

DOUGLAS UNIFIED SCHOOL DISTRICT #27
DOUGLAS, ARIZONA

Board Room
Central Administration Building

5:30 PM
August 6, 2019

Regular Board Meeting
Minutes of the Board

I. PRELIMINARY MATTERS:

CALL TO ORDER: Mr. Ray Borane, President

PRESENT: Mr. Mario Ramos, Member
Mr. Mitch Lindemann, Member
Mr. Natalio Sabal, Member
Dr. Edward Gomez, Member
Ms. Jimena Lamadrid, Ex-Officio Student Member

Others Present: Ana C. Samaniego, Superintendent
Fernando Nuñez, Assistant Superintendent
Cesar Soto, Chief Financial & Operations Officer
Alma Valenzuela, Superintendent's Secretary

Summary of Current Events:

Mrs. Samaniego addressed the Board and informed them about the following:

- YouTube has cancelled all educational accounts apparently due to some organizations misusing it. What that means, is that tonight's Board meeting is not going to be streamed live because we go through YouTube. Mr. Durazo will be filing an appeal but he's been informed that it takes a few weeks. This is not anything that Douglas did, it's just a general thing that YouTube did. For the next weeks, until we get this resolved our Board meetings are not going to be streamed live. This information has been posted on our website and Facebook.
- We had our Welcome Back Orientation on August 31st for all the staff and it was a hit! We had about 20 vendors from the community that provided information and free items to our staff. Thanks to Alma Valenzuela and Ana Karen Moreno who organized it.
- We are fully staffed and all teacher vacancies were filled; this is a great thing.
- This Thursday begins our Early Release Thursdays; the administrators will remind parents.
- Mrs. Samaniego applied for a Wal-Mart Community Grant program and was notified that DUSD was awarded \$5,000.00. As soon as the grant funds are received, it will be presented at a Board meeting. She will meet with the Leadership Team to decide what to use the funds for. Thank you to Wal-Mart.

¹A unanimous (5/0) vote will show the members voting in this manner throughout the minutes:

Name	Aye	Nay	Abstain
Mr. Mario Ramos	√		
Mr. Mitch Lindemann	√		
Mr. Natalio Sabal	√		
Dr. Edward Gomez	√		
Mr. Ray Borane	√		

Governing Board Members:

Mr. Lindemann advised that Mr. Mike Alva passed away on June 30, 2019, he was a long-time DUSD employee.

Mr. Lindemann commented that he is concerned about the handicap bus breakdown that happened. This is the second time this happened and this time the students were stuck on there for almost two (2) hours. He hopes this situation can be remedied.

Mr. Borane commented about the Preschool tuition. He stated that when the report was given by Ms. Holland, she assured the Board that the parents had been notified and that they had actually met with some parents, although they had voiced a concern over the amount, that it was okay. Since then, parents that have been affected by this have contacted Mr. Borane. Mr. Borane believes that the administration should revisit those fees. Mrs. Samaniego advised that she has been working with Mrs. Walker and the Preschool Parent Liaison on tuition data and will be bringing it back to the Board.

Reports:

1. Ex-Officio Board Member – Jimena Lamadrid

Jimena Lamadrid gave the DHS School Activity Report for the month of August.

Mr. Borane commented that the Board adopted the policy that will now let the Ex-Officio Board Member participate in all the discussions except for student or teacher discipline and is not allowed to vote.

2. Business Office Reports – Cesar Soto

Mr. Soto addressed the Board and stated that the Board was provided the August report.

Mr. Borane asked Mr. Soto if he could provide information in regards to preschool funding. Mr. Soto replied that the funding for preschool was lost for three (3) classrooms and now the funding (salaries and benefits) for is coming from M&O. Due to this, is why the increase in fees was made. He will work with Mrs. Samaniego on the costs and the information to present to the Board.

Mr. Lindemann asked for a status on the DHS modular classrooms and the School Facilities Board? Mr. Soto replied he was contacted by the company and they're planning on bringing at least one of the modular classrooms soon. They're in the process of getting the permits and working with a civil engineer. The timeframe at this points is between a month and two (2) months but it got delayed because of the issues. Mr. Ramos asked how are we paying for the modular classrooms? Mr. Soto replied that it is being paid out of the ELC lease. Mr. Ramos commented that the District should look at Arizona Lottery funds as he heard that they are able to provide funds for school buildings. Mr. Soto commented that he and Mrs. Samaniego will be attending an SFB startup meeting regarding the DHS construction on Thursday.

Dr. Gomez commented that we are asking for preschool to pay enough so that they can cover the cost for the program; how many programs do we have that pay their own way? Mr. Soto replied that the District does not receive any funding from the State for preschool. It's not a justification, it is a priority and we have to look at funding.

3. Enrollment Report – Fernando Nuñez

Mr. Nunez advised there are 4,165 students, not including preschool, enrolled at this time.

Public Comments:

Mr. Kevin Smith introduced himself and addressed the Board regarding the disparate treatment of children coming from outside the district.

Ms. Iris Almazan, representing the U.S. Census Bureau, introduced herself and addressed the Board regarding the 2020 Census activities and partnerships.

II. CONSENT AGENDA ITEMS:

Mr. Lindemann motioned to approve the consent agenda as presented. Mr. Ramos seconded the motion. Motion carried 5/0. ¹

- i. Expense Vouchers: 1948, 1949
- ii. Payroll Vouchers: 1, 2

III. ACTION ITEMS:

A. Discussion/action on approval of certified hires.

Mr. Nuñez commented that he would like to reiterate what Mrs. Samaniego mentioned that all of our classrooms and vacancies have been filled. There are some substitute teachers covering as we are waiting for some teachers from the Philippines to arrive.

Mr. Borane commented that he wanted to ensure that one of the new hires has the proper certification to teach the subject at DHS. Mr. Nuñez replied that the person has past teaching experience and in fact was an Instructional Assistant. With the proper support from the instructional coaching team and as well as DHS department chairs, we can support them and ensure they are successful.

Mr. Ramos motioned to approve the certified hires as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

• Yecenia Quijada	ESS Teacher (Faras)	\$34,500.00 (MA) M&O**
• Flordeliz Olvido	Elementary Teacher (JC)	\$39,000.00 (MA) M&O***
• Michell Gastelum	Art Teacher (PHMS)	\$34,000.00 (BA) M&O**
• Karla Wallace	Spanish Teacher (DHS)	\$33,000.00 (BA) M&O**
• Abner Cortez	Social Studies Teacher (DHS)	\$32,000.00 (BA) M&O*
	Boys' Basketball Coach (DHS)	\$3,500.00 M&O
• Linda Cramer	ESS Teacher (DHS)	\$42,500.00 (MA+30) IDEA**
• Maricel Antonio	P.E. Teacher (DHS)	\$37,500.00 (BA+30) M&O***

• Alonzo Tapia	Asst. Volleyball Coach (DHS)	\$2,000.00	M&O
• Estefan Mora	Asst. Boys' Basketball Coach (DHS)	\$2,000.00	M&O
• Jonathan Rivera	Emergency Substitute Teacher	\$85.00/day	M&O
• Bernardo Cruz	Emergency Substitute Teacher	\$85.00/day	M&O
• Ariana Harris	Emergency Substitute Teacher	\$85.00/day	M&O
• Adriana Harris	Emergency Substitute Teacher	\$85.00/day	M&O
• Krystal Silvas	Emergency Substitute Teacher	\$85.00/day	M&O
• Aylinn Amaya	Emergency Substitute Teacher	\$85.00/day	M&O
• Lea Acosta	Emergency Substitute Teacher	\$85.00/day	M&O
• Alexa Bojorques	Emergency Substitute Teacher	\$85.00/day	M&O
• Celeste Valenzuela	Emergency Substitute Teacher	\$85.00/day	M&O
• Jessica Puentes	Emergency Substitute Teacher	\$85.00/day	M&O
• Jorge Padilla	Emergency Substitute Teacher	\$85.00/day	M&O
• Alicia Duran	Emergency Substitute Teacher	\$85.00/day	M&O
• Melissa Rodriguez	Emergency Substitute Teacher	\$85.00/day	M&O
• Gabriel Rivera	Emergency Substitute Teacher	\$85.00/day	M&O
• Laura Guerrero	Emergency Substitute Teacher	\$85.00/day	M&O
• Alonzo Tapia	Emergency Substitute Teacher	\$85.00/day	M&O
• Josefina Nelson	Emergency Substitute Teacher	\$85.00/day	M&O
• Gloria Acosta	Emergency Substitute Teacher	\$85.00/day	M&O
• Damariz Ceballos	Emergency Substitute Teacher	\$85.00/day	M&O
• Monique Diaz	Emergency Substitute Teacher	\$85.00/day	M&O
• William Thomas	Emergency Substitute Teacher	\$85.00/day	M&O
• Reyna Espinoza	Emergency Substitute Teacher	\$85.00/day	M&O
• Karen Moreno	Emergency Substitute Teacher	\$85.00/day	M&O
• Mary Scott	Emergency Substitute Teacher	\$85.00/day	M&O
• Eliah Beltran	Emergency Substitute Teacher	\$85.00/day	M&O
• Jennifer Vaquera	Emergency Substitute Teacher	\$85.00/day	M&O
• Edna Beltran	Emergency Substitute Teacher	\$85.00/day	M&O
• Kasandra Acosta	Emergency Substitute Teacher	\$85.00/day	M&O
• Dania Othon	Emergency Substitute Teacher	\$85.00/day	M&O
• Gina Gonzalez	Emergency Substitute Teacher	\$85.00/day	M&O
• Dulce Durazo	Emergency Substitute Teacher	\$85.00/day	M&O
• Marcel Barrows	Emergency Substitute Teacher	\$85.00/day	M&O
• Aida Hinojos	Emergency Substitute Teacher	\$85.00/day	M&O
• Adrian Grijalva	Emergency Substitute Teacher	\$85.00/day	M&O
• Miguel Pelayo	Emergency Substitute Teacher	\$85.00/day	M&O
• Itzianna Acedo	Emergency Substitute Teacher	\$85.00/day	M&O
• Sara Perez	Emergency Substitute Teacher	\$85.00/day	M&O
• Vanessa Monge	Emergency Substitute Teacher	\$85.00/day	M&O
• Marlenne Gomez	Emergency Substitute Teacher	\$85.00/day	M&O
• Elide Duran	Emergency Substitute Teacher	\$85.00/day	M&O
• Jill Worden	Emergency Substitute Teacher	\$85.00/day	M&O
• Alejandra Leon	Emergency Substitute Teacher	\$85.00/day	M&O
• Marissa Aguirre	Substitute Teacher	\$95.00/day	M&O
• George Montaña	Substitute Teacher	\$105.00/day	M&O
• Juanita Almader	Substitute Teacher	\$105.00/day	M&O

**Pending Certification; **Teaching Experience*

B. Discussion/action on approval of classified hires.

Mr. Lindemann motioned to approve the classified hires as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

• Nubia Elias	Parent Liaison (DHS)	\$12.25	Title I
• Claudia Lopez	Instructional Aide (Stevenson)	\$12.25	Title I
• Tracye Russell	Instructional Aide (Clawson)	\$12.86	M&O
<i>(Ratification)</i>			
• Jose Cano	Computer Technician (IT)	\$14.81	M&O
• Sergio Rivera	Custodian (DHS)	\$12.25	M&O
• Kid Harrold Carreon-Macapilit	ESS Instructional Aide (DHS)	\$12.41	M&O

C. Discussion/action on approval of increase of hours.

Mr. Ramos motioned to approve the increase of hours as presented. Mr. Lindemann seconded the motion. Motion carried 5/0.

- Eloisa Tabanico, Food Service Worker, from 3.5 hrs. to 5.5 hrs.
- Marlene Cruz, Food Service Worker, from 3.5 hrs. to 5.5 hrs.
- Hilda J. Garcia, Food Service Worker, from 3.5 hrs. to 5.5 hrs.

D. Discussion/action on approval of classified resignations/retirement.

Mr. Lindemann motioned to approve the classified resignations/retirement as presented. Mr. Ramos seconded the motion. Motion carried 5/0.

• Andres Valenzuela	ESS Instructional Aide (DHS)	effective 07/31/19
• Soila Chacon	Food Service Worker	effective 07/31/19
• Alma Ortiz	Instructional Aide (Stevenson)	effective 07/31/19
• Daniel Escarcega	ESS Instructional Aide (DHS)	effective 07/29/19
• Dora Coronado	ESS Instructional Aide (Faras)	effective 07/31/19
• Karla Wallace	ESS Instructional Aide (Faras)	effective 07/31/19
• Ana L. Dominguez	Food Service Worker (Retirement)	effective 08/16/19 (22 yrs.)

E. Discussion/action on approval of athletic coaches' addendums.

Mr. Borane commented that these were brought back because additional information was needed, which has been provided, and they can be grandfathered.

Dr. Gomez motioned to approve the athletic coaches' addendums as presented. Mr. Ramos seconded the motion. Motion carried 5/0.

• Lorena Tapia	VB Asst C	\$2,219.00	M&O
• Donna Savill	Swim HC	\$4,305.00	M&O
• James Selchow	Golf HC	\$4,305.00	M&O
• Andrea Barallardos	Spirit Line HC	\$3,500.00/season	M&O
• Ysabelle Nieblas	SL Asst C	\$2,000.00/season	M&O
• Clint Hill	G Basketball HC	\$3,642.00	M&O
• Lorena Tapia	GB Asst C	\$2,000.00	M&O
• Victor Ramos	BS Asst C	\$2,969.00	M&O
• Gilbert Rojas	B Baseball	\$4,305.00	M&O
• Levi Salazar	Base Asst C	\$2,969.00	M&O
• Lorena Tapia	Softball HC	\$3,500.00	M&O
• Donna Savill	B Track HC	\$4,084.00	M&O

F. Discussion/action on approval of addendums.

Mrs. Samaniego advised that the last item can be removed as we no longer need to provide those services and pay the ESS teacher.

• Donna Savill	CTE Dept. Chair (DHS)	\$2,000.00	M&O
	CTSO Sponsor-HOSA (DHS)	\$1,250.00	JTED
• Joel Dodd	Teaching Extra Class-0 Period (DHS)	\$7,250.00	IIF
	Band Director (DHS)	\$2,500.00	IIF
• Nereyda Teran	CTSO Sponsor-DECA (DHS)	\$1,250.00	JTED
• Lourdes Mora	CTSO Sponsor-DECA (DHS)	\$1,250.00	JTED
• Mark Lucero	CTSO Sponsor-DECA (DHS)	\$1,250.00	JTED
• Gilbert Rojas	CTSO Sponsor-DECA (DHS)	\$1,250.00	JTED
	Teaching during planning period (DHS)	\$7,439.25	JTED
• Andrea Barallardos	CTSO Sponsor-SKILLS USA (DHS)	\$1,250.00	JTED
	Teaching during planning period (DHS)	\$7,534.25	M&O
• Ashley Ellis	CTSO Sponsor-FFA (DHS)	\$1,250.00	HBFB
• Brita Kimble	CTSO Sponsor-FFA (DHS)	\$1,250.00	JTED
• Suzette Rojas	CTSO Sponsor-SKILLS USA (DHS)	\$1,250.00	JTED
• Richard Ross	CTSO Sponsor-SKILLS USA (DHS)	\$1,250.00	JTED
	Teaching during planning period (DHS)	\$7,630.00	JTED
• Luis Ramirez	CTSO Sponsor-SKILLS USA (DHS)	\$1,250.00	JTED
• David Diaz	CTSO Sponsor-SKILLS USA (DHS)	\$1,250.00	JTED
	Teaching during planning period (DHS)	\$7,286.65	JTED
• Robert Hoffman	CTSO Sponsor-SKILLS USA (DHS)	\$1,250.00	JTED
• Vicente Rodriguez	CTSO Sponsor-SKILLS USA (DHS)	\$1,250.00	JTED
• Connie Klein	CTSO Sponsor-ED. RISING (DHS)	\$1,250.00	JTED
• Johnna Young	CTSO Sponsor-ED. RISING (DHS)	\$1,250.00	JTED
• Mitch Nelson	CTSO Sponsor-HOSA (DHS)	\$1,250.00	JTED
• Margaret Schmidt	CTSO Sponsor-FCCLA (DHS)	\$1,250.00	JTED
• Yolanda Caruso	Head Nurse (Districtwide)	\$2,000.00	M&O
• Renee Sausa	Natl. Honor Society Sponsor (DHS)	\$1,000.00	M&O
• Ceferino Gilig	Sophomore Class Sponsor	\$1,000.00	M&O
• Richard Acosta	Counselor's Dept. Chair (DHS)	\$2,000.00	M&O
• Maria Trinta	ESS Dept. Chair (DHS)	\$2,000.00	M&O
• Gilbert Aguilar	Teaching during planning period (DHS)	\$6,104.00	JTED
• Richard Paun	Teaching during planning period (DHS)	\$4,257.73	M&O
• Jayson Brosas	Additional duties/responsibilities (ESS)	\$25.00/hr.	M&O

Mr. Ramos motioned to approve the addendums, except for the last bulleted item, as presented.
Mr. Sabal seconded the motion. Motion carried 5/0.

G. Discussion/action on approval of volunteers.

Dr. Gomez motioned to approve the volunteers as presented. Mr. Lindemann seconded the motion. Motion carried 5/0.

- David Rose Baseball Assistant Coach (DHS)
- Angela Galaz DHS CTE Student Observer (JC)

H. Discussion/action on approval of donations received for DUSD #27.

Mr. Ramos motioned to approve donations received for DUSD #27 as presented. Mr. Lindemann seconded the motion. Motion carried 5/0.

- *Donation of \$1,000.00 from the Howard G. Buffett Foundation and the Cochise County Sheriff's Assist Team to each of the following programs (Total of \$5,000.00):*
 - *PHMS Girls Volleyball*
 - *PHMS Boys Basketball*
 - *PHMS Folklorico Club*
 - *PHMS Yearbook Club*
 - *DHS Physics*
- *Donation of \$1,221.25 and school supplies (est. value \$1,000.00) from the Arizona State Prison Complex-Douglas/Eggers Unit to Sarah Marley Elementary School.*

I. Discussion/action on request to Cochise County for disbursement of Taylor Grazing Funds.

Dr. Gomez motioned to approve the request to Cochise County for disbursement of Taylor Grazing Funds as presented. Mr. Ramos seconded the motion.

Dr. Gomez asked where are the funds used? Mr. Soto replied they purchase instructional aides and supplies.

There being no further discussion, motioned carried 5/0.

J. Discussion/action on approval of Intergovernmental Agreement (IGA) between The City of Douglas and DUSD #27 for the School Resource Officer (SRO) Program.

Mrs. Samaniego commented that she is very proud of this agreement, this is something that has been discussed with the City about providing in a partnership an SRO Officer at Douglas High School (DHS). This is an IGA between the City of Douglas and the District, reviewed by both attorneys. This will allow us to have a permanent, full-time SRO on campus.

Mr. Borane asked who will be paying the SRO? Mrs. Samaniego replied the City will pay but the District will reimburse 50% to the City.

Mr. Ramos motioned to approve the IGA between the City of Douglas and DUSD #27 for the SRO Program as presented. Mr. Lindemann seconded the motion. For the record, Mr. Lindemann advised that he does not have a conflict of interest on this item. Motion carried 5/0.

K. Discussion/action on approval of Heritage Grant Agreement between Arizona Game and Fish Commission and DUSD #27 for the DHS Land Lab Mobile Tables and Benches Project.

Mrs. Samaniego advised that this is a grant that Mrs. Kimble applied for (\$2,936.00). This is a one-time grant and will need to reapply.

Dr. Gomez motioned to approve the Heritage Grant Agreement as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

L. Discussion/action on approval of the Memorandum of Understanding (MOU) between Douglas Tabernacle and DUSD #27.

Mr. Soto advised that this is a Memorandum of Understanding that we have with the Douglas Tabernacle for the use of their parking lot for Joe Carlson Elementary. This parking lot is for staff use only.

Mr. Ramos motioned to approve the MOU between Douglas Tabernacle and DUSD #27 as presented. Dr. Gomez seconded the motion.

Mr. Ramos asked if this will alleviate the congestion at Joe Carlson? Mr. Soto it has helped. In the afternoons, parents go through the DHS parking lot to alleviate the congestion. Mrs. Samaniego commented that this space was used last year and this year we are able to have parents go through the DHS parking lot.

There being no further discussion, motion carried 5/0.

M. Discussion/action on approval of Addendum to the Futures Education of Arizona Service Agreement for ESS Department.

Mr. Samaniego advised that the addendum is adding Psychologist Services and received a partnership discount for a rate of \$96,000.00 instead of \$101,000.00.

Mrs. Katie Walker advised that we are using Futures as we don't have a school psychologist this year. They were able to fill one of our two positions. Regarding preschool, we are not at capacity at any of the sessions. She is working with Mrs. Samaniego regarding tuition fees.

Mr. Ramos motioned to approve the addendum to the Futures Education of Arizona Service Agreement for ESS Department as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

IV. DISCUSSION ITEMS:

A. Request for Future Agenda Items

Mr. Lindeman asked for a report on the bus maintenance issue.

Dr. Gomez asked for a discussion on the registration process for out-of-district students.

V. ANNOUNCEMENTS:

- Labor Day: No School & All District Offices Closed Monday, September 2, 2019
- Next Regular Board Meeting Tuesday, September 3, 2019
- Parent/Teacher Conferences Thursday, September 12, 2019
- No School (District Offices will be Open) Monday, September 16, 2019

VI. EXECUTIVE SESSION:

The Governing Board may vote into executive session, pursuant to A.R.S. § 38-431.03 (A) (1) for the following personnel matter:

- A. Consideration of a 2019-2020 certified teacher to be released from her contract.
- B. Discussion/action on FY 2018-2019 vacation leave reimbursement of four (4) days for Superintendent Ana C. Samaniego.

Mr. Ramos motioned to enter into Executive Session. Mr. Sabal seconded the motion. Motion carried 5/0. *Meeting moved into Executive Session at 6:37 p.m.*

VII. OPEN SESSION:

Return to open session at 6:47 p.m.

- A. *Discussion/action on the request of the release of the FY 2019-2020 contract submitted by Mrs. Abigail Griffin, certified teacher (DHS).*

Dr. Gomez motioned to accept her resignation, rehireable with no liquidated damages. Mr. Ramos seconded the motion. Motion carried 5/0.

- B. *Discussion/action on the reimbursement of four (4) days of vacation leave for FY 2018-2019 to Superintendent Ana C. Samaniego based on her contract.*

Dr. Gomez motioned to reimburse Mrs. Samaniego \$1,684.00 for the four (4) days of vacation leave. Mr. Sabal seconded the motion. Motion carried 5/0.

VIII. ADJOURNMENT:

There being no further business, Mr. Ramos motioned to adjourn the meeting. Dr. Gomez seconded the motion. Motion carried 5/0. The meeting was adjourned at 6:49 p.m.

Minutes prepared by Alma Valenzuela, Superintendent's Secretary.

The Board at their meeting on December 3, 2019, approved these minutes.

Details regarding presentations and discussions are available on the audio and video recordings posted on the Governing Board page on the DUSD website at douglasusd27.schoolinsites.com (For exact statements made during the board meeting, you may request a copy of the audio).