

1 **St. Albans City School District Board of Commissioners**

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3 **ST. ALBANS CITY SCHOOL DISTRICT BOARD MEETING**

4 **October 13, 2016 6:00 p.m., St. Albans City School**

5 **MINUTES**

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7 **Present for a Quorum:** Tayt Brooks, Angela Bernard, Patrick Daunais, James Farr

8 **Unable to Attend:** Ken Wade, Denise Smith, Kristina Ellsworth-Spooner

9 **Administrators:** Joan Cavallo, Principal; Kevin Dirth, Superintendent; Julie Regimbal, Special Ed  
10 Director; Sean O'Dell, Curriculum Director; Georgie Andrews, Assistant Principal

11 1. **Call to Order** – James Farr called the meeting to order at 6:08 p.m.

12 2. **Pledge of Allegiance**

13 3. **Agenda Review**

14 4. **Visitors**

15 A. Presentations

16 A1. Alisha Sawyer presented the Extended Day Program. SACS is the only school in our  
17 SU that continues to receive the 21<sup>st</sup> Century grant. This is a successful program and  
18 has a waiting list of 50 children. It was important to the school that they were able  
19 to do away with family fees so that all families have equal access, on a first come  
20 first serve basis. They have been able to add a nurse on staff which opens it up to all  
21 children. The number of students involved has doubled.

22 5. **Consent Agenda**

23 B. Approval of Minutes August 11, 2016

24 **Tayt Brooks made a motion to approve the August 11, 2016 minutes; second by Pat Daunais.**

25 **The motion passed unanimously.**

26 C. Correction of 2016.06.02 Minutes – The motion incorrectly states approval of the May  
27 25 minutes, when it should be May 10 minutes

28 **Tayt Brooks made a motion to approve correcting the June 6 minutes; second by Pat Daunais.**

29 **The motion passed unanimously.**

30 D. FCSU Update - Kevin Dirth reported that his newsletter was attached and he will be  
31 happy to answer any questions. He introduced Sean O'Dell as the new Curricular  
32 Director.

33 E. Principal's Report - Joan Cavallo reported that things came together really well with the  
34 building and that created a positive start to the new year. Despite the fact that they  
35 have been looking at replacing the phone system with an intercom system, the phones

failed and 40% of the building was without phones. The intercom system should be up by the March break, as well as all of the wiring for new phones, which will be done in concert with Maple Run as a multi school system. SACS will be going out again for bid on the mobile classroom now that they have approval from the Development Review Board. The van has been purchased and they were able to do their own lettering. Conscious discipline has taken off with the teachers like nothing else ever has. Pre K rooms were all full, and ended up with two to many children who would need to be turned away. Teachers were up-and-arms and said they should do whatever it took to include the children, so they were able to up the classrooms to 17, and all children were allowed to attend.

#### 6. Old Business

- F. Maple Run USD - James Farr reported that they are still meeting twice a month as a Board and twice a month for Professional Staff negotiations. They have now visited all of the schools and will start back through the rotation and are at City School again next week. They have worked on several policies and will be looking at Transportation. Kevin added that transportation will be a lengthy process, and budgeting will begin as well.

#### 7. New Business

- G. VEHI – Julie Regimbal explained details for the Annual Meeting and Certificate of Authorization to vote.

**Tayt Brooks made a motion to appoint Julie Regimbal as the Board’s authorized representative for VEHI to cast votes on their behalf; second by Angela Barnard. The motion passed unanimously.**

**Jim Farr polled the Board for their vote on the changes in the bylaws. Angela Bernard – yes. Tayt Brooks – yes; Pat Daunais – yes; James Farr – yes.**

- H. VSBIT – Julie Regimbal explained details for the Annual Meeting and Certificate of Authorization to vote.

**Tayt Brooks made a motion to appoint Julie Regimbal as the Board’s authorized representative for VSBIT to cast votes on their behalf; second by Pat Daunais. The motion passed unanimously.**

- I. Smarter Balanced Assessment Consortium (SBAC) Scores Presentation - Joan Cavallo presented the City School SBAC Scores and explained what the charts represented, and answered questions from the Board.

- J. Property Line – Joan Cavallo showed a map to the Board and pointed out where there was a question on the property line. There is about a ten-foot discrepancy that runs along the entire

property. The Board felt that we should clear it up by seeing how to sign it over to the home owners.

**Pat Daunais moved to direct administration to move forward with clearing up this boundary line issue by speaking with the right authorities and signing the land over to the home owners who have been using it like they believed it was theirs; second by Angela Bernard. The motion carried unanimously.**

K. Bargaining Agreement – The Master Agreement was presented for approval. James Farr reviewed the key points of the agreement.

**Pat Daunais made a motion to approve the Professional Staff Master Agreement for 2016-2017; second by Angela Bernard. The motion passed unanimously.**

K1. Personal Time Incentive Side Letter - Jim Farr explained that this and the next item are incentives for time not used.

K2. Sick Time Incentive Side Letter

L. \*Column Move off schedule – This person is off the grid but moved two columns. There is nothing in the Master Agreement addressing someone in this position, but the Board appreciates the work and will provide the same amount others would get which totals \$2,700.

**Tayt Brooks made a motion to approve the Personal Time Incentive Side Letter, the Sick Time Incentive Side Letter and the Column Move off Schedule Side Letter; second by Angela Bernard. The motion passed unanimously.**

M. Snow Plowing Contract Renewal

**Tayt Brooks made a motion to approve renewing the snow plowing contract with Gosselin Construction and Excavation; second by Pat Daunais. The motion passed unanimously.**

N. \*Employee Issues

N1. Unpaid Leave Request – Administration is recommending that this request be granted. Kevin Dirth shared his concern that a person is asking for four personal days and this may not qualify as such, so all should be without pay. It was stated that this has been done in the past. The request was for the three unpaid days.

**Angela Bernard made a motion to approve the request for the three unpaid days; second by Pat Daunais. The motion passed unanimously.**

O. \*Student Issues

O1. Request for Residency status – Administration supports allowing this student to remain at SAC for the 2016/2017 school year.

**Tayt Brooks made a motion to allow this student to remain at SACS for the 2016/2017 school year; second by Pat Daunais. The motion passed unanimously.**

105 P. Accept Grant for Bike Station

106 **Pat Daunais made a motion to accept a grant from People for Bikes Coalition in the amount of**  
107 **\$1,365; second by Angela Bernard. The motion passed unanimously.**

108 **8. Other Business**

109 Q. Warrants FYI

110 R. Monthly Financial Report

111 **9. Agenda Items for Future Meeting** – No need for a November meeting. Next meeting in  
112 December.

113 **10. Potential Executive Session**

114 **11. Adjourn**

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117 The meeting adjourned at 7:44 p.m.

118 Respectfully Submitted, Brenda Comstock