

1 **St. Albans City School District Board of Commissioners**

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3 **ST. ALBANS CITY SCHOOL DISTRICT BOARD MEETING**

4 **June 28, 2016 6:00 p.m., St. Albans City School**

5 **MINUTES**

6  
7 **Present for a Quorum:** Kristina Ellsworth-Spooner, Ken Wade, Patrick Daunais, James Farr, Denise  
8 Smith

9 **Unable to Attend:** Angela Bernard, Tayt Brooks

10 **Administrators:** Joan Cavallo, Principal (by phone); Kevin Dirth, Superintendent; Kathy Finck, HR  
11 Director; Martha Gagner, Business Manager.

12 1. **Call to Order** - Jim Farr called to order at 6:02 p.m.

13 2. **Pledge of Allegiance**

14 3. **Agenda Review**

15 4. **Visitors**

16 5. **Old Business**

17 A. \*Employment Matters – Discussion determined that these matters would cover personnel  
18 evaluation, separation agreement and benefits.

19 **Kristina Ellsworth-Spooner made a motion to move this item to executive session as discussing it in**  
20 **open session would put the Board and the individuals at a substantial disadvantage; second by Patrick**  
21 **Daunais. The motion carried unanimously.**

22 B. Intercom System Bid Award - There was some discussion on a wired versus a wireless system.

23 Ms. Cavallo recommended the bid for \$63,316.53 from First Choice Communications which was  
24 comparatively the lowest bid, as the other bid required installation of 100 outlets.

25 **Patrick Daunais made a motion to award the bid for the intercom system to First Choice**  
26 **Communications in the amount of \$63,316.53; second by Kristina Ellsworth-Spooner. The motion**  
27 **passed unanimously.**

28 6. **Potential Executive Session**

29 **Denise Smith made a motion to enter executive session at 6:10 p.m. to discuss employment matters,**  
30 **having findings made to do so earlier in the meeting; seconded by Kristina Ellsworth-Spooner. The**  
31 **motion carried unanimously.**

32 Executive Session ended at 6:30 p.m.

33 **Ken Wade made a motion to approve a separation agreement with Dayl Walther; second by Kristina**  
34 **Ellsworth-Spooner. The motion carried unanimously.**

35 **Patrick Daunais made a motion to approve a one-time payout for unused vacation time for Caroline**  
36 **Fitzgerald, Robin Boudreau and Richard Barratt; second by Kristina Ellsworth-Spooner. The motion**  
37 **carried unanimously.**

38 **7. Adjourn**

39 The meeting adjourned at 6:31 p.m.

40 Respectfully Submitted, Brenda Comstock