

The regular meeting of the Camden’s Promise Charter School Board of Trustees, County of Camden, State of New Jersey, was held at 879 Beidement Ave, Camden on February 6, 2020 at 5:11pm.

Members present: Ms. Maldonado, Mr. Loyola, Ms. Nieves, Ms. Hinson and Ms. Lombardo

Members absent: Ms. Figueroa

Also present: Dr. Conway, Mr. Helmbrecht and Ms. Baughn

The pledge to the flag was led by Ms. Lombardo

Open Meeting

The meeting opened at 5:11 pm at which time the following was stated: “The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Camden’s Promise Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted on the door of the Camden Promise Charter School and in the Courier Post. “

Minutes

Motion by Ms. Maldonado and seconded by Mr. Loyola that the Board of Trustees approve the regular minutes of the January 2, 2020.  
Unanimously Approved

**BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORTS:**

**Cash Reconciliation Report**

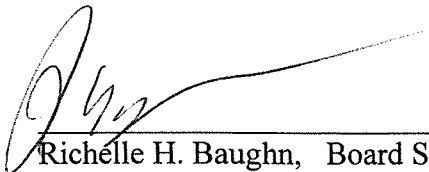
Cash Reconciliation Report

Motion by Mr. Loyola and seconded by Ms. Hinson that the Board of Trustees approve the Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2019. The Cash Reconciliation Report and Secretary’s Reports are in agreement for the month of December 2019. (See Pages 11737-11746)  
Unanimously Approved

**Board Secretary’s Report:**

Secretary’s Report

Pursuant to N.J.A.C. 6 A:23-16.10 (c)3 , I certify that as of December 2019 no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6 A:23-16.10 (c)3. (See Pages 11747-11762)

  
\_\_\_\_\_  
Richelle H. Baughn, Board Secretary

12/31/19  
Date

**Certification**

Certification

Motion by Mr. Loyola and seconded by Ms. Hinson that the Board of Trustees certify pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Unanimously Approved

**Warrants**

Warrants

Motion by Ms. Hinson and seconded by Mr. Loyola that the Board of Trustees approve the following warrants: (See Pages 11763-11768)

- January Warrant, Food Service and Student Accounts

Unanimously Approved

Mental Health  
Wellness

Motion by Ms. Hinson and seconded by Ms. Maldonado that the Board of Trustees approve the Spot-It Mental Health Wellness Program 2020-2021. (See Pages 11769-11781)

Unanimously Approved

IDEA

Motion by Mr. Loyola and seconded by Ms. Maldonado that the Board of Trustees approve the IDEA Amendment 2019-2020 school year. (See Page 11782)

Unanimously Approved

Sick Day  
Policy

Motion by Ms. Hinson and seconded by Ms. Maldonado that the Board of Trustees approve Sick Day Doctors Policy as presented.

During the school year and summer school, employees must provide a note from their physician if they report out sick three or more days in a row. Outside of the school year, summer school and professional development period, employees must provide a note from their physician if they report out sick more than five days in a row. Failure to provide a physician's note within the pay period of the absence will be treated as an unexcused absence and result in withholding of pay for that time until the note is provided. If the note is not provided by the end of the employee's contract term, the pay will be forfeited.

Unanimously Approved

P.A.C.O.

Motion by Mr. Loyola and seconded by Ms. Hinson that the Board of Trustees designate Richelle H. Baughn Public Agency Compliance Officer (P.A.C.O) for the 2019-2020 school year. (See Page 11783)

Unanimously Approved

CC Aquatic  
Program

Motion by Ms. Hinson and seconded by Ms. Maldonado that the Board of Trustees approve the Camden City Aquatic program. (See Page 11784)

Unanimously Approved

**CHIEF SCHOOL ADMINISTRATOR'S REPORT**

**Personnel**

New Hires Motion by Ms. Maldonado and seconded by Mr. Loyola that the Board of Trustees accept the following new hires for the 2019-2020 school year contingent upon criminal history background checks as presented.  
Betsy Vivar Substitute \$30k  
Ayes – (5)  
Noes – (0)  
Abstained – (0)

Resignations Motion by Ms. Maldonado and seconded by Ms. Hinson that the Board of Trustees accept the resignations as presented. (See Page 11785)  
Mr. Kosmaczewski with regret  
Unanimously Approved

Termination Motion by Mr. Loyola and seconded by Ms. Maldonado that the Board of Trustees approve the termination as presented.  
Mignon Brooks  
Ayes – (5)  
Noes – (0)  
Abstained – (0)

Stipends Motion by Mr. Loyola and seconded by Ms. Nieves that the Board of Trustees accept the following stipends and adjustments. (See Pages 11786--11787)  
Abstained – Ms. Maldonado

**Student Programs**

AP Trip Motion by Mr. Loyola and seconded by Ms. Nieves that the Board of Trustees accept the AP trip as presented. (See Pages 11788-11795)  
Unanimously

HIB Report Motion by Ms. Hinson and seconded by Mr. Loyola that the Board of Trustees approve the HIB report as presented. (See Pages 11796-11797)  
Unanimously Approved

Fire Drill and Lockdown Motion by Ms. Hinson and seconded by Mr. Loyola that the Board of Trustees approve the fire drill and lockdown report as presented. (See Page 11798-11801)  
Unanimously Approved

SSDS Motion by Ms. Hinson and seconded by Mr. Loyola that the Board of Trustees approve the SSDS report as presented. (See Page 11802-11804)  
Unanimously Approved

Adjournment Motion by Ms. Loyola and seconded by Ms. Hinson that the Board of Trustees adjourn at 6:49pm.  
Unanimously Approved

**CASH RECONCILIATION REPORT  
TO THE BOARD OF EDUCATION**

**Camden's Promise Charter School**

All Funds

For the Month Ending December 31, 2019

Cash Report				
FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances
Governmental Funds	1,796,231.19	3,451,358.86	3,595,804.97	1,651,785.08
2 Special Revenue Fund - 20 (see page 2)	(313,090.83)	676,469.00	151,796.86	211,581.31
3 Capital Projects Fund - Fund 30	0.00	0.00	0.00	0.00
4 Debt Service Fund - Fund 40	0.00	0.00	0.00	0.00
5 Total Governmental Funds (Lines 1 thru 4)	1,483,140.36	4,127,827.86	3,747,601.83	1,863,366.39
6 Enterprise Fund Cafeteria	169,221.63	321,365.18	241,925.50	248,661.31
Student Activities	39,865.87	21,546.97	16,606.92	44,805.92
7 Total Governmental & Enterprise Funds	1,692,227.86	4,470,740.01	4,006,134.25	2,156,833.62
Payroll	3,019.25	1,259,004.23	1,258,995.28	3,028.20
10 Payroll Agency	18,299.41	802,320.14	807,955.29	12,664.26
11 Unemployment Trust	5,359.76	46,527.37	46,524.62	5,362.51
12 Total Trust & Agency Funds (Lines 9 thru 10)	26,678.42	2,107,851.74	2,113,475.19	21,054.97
13 Total All Funds (Lines 5, 6 and 10)	1,718,906.28	6,578,591.75	6,119,609.44	2,177,888.59

Prepared and Submitted By:

Elizabeth A. Dirks

1/31/2020

Prepared By:	e dipietro
Date:	01/31/20

**Camden's Promise Charter School  
Bank Reconciliation**

Bank Name	TD Bank
Account Number	3864386
Statement Date	12/31/19
Fund/Funds	WARRANT ACCOUNT

1	Balance per Bank				1,947,683.29
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	Reconciling Items				
	Additions				
	Deposits in Transit				
	Dec Caf� xfer	12,577.07			
2			12,577.07		
3	Total Additions			12,577.07	
	Deductions				
	Outstanding Checks				
	(Attach List)				
4	12/31/19 941	88,696.10			
		2,238.94			
6	Total Deductions			90,935.04	
7	Net Reconciling Items				(78,357.97)
8	Adjusted Balance per Bank as of		12/31/19	*	1,869,325.32

9	Balance per Board Secretary's Records as of	12/31/19	* *	1,863,366.39
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	Reconciling Items				
	Additions				
10	Interest Earned				
	mentor	5,975.00			
11	Other (Explain)				
12	Total Additions			5,975.00	
	Deductions				
	Check 16485	16.00			
	#18313 clrd bnk 5 cnte hghr	0.05			
	from jun '18 treas report	0.02			
14	Other (Explain)				
15	Total Deductions			16.07	
16	Net Reconciling Items				5,958.93
17	Adjusted Board Secretary's Balance as of		12/31/19	*	1,869,325.32

Prepared By:	e dipietro
Date:	01/31/20

**Camden's Promise Charter School**

**Bank Reconciliation**

List of Outstanding Checks

Warrant Account

12/31/2019

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
17911	8/19/19	Kroc Center	1,720.00
17927	8/19/19	Safeguard Business Systems	512.81
17935	8/19/19	Walnut Street Theatre	100.00
18011	9/13/19	David Gould	78.00
18063	9/19/19	Yellow Bus Leasing	750.00
18176	10/22/19	JW Pepper & Co	201.97
18294	11/13/19	Kroc Center	8,827.50
18315	11/13/19	Yellow Bus Leasing	600.00
18338	11/25/19	JW Pepper & Co	312.49
18386	12/6/19	Any Garment Cleaners	121.50
18436	12/12/19	Holcomb Commercial	645.00
18440	12/12/19	Joanna Marino	500.00
18454	12/12/19	Robert Horvath	67.00
18465	12/12/19	Yellow Bus Leasing	1,350.00
18472	12/19/19	Brookfield School	300.00
18473	12/19/19	Camden County Ed Services	9,592.02
18474	12/19/19	Casa Payroll Service	767.05
18475	12/19/19	Center for Aquatic Services	14,734.00
18476	12/19/19	Christina Myers	849.76
18480	12/19/19	E Rate Partners	1,750.00
18485	12/19/19	Louis McCall	825.00
18486	12/19/19	Nightlinger, Colavita & Volpa	44,092.00

88,696.10

Prepared By:	e dipietro
	01/31/20

**Camden's Promise Charter School  
Bank Reconciliation**

<b>Bank Name</b>		TD Bank			
<b>Account Number</b>		3865292			
<b>Statement Date</b>		12/31/19			
<b>Fund/Funds</b>		Food Services			
<b>1</b>	<b>Balance per Bank</b>				<b>262,262.88</b>
	<b>Reconciling Items</b>				
	<b>Additions</b>				
	<b>Deposits in Transit</b>				
	<b>Date</b>	<b>Amount</b>			
<b>2a</b>					
<b>2b</b>					
<b>2c</b>					
<b>2d</b>					
<b>2</b>	<b>Total D.I.T.'s</b>		<b>0.00</b>		
<b>3</b>	<b>Total Additions</b>			<b>0.00</b>	
	<b>Deductions</b>				
	<b>Outstanding Checks</b>				
<b>4</b>			450.00		
			574.50		
<b>5</b>					
<b>6</b>					
			12,577.07		
<b>6</b>	<b>Total Deductions</b>			<b>13,601.57</b>	
<b>7</b>	<b>Net Reconciling Items</b>				<b>(13,601.57)</b>
<b>8</b>	<b>Adjusted Balance per Bank as of</b>				<b>248,661.31</b>
		12/31/19		*	
<b>9</b>	<b>Balance per Board Secretary's Records as of</b>				<b>248,661.31</b>
				12/31/19 * *	
	<b>Reconciling Items</b>				
	<b>Additions</b>				
<b>10</b>					
<b>11</b>					
<b>12</b>	<b>Total Additions</b>			<b>0.00</b>	
	<b>Deductions</b>				
<b>13</b>					
<b>14</b>					
<b>14</b>					
<b>16</b>	<b>Total Deductions</b>			<b>0.00</b>	
<b>16</b>	<b>Net Reconciling Items</b>				<b>0.00</b>
<b>17</b>	<b>Adjusted Board Secretary's Balance as of</b>				<b>248,661.31</b>
				12/31/19 *	

\* Line 8 MUST EQUAL line 17.  
 \* \* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e dipietro
Date:	01/31/20

**Camden's Promise Charter School  
Bank Reconciliation**

Bank Name		TD Bank			
Account Number		3865276			
Statement Date		12/31/19			
Fund/Funds		Payroll			
1	Balance per Bank				20,379.23
Reconciling Items					
Additions					
Deposits in Transit					
	Date	Amount			
2b	ck 15804 clrd 1 cent higher	0.01			
2c	ck 16263 clrd 10 cents higher				
2d		0.10			
2	Total D.I.T.'s	0.11			
3	Total Additions		0.11		
Deductions					
Outstanding Checks					
4	(Attach List)	9,488.38			
	ck 15680 clrd bank 5 cents less	0.05			
	ck 16404 clrd 78 cents less	0.78			
	mentor fee	7,800.00			
6	Total Deductions		17,289.21		
7	Net Reconciling Items				(17,289.10)
8	Adjusted Balance per Bank as of	12/31/19	*		3,090.13
9	Balance per Board Secretary's Records as of	12/31/19	* *		3,028.20
Reconciling Items					
Additions					
11		0.00			
12	Total Additions		0.00		
Deductions					
	Sep '18 unknown	(0.02)			
14	Jul '18 unknown	(61.91)			
15	Total Deductions		(61.93)		
16	Net Reconciling Items				61.93
17	Adjusted Board Secretary's Balance as of	12/31/19	*		3,090.13

\* Line 8 MUST EQUAL line 17.  
 \* \* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.



Prepared By:	e dipietro
Date:	01/31/20

**Camden's Promise Charter School**

**Bank Reconciliation**

List of Outstanding Checks

Payroll Account

12/31/2019

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
15559	12/15/2018	Lauren Burke	1,088.10
15697	2/28/2019	Dorothy Black	151.01
15840	5/16/2019	Lianne Benevento	22.54
15887	5/16/2019	Jolene Ivey	22.55
15890	5/16/2019	Amy Johnson	78.90
15917	5/16/2019	Amber Parker	78.91
15931	5/16/2019	Thomas Santone	135.26
15934	5/16/2019	Julia Senski	22.93
15942	5/16/2019	Amber Stovall	45.70
15952	5/16/2019	Rebecca Wagner	22.92
15957	5/16/2019	Ashley Wilson	22.54
16423	9/13/2019	Sofia Massaro	984.63
16462	9/30/2019	Robert McGriff Jr	1,547.14
16469	10/15/2019	Amy Corrar	135.26
16534	11/15/2019	Robert McGriff Jr	1,166.04
16572	12/20/2019	Lauren Burke	1,540.99
16574	12/20/2019	Michael Kerns	1,552.10
16583	12/20/2019	Robert McGriff Jr	870.86
		<b>Total</b>	<b>9,488.38</b>

Prepared By:	e dipietro
Date:	01/31/20

**Camden's Promise Charter School  
Bank Reconciliation**

Bank Name	TD Bank
Account Number	00-3865284
For the Month Ending	12/31/19
Fund/Funds	Agency

1	Balance per Bank					38,336.89
	Reconciling Items					
	Additions					
	Deposits in Transit					
	Date					
2a	Swedesboro	50.00				
2b	Swedesboro	50.00				
2c	12/31/19	2,238.94				
2	Total D.I.T.'s		2,338.94			
3	Total Additions			2,338.94		
	Deductions					
	Outstanding Checks					
4	(Attach List)		28,011.57			
6	Total Deductions			28,011.57		
7	Net Reconciling Items					(25,672.63)
8	Adjusted Balance per Bank as of		12/31/19	*		12,664.26

9	Balance per Board Secretary's Records as of			12/31/19		12,664.26
	Reconciling Items					
	Additions					
10	Interest Earned					
12	Total Additions			0.00		
	Deductions					
13	Bank Charges					
14	Other (Explain)					
15	Total Deductions			0.00		
16	Net Reconciling Items					0.00
17	Adjusted Board Secretary's Balance as of			12/31/19 *		12,664.26

\* Line 8 MUST EQUAL line 17.  
 \* \* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e dipietro
Date:	01/31/20

**Camden's Promise Charter School**

**Bank Reconciliation**

List of Outstanding Checks

Agency Payroll Account

12/31/2019

Page 13 (a)

Check

Check #	Date	Amount	Payable To
3867	11/30/2019	932.00	ARK
3873	12/15/2019	383.78	US Dept of Education
3883	12/20/2019	381.00	US Dept of Education
3887	12/20/2019	257.03	Higher education student assist
3888	12/20/2019	13,636.00	The Equitable AXA
3890	12/20/2019	932.00	ARK
3893	12/20/2019	1,980.00	Assoc of American Educators
eft	12/20/2019	1,364.18	Delaware div of taxation
eft	12/20/2019	5,906.64	St of NJ 927
eft	12/31/2019	2,238.94	941.00

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**28,011.57**

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Prepare: e dipietro
Date: 01/31/20

**Camden's Promise Charter School  
Bank Reconciliation**

<b>Bank Name</b>		TD Bank				
<b>Account Number</b>		00-3864436				
<b>For the Month Endi</b>		12/31/19				
<b>Fund/Funds</b>		Student				
1	<b>Balance per Bank</b>				52,949.92	
<b>Reconciling Items</b>						
<b>Additions</b>						
<b>Deposits in Transit</b>						
<b>Date</b>						
2a						
2b						
2c						
2	<b>Total D.I.T.'s</b>			0.00		
3	<b>Total Additions</b>			0.00		
<b>Deductions</b>						
<b>Outstanding Checks</b>						
<b>(Attach List)</b>						
4			196.54			
			(136.54)			
			2395	20.00		
			2409	8,064.00		
6	<b>Total Deductions</b>			8,144.00		
7	<b>Net Reconciling Items</b>				(8,144.00)	
8	<b>Adjusted Balance per Bank as of</b>				12/31/19 *	44,805.92
9	<b>Balance per Board Secretary's Records as of</b>				12/31/19	44,805.92
<b>Reconciling Items</b>						
<b>Additions</b>						
10						
<b>Interest Earned</b>						
12	<b>Total Additions</b>			0.00		
<b>Deductions</b>						
15	<b>Total Deductions</b>			0.00		
16	<b>Net Reconciling Items</b>				0.00	
17	<b>Adjusted Board Secretary's Balance as of</b>				12/31/19 *	44,805.92
* Line 8 MUST EQUAL line 17. * * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.						

Prepared By:	e dipietro
	01/31/20

**Camden's Promise Charter School  
Bank Reconciliation**

<b>Bank Name</b>		TD Bank			
<b>Account Number</b>		5883095			
<b>For the Month Ending</b>		12/31/19			
<b>Fund/Funds</b>		Unemploy. Trust			
1	<b>Balance per Bank</b>				5,362.51
	<b>Reconciling Items</b>				
	<b>Additions</b>				
	<b>Deposits in Transit</b>				
	<b>Date</b>				
2a					
2b					
2c					
2d					
2	<b>Total D.I.T.'s</b>				
3	<b>Total Additions</b>				0.00
	<b>Deductions</b>				
	<b>Outstanding Checks</b>				
6	<b>Total Deductions</b>				0.00
7	<b>Net Reconciling Items</b>				0.00
8	<b>Adjusted Balance per Bank as of</b>				5,362.51
		12/31/19	*		
9	<b>Balance per Board Secretary's Records as of</b>				5,362.51
		12/31/19			
	<b>Reconciling Items</b>				
	<b>Additions</b>				
10	<b>Interest Earned</b>				
11	<b>Other (Explain)</b>				
12	<b>Total Additions</b>				0.00
	<b>Deductions</b>				
13	<b>Bank Charges</b>				
14	<b>Other (Explain)</b>				
15	<b>Total Deductions</b>				0.00
16	<b>Net Reconciling Items</b>				0.00
17	<b>Adjusted Board Secretary's Balance as of</b>				5,362.51
		12/31/19	*		
<p>* Line 8 MUST EQUAL line 17.                  * * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.</p>					
Page 15					

Starting date 7/1/2019 Ending date 12/31/2019 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$1,651,785.08
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$1,973,554.00

Accounts Receivable:

132	Interfund	\$546,551.45	
141	Intergovernmental - State	\$16,109,316.42	
142	Intergovernmental - Federal	\$378.96	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$16,656,246.83

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

(\$41,903.11)

Resources:

301	Estimated revenues	\$31,984,732.00	
302	Less revenues	(\$32,182,662.50)	(\$197,930.50)

**Total assets and resources**

**\$20,041,752.30**

Starting date 7/1/2019 Ending date 12/31/2019 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		(\$1,857,212.37)
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		(\$130,190.70)
	<b>Total liabilities</b>		<b>(\$1,987,403.07)</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$17,372,468.71
761	Capital reserve account - July	(\$434,582.00)	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	(\$434,582.00)
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$32,231,129.33	
602	Less: Expenditures	(\$12,898,350.72)	
	Less: Encumbrances	(\$17,342,559.65)	(\$30,240,910.37)
	<b>Total appropriated</b>		<b>\$18,928,105.67</b>

Unappropriated:

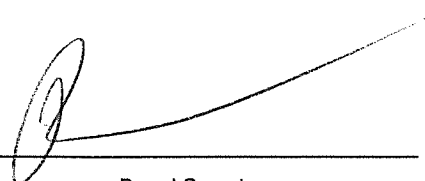
770	Fund balance, July 1		\$3,290,644.16
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$189,594.46)
	<b>Total fund balance</b>		<b>\$22,029,155.37</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$20,041,752.30</u></b>

Starting date 7/1/2019 Ending date 12/31/2019 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$32,231,129.33	\$30,240,910.37	\$1,990,218.96
Revenues	(\$31,984,732.00)	(\$32,182,662.50)	\$197,930.50
Subtotal	<u>\$246,397.33</u>	<u>(\$1,941,752.13)</u>	<u>\$2,188,149.46</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$434,582.00	(\$434,582.00)
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$246,397.33</u>	<u>(\$1,507,170.13)</u>	<u>\$1,753,567.46</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$246,397.33</u>	<u>(\$1,507,170.13)</u>	<u>\$1,753,567.46</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$246,397.33</u>	<u>(\$1,507,170.13)</u>	<u>\$1,753,567.46</u>
Less: Adjustment for prior year	(\$56,802.87)	(\$56,802.87)	\$0.00
Budgeted fund balance	<u>\$189,594.46</u>	<u>(\$1,563,973.00)</u>	<u>\$1,753,567.46</u>

Prepared and submitted by :

  
 \_\_\_\_\_  
 Board Secretary

\_\_\_\_\_  
 Date



Starting date 7/1/2019 Ending date 12/31/2019 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	2,829,862	369,059	3,198,921	3,362,194		(163,273)
00520	SUBTOTAL – Revenues from State Sources	32,359,594	(3,573,783)	28,785,811	28,781,866	Under	3,945
00570	SUBTOTAL – Revenues from Federal Sources	0	0	0	38,603		(38,603)
	<b>Total</b>	<b>35,189,456</b>	<b>(3,204,724)</b>	<b>31,984,732</b>	<b>32,182,663</b>		<b>(197,931)</b>

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	300,000	300,000	152,401	79,240	68,358
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	17,797,920	(2,252,497)	15,545,423	7,234,269	7,599,586	711,568
45300	Support Serv. - General Admin	4,315,620	(423,449)	3,892,171	1,786,167	1,832,298	273,705
46160	Support Serv. - School Admin	1,118,690	248,279	1,366,969	599,516	547,689	219,765
51120	Total Undist. Expend. – Oper. & Maint. O	5,952,952	88,203	6,041,155	989,519	4,889,353	162,283
52480	Total Undist. Expend. – Student Transpor	200,000	0	200,000	107,025	48,108	44,868
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	4,103,200	282,211	4,385,411	2,029,453	2,346,285	9,673
76260	Total Facilities Acquisition and Constru	1,250,000	(750,000)	500,000	0	0	500,000
	<b>Total</b>	<b>34,738,382</b>	<b>(2,507,253)</b>	<b>32,231,129</b>	<b>12,898,351</b>	<b>17,342,560</b>	<b>1,990,219</b>

Starting date 7/1/2019 Ending date 12/31/2019 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$211,581.31
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	(\$848,967.00)	
142	Intergovernmental - Federal	\$2,175,314.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$1,326,347.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$2,056,097.00	
302	Less revenues	(\$2,487,041.32)	(\$430,944.32)

**Total assets and resources**

**\$1,106,983.99**

Starting date 7/1/2019 Ending date 12/31/2019 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		(\$3,905.99)
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$9,664.00
	Other current liabilities		\$532,922.99
	<b>Total liabilities</b>		<b>\$538,681.00</b>

Fund Balance:

Appropriated:

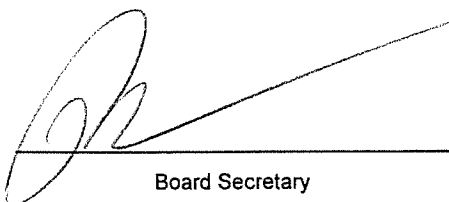
753,754	Reserve for encumbrances		\$523,327.77
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$2,156,856.93	
602	Less: Expenditures	(\$1,071,859.16)	
	Less: Encumbrances	(\$523,327.77)	(\$1,595,186.93)
	<b>Total appropriated</b>		<b>\$1,084,997.77</b>
	Unappropriated:		
770	Fund balance, July 1		(\$415,934.85)
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$100,759.93)
	<b>Total fund balance</b>		<b>\$568,302.99</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$1,106,983.99</u></b>

Starting date 7/1/2019 Ending date 12/31/2019 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,156,856.93	\$1,595,186.93	\$561,670.00
Revenues	(\$2,056,097.00)	(\$2,487,041.32)	\$430,944.32
Subtotal	<u>\$100,759.93</u>	<u>(\$891,854.39)</u>	<u>\$992,614.32</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$100,759.93</u>	<u>(\$891,854.39)</u>	<u>\$992,614.32</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$100,759.93</u>	<u>(\$891,854.39)</u>	<u>\$992,614.32</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$100,759.93</u>	<u>(\$891,854.39)</u>	<u>\$992,614.32</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$100,759.93</u>	<u>(\$891,854.39)</u>	<u>\$992,614.32</u>

Prepared and submitted by :

  
 Board Secretary

12/31/19  
 Date

Starting date 7/1/2019 Ending date 12/31/2019 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	0	49,187	49,187	13,630	Under	35,557
00745	Total Revenues from Local Sources	0	0	0	13,618		(13,618)
00830	Total Revenues from Federal Sources	2,113,254	(106,344)	2,006,910	2,459,793		(452,883)
	<b>Total</b>	<b>2,113,254</b>	<b>(57,157)</b>	<b>2,056,097</b>	<b>2,487,041</b>		<b>(430,944)</b>

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	239,287	239,287	95,529	91,955	51,803
88740	Total Federal Projects	2,113,254	(195,684)	1,917,570	976,330	431,373	509,867
	<b>Total</b>	<b>2,113,254</b>	<b>43,603</b>	<b>2,156,857</b>	<b>1,071,859</b>	<b>523,328</b>	<b>561,670</b>

Starting date 7/1/2019 Ending date 12/31/2019 Fund: 60 ENTERPRISE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$248,661.31
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	(\$222,619.82)	
142	Intergovernmental - Federal	\$41,618.34	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	(\$181,001.48)

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$107,157.92

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$623,317.10)	(\$623,317.10)

**Total assets and resources**

**(\$448,499.35)**

Starting date 7/1/2019 Ending date 12/31/2019 Fund: 60 ENTERPRISE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$169,612.42
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$138,617.58
	<b>Total liabilities</b>		<b>\$308,230.00</b>

Fund Balance:

Appropriated:

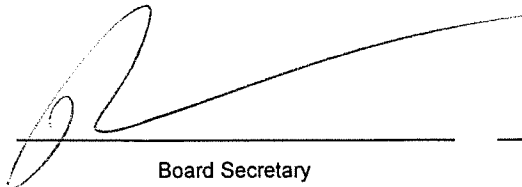
753,754	Reserve for encumbrances		\$1,411,242.03
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	(\$514,397.28)	
	Less: Encumbrances	(\$1,325,996.03)	(\$1,840,393.31)
	Total appropriated		(\$429,151.28)
	Unappropriated:		
770	Fund balance, July 1		(\$327,578.07)
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		(\$756,729.35)
	<b>Total liabilities and fund equity</b>		<b>(\$448,499.35)</b>

Starting date 7/1/2019 Ending date 12/31/2019 Fund: 60 ENTERPRISE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$1,840,393.31	(\$1,840,393.31)
Revenues	\$0.00	(\$623,317.10)	\$623,317.10
Subtotal	<u>\$0.00</u>	<u>\$1,217,076.21</u>	<u>(\$1,217,076.21)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,217,076.21</u>	<u>(\$1,217,076.21)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,217,076.21</u>	<u>(\$1,217,076.21)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,217,076.21</u>	<u>(\$1,217,076.21)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,217,076.21</u>	<u>(\$1,217,076.21)</u>

Prepared and submitted by :

  
\_\_\_\_\_  
Board Secretary

12/31/19  
\_\_\_\_\_  
Date



Starting date 7/1/2019 Ending date 12/31/2019 Fund: 60 ENTERPRISE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	623,317		(623,317)
Total		0	0	0	623,317		(623,317)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	0	0	514,397	1,325,996	(1,840,393)
Total		0	0	0	514,397	1,325,996	(1,840,393)

Starting date 7/1/2019 Ending date 12/31/2019 Fund: 95 STUDENT ACTIVITY FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$44,805.92
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$1,318.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	(\$1,935.06)	(\$617.06)

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$66,240.57)	(\$66,240.57)

Total assets and resources

(\$22,051.71)

Starting date 7/1/2019 Ending date 12/31/2019 Fund: 95 STUDENT ACTIVITY FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$58,275.66
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$55,000.00	
602	Less: Expenditures	(\$22,866.92)	
	Less: Encumbrances	(\$58,275.66)	(\$81,142.58)
	<b>Total appropriated</b>		<b>\$32,133.08</b>

Unappropriated:

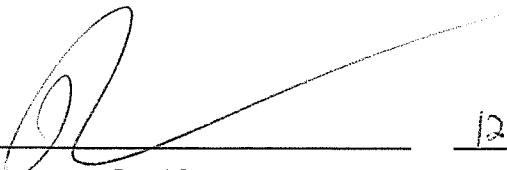
770	Fund balance, July 1		\$815.21
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$55,000.00)
	<b>Total fund balance</b>		<b>(\$22,051.71)</b>
	<b>Total liabilities and fund equity</b>		<b><u>(\$22,051.71)</u></b>

Starting date 7/1/2019 Ending date 12/31/2019 Fund: 95 STUDENT ACTIVITY FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$55,000.00	\$81,142.58	(\$26,142.58)
Revenues	\$0.00	(\$66,240.57)	\$66,240.57
Subtotal	<u>\$55,000.00</u>	<u>\$14,902.01</u>	<u>\$40,097.99</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$55,000.00</u>	<u>\$14,902.01</u>	<u>\$40,097.99</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$55,000.00</u>	<u>\$14,902.01</u>	<u>\$40,097.99</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$55,000.00</u>	<u>\$14,902.01</u>	<u>\$40,097.99</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$55,000.00</u>	<u>\$14,902.01</u>	<u>\$40,097.99</u>

Prepared and submitted by :

  
 Board Secretary

12/31/19  
 Date

Starting date 7/1/2019 Ending date 12/31/2019 Fund: 95 STUDENT ACTIVITY FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	66,241		(66,241)
Total		0	0	0	66,241		(66,241)

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	55,000	55,000	22,867	58,276	(26,143)
Total		0	55,000	55,000	22,867	58,276	(26,143)

Starting date 1/1/2020 Ending date 1/31/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
001628	01/09/20		9998	KeyStone Refrigeration	\$1,761.00
001629	01/22/20		1230	SODEXO, INC & ASSOCIATES	\$144,327.51
002410 H	01/17/20		1057	SAM'S CLUB	\$664.78
002411	01/22/20		4890	Gifts and Things Inc.	\$7,727.95
002412	01/22/20		0191	Leukemia & Lymphoma Society of NJ	\$123.68
002413	01/29/20		1264	SCHOLASTICA TRAVEL	\$4,995.00
018176 V	10/22/19	01/15/20	1142	JW PEPPER & CO.	(\$201.97)
018294 V	11/13/19	01/15/20	1916	KROC CENTER	(\$8,827.50)
018386 V	12/06/19	01/14/20	1835	ANY GARMENT CLEANERS	(\$121.50)
018467 H	01/14/20		1057	SAM'S CLUB	\$590.94
018468 H	01/13/20		1057	SAM'S CLUB	\$899.50
018489	01/06/20		1846	BARNES AND NOBLE	\$251.65
018490	01/06/20		2391	BREANNE POMPEI	\$1,950.00
018491	01/06/20		2046	CAMDEN CHARTER SCHOOL NETWORK	\$500,000.00
018492	01/06/20		1861	CDWG	\$5,155.67
018493	01/06/20		1777	COASTAL COMMUNICATIONS	\$43,407.69
018494	01/06/20		8117	Dell Financial Services	\$24,037.16
018495	01/06/20		N661	Delta T Group	\$6,691.22
018496	01/06/20		1186	DICK BLICK	\$39.19
018497	01/06/20		7118	Donnie Robinson	\$59.00
018498	01/06/20		9458	Heydie Rios	\$2,860.00
018499	01/06/20		7661	Joe Hartman	\$54.00
018500	01/06/20		6774	Joe Quinn	\$54.00
018501	01/06/20		7180	John Macey	\$59.00
018502	01/06/20		2042	KYRA O'BRIEN	\$5,270.00
018503	01/06/20		7189	Landrus Lewis	\$59.00
018504	01/06/20		2050	LAUREL LANES	\$1,694.40
018505	01/06/20		2002	LILIYA DZHURBIY	\$432.00
018506	01/06/20		1749	LOTI	\$33,680.00
018507	01/06/20		1523	MARTA CRUZ	\$3,624.00
018508	01/06/20		1920	NANCY DELGADO	\$1,477.50
018509	01/06/20		1999	NAVIANCE, INC	\$5,317.20
018510	01/06/20		7188	Phil Haas	\$108.00
018511	01/06/20		7109	Pitsco Education	\$1,554.00
018512	01/06/20		2165	PROM NITE	\$346.69
018513	01/06/20		7771	Robert Eaton	\$108.00
018514	01/06/20		1387	SAM ASH	\$1,415.89
018515	01/06/20		4318	Special Supplies	\$66.92
018516	01/06/20		2415	STAPLES ADVANTAGE	\$956.90

Starting date 1/1/2020 Ending date 1/31/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
018517	01/06/20		1873	STORY UP	\$675.00
018518	01/06/20		1864	TEMPLE UNIVERSITY	\$1,005.00
018519	01/06/20		2374	VALERIE ILLUMINATI	\$690.00
018520	01/06/20		1244	FABRIZIO PIZZA	\$1,598.07
018521	01/06/20		1889	NJSIAA	\$510.00
018522	01/09/20		2162	Amazon Capital Services	\$357.18
018523	01/09/20		9503	Appleseed Expeditions	\$20,450.00
018524	01/09/20		1068	AT & T	\$544.74
018525	01/09/20		8015	Donna OLeary	\$67.00
018526	01/09/20		8022	Fred Pryor Seminars	\$398.00
018527	01/09/20		8911	G2 Performance Gear	\$777.96
018528	01/09/20		1189	KAPLAN	\$8,350.00
018529	01/09/20		8012	Martin Faulk	\$45.50
018530	01/09/20		2348	RUTGERS CENTER FOR THE ARTS	\$6,185.50
018531	01/09/20		8121	SJ Swim Officials	\$67.00
018532	01/09/20		8013	Tommy Jensen	\$67.00
018533	01/09/20		1347	WALNUT STREET THEATRE	\$1,500.00
018534	01/09/20		8016	Will Riddell	\$67.00
018535	01/09/20		9652	Brian Nop	\$2,000.00
018536	01/09/20		2332	LEARNING A TO Z	\$40.00
018537	01/09/20		9661	Marybeth Donahue	\$3,777.30
018538	01/09/20		2388	SEAN THOM	\$20,000.00
018539	01/13/20		8585	Adrian Matthew	\$142.00
018540	01/13/20		8588	Chaunce Foster	\$83.00
018541	01/13/20		1102	DAVID REYNOLDS	\$56.00
018542	01/13/20		3551	Frank Roberts	\$67.00
018543	01/13/20		7722	Joe Quinn	\$112.00
018544	01/13/20		2421	KENT/MCBRIDE	\$130.50
018545	01/13/20		8589	Raysa Jimenez	\$83.00
018546	01/13/20		8115	Ruth Rogers	\$67.00
018547	01/13/20		7881	William Wright	\$83.00
018548 H	01/15/20		1057	SAM'S CLUB	\$266.66
018549 H	01/22/20		1057	SAM'S CLUB	\$492.26
018550	01/22/20		8585	Adrian Matthew	\$83.00
018551	01/22/20		1549	ALL IN ONE BALLOONS	\$700.50
018552	01/22/20		4334	Alveno Smith	\$83.00
018553	01/22/20		2162	Amazon Capital Services	\$399.14
018554	01/22/20		9886	Andre Grant	\$142.00
018555	01/22/20		1846	BARNES AND NOBLE	\$575.10

Starting date 1/1/2020 Ending date 1/31/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
018556	01/22/20		1036	BECKERS SCHOOL SUPPLIES	\$137.69
018557	01/22/20		4768	Brandi Upshaw	\$83.00
018558	01/22/20		1946	BSN SPORTS	\$727.06
018559	01/22/20		2046	CAMDEN CHARTER SCHOOL NETWORK	\$250,000.00
018560	01/22/20		1218	CASA PAYROLL SERVICE	\$5,205.95
018561	01/22/20		1532	CASA REPORTING SERVICE	\$845.10
018562	01/22/20		1861	CDWG	\$3,380.00
018563	01/22/20		1346	CENTER FOR AQUATIC SCIENCES	\$14,734.00
018564	01/22/20		1737	COLES MUSIC SERVICES	\$504.50
018565	01/22/20		1719	CONSTELLATION NEW ENERGY	\$2,898.64
018566	01/22/20		1211	DELL COMPUTER CORPORATION	\$6,476.36
018567	01/22/20		N661	Delta T Group	\$1,187.38
018568	01/22/20		8709	Derrick Levine	\$59.00
018569	01/22/20		1308	DORNEY PARK	\$5,800.00
018570	01/22/20		9888	Eliezer Feliciano	\$83.00
018571	01/22/20		1819	FLEXFACTS	\$216.00
018572	01/22/20		1176	FLOWERS BY MENDEZ & JACKEL	\$60.00
018573	01/22/20		8888	George Borger	\$201.00
018574	01/22/20		4769	George Calhoun	\$83.00
018575	01/22/20		2149	GREGORY ALLEN	\$83.00
018576	01/22/20		1461	HOLCOMB COMMERCIAL	\$6,435.15
018577	01/22/20		1152	HOME DEPOT	\$1,691.99
018578	01/22/20		2143	INSTITUTE FOR ED. DEVELOPMENT	\$279.00
018579	01/22/20		1404	IRON MOUNTAIN INFORMATION	\$866.88
018580	01/22/20		2066	JAMES CONNER	\$83.00
018581	01/22/20		9821	Jamie Valentine	\$83.00
018582	01/22/20		5908	Johnsons Farm	\$1,784.00
018583	01/22/20		5873	Joseph Hartman	\$56.00
018584	01/22/20		1916	KROC CENTER	\$4,170.00
018585	01/22/20		2153	LYBRANT WRIGHT	\$83.00
018586	01/22/20		4873	Maria Wander	\$67.00
018587	01/22/20		1889	NJSIAA	\$425.00
018588	01/22/20		1262	ORIENTAL TRADING CO.	\$71.39
018589	01/22/20		1822	PHILADELPHIA ZOO	\$1,040.00
018590	01/22/20		7109	Pitsco Education	\$184.80
018591	01/22/20		1914	PURCHASE POWER	\$520.99
018592	01/22/20		4874	Rob Rickus	\$56.00
018593	01/22/20		8771	Robert Horvath	\$67.00
018594	01/22/20		6969	Ron Green	\$83.00



Starting date 1/1/2020 Ending date 1/31/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
018595	01/22/20		8115	Ruth Rogers	\$67.00
018596	01/22/20		4868	Samuel Pellom Jr.	\$225.00
018597	01/22/20		2331	SCHOLASTIC	\$261.16
018598	01/22/20		1540	SCHOOL NURSE SUPPLY, INC	\$976.27
018599	01/22/20		8829	SDE Staff Development for Educators	\$737.00
018600	01/22/20		9175	Stacy Scott	\$142.00
018601	01/22/20		1014	STAPLES ADVANTAGE	\$1,792.05
018602	01/22/20		2415	STAPLES ADVANTAGE	\$348.27
018603	01/22/20		1625	STEVE WEISS MUSIC	\$734.55
018604	01/22/20		2410	STORYBOOK LAND	\$3,493.75
018605	01/22/20		1412	STUMPS	\$916.83
018606	01/22/20		3487	Tajiddin Hill	\$177.00
018607	01/22/20		3984	TD Wealth Operations	\$4,500.00
018608	01/22/20		1347	WALNUT STREET THEATRE	\$1,500.00
018609	01/22/20		1463	WEX BANK	\$4,101.25
018610	01/22/20		2403	WHEATON ARTS & CULTURAL SALES	\$750.00
018611	01/22/20		1168	XTEL COMMUNICATIONS	\$3,611.08
018612	01/22/20		2022	YAY CLAY STUDIO	\$250.00
018613	01/22/20		1028	Young Audiences New Jersey & Eastern Pen	\$2,095.00
018614 H	01/24/20		1057	SAM'S CLUB	\$246.42
018615	01/24/20		2162	Amazon Capital Services	\$713.54
018616	01/24/20		1261	AMERICAN RED CROSS	\$54.00
018617	01/24/20		1397	ANDREA LEBOO	\$130.00
018618	01/24/20		1841	AP PLUMBING DRAINS LLC	\$425.00
018619	01/24/20		1036	BECKERS SCHOOL SUPPLIES	\$125.08
018620	01/24/20		1177	BROOKFIELD SCHOOL	\$870.00
018621	01/24/20		1532	CASA REPORTING SERVICE	\$418.50
018622	01/24/20		2096	CATHY'S CATERING	\$2,735.00
018623	01/24/20		1737	COLES MUSIC SERVICES	\$815.77
018624	01/24/20		1719	CONSTELLATION NEW ENERGY	\$7,654.18
018625	01/24/20		1102	DAVID REYNOLDS	\$56.00
018626	01/24/20		2119	ELIJAH AUSTIN	\$350.00
018627	01/24/20		1244	FABRIZIO PIZZA	\$670.12
018628	01/24/20		1176	FLOWERS BY MENDEZ & JACKEL	\$65.00
018629	01/24/20		1458	NATIONAL CONSTITUTION CENTER	\$760.00
018630	01/24/20		3114	NJ E-Z Pass	\$40.00
018631	01/24/20		1262	ORIENTAL TRADING CO.	\$336.53
018632	01/24/20		9028	Parker McCay P.A.	\$1,330.00
018633	01/24/20		7109	Pitsco Education	\$66.00

Starting date 1/1/2020 Ending date 1/31/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
018634	01/24/20		1017	Prudential Insurance Company of America	\$6,707.20
018635	01/24/20		1506	SAFETY BUS	\$1,325.00
018636	01/24/20		1540	SCHOOL NURSE SUPPLY, INC	\$650.43
018637 H	01/29/20		1057	SAM'S CLUB	\$75.32
018638	01/29/20		1549	ALL IN ONE BALLOONS	\$641.15
018639	01/29/20		1316	BAYADA NURSES	\$5,183.75
018640	01/29/20		1775	CAMDEN COUNTY ED. SERVICES	\$9,373.35
018641	01/29/20		2096	CATHY'S CATERING	\$3,035.00
018642	01/29/20		1737	COLES MUSIC SERVICES	\$428.00
018643	01/29/20		1719	CONSTELLATION NEW ENERGY	\$5,639.99
018644	01/29/20		9998	KeyStone Refrigeration	\$456.00
018645	01/29/20		210	Rapid Wristbands	\$210.00
018646	01/29/20		0908	Social Thinking	\$221.63
018647	01/29/20		1014	STAPLES ADVANTAGE	\$338.11
018648	01/29/20		2415	STAPLES ADVANTAGE	\$403.66
018649 H	01/31/20		1057	SAM'S CLUB	\$358.10
B32245	01/03/20		1354	PSE &G	\$17,360.38
B32246	01/14/20		1354	PSE &G	\$54,908.01
B32370	01/02/20		1627	TD WEALTH OPERATIONS	\$26,329.21
B32375	01/03/20		1356	NEW JERSEY AMERICAN WATER CO	\$2,629.08
F32241	01/15/20		9999	PAYROLL VENDOR	\$928,387.38
F32350	01/31/20		9999	PAYROLL VENDOR	\$923,890.15

Starting date 1/1/2020

Ending date 1/31/2020

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Fund Totals		
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10	GENERAL FUND	\$103,664.57
11	GENERAL CURRENT EXPENSE	\$2,775,025.62
20	SPECIAL REVENUE FUNDS	\$158,053.66
60	ENTERPRISE FUNDS	\$159,052.83
95	STUDENT ACTIVITY FUNDS	\$13,511.41
	Total for all checks listed	\$3,209,308.09

Prepared and submitted by:

  
\_\_\_\_\_  
Board Secretary

1/31/2020

\_\_\_\_\_  
Date

## Cigna Health Engagement Fund Approval Form:

Company/Organization Name	Camden Promise Charter School
Expense item(s)	Spot-It – Mental Health Wellness
Individual item cost (if you are purchasing multiple items)	\$1.50 PMPM
Total cost (please include tax and shipping/handling)	\$3,985 annual (246 employees on benefits* \$1.50 pmpm = \$4,428/yr – 10% discount if paid annually)
Date you plan to make purchase	03/01/2020
Provide detail about planned expense and vendor. (Please include any websites of vendors, the health engagement initiative this expense is supporting, how this is contributing the employees sense of health and well-being.)	<a href="http://www.WhyNotSpot-It.com">www.WhyNotSpot-It.com</a> Invoice and Material Attached

After you have submitted the request, please allow up to 3 business days for confirmation of purchase. Once you have received confirmation, you can purchase your item. You must submit your receipt or invoice for your purchase to receive reimbursement. I will submit your reimbursement the first week of the month, and you will see your reimbursement on your bill as a discretionary credit in the following 2 months.

If you have any questions regarding the approval process, please feel free to email James at [james.schneider@cigna.com](mailto:james.schneider@cigna.com)



# Invoice

Submitted: 01/21/2020

Invoice #: 102001

Program Period: 03/01/2020 to 02/28/2021

Project: Spot-It; Mental Health  
Wellness Program 2020-2021

Due date: 03/01/2020

**Invoice for:**

Richelle Baughn, SBA  
Camden Promise Charter School  
879 Beideman Ave. Camden, NJ 08105  
Phone: (856) 365.1000, ext.103 email: rbaughn@camdencsn.org

*Under review to be  
reimbursed by Cigna  
Health Engagement fund*

**Payment made to:**

DillonMarcus  
22 Crofton Commons Cherry Hill, NJ 08034  
Tel: 856.667.4641  
Email: support@whynotspot-it.com  
ein#: 52-2315572  
web: www.whynotspot-it.com

Description	Qty	Monthly Unit price	Monthly Total price
Employee program - with Cigna client reimbursement discount	246	\$1.50	\$369.00
Family program - Provided - WAIVED	246	\$0.00	\$0.00
Annual/Renewal - Set-up fee -WAIVED	1	\$0.00	\$0.00

Monthly Subtotal **\$369.00**

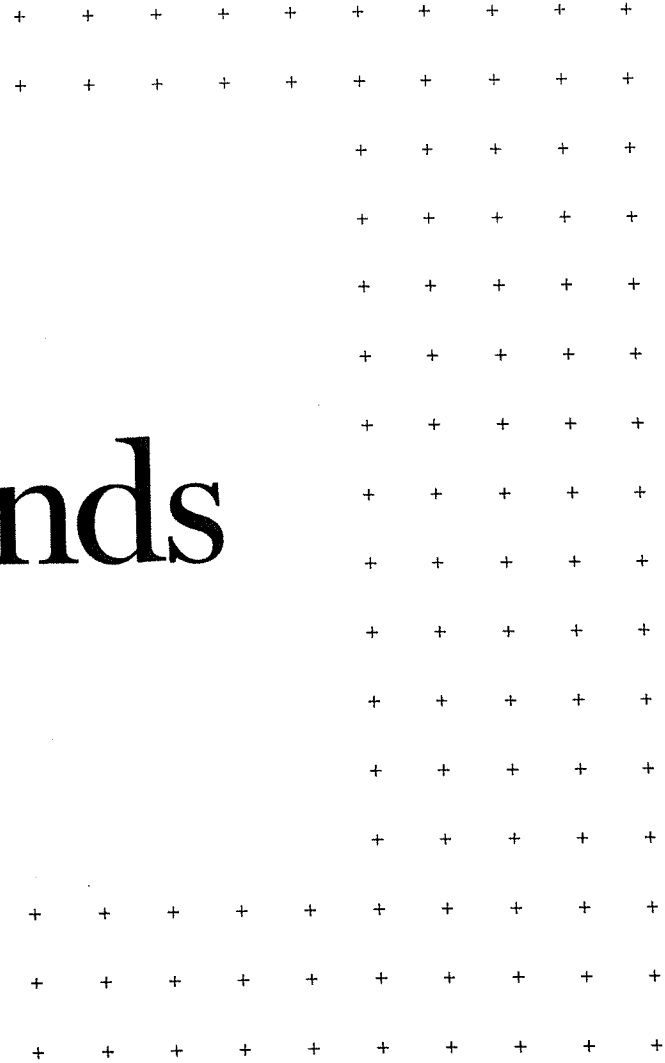
Annualized **\$4428.00**

Annualized Payment with discount of 10% **- \$443.00**

**TOTAL Due: \$3,985.00**

**Notes:**

We understand and appreciate Cigna's reimbursement to CPCS opportunity and thus provided a discount off the normal base non-profit fee structure, waive all set-up and renewal fees and provide the full family availability at the employee only rate. We provided another 10% discount to pay annually.



# Employee Health Trends 2020

+ A Springbuk Health Intelligence report, built on data from over 2,500 employers.

+ Critical intelligence on mental health, chronic illness, and opioid abuse.

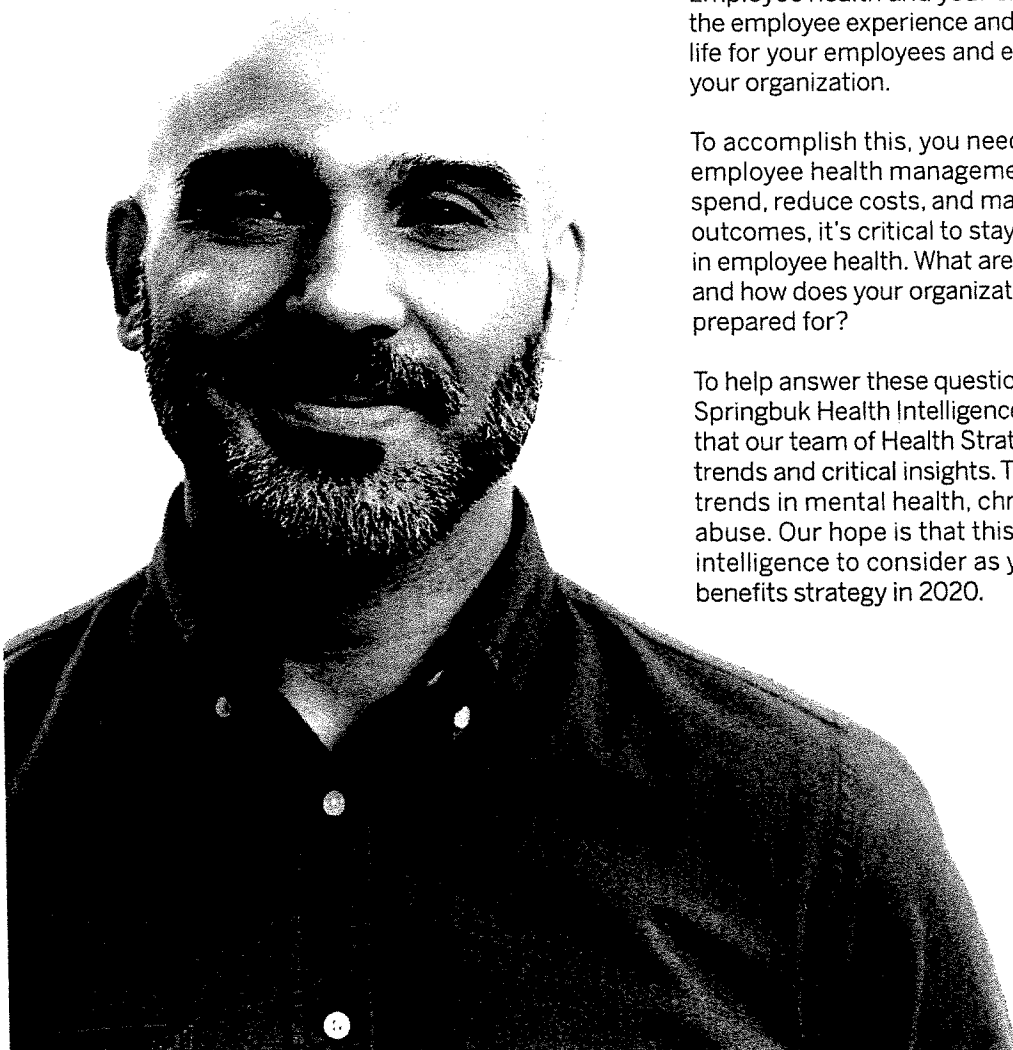
# The key to a better employee experience.

With the unemployment rate hovering around 3.6%, the U.S. is experiencing one of the tightest labor markets in the last 50 years. In this full-employment economy, your organization faces increased competition for talent and higher stakes for your benefits packages. In fact, the strength of your benefits offerings is important not only to give your organization a competitive advantage in recruiting, but to keep your employees physically, emotionally, and financially healthy. The result: improved hiring, retention, and employee satisfaction.

As the modern workplace, skill needs, and technology all change before employees' very eyes, employees are looking to their employers for more support, more guidance, and more benefits. Employee health and your entire benefits program are critical to the employee experience and essential for improving the quality of life for your employees and equipping them to do great work for your organization.

To accomplish this, you need to maximize your investment in employee health management. To see where you can optimize spend, reduce costs, and maximize your plans to improve health outcomes, it's critical to stay on top of the latest data and trends in employee health. What are other organizations struggling with, and how does your organization measure up? What should you be prepared for?

To help answer these questions, this report draws on data from the Springbuk Health Intelligence platform of over 2,500 organizations that our team of Health Strategists explored to uncover emergent trends and critical insights. Through this exploration, we identified trends in mental health, chronic physical conditions, and opioid abuse. Our hope is that this report provides you with actionable intelligence to consider as you lead your organization's health benefits strategy in 2020.



# Mental health.

Employers are getting serious about mental health because they have seen just how much it can affect employees' lives and work, and its impact on financial outcomes. Our data shows that nearly 1 in 5 members have at least one diagnosed mental health condition. Some of the most common<sup>1</sup> mental health conditions are generalized and other kinds of anxiety disorders, major depressive disorders, and ADHD. Some of the most costly<sup>2</sup> are alcohol dependence, major depressive disorder, generalized anxiety disorder, and opioid dependence.

+ Average monthly costs for a member with a mental health condition is twice that of a member without a mental health condition.

What's more, for an enterprise organization of 10,000 employees (19,200 members) and the average 19% prevalence rate, mental health conditions are creating claims costs of \$37,078,272 per year. These high costs can cause huge burdens to employees and lead to increased rates the following year for employers who self-fund their plans.

+ 19% of all members have a mental health condition.

This high prevalence of mental health problems is also a concern because of its financial impact. For a member with a mental health condition, the average cost of medical and prescription claims per member per month is \$847 — more than twice that of a member without a mental health condition (\$417).<sup>3</sup>

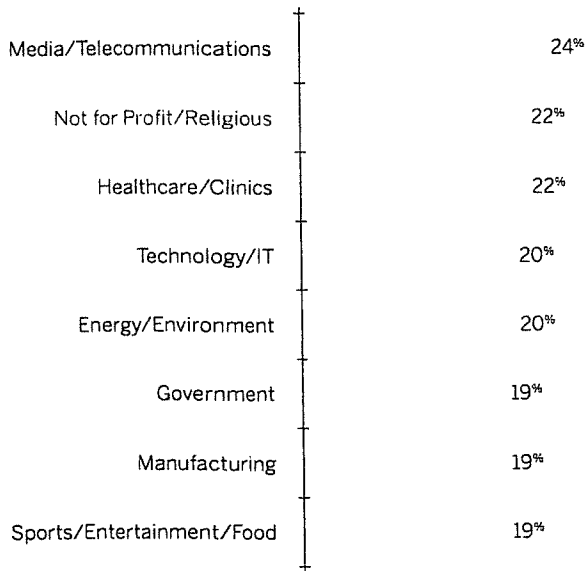
<sup>1</sup> Most common based on total number of members on the platform

<sup>2</sup> Most costly based on total PMPM for members with mental health conditions.

<sup>3</sup> These costs represent all members with or without a mental health condition. These numbers may also have chronic physical conditions, which would likely add to the costs. We identify the specific costs for people with both mental health and chronic conditions later in the section entitled "The Overlap with Chronic Physical Conditions."



### Industries with Highest Prevalence Rates of Mental Health Conditions



Another interesting finding in our data is the varying rates of mental health conditions among industries. The graph above shows the eight industries within our claims data set that had the highest percentage of mental health diagnoses.

Mental health problems can affect organizations by causing higher rates of absence, turnover, and other issues that affect performance and productivity — not to mention impacting employees' quality of life and satisfaction in their work. Given all of that, and knowing these conditions could be affecting up to a quarter of your members, it's imperative to dive into your own health data for insights on how to best treat, prevent, and maximize your investment in mental health conditions.



## Chronic physical conditions.

Our study found high prevalence and costs of chronic physical conditions among employees and their dependents. In fact, almost half of the members in our Health Intelligence platform have one or more chronic conditions. The five most common are metabolic disorders,<sup>4</sup> hypertension, arthritis and tendinitis, degenerative orthopedic diseases, and cardiovascular medical conditions.

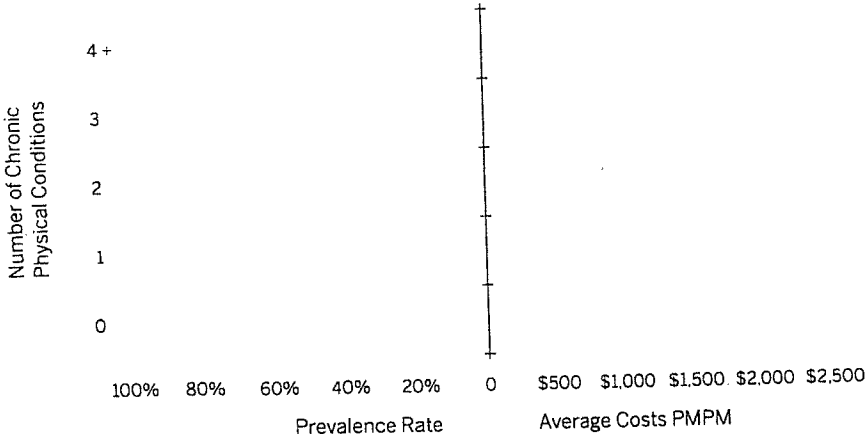
+ Almost 50% of members have one or more chronic conditions.

It's important to look at your population to see how these chronic conditions are being addressed and where they may be causing damage to productivity, performance, and the employee experience. Although the prevalence of cardiovascular and hypertension conditions our survey identified isn't surprising, what did surprise us and is significant is the rise in arthritis and degenerative orthopedic diseases — especially given the rising costs of their treatment.

springbuk.

Especially with arthritis and degenerative orthopedic disease, employers need to make sure their plans are designed holistically to accommodate the nutritional and physical components of treatment. It's also important to make sure there's education and awareness for alternatives to surgery and high-cost medications: chiropractic, acupuncture, and other natural types of services that can help alleviate and also manage pain. When just one chronic condition results in an increase more than twice that of a member without chronic conditions, these conditions can have a big impact.

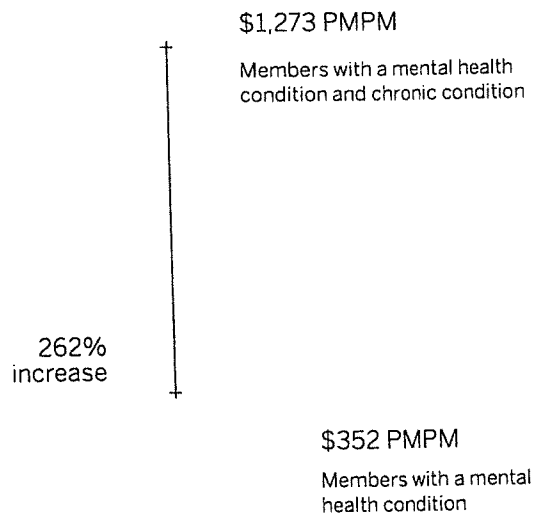
Prevalence of Chronic Conditions and Average Costs



# The overlap between mental health and chronic physical conditions.

Unsurprisingly, our data reveals a large overlap between chronic and mental health conditions. In fact, mental health is rarely an isolated condition among members in our platform: 2 in 3 people with mental health issues also suffer from chronic physical conditions.

## Average Costs



+ 69% of members with a mental health condition also have a chronic condition.

These long-term health challenges often involve chronic pain, discomfort, regular doctor visits, and regular medications — any of which can impact mental health problems. This added complexity also results in increased costs in claims. When members have a mental health condition and at least one chronic condition, costs rise by 262%.



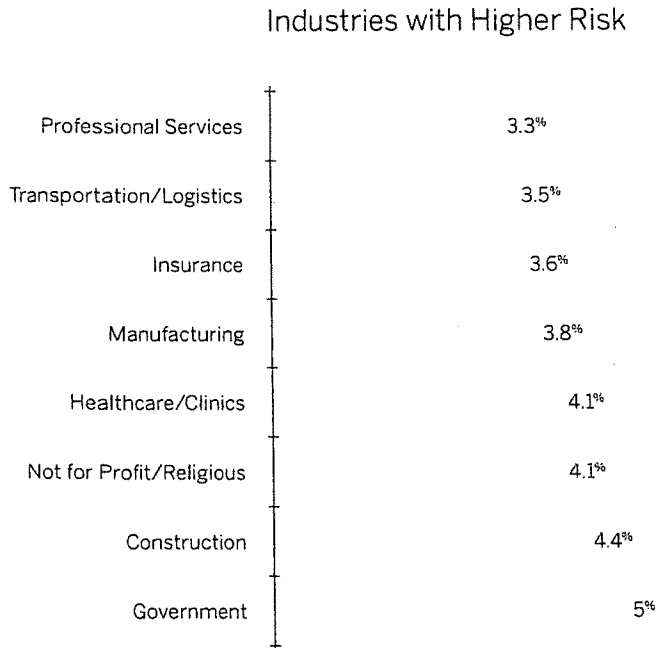
Even more telling, members with a mental health condition are also twice as likely to classify as a “high-cost claimant” — a member with at least \$50,000 in claims. This most often results from catastrophic health events like car accidents or other serious injuries. When this happens, members are likely dealing with more than just physical pain and rehabilitation. They need care that helps them manage, treat, and prevent the mental and emotional struggles that often come along with that.

To effectively manage the combination of mental health and chronic conditions, organizations must take a holistic approach. By zooming out and looking at your organization’s data across segments and conditions, you can uncover trends and adapt your benefits strategies to accommodate holistic, preventive healthcare for your members.

+ Members with a mental health condition are twice as likely to classify as a “high-cost claimant” — a member with at least \$50k in claims.

# Opioid abuse.

One of the biggest threats in health today is the ongoing opioid epidemic. Opioid abuse can be debilitating and even life-threatening to employees and their dependents, causing reverberating effects on the health, well-being, productivity, and retention of employees. Our data shows that 3.3% of all members are at high risk for opioid abuse. The rate is higher in several specific industries as noted in the following graph.

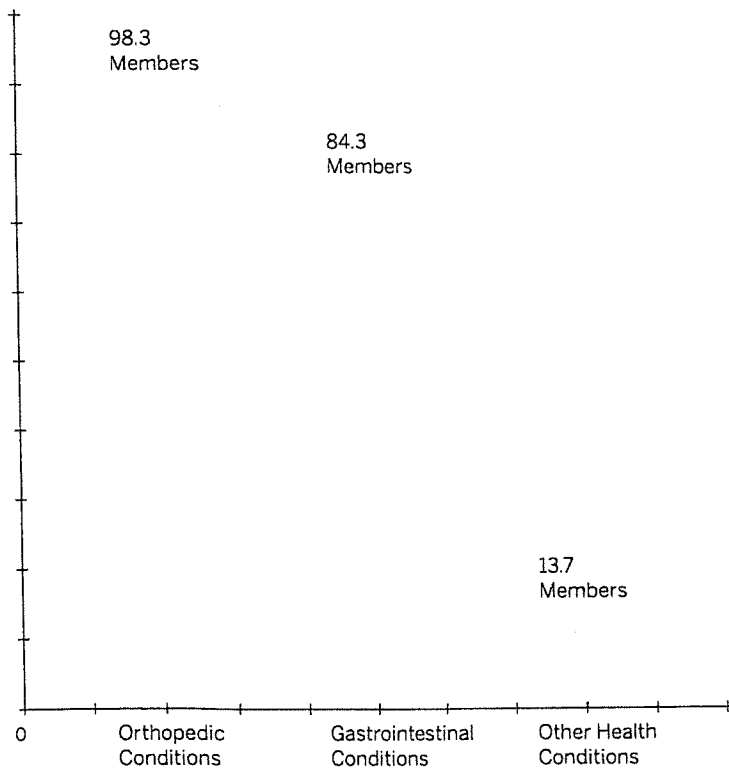


Opioid risk also increases with age: 2.8% of members aged 18 to 35 are at high risk for opioid abuse, while 6.6% of members 65 or older are at high risk. This could explain the high risk in the government sector, where our data demonstrates a high instance of older employees.

There are also two health conditions that show an outsized number of members with high risk for opioid abuse: orthopedic and gastrointestinal (GI) conditions. People who have long-term conditions like back and hip pain, bowel discomfort, heartburn, and gastritis are frequently prescribed — and as recent news has shown, often over-prescribed — this category of pain medication. Our data shows people with orthopedic and GI conditions are 6x more likely to be at risk of opioid abuse than people with other conditions.

### Risk of Opioid Abuse by Condition

Per 1,000 Members



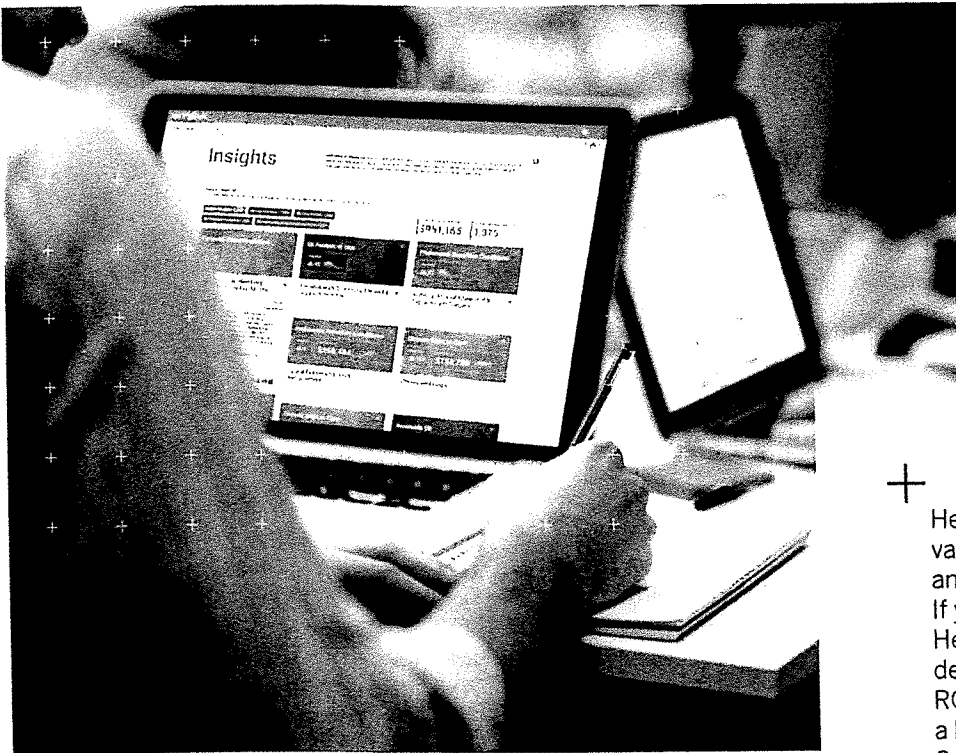
Even without opioid issues, the cost for orthopedic and gastrointestinal conditions is increasing month over month. You should pay attention to these trends, monitor your population health data, and look for ways to mitigate risk and improve prevention.

+ People with orthopedic and GI conditions are 6x more likely to be at high risk.

+	+	+	+	+
+	+	+	+	+
+	+	+	+	+
+	+	+	+	+
+	+	+	+	+

# Moving from insight to action.

As with any data, the most important thing to know about Health Intelligence is how to act on it. These trends in mental health, chronic illness, and opioid abuse are sure to show up in your employee population in one way or another. To take the next step, you need deep insights into how these conditions are affecting your organization's members and which groups are most at risk. Then you'll be able to design the right health benefits strategy to address these conditions head-on.



+

Health Intelligence is key to maximizing the value of your health management investment and providing your employees the best care. If you're interested in learning more about Health Intelligence and how you can drive deeper, more actionable insights to increase ROI, improve employee health, and create a better employee experience, request a Springbuk demo today.

The report findings are the result of a quantitative analysis performed by Springbuk's Health Strategy team. The analysis was based on aggregate and anonymized data sets from over 2,500 employers of various industries, sizes, and geographies. The purpose of the analysis was to identify trends in employee health.



Applicant: 80 6107 CAMDEN PROMISE CHARTER - Camden  
 Application: IDEA Consolidated - 00-  
 Cycle: Amendment 1

Project Period: 7/1/2019 - 9/30/2020

Application Sections [IDEA Consolidated](#)  
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IDEA Plan	Contact Information	Refusal of Funds	Allocations	LEA Determinations	CCEIS/CEIS	MOE/Excess Cost	Nonpublic Certification	IDEA Assurances	Budget Summary	Submit	Application History	Special Conditions	Amendm Explanat
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**Budget Summary**

Function / Object	Expenditure Category	BASIC				PRESCHOOL		
		Public Amount	CEIS	Nonpublic Amount	Total Amount	Public Amount	Nonpublic Amount	Total Amount
<b>100</b>	<b>Instruction</b>							
100-100	Personal Services - Salaries	0	0	0	0	0	0	0
100-300	Instruction Purchased Services	0	0	0	0	0	0	0
100-500	Other Purchased Services	0	0	0	0	0	0	0
100-600	Instructional Supplies	0	0	0	0	0	0	0
100-800	Instruction Other objects	0	0	0	0	0	0	0
<b>200</b>	<b>Support Services</b>							
200-100	Personal Services - Salaries	293500	0	0	293500	0	0	0
200-200	Employee Benefits	102725	0	0	102725	0	0	0
200-300	Prof & Tech Services	80541	0	0	80541	14694	0	14694
200-400	Purchased Property Services	0	0	0	0	0	0	0
200-500	Other Purchased Services	0	0	0	0	0	0	0
200-600	Supplies and Materials	5502	0	0	5502	0	0	0
200-800	Other Objects	0	0	0	0	0	0	0
200-860	Indirect Cost	0	0	0	0	0	0	0
<b>400</b>	<b>Fac. Acq. and Construction Ser.</b>							
400-720	Building/Renovation	0	0	0	0	0	0	0
400-731	Instructional Equipment	0	0	0	0	0	0	0
400-732	Non Instructional Equipment	0	0	0	0	0	0	0
<b>520</b>	<b>Other</b>							
520-930	Schoolwide	0	0	0	0	0	0	0
	<b>Total Project Budgeted</b>	<b>482268</b>	<b>0</b>	<b>0</b>	<b>482268</b>	<b>14694</b>	<b>0</b>	<b>14694</b>
	Allocation				482268			14694
	Difference between allocation and total budget				0			0
	Nonpub proportionate share				0			0

PRD 2.0 user ID: GRANTS806107

New Jersey Department of Education  
 Send Questions to: eweghelp@doe.nj.gov

**IDEA Salaries 2019 2020**

Hocko	\$ 92,500
Alimario	\$ 21,000
Ross	\$ 35,835
Damon	\$ 29,165
Cassell	\$ 65,000
Thorne	\$ 50,000
	<u><u>\$ 293,500</u></u>

[Home](#) / [Designate P.A.C.O](#)

## Designation of Public Agency Compliance Officer (P.A.C.O.)

### Thank you

If the P.A.C.O will be appointed at the next Board/Council meeting, a copy of the resolution designating the appointee must be sent to the Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program at the following address:

P.O. Box 236  
Trenton, New Jersey 08625

Your Confirmation number is 202001091054-195069

Last Updated: Friday, 10/18/19





**CITY OF CAMDEN**  
**MAYOR FRANCISCO "FRANK" MORAN**  
**DEPARTMENT OF HUMAN SERVICES**

SENIOR & EMERGENCY SERVICES, BUREAU OF RECREATION & YOUTH SERVICES

\*Relocated to: Broadway Center, 713-715 Broadway, Camden, NJ 08103

Phone: (856) 757-7498 Fax: (856) 757-7336

January 15, 2020

Mrs. Richelle H. Baughn, Business Administrator  
 Camden's Promise Charter School Network  
 879 Beideman Avenue  
 Camden, New Jersey 08105

Dear Ms. Baughn:

The City of Camden's Aquatic's Training is fast approaching and we are seeking a local training physical in Camden, NJ to train our lifeguards. We anticipated training for February 11, 2020 to May 28, 2020. We would like to request use of your pool facility, (1) classroom & lavatory for the following:

Lifeguard training from February 11, 2020 to May 28, 2020 two times per week  
 from 5:30 p.m. to 7:30 p.m. on Tuesday and Thursdays

The City will extend our services to your organization by training your staff and potential lifeguards in first aide, CPR, water safety and swimming lessons to pass their lifeguard certification. Along with use of the City of Camden park & field for use for baseball practice, baseball games, and physical education during the 2019-2020 school year.

The review and approval of your office, and the Board of Directors, is needed as soon as possible so that appropriate plans and actions get initiated. We recognize your facility may not be available due to school construction plans or other activities. In the event that the timeframe is are not available to us please suggest alternates.

Should you or your staff have any questions regarding this matter please do not hesitate to contact Janean Gooden at (856) 757-7227 or email: [jagooden@ci.camden.nj.us](mailto:jagooden@ci.camden.nj.us). Thank you for your expeditious consideration in this matter, as working together we can ensure.

Sincerely,

Carmen G. Rodriguez  
 Director

Cc:  
 Dr. Joseph Conway, Chief School Administrator  
 Board of Directors  
 Mr. Grochal, Athletic Director

February 4, 2020

Dear Dr. Joseph Conway

Please accept this letter as formal notification that I am resigning from my position as a Camden Promise teacher. Per my contract, my last day will be Friday, April 3rd, 2020.

Thank you so much for the opportunity to work in this position. I have greatly appreciated the opportunities I have had to grow, be part of a wonderful team, and work with the students.

I will do everything possible to wrap up my duties and prepare my replacement the best that I can. Please let me know if there is anything else I can do to help during this transition. I wish the school continued success.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael D Kosmaczewski', written over a horizontal line.

Michael D Kosmaczewski

**High School**

Head Coach	Base stipend	\$ 6,000.00
	Stipend for basketball	\$ 6,500.00 *

- Due to the length of the season

Assistant Coach	Base stipend	\$ 4,000.00
	Stipend for basketball	\$ 4,500.00 *

**Middle School**

Head Coach	Base Stipend	\$4000.00
	<i>Stipend for Basketball</i>	<i>\$4800.00</i>

Assistant Coach	Base Stipend	\$2800.00
	<i>Stipend for Basketball</i>	<i>\$3,600.00</i>

**Conway, Joseph**

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**From:** Grochal, Robert  
**Sent:** Thursday, February 6, 2020 2:06 PM  
**To:** Conway, Joseph  
**Subject:** Baseball and softball coaches

## High School Baseball

Head - Morris Gargiule  
Assistant - Marcus Cotto  
JV coach - Walter Zakrzewski

## High School Softball

Head - Keanna Ross  
Assistant - Sharon Waller  
JV coach - Patrick Ardis

## High School Volleyball

Head - Robert Grochal  
Assistant - Jessica Petthyng

## Middle School Softball

Head - Christina Myers  
Assistant - Joseph Conway  
Assitant - Amy Johnson

## Middle School Baseball

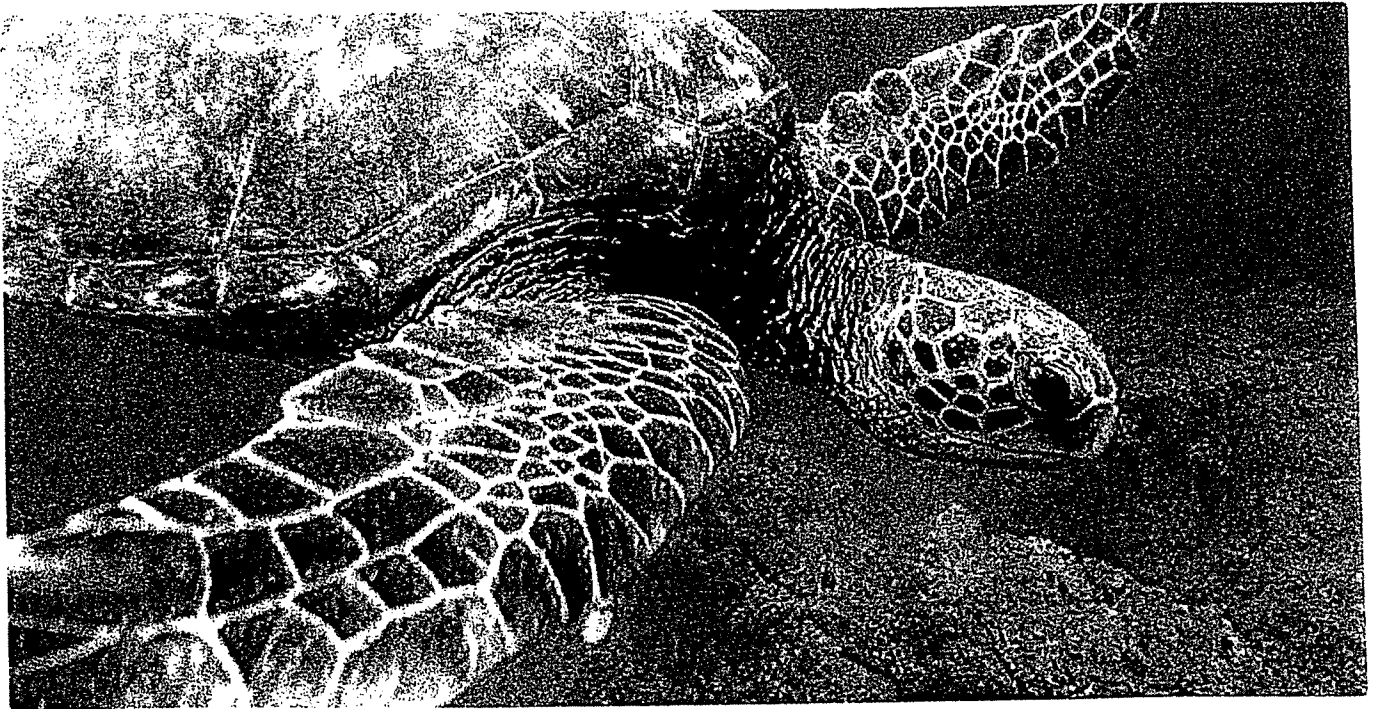
Head - John Kelly  
Assistant - Louis McCall  
Assistant - Walvis Abreu

Robert Grochal  
Camden Academy Charter High School  
Athletic Director  
Head Girls Volleyball Coach  
Head Boys Volleyball Coach  
856-365-1000 x 111  
rgrochal@camdencsn.org



**Jody Chance**  
Coordinator/Guide  
Appleseed Expeditions

601-202-1272  
jchance@appleseedexpeditions.com  
<http://www.appleseedexpeditions.com>



## **CAMDEN ACADEMY - Florida Keys (2020)**

\$1620 per person

Located just a few miles offshore of the Florida Keys is North America's only living coral reef ecosystem. This reef is the third largest barrier reef in the world and provides habitats to an abundance of tropical marine organisms. Explore how the reef relates to the area's seagrass beds and mangrove habitats. Study ecological concepts as they relate to Marine Biology and observe marine flora and fauna in their natural habitats.

## Trip Summary

### Day 1

Arrive in Miami, FL

- 12:30 PM Lunch (not provided by Appleseed)
- 1:30 PM Everglades Adventure - Everglades Alligator Farm
- 6:30 PM Dinner at Sonny's BBQ - Sonny's BBQ
- 7:30 PM Check-in - Holiday Inn Express Florida City - Holiday Inn Express & Suites Florida City-Gateway To Keys  
Evening Stars Program

### Day 2

- 7:30 AM Breakfast at hotel  
Check-out
- 9:00 AM Serve at RCMA - 38010 SW 195th Ave
- 12:30 PM Lunch @ Golden Corral - Golden Corral
- 2:30 PM Kayak in the mangroves - The Kayak Shack  
Check-in - Holiday Inn Express & Suites Marathon
- 6:30 PM Dinner at Islamorada Fish Company - Islamorada Fish Co.
- 8:00 PM Fish Identification

### Day 3

- Breakfast at hotel  
Snorkel John Pennekamp State Park - John Pennekamp Coral Reef State Park
- 12:30 PM Lunch @ Subway - SUBWAY
- 2:00 PM Snorkeling / Shallow Bay studies at Sombrero Beach - Sombrero Beach
- 6:30 PM Pizza dinner at hotel
- 8:00 PM Squid Dissections

### Day 4

- 8:30 AM Breakfast at hotel
- 9:00 AM Turtle Hospital - The Turtle Hospital
- 12:30 PM Boxed lunches  
Snorkel the Coral Reef
- 6:30 PM Dinner at Cracked Conch - Cracked Conch Cafe



## Day 5

Breakfast at hotel

Check-out

Dolphin Research Center - Dolphin Research Center

Time to travel home and share your stories!

## Day 1



**Arrive in Miami, FL**



12:30 PM - Eastern Time

**Lunch (not provided by Appleseed)**



1:30 PM - Eastern Time

**Everglades Adventure**

Take in an Everglades Airboat ride followed by an alligator show. Learn about predator/prey relationships in the Everglades.



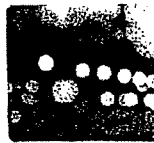
**Everglades Alligator Farm**

40351 SW 192nd Ave, Homestead, FL, US, 33034



6:30 PM - Eastern Time

**Dinner at Sonny's BBQ**



**Sonny's BBQ**

33505 S Dixie Highway, Florida City, FL, US, 33034  
(305) 245-8585



7:30 PM - Eastern Time

**Check-in - Holiday Inn Express Florida City**

Confirmation 49885086



**Holiday Inn Express & Suites Florida City-Gateway To Keys**

35200 S Dixie Hwy, Florida City, FL, US, 33034



**Evening Stars Program**

Learn about the constellations as we explore the night skies.

## Day 2



7:30 AM - Eastern Time

**Breakfast at hotel**



## Check-out



9:00 AM - Eastern Time

### Serve at RCMA

Redlands Christian Migrant Association was born in 1965 to provide a safe haven for children of impoverished farmworkers in South Florida. With the help of mothers from the Migrant community and others, day-cares were opened. Over the years, many volunteers have provided education and assistance to these families.



**38010 SW 195th Ave**

38010 Southwest 195th Avenue, Homestead, FL, US, 33030



12:30 PM - Eastern Time

### Lunch @ Golden Corral



**Golden Corral**

33525 S Dixie Hwy, Florida City, FL, US, 33034

(305) 246-8699



2:30 PM - Eastern Time

### Kayak in the mangroves

Learn about the importance of mangroves to the marine ecosystem. Kayak in the mangrove tributaries and see sharks, crocodiles and a variety of marine wildlife.



**The Kayak Shack**

77522 Overseas Hwy, MM77, Robbie's Marina

(305) 664-4878



## Check-in



**Holiday Inn Express & Suites Marathon**

13201 Overseas Hwy, Marathon, FL, US, 33050

(305) 289-0222



6:30 PM - Eastern Time

### Dinner at Islamorada Fish Company



**Islamorada Fish Co.**

81532 Overseas Hwy, Islamorada, FL, US, 33036

(305) 664-9271



8:00 PM - Eastern Time

### Fish Identification

Have a fun fish identification workshop.

## Day 3

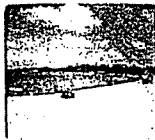


### Breakfast at hotel



### Snorkel John Pennekamp State Park

Visit this museum and conservation center.



**John Pennekamp Coral Reef State Park**  
102601 US Highway 1, Key Largo, FL, US, 33037  
(305) 451-6300



12:30 PM - Eastern Time

### Lunch @ Subway



**SUBWAY**  
99600 Overseas Hwy, Key Largo, FL, US, 33037



2:00 PM - Eastern Time

### Snorkeling / Shallow Bay studies at Sombrero Beach

Net pulls in the shallow bay and discover a variety of species from octopus to hermit crabs.



**Sombrero Beach**  
Sombrero Beach Rd, Marathon, FL, US, 33050



6:30 PM - Eastern Time

### Pizza dinner at hotel



8:00 PM - Eastern Time

### Squid Dissections

Learn about the internal working systems of squid and other mollusks.

## Day 4



8:30 AM - Eastern Time  
**Breakfast at hotel**



9:00 AM - Eastern Time  
**Turtle Hospital**

Visit the Marathon Turtle Hospital and learn about research and medical treatment for sea turtles.



### **The Turtle Hospital**

2396 Overseas Hwy, Marathon, FL, US, 33050  
(305) 743-2552



12:30 PM - Eastern Time  
**Boxed lunches**



### **Snorkel the Coral Reef**

Snorkel along the majestic coral reef and learn about marine biodiversity.



6:30 PM - Eastern Time  
**Dinner at Cracked Conch**



### **Cracked Conch Cafe**

4999 Overseas Hwy, Marathon, FL, US, 33050  
(305) 743-2233

## Day 5



**Breakfast at hotel**



**Check-out**



**Dolphin Research Center**



### **Dolphin Research Center**

58901 Overseas Hwy, Marathon, FL, US, 33050  
(305) 289-1121



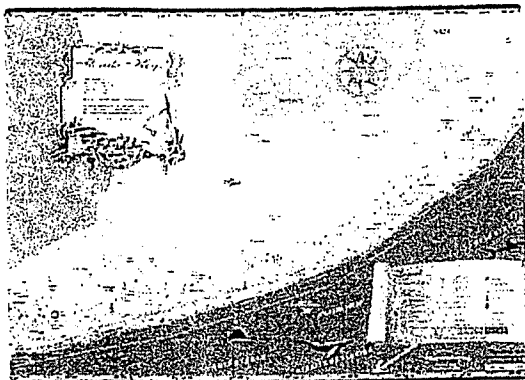
**Time to travel home and share your stories!**

## Trip Information & Documents



### **Trip price includes:**

- Tour guide
- Round-trip flights from Philadelphia, PA
- Ground transportation
- Accommodations for quad occupancy
- Meals
- Activities listed on itinerary
- 1 free chaperone for every 8 paying travelers
- Tips included except for tour operator
- Photo/Video package
- T-shirts



**Photos & Video included.pdf**



### **Quote Expires**

This quote is set to expire on December 30th, 2019.



### **Note:**

Itinerary can be customized to fit within your time-frame or budgetary needs.

Trip price is subject to a minimum of 12 travelers. If the minimum number of travelers is not reached, the trip price may increase due to vendor costs or transportation and activities will be subject to change.

Additional charges apply for alternative rooming arrangements.

Harassment, Intimidation, and Bully Report  
January 2020

<u>Camden Academy</u>						
Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Action Taken
No Reports						

<u>Camden's Promise</u>						
Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Action Taken
99125156	99125655	12/10/19	1/6/20	1/6/20	1/16/20	Peer Mediation; Homeroom change
200416	99125655 99124902 99124421	12/30/19, 1/8/20, 1/17/2020	1/27/20	1/27/20	2/4/20	Peer Mediation

<u>Camden's Pride</u>						
Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Action Taken
No Reports						

<u>Katz -Dalsey</u>						
Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Action Taken
No Reports						

Harassment, Intimidation, and Bully Report  
December 2019

Camden Academy

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
No Reports							

Camden's Promise

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
A.S. #6522556467	D.R. 9334576801	11/12/19	11/12/19	Name calling due to sexual orientation	11/22/2019	Bullying occurred	Imposed discipline
V.M. 6491554682	A.R. 8110952459	Ongoing	11/21/2019	Harassing another student	11/26/2019	Does not meet Definition	N/A

Camden's Pride

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
No Reports							

Katz -Dalsey

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
No Reports							



Fire Drill & Lock Down Report  
January 2020

Fire Drill

Camden Academy	January 13, 2020	1:04 p.m	12 minutes	Chilly/Sunny
Camden's Promise	January 10, 2020	1:40 p.m.	8 minutes	Chilly/Cloudy
Camden's Pride	January 10, 2020	2:15 p.m.	10 minutes	Chilly/Cloudy
Katz Dalsey Academy	January 10, 2020	11:10 a.m.	5 minutes	Chilly/Cloudy

Lock Down

Camden Academy	January 29, 2020	8:16 a.m.	3 minutes
Camden's Promise	January 30, 2020	2:15 p.m.	5 minutes
Camden's Pride	January 29, 2020	9:55 a.m.	4 minutes

Fire Drill & Lock Down Report  
December 2019

Fire Drill

Camden Academy	December 20, 2019	9:00 a.m.	10 minutes	Windy/Sunny
Camden's Promise	December 20, 2019	9:50 a.m.	9 minutes	Windy/Sunny
Camden's Pride	December 6, 2019	11:20 a.m.	6 minutes	Chilly/Sunny
Katz Dalsey Academy				

Lock Down

Camden Academy	December 17, 2019	2:02 p.m.	3 minutes	
Camden's Promise	December 18, 2019	8:45 a.m.	5 minutes	
Camden's Pride	December 13, 2019	9:20 a.m.	3 minutes	
Katz Dalsey Academy				

## Student Attendance January 2020

Camden Academy:	93.09% Present	11.03% Tardy
Camden's Promise:	94.78% Present	7.84% Tardy
Camden's Pride:	94.56% Present	1.88% Tardy
Katz Dalsey Academy:	94.10% Present	4.23% Tardy

Student Attendance  
December 2019

Camden Academy:	93.05% Present	11.58% Tardy
Camden's Promise:	95.38% Present	8.80% Tardy
Camden's Pride:	95.41% Present	2.17% Tardy
Katz Dalsey Academy:	95.70% Present	4.52% Tardy

Suspension Reports  
January 2020

Camden Academy	30 Students	36 Incidents
Camden's Promise	23 Students	29 Incidents
Camden's Pride	0 Students	0 Incidents
Katz Dalsey	0 Students	0 Incidents

**2018-19 INCIDENTS**

**Report Period 1**

School	Incident Total	Violence	Vandalism	Substances	Weapons	HIB Confirmed	Other Incidents Leading to Removal	HIB Alleged
(998) Camden?s Promise Charter	35	22	3	4	0	8	316	3
<b>Total</b>	<b>35</b>	<b>22</b>	<b>3</b>	<b>4</b>	<b>0</b>	<b>8</b>	<b>316</b>	<b>3</b>

**Report Period 2**

School	Incident Total	Violence	Vandalism	Substances	Weapons	HIB Confirmed	Other Incidents Leading to Removal	HIB Alleged
(998) Camden?s Promise Charter	37	30	1	2	1	3	256	5
<b>Total</b>	<b>37</b>	<b>30</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>256</b>	<b>5</b>

**2018-19 School Year**

School	Incident Total	Violence	Vandalism	Substances	Weapons	HIB Confirmed	Other Incidents Leading to Removal	HIB Alleged
(998) Camden?s Promise Charter	72	52	4	6	1	11	572	8
<b>Total</b>	<b>72</b>	<b>52</b>	<b>4</b>	<b>6</b>	<b>1</b>	<b>11</b>	<b>572</b>	<b>8</b>

Incident Total = Violence, Vandalism, Substances, Weapons, HIB Confirmed

Violence = Assault, Fight, Kidnapping, Robbery/Extortion, Sexual Assault, Sexual Contact, Threat/Simple, Threat/Criminal

Vandalism = Arson, Computer Trespass, Damage to Property, False Public Alarm, Theft, Trespass

Incident category totals may differ from total incidents due to multiple offenses selected for one incident.

**Summary for 998-Camden's Promise Charter**

**Report Period 1 (September 1 - December 31, 2019)**

Incidents(Violence, Vandalism, Substances, Weapons and HIB Confirmed)	33
Other Incidents Leading to Removal	113
HIB Alleged	3
HIB Trainings	6
HIB Programs	4

**Official School Data Submission**

First Name: *Rebecca*

Last Name: *Phelan*

Position Title: *Other School-Level Administrator*

Cancel and go back