJ Association of Student Council Advisors Workshop, Ewing, NJ	3/16/2020	\$76.19	\$100.00-\$110.00	2/6/2020
Frederick Irwin	NJMEA Music Educators Conference, Atlantic City, NJ	2/20-21/2020 (Thurs-Friday)	\$412.32	\$100.00-\$110.00 per day @ 2 days	2/6/2020
Kenneth McCurnin	Passaic County ESEA Directors Meeting, Wayne, NJ	2/24/2020	\$7.38	\$0.00	2/6/2020
Kenneth McCurnin	NJDOE – Mandatory DTC Assessment Training, Whippany, NJ	2/26/2020	\$11.47	\$0.00	2/6/2020
Donn Reeves	Poetry Out Loud Regional Contest, Paramus, NJ	2/25/2020 (Snow date: 2/27/2020)	\$0.00	\$100.00-\$110.00	2/6/2020
Andrew Truong	FBLA State Leadership Conference, Atlantic City, NJ	3/19-20/2020 (Thurs-Friday)	\$85.00	\$100.00-\$110.00 per day @ 2 days	2/6/2020

Caitlin Vauter	2020 NJ Association of Student Council Advisors Workshop, Ewing, NJ	3/16/2020	\$30.00	\$100.00-\$110.00	2/6/2020
Eric White	Poetry Out Loud Regional Contest, Paramus, NJ	2/25/2020 (Snow date: 2/27/2020)	\$12.15	\$100.00-\$110.00	2/6/2020
Barbara Ziegler	Everyday Mindfulness, Park Ridge, NJ	2/20/2020	\$246.02	\$100.00-\$110.00	2/6/2020

ROLL CALL: YES __9__ NO __0__ ABSTAIN __0__

15. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the appointment of Mr. John Calabrese, Jr., 20 Foxhill Lane, Ringwood, NJ 07456 as a **Volunteer** Band Assistant for the **2019-2020 school year**. This appointment is contingent upon the successful attainment and verification of all New Jersey Department of Education requirements required for this position.

ROLL CALL: YES __9__ NO __0__ ABSTAIN __0__

16. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the following Field Trip Requests and chaperones. These activities will be supervised in accordance with a chaperone ratio as prescribed by District Regulation File Code #2340.

- a. **LEAP** to *provide a substance abuse prevention program and leadership skills to 8th grade students* at Ryerson School, Ringwood, NJ on **Thursday, March 5, 2020** from 10:00 a.m. to 12:30 p.m., for approximately 35 students, with **students missing approximately two and one-half (2½) blocks of school**, at an expense of approximately \$25.00 for transportation, to be paid by the Board.

Chaperones:

- Jamie Haftek – LEAP Co-Advisor/Teacher
- Janet Ross – LEAP/AWARE Co- Advisor/Administrative Assistant

- b. **Robotics Team** to participate in the **J&J Worldwide Engineering Showcase** at Johnson & Johnson Corporate Office, New Brunswick, NJ on **Wednesday, February 26, 2020** for approximately 2 students, from 8:00 a.m. to 2:30 p.m., with **students missing one (1) day of school**, at an expense of approximately \$208.00 for transportation, to be paid from the Robotics Club Student Activities Account.

Chaperones:

- Randy Coren – Advisor/Teacher

- c. **Guidance Department – Juniors/Sophomores** to visit **Rowan University**, Glassboro, NJ on **Thursday, April 9, 2020**, from 7:00 a.m. to 4:00 p.m., for approximately 38 students, with **students missing one (1) day of school**, at an expense of approximately \$485.00 for transportation, to be paid from the Guidance Activities Account #64.

Chaperones:

- Brian Mulhern – Guidance Counselor
- Dianalyn Matlosz – Guidance Counselor

- d. **Nature/Hiking Club** to participate in the following *hike's, enjoy nature and discuss relevant environmental issues* for approximately 25 students as indicated below:

- o Ramapo Valley County Reservation, Mahwah, NJ - **Saturday, March 28, 2020 (rain date: Sunday, March 29, 2020)** from 9:00 a.m. to 1:00 p.m., at an expense of approximately \$100.00 for transportation, to be paid from the Nature/Hiking Club Student Activities Account.
- o Castle Ruins, Ramapo Mountain State Park, Ringwood, NJ – **Saturday, May 9, 2020 (rain date: Sunday, May 9, 2020)** from 9:00 a.m. to 1:00 p.m., at an expense of approximately \$100.00 for transportation, to be paid from the Nature/Hiking Club Student Activities Account.

Chaperones:

- Damiano Conforti – Co-Advisor/Teacher
- Richard Wiley – Co-Advisor/Teacher

ROLL CALL: YES __9__ NO __0__ ABSTAIN __0__

17. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator and the Student Focus Committee, approve the request by the **DECA Club** to participate/compete in the **59th Annual NJ DECA Conference - campaign, meet candidates, campaign booth and assist during awards ceremonies** at the Harrah's Convention Center, Atlantic City, NJ from **Sunday, March 1, 2020 through Wednesday, March 4, 2020**, for approximately 3-6 students, with **students missing three (3) days of school**, at an expense of approximately \$1,000.00 for transportation to be paid by the Board. This activity will be supervised in accordance with a chaperone ratio as prescribed by district regulation File Code: 2340.

Chaperone:

- Ornella Incardona – Advisor/Teacher

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

18. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator and the Student Focus Committee, approve the request by the **DECA Club** to participate/compete in the **59th Annual NJ DECA State Conference Student Competitions** at the Harrah's Convention Center, Atlantic City, NJ from **Monday, March 2, 2020, departing at 2:00 p.m. through Wednesday, March 4, 2020, returning at 3:00 p.m., with a rest stop for food option if necessary**, for approximately 30 students, with **students missing approximately two (2) days of school**, at an expense of approximately \$1,000.00 for transportation to be paid by the Board. This activity will be supervised in accordance with a chaperone ratio as prescribed by district regulation File Code: 2340.

Chaperones:

- Ornella Incardona - Advisor/Teacher
- Kenneth McCurnin - Supervisor

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

19. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator and the Student Focus Committee, approve the request by **DECA** to participate/compete in the **International DECA Career Development Conference (pending qualification)** in Nashville, TN from **Tuesday, April 28 2020 (leaving after school) through Sunday, May 3, 2020**, for approximately 10 students, with **students missing three (3) days of school**, with funding from the students/parents and the DECA student activity account, at an expense of approximately \$200.00 for transportation to and back from the airport to be paid by the Board. This activity will be supervised in accordance with a chaperone ratio as prescribed by district regulation File Code: 2340.

Chaperones:

- Ornella Incardona - Advisor/Teacher
- Kenneth McCurnin - Supervisor

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

20. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator and the Student Focus Committee, approve the request by the **Robotics Team** to attend/compete in the following **Robotics Competitions**. These activities will be supervised in accordance with a chaperone ratio as prescribed by district regulation File Code: 2340.

- a. **Compete in the MAR First Robotics Mt. Olive District Competition** at Mt. Olive High School, Mt. Olive, NJ, **Saturday, March 7, 2020 and Sunday, March 8, 2020**, from 7:30 a.m. to 7:00 p.m. **each day** for approximately 30 students, at a total expense of approximately \$360.00 for transportation to be paid by the Board.

Chaperones:

- Randy Coren – Advisor/Teacher
- Kimberly Allegrini – Assistant Advisor/Special Education Aide

- b. **Compete in the MAR First Robotics Bridgewater-Raritan District Competition** at Bridgewater Raritan High School, Bridgewater, NJ, **Saturday, March 21, 2020 and Sunday, March 22, 2020**, from 7:30 a.m. to 7:00 p.m. **each day** for approximately 30 students, at a total expense of approximately \$400.00 for transportation to be paid by the Board.

Chaperones:

- Randy Coren – Advisor/Teacher
- Kimberly Allegrini – Assistant Advisor/Special Education Aide

- c. ***Compete in the MAR First Robotics District Championships (pending qualification)*** at Lehigh University, Bethlehem, PA from **Wednesday, April 1, 2020, departing after school through Saturday, April 4, 2020**, for approximately 20 students, with **students missing two (2) days of school**, at no expense to the Board.

Chaperones:

- Randy Coren – Advisor/Teacher
- Kimberly Allegrini – Assistant Advisor/Special Education Aide

- d. ***Compete in the FIRST World Robotics Championships (pending qualification)*** in Detroit, MI from **Wednesday, April 29, 2020 through Sunday, May 2, 2020**, for approximately 20 students, with **students missing three (3) days of school**, at an expense of approximately \$300.00 for transportation to and from Newark Airport to be paid by the Board.

Chaperones:

- Randy Coren – Advisor/Teacher
- Kimberly Allegrini – Assistant Advisor/Special Education Aide

NOTE: For each Robotics field trip above Parent Chaperones as Needed:

Karen & Kenneth Gauharou
Amy & Karl Geisel
Peter Sobel
James & Virginia Tronolone

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN___0___

21. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator and Student Focus Committee, approve the request by the **Lakeland Girls Lacrosse Team** to ***participate in preseason lacrosse practices and scrimmages*** in Pasadena/Columbia, MD from **Friday, March 13, 2020, departing at 8:00 a.m. through Sunday, March 15, 2020, returning at approximately 4:00 p.m.**, for approximately 35 students, with **students missing one (1) day of school** at no expense to the Board. This activity will be supervised in accordance with a chaperone ratio as prescribed by district regulation File Code: 2340.

Chaperones:

- Erin Murphy - Head Coach/Teacher
- Jennifer Clauss - Assistant Coach/Substitute Teacher
- Katherine Stocker – Volunteer Assistant Coach/Substitute Teacher

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN___0___

22. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the services of the following professional to provide the Child Study Team with an evaluation for the following student during the **2019-2020 school year**:

Student #23358(s)	Integrated Speech Pathology 26 Sneider Road Warren, NJ 07059	Evaluation of Speech & Language with report: AAC	Fee: \$1,230.00
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ROLL CALL: YES ___9___ NO ___0___ ABSTAIN___0___

23. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the home instruction for the following student. Educational services shall be provided by Educere, Virtual School provider:

Student #22373(r)	Administrative	American Literature Total: \$399.00	From: November 21, 2019 To: June 15, 2020
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ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

24. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the supplemental home instruction for the following student. Educational services shall be provided by Dr. L. Hanes & Associates:

Student #21263(r)	Medical	\$55.00 per hour for a total of 5 hours Total: \$550.00	From: January 31, 2020 To: March 13, 2020 Total: 5 hours
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ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

25. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the home instruction for the following students:

Student #23351(r)	Medical	\$35.00 per hour @ 10 hours per week Total: \$1,540.00	From: January 15, 2020 To: February 14, 2020 Total: 22 days
Student #20174(r)	Medical	\$35.00 per hour @ 10 hours per week Total: \$7,210.00	From: January 21, 2020 To: June 24, 2020 Total: 103 days
Student #21263(r)	Medical	\$35.00 per hour for a total of 5 hours Total: \$175.00	From: February 5, 2020 To: March 13, 2020 Total: 5 hours

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

26. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the home instruction for the following student. Educational services shall be provided by New Pathway Counseling Services:

Student #22392(s)	Administrative	\$600.00 per week for up to 8 weeks Total: \$4,800.00	From: January 27, 2020 To: March 23, 2020 Total: up to 8 weeks
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ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

27. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the placement of the following student at Benway School, 620 Valley Road, Wayne, NJ 07470 for the remainder of the *2019-2020 School Year* and the *30-day 2020 Extended School Year*:

Student #20339(s)	2019-2020 School Year & 2020 ESY	
	81-day 2019-2020 School Year: \$396.99 per diem Total: \$32,156.19 30-day 2020 ESY: \$396.99 per diem Total: \$11,909.70	81-day 2019-2020 School Year From: February 12, 2020 To: June 30, 2020 2020 ESY From: July 6, 2020 (on or about) To: August 21, 2020 (on or before) Total: 30 days
TOTAL COST: \$44,065.89		

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

28. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the following Special Education Aide to assist Student #21356(r) after school during National Honor Society Meetings at an hour rate based on his annual salary:

Kyle Letsche	Not to exceed 3 hours per month	From: February 12, 2020 To: June 24, 2020
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ROLL CALL: YES __9__ NO __0__ ABSTAIN__0__

29. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by **Lakeland Junior Wrestling** to host the **State Wrestling Qualifier Weigh-Ins**, use of the **Cafeteria, Faculty Dining Room, Student Meeting Room, restrooms and parking** to be held **Friday, March 13, 2020** from 5:00 p.m. to 9:00 p.m.

ROLL CALL: YES __9__ NO __0__ ABSTAIN__0__

30. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by **Fred Scharr, Scharr EPM Consulting, Inc.** use of the **Auditorium, nearby restrooms and parking lots** for a *Special Olympics Fundraiser Concert* to be held on **Saturday, April 4, 2020** from 12:00 noon to 10:00 p.m., **with a fee schedule set as per District Policy #7510.**

ROLL CALL: YES __9__ NO __0__ ABSTAIN__0__

31. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by **Mr. Brian Phillips** to host a **Triple Threat Youth Basketball Skills Youth Clinics**, use of the **East Gym, or West Gym, nearby restrooms, locker rooms and parking** for a *Boys' and Girls' Basketball Clinic for Grades 3-8* to be held **Tuesdays and Thursdays, April 7 – June 11, 2020** from 6:00 p.m. to 8:30 p.m., *pending fire permit.*

ROLL CALL: YES __9__ NO __0__ ABSTAIN__0__

32. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the Administration Report as submitted for the month of January 2020.

ROLL CALL: YES __9__ NO __0__ ABSTAIN__0__

33. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator and Student Focus Committee, approve the request by the **Lakeland Cheerleading Team** to compete in the *National Cheerleading Championships* to be held in Ocean City, MD, from **Friday, February 21, 2020, departing at 9:00 a.m. through Sunday, February 23, 2020, returning at 5:00 p.m.** for approximately 14 students, **with students missing one (1) day of school**, at no expense to the Board. This activity will be supervised in accordance with a chaperone ratio as prescribed by district regulation File Code: 2340.

Chaperones:

- Erin Lauterhahn – Head Coach
- Kristen McNerney - Assistant Coach
- Karen McCormack – Volunteer Assistant Coach/Teacher
- Nicole DeCarlo – Volunteer Assistant Coach/Teacher

ROLL CALL: YES __9__ NO __0__ ABSTAIN__0__

34. Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the travel request and the reimbursement of travel related expenses in compliance with Board Policy, N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act, P.L. 2007 c. 53, the Accountability Act and the State Travel Guidelines.

The following employees are attending the events as indicated below. The attendance at this event and the work related travel expenses were approved by the Chief School Administrator as work related and within the scope of the

work responsibilities of the attendees; as promoting the delivery of instruction or furthering efficient operation of the school district and fiscally prudent.

Employee	Event	Date(s)	Total Est. Cost	Approximate Substitute Cost Per Day	Chief School Administrator Approval Date
Timothy Conway	NJPSA/FEA Legal One – Support Plans for At-Risk Students Webinar reviewed and endorsed at the Education Committee Meeting on February 4, 2020	2/11/2020	\$40.00	\$0.00	2/11/2020

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT AND RECOMMENDATIONS

- Moved by Daniel Sinclair, seconded by Maryann Brett, that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, approve the bill list in the amount of **\$ 1,895,999.71** and reviewed by the Board Finance Committee Members:

<u>DATE</u>	<u>TYPE</u>	<u>AMOUNT</u>
1/30/2020	Payroll	\$ 766,195.51
1/30/2020	Pre Pay	395,872.45
2/11/2020	Bills List	475,691.04
1/31/2020	Student Activity	16,502.17
1/31/2020	Athletics	17,694.82
1/31/2020	Transportation	188,634.85
1/31/2020	Cafeteria	35,408.87
TOTAL:		<u>\$1,895,999.71</u>

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

2. Acceptance of Board Secretary/ Treasurer's Report

Moved by Daniel Sinclair, seconded by Maryann Brett, Whereas the Lakeland Regional HS Board of Education has received the reports of the **Board Secretary/Treasurer's for the month December 2019**; now, therefore, Be it Resolved, the Board of Education accepts the above referenced reports and orders that it be attached to and made part of the official record of this meeting.

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

3. Board Secretary's Line Item Certification

Moved by Daniel Sinclair, seconded by Maryann Brett, that the Lakeland Regional HS Board of Education has received the **Board Secretary/Treasurer's Report for the month of December 2019**; Whereas, in compliance with N.J.A.C. 6:20-2A.10(d), the secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it Resolved, that the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and Be it Further Resolved, in compliance with N.J.A.C. 6:20- 2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

- Moved by Daniel Sinclair, seconded by Maryann Brett, that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator **approve the December 2019 Budget Transfers** as per the

computer printout dated January 27, 2020 totaling \$395,893.83 and further that the Board accept the December 2019 year-to-date Budget Transfer Summary Report (S1701mandated).

ROLL CALL: YES 9 NO 0 ABSTAIN 0

5. Moved by Daniel Sinclair, seconded by Maryann Brett, that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, approve the following:

WHEREAS, a number of Boards of Education in various Counties have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-18B and;

WHEREAS, said Pool was approved effective July 1, 1984 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool , and;

WHEREAS, the Board of Education of Lakeland Regional High School has determined that membership in the Pooled Insurance Program of New Jersey is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Lakeland Regional High School does hereby agree to join/renew membership in the Pooled Insurance Program of New Jersey and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2020 to June 30, 2023.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Group's Bylaws and to deliver the same to the Executive Director.

ROLL CALL: YES 9 NO 0 ABSTAIN 0

6. Moved by Daniel Sinclair, seconded by Maryann Brett, that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, approve the settlement agreement for C.R. in the total amount of \$53,625.00. This agreement will cover settlement tuition at Barnstable Academy for the remainder of the 2019-2020 school year and through the 2020-2021 school year, as follows:

Remainder of 2019-20 school year:	\$17,775.00
2020-21 school year:	<u>35,750.00</u>
Total Settlement:	<u>\$53,525.00</u>

Amounts will be paid as a reimbursement to the Parents for base tuition costs only, specifically excluding any extracurricular and/or extended school year programs. Parents will be reimbursed upon proof of payment to Barnstable Academy constituting a detailed invoice from Barnstable Academy as well as proof of payment in the form of a credit card, bank statement and/or cancelled check (front and back) as well as proof of receipt of such payment by Barnstable Academy.

ROLL CALL: YES 9 NO 0 ABSTAIN 0

7. Moved by Gerald Brennan, seconded by Maryann Brett, that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, RESCIND approval for Step One of the Proposal for Consulting Services for Program Modeling as submitted by Edvocate School Support Solutions (Bill Gerichter) in the amount of \$5,995.00, as approved at the December 18, 2019 Board meeting.

ROLL CALL: YES 7 NO 1 (S. Nastory) ABSTAIN 1 (J. Griffin)

8. Moved by Gerald Brennan, seconded by Maryann Brett, that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, approve the Proposal for Consulting Services for Program Modeling in the amount of \$9,300 as submitted by Edvocate School Support Solutions (Bill Gerichter).
(see Proposal attached)

ROLL CALL: YES __7__ NO __1__ (S. Nastory) ABSTAIN __1__ (J. Griffin)

OLD BUSINESS

Board member, Suzanne Raoul, asked about the problems that have been occurring during the times when Wanaque Rec has used our facilities for wrestling. School Business Administrator, Kathryn Davenport, confirmed that at a recent event there was more “horse play” from spectators children, as confirmed by a review of our security cameras, in which they pulled the fire alarm several times causing havoc and concern. Ms. Davenport further stated that the Board has met with the personnel running Wanaque Rec on several occasions requesting that they somehow keep their events under control and finally began requiring that Rec hire Special Police for all wrestling meets in the hope the Specials would enforce respect for the school facility and other spectators. Unfortunately, this most recent event took place at an event that was not classified as a meet and there was no Special Police on duty. Ms. Raoul urged the Board not to tolerate this problem any longer and do what it needed to in order to stop the disrespectful use of the facilities immediately. A Ringwood Board member was questioned as to how this is handled at the Ringwood Board of Education when Ringwood Rec uses the school facilities for events. The response was given that Ringwood Rec must have a Special Police person at every event and it is paid for by Ringwood Rec. The Board promised to do what was necessary to end this problem.

NEW BUSINESS

None

PUBLIC COMMENTS

Moved by Maryann Brett seconded by John Griffin that the Board approve the meeting be opened to the public to speak on any items of interest and further that this portion of the meeting be limited to 15 minutes unless an additional affirmative vote by the Board members is taken. During this portion of the meeting the residents are invited to address the Board **with any questions, comments or concerns** that may be in respect to the operation of their schools. In doing so, the Board requests the individual address the Board, giving name and address, and asks that all remarks be directed to the Board. The Board wishes to remind all attendees at its meetings that while it subscribes without reservations to the principle of keeping the community completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Lakeland Regional High School District is of interest or concern to a resident, the matter should be referred to the responsible Building Principal, Superintendent of Schools or the Board of Education, either by telephone or letter.

None

VOICE VOTE: YES __9__ NO __0__ ABSTAIN __0__

Moved by Maryann Brett seconded by John Griffin that the Board close the public comments session.

VOICE VOTE: YES __9__ NO __0__ ABSTAIN __0__

PRIVATE EXECUTIVE SESSION

Moved by Samuel Nastory seconded by Maryann Brett that the Board of Education will move to Private Executive Session to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

TIME IN 8:09 pm

VOICE VOTE: YES __9__ NO __0__ ABSTAIN __0__

- a. X Personnel - employment matters affecting a specific prospective or current employee
- b. Ongoing litigation
- c. Attorney-client privilege
- d. Individual student privacy
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Matters rendered confidential by Federal Law, State Law, or Court Rule
- h. Purchase or lease of real property if public interest could be adversely affected
- i. X Collective bargaining agreements with Teacher's Association, Cafeteria Association, and School Business Administrator's contract.

Be it resolved that the Board move to Private Executive Session to discuss matters rendered confidential by the need to protect public safety and property, collective bargaining agreements with Teachers, Custodians/Maintenance, Administrative/Supervisors, Secretaries & Cafeteria negotiations and personnel - employment matters affecting a specific prospective or current employee. Any discussion held by the Board which need not remain confidential will be made public as soon as practical. Minutes of the private executive session will not be disclosed until the needs for confidentiality no longer exists.

Moved by Suzanne Raoul seconded by Gerald Brennan that the Board of Education return to public session at 8:46 pm

VOICE VOTE: YES___9___NO___0___ABSTAIN___0___

ADJOURNMENT

Moved by Samuel Nastory seconded by Daniel Sinclair that the meeting be adjourned at 8:47 pm

VOICE VOTE: YES___9___NO___0___ABSTAIN___0___

Respectfully submitted,

Kathryn Davenport
Business Administrator/Board Secretary