

St. Albans City School District Board of Commissioners

ST. ALBANS CITY SCHOOL DISTRICT BOARD MEETING

June 2, 2016 5:30 p.m., St. Albans City School

MINUTES

Present for a Quorum: Angela Bernard, Patrick Daunais, Kristina Ellsworth-Spooner, Ken Wade, Tayt Brooks, James Farr, Denise Smith

Unable to Attend:

Administrators: Joan Cavallo, Principal; Kevin Dirth, Superintendent; Kathy Finck, HR Director; Martha Gagner, Business Manager.

1. **Call to Order** - Jim Farr called to order at 6:02 p.m.

1. **Pledge of Allegiance**

2. **Agenda Review**

A. **Presentations**

3. **Visitors**

4. **Consent Agenda**

B. Approval of Minutes

Ken Wade made a motion to approve the May 25 minutes; second by Angela Bernard. The motion carried unanimously.

C. FCSU Update - Kevin Dirth reported that his report is included in the Board packet. He shared that he was pleased with the Maple Run School District's first meetings. He expressly pointed out that the SACS Lion King performance was very well done and he enjoyed it.

D. Principal's Report - Joan Cavallo reported that they are done testing, and are in last two weeks of school. Yesterday was their stewardship day. Everyone walked to school. Students presented what they have done for stewardship. It was a great day. She shared what their last in-service days will look like, and is proud that consultants have recommended that our own teachers can teach each other. Ms. Cavallo updated the Board about the facilities repair schedule. Summer feeding again this year, with several locations where any child under 18 can go to get free breakfast and lunch. They have implemented one way in the parking lot access. There was a question about whether everyone was now under contract.

E. VSBA/Unification Update - James Farr reported that the unification meeting was done this week. The name is Maple Run School District. VSBA hasn't met but meet later this month.

5. **Old Business**

F. *FCSU professional staff and support staff negotiations – There is a negotiations meeting on Monday. Support staff has a current contract, Professional staff is in process of negotiations now.

6. **New Business**

G. Appoint new Minute Taker – Abby has taken another job and can no longer do minutes.

Kristina Ellsworth-Spooner made a motion to appoint Brenda Comstock as minute taker; second by Patrick Daunais. The motion carried unanimously.

- H. Food Service Contract - Martha reported that at the next FCSU Board meeting we will be requesting renewal with the Abbey Group. Community Service has done really well. City School will end up with a surplus which can be used on nutrition for the children. Joan added that they work well with the Abbey Group to make the changes that encourage good nutrition.
- I. Breakfast/Lunch Prices – This is only for adults since all students get free lunch. Lunch is \$3.00, breakfast is \$2.00. Martha Gagner suggested leaving it the same as it covers the cost. Keeping it status quo the Board needed to do nothing.
- J. Phone System Project - Joan reported that they got four bids back for the phone system. Only one bid met the requirements, and they tried to get the vendors to work together, which didn't work well. Administration has decided to take another look at the best way to do this which may be putting in a quality intercom system and a smaller phone system with others in the SU. Joan would like to go out for a bid for intercom system only at this point. Board members thought this was a great idea.
- K. *School Board Awards – There was discussion about the fact that in order to make selections for this award there would be discussions about employee evaluations.

Kristina Ellsworth-Spooner made a motion to move this item into executive session because having this discussion in open session would put both parties at a substantial disadvantage; second by Angela Bernard. The motion carried unanimously.

- L. *Employment Matters – James Farr reported that there is an employee who wanted to address the Board about unprofessionalism at SACS but he told her that she could only address the Board at the visitors section. He suggested to her that she meet with the Superintendent first, and if she was not happy after that he would put her on the agenda. He would send her the requirements for entering executive session. Mr. Farr then stated that they also need to discuss administrator's contracts. There was discussion that the conversation would get into employee evaluations and negotiations of contracts.

Kristina Ellsworth-Spooner made a motion to take this into executive session as it entails negotiating an employment agreement and would put the Board at a substantial disadvantage if there were premature public knowledge of their discussion; second by Ken Wade. The motion carried unanimously.

- M. *Student Matters – Joan Cavallo reported that there are two student matters. One would require executive session as it is discipline of a student. The other is a request for an employee's student to remain at City school next year, her 7th grade year although they have moved out of the City.

Kristina Ellsworth-Spooner made a motion to allow the student to remain at SACS for FY17; second by Angela Bernard. The motion carried unanimously.

7. Other Business

- N. Warrants – will be reviewed at the next meeting.

- O. Monthly Financial Report Martha Gagner reported that the finances look to be in good shape.

8. **Agenda Items for Future Meeting** – A July 14th meeting will be set tentatively to review bids for the intercom system and portable classroom.

9. Potential Executive Session

Patrick Daunais made a motion to enter executive session at 7:55 p.m. to discuss School Board awards, and Administration contracts, having findings made to do so earlier in the meeting, and discipline of a student; seconded by Ken Wade. The motion carried unanimously.

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87 Executive Session ended at 8:33 p.m.

88 **Kristina Ellsworth-Spooner made a motion to approve a 3% raise for administration; second by Patrick**

89 **Daunais. The motion carried unanimously.**

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91 **10. Adjourn**

92 The meeting adjourned at 8:34 p.m.

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