

1 **St. Albans City School District Board of Commissioners**

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3 **ST. ALBANS CITY SCHOOL DISTRICT BOARD MEETING**

4 **February 9, 2017 6:00 p.m., St. Albans City School**

5 **MINUTES**

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7 **Present for a Quorum:** Tayt Brooks, Angela Bernard, Kristina Ellsworth-Spooner, Patrick
8 Daunais, James Farr, Denise Smith.

9 **Unable to Attend:** Ken Wade,

10 **Administrators:** Joan Cavallo, Principal; Julie Regimbal, Acting Superintendent; Martha
11 Gagner, Business Manager; Michelle Spence, Early Ed Director, Robin Boudreau.

12 1. **Call to Order** James Farr called the meeting to order at 6 p.m.

13 2. **Pledge of Allegiance**

14 3. **Agenda Review** – There were no changes to the agenda

15 4. **Visitors** - Kathleen Williams, Kailey McGovern, Sally Lawyer, Sandy Scott, Ellen Rose, Deb
16 Gleason, Heidi Andrews.

17 5. **Presentations** Joan Cavallo, and Michelle Spence, Early Ed; Kathleen Williams, Kailey
18 McGovern, and Sally Lawyer, Kindergarten Teachers; Sandy Scott and Ellen Rose, Special
19 Education PreK/K Teachers; Deb Gleason, PreK Teacher and Heidi Andrews, Conscious
20 Discipline Coach provided an update on the new PreK-Kindergarten Program, and addressed
21 the need for the mobile classroom.

22 6. **Consent Agenda**

23 A. Approval of Minutes - December 8 and December 15, 2016

24 **Kristina Ellsworth Spooner made a motion to approve the December 8 and December 15**
25 **minutes; second by Pat Daunais . The motion passed unanimously.**

26 B. FCSU Update - Julie Regimbal reported that the newsletter was attached and primarily
27 focused on the Governor's Educational Spending proposal, which appears to have been
28 halted for this year.

29 C. Principal's Report - Joan Cavallo reported that the first half of the intercom system is
30 complete, and the system should be finished on spring break. There have been some
31 additions because the need was discovered during a drill. They have started the hiring
32 committee for Assistant Principal, it is a ten-person committee. They anticipate being
33 done by March. Two grants were put through the Consolidated Federal Grant.

34 7. **Old Business**

35 D. Maple Run USD - James Farr reported that they have less than five months before the
36 district takes over the schools. They are moving nicely through the transition work. Right
37 now, it looks like negotiations will be the biggest hurdle, but he feels some progress is

being made. The budget was set at just under \$53 million, everyone receives a reduction in taxes so long as the state estimates are accurate.

8. New Business

E. Conversion of Snow Days to In-Service Days - Joan Cavallo asked that the Board convert two snow days to in-service days added to the end of the school year.

Denise Smith made a motion to approve converting two snow days to in-service days added to the end of the school year; second by Angela Bernard. The motion passed unanimously.

F. Mobile Classroom Bid Award - Joan Cavallo reported that this is for three-year-old's expansion of PreK. Robin Boudreau explained the bids and the three bids were discussed. The recommendation of Administration would be for the net zero building, and the funds are available to do it.

Denise Smith made a motion to approve the net zero mobile classroom bid by Vermod; second by Patrick Daunais. The motion passed unanimously.

G. Accept Audit Report – Martha Gagner reported that the audit was clean, and shows a deficit because it accounts for the money used from the capitol reserve fund.

Kristina Ellsworth-Spooner made a motion to accept the FY16 audit; second by Denise Smith. The motion passed unanimously.

H. *Student Request – James Farr reported that this is a request to have a student remain at SACS for the remainder of the year, even though the family is moving out of town.

Tayt Brooks made a motion to approve this request; second by Angela Bernard. Pat Daunais abstained. The motion passed 5-0-1.

9. Other Business

I. Warrants – These were included for the Board's information.

J. Monthly Financial Report - – These were included for the Board's information.

10. Agenda Items for Future Meeting – next meeting set for April (cancel March). James Farr reported that there is a plan for all Boards to meet on June 5. Also the budget informational hearing is March 1 at 6:00 at BFA in the Library.

11. Potential Executive Session

12. Adjourn

Respectfully Submitted, Brenda Comstock