

## **INSTRUCTIONS ON INSTALLING ADOBE PDF READER ON YOUR COMPUTER**

**\*Note: Adobe PDF Reader is FREE to install on your computer!\***

Go to the following web address: <https://get.adobe.com/reader/>

Un-check the “Optional Offers” in the middle of the page that are check-marked (you do not need these to run the PDF viewer)

Click the yellow “Install Now” button in the lower right-hand corner of the screen

A file will begin to download to your computer (this may take a few moments) \*Note: you may have to choose to “Save” the file first before it will download. This may appear in a pop-up box depending on which web browser you use.\*

Go to your “Downloads” folder in your computer’s documents and open the Adobe Reader file (it may be named “adobe\_reader\_install.exe” or something similar to that)

Double-click on it to open it

When a screen appears with the option to “Run” or “Cancel”, click on “Run”

A pop-up box will appear. This is the Adobe Installation Progress screen. It may take a few moments, but eventually, the installation will begin. You will see a blue progress bar which will show the progress of your installation.

Once the installation is at 100%, a “FINISH” button will appear. Click this button and your installation will be complete! You will then be able to open PDF files from the web or from your computer. You may also see the Adobe PDF icon on your desktop once it is installed.