

April 21, 2020

The Board of Education of the School District of Marshall met in regular session on Tuesday, April 21, 2020 by Video Conference at 6:00 p.m.

Present: President Brad Guthrey and Members Kathy Green, Harry Carrell, Tim Schulte, Erin Meyer, Ed Harper, and Bryon Jacques. Also Carol Maher, Superintendent of Schools and Linda Perkins, Board Secretary; Terry Lorenz, Assistant Superintendent; Grace Durham, Director of Special Services; Diane Gillaspie, Director of Curriculum; Ian Verts, MHS Principal; Callie Dobbins, SCCC Director; Janine Machholz, Northwest Principal; Jim Papreck, Director of Data Analysis and Dissemination; and Mindi Coslet, CTA President.

Absent: None

On a motion by Mrs. Green, seconded by Mr. Carrell, the board unanimously approved the minutes of the March 24 regular board meeting; the April 21 special board meeting, the April bills totaling \$1,233,406.25; and the monthly finance reports.

On a motion by Mr. Carrell, seconded by Mr. Jacques, the agenda was unanimously adopted for the remainder of the meeting.

Mindi Coslet, CTA President, reported CTA Executive Committee met by video conference last week. The Retirement/Recognition Banquet has been cancelled but other plans are being made to recognize those individuals. Beginning next week, a video e-mail will be sent out each Monday highlighting a teacher. There had been some confusion as to how teachers were to keep their logs on class work being done for students. Board members were very appreciative of how teachers are contacting parents and students and are getting assignments to students. Board members realize that teachers have their own children to take care of. Mrs. Coslet wanted to reassure the board that teachers are working hard to get their job done and are reachable to their students. Dr. Maher reported that she had forwarded a message of concern from three board members to principals, as her job requires.

Callie Dobbins, SCCC Director, reported last year Fitzgibbon Hospital contacted her regarding the possibility of renting the building located at the northwest corner of Highway 65 and Fairground Road to house the LPN program. At that time they wanted the district to rent the building for \$1,500 per month plus utilities and the district would be responsible for all updates. In January they came back with another offer that the district would only be responsible for utilities which were estimated at \$900 per month. Mrs. Dobbins gave the board a list of pros and cons to relocate the program. She has not met with Fitzgibbon Hospital recently because of COVID 19. The board instructed Mrs. Dobbins to continue her talks with the hospital to get more information.

Diane Gillaspie, Director of Curriculum and Instruction, reported communication will be sent to the teachers in regards to what principals will be looking for in teacher's work logs. These guidelines were collaborated on by principals and many of these were ones that were already being logged by teachers in different buildings. Academics for the remainder of the year will address standards that we can review for practice for students as well as enrichment activities for new instruction as teachers feel necessary. MHS and SCCC will follow credit requirements for student instruction. For school re-entry teachers will be collaborating at grade and content level and then vertically to address the

standards that our students did not receive instruction during the closure due to COVID 19. Virtual time will be provided this school year for these meetings as well as if and when we return to school in the fall for teachers to collaborate on this missed instruction. A task force will be created to create plans for any COVID 19 related concerns that could occur in the 2020-2021 school year. Summer school has not been cancelled. The district is waiting on a communication from DESE's summer school task force on what summer school guidelines will look like during this pandemic. Kindergarten - 8th grade principals will meet to discuss grading for the 4th quarter report cards. This report to the board tries to make sure that our staff is permitted to move forward in a way that keeps them safe and healthy. We know this is a lot for them and they are doing a wonderful job with balancing their work for our students as well as their own family. Kindergarten registration continues through April 30 on-line. At this time, kindergarten screening is still scheduled to be held the first week of June.

Dr. Maher showed a short video made by staff at Southeast Elementary School.

Ian Verts, MHS Principal, reported on teacher accountability. He had shared plans with board members on what teachers were doing. Communication is the key throughout the district. If you are concerned about an issue that is going on, please reach out to your administrator. MHS has two expectations which are to be kind and do your job and he feels his staff are doing their best. Hats off to teachers, parents, and community members who have had to rise up to the new challenges. Mr. Verts has been in contact with the student body president regarding prom and graduation. Nothing is final yet but dates of June 27 or August 1 have been mentioned for possible graduation dates. These dates are on a Saturday and it had been discussed to have prom on the Thursday prior to graduation. The counselors at MHS have been discussing how to recognize students receiving scholarships but no final plans at this time.

Revision of the 2019-2020 calendar was discussed. At this time the last day of school is May 21. Dr. Maher reported our hours will be met on May 20 and asked the board to approve that date as the last day of school. On a motion by Mr. Jacques, seconded by Mr. Carrell, the board unanimously approved May 20 as the last day of school.

Terry Lorenz reported he had been contacted by DESE that we have been approved for an additional 10% on our Category 1 fiber ring projects at MHS and Spainhower. He is waiting on word from the Universal Service Administrative Company in hope of a matching 10% which would make the entire project covered at 100%. HVAC systems have been shut down to run in economy mode. Food service has been doing a good job of feeding students and as food is consolidated some of the freezes may be shut down. He has been working with fuel suppliers to get the best rate possible. The crane should be coming to town to complete the roof at the new Spainhower addition. A lot of interior work has been done. The city is still working on some community grants to remove buildings at the Hab Center. The custodians and maintenance staff will be coming back to work to start cleaning the buildings.

Grace Durham reported she, Lindsay Parton, Rosie Hammer, and Sam Gibson have been attending the Health Department meetings each Tuesday to keep informed on how to keep our food service workers, staff, and students safe.

Carol Maher reported as approved earlier, the last day of school is May 20. Teachers are working very hard on their distance learning and sometime, we don't know when, we will bring teachers back. At this time we are asking the custodial and maintenance staff to

come back to prepare for the return of staff. Word has been received from DESE that the Governor is withholding funds from K-12 Education. This amount will be approximately \$50,000 for our district. DESE has instructed districts to be extremely cautious when budgeting for next year. The National Guard out of St. Louis will be helping our food service distribute food beginning April 27. Dr. Maher thanked Jim Papreck and Mindi Coslet on their help on discussing salaries for 2020-21.

Dr. Lorenz reported the district advertised for technology services for a five year period. One bid was received from Converged Technology Solutions (CTS) in the amount of \$109,598.40 or \$9,133.20 per month which is an increase of 8% from the current monthly rate of \$8,456.67. The remaining four years of the proposal would increase 1.5% yearly. On a motion by Mr. Carrell, seconded by Mr. Jacques, the board unanimously approved the bid from CTS.

Dr. Maher reported she had a plan Monday to bring staff back but as of today, plans have changed. As reported earlier, custodians and maintenance will be returning to work. Other employees returning will be decided when a decision can be made.

Discussion was held on the 2020-21 teachers' and classified salary schedules. Jim Papreck reported no money was added to the base on the schedules. Teachers would be allowed to move vertically and horizontally and classified would receive their step. They were recommending that the deductible for flex point insurance plan be increased from \$2,000 to \$4,000. Monthly premium for the \$4,000 deductible would be \$585 compared to \$642 for the \$2,000 deductible. HSA deductible would be raised from \$5,000 to \$6,500 with the new monthly premium of \$492 compared to \$456 for the \$5,000 deductible.

On a motion Dr. Meyer, seconded by Mr. Harper, the board unanimously approved the teachers' salary schedule as presented.

On a motion by Dr. Meyer, seconded by Mr. Jacques, the board unanimously approved the classified staff schedule as presented.

On a motion by Dr. Meyer, seconded by Mr. Jacques, the board unanimously approved the quote from United Health Care Insurance for the \$4,000 deductible plan.

Dr. Lorenz reported the district's e-rate for Category 2 items is 80%. Items included in this category are wide area network and internet access costs and equipment purchases. Proposed projects to use these funds include the following: Early Childhood - replace failed main switch - \$31,127; switch rack in conjunction with fiber project at Spainhower - \$14,162.32; High School - re-terminate the main rack - \$11,198.33; replace switch modules - \$31,976.10; and campus switches and racks in conjunction with fiber project at MHS - \$43,920.42. Total is \$132,384.17, less 20% 105,907.34, district cost would be \$26,476.80. On a motion by Mr. Carrell, seconded by Mr. Schulte, the board unanimously approved the Category 2 proposal.

On a motion by Mr. Carrell, seconded by Dr. Mayer, the board adjourned at 8:15 p.m. to reconvene in executive session with closed record and closed vote pursuant Section 610.021 (1) legal actions involving the district, attorney communications, (3) hiring, terminating disciplining or promoting, and (13) personnel records, evaluations, applications. The motion carried on a roll call vote.

Ayes: Carrell, Green, Harper, Guthrey, Jacques, Schulte, Meyer
Nays: None

In executive session on a motion by Mr. Carrell, seconded by Dr. Meyer, the board voted to go into closed session with closed record and closed vote, approved the previous closed session minutes and approved the closed session agenda. The motion carried on a roll call vote.

Ayes: Carrell, Green, Harper, Guthrey, Jacques, Schulte, Meyer
Nays: None

On a motion by Mr. Harper, seconded by Mr. Jacques, the board accepted the resignations of the following:

- * Bryan Gaskill, MHS Academic Team Coach, as of the end of the 2019-20 school year
- *Olivia Amick, Benton 2nd Grade Teacher, as of the end of the 2019-20 school year
- *Falyn Shaw, EW 4th Grade Teacher, as of the end of the 2019-20 school year
- *Amy Carney, MHS Noon Duty, as of the end of the 2019-20 school year
- * Natalie Ikenberry, 8th Grade Social Studies/6th-8th Grade FACS Teacher, as of the end of the 2019-20 school year

and approved the employment of the following:

- *Cayla Malter, TLC Social Worker, as of June 1
- *Katie Gibbs, 2nd Grade Teacher at Eastwood, as of the 2020-21 school year
- *Zach Thomas, Asst. Football and Boys Basketball Coach and MHS Noon Duty, as of the 2020-21 school year
- *Amanda McMellen, Pre-Kindergarten Department Chair, as of the 2020-21 school year
- *Kim Weinreich, Kindergarten Department Chair, as of the 2020-21 school year
- *Courtney Gieselman, 1st Grade Department Chair, as of the 2020-21 school year
- *Christy Marshall, Elementary Art Department Chair, as of the 2020-21 school year
- *Lisa Oehrke, BMS 7th Grade Science Teacher, as of the 2020-21 school year

The motion carried on a roll call vote.

Ayes: Carrell, Green, Harper, Guthrey, Jacques, Schulte, Meyer
Nays: None

The board was informed of the transfer of Justin Van Winkle, BMS Science Teacher to MHS Science Teacher as of the 2020-21 school year.

On a motion by Mr. Carrell, seconded by Dr. Meyer, the board approved the re-employment of the classified staff for the 2020-21 school year. The motion carried on a roll call vote.

Ayes: Carrell, Green, Harper, Guthrey, Jacques, Schulte, Meyer
Nays: None

On a motion by Mr. Jacques, seconded by Mr. Carrell, the board approved the re-employment of Sarah Guthrey and Pat Kennedy for the 2020-21 school year. The motion carried on a roll call vote.

Ayes: Carrell, Harper, Jacques, Schulte, Meyer
Nays: None
Abstain: Guthrey, Green

On a motion by Dr. Meyer, seconded by Mr. Carrell, the board voted to return to regular session. The motion carried on a roll call vote.

Ayes: Carrell, Green, Harper, Guthrey, Jacques, Schulte, Meyer
Nays: None

On a motion by Mr. Jacques, seconded by Dr. Meyer, the board adjourned at 8:35 p.m. The motion carried on a roll call vote.

Ayes: Carrell, Green, Harper, Guthrey, Jacques, Schulte, Meyer
Nays: None

President, Board of Education

Secretary, Board of Education

The next regular meeting of the Marshall Board of Education is Tuesday, May 26, 2020 at 6:00 p.m.