St. Albans City School District Board of Commissioners 1 2 3 CONFIDENTIAL SUPERINTENDENT'S SUMMARY ST. ALBANS CITY SCHOOL DISTRICT BOARD MEETING 4 5 March 10, 2016 6:00 p.m., St. Albans City School 6 7 8

Present for a Quorum: Angela Bernard, Patrick Daunais, Tayt Brooks, James Farr, Denise Smith Unable to Attend: Kristina Ellsworth-Spooner, Ken Wade

Administrators: Joan Cavallo, Principal; Kevin Dirth, Superintendent; Martha Gagner, Business Manager.

- 1. Call to Order Kevin Dirth called the meeting to order at 6:02.
- 13 2. Pledge of Allegiance

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- 3. Board Reorganization Superintendent Dirth welcomed everyone and explained that the reorganization will take place first, and after that the Regular Business Meeting will begin with the Agenda Review as the first order of business.
 - A. Chair Superintendent Dirth asked for nominations from the floor for candidates for Chair.

Denise Smith made a motion to nominate James Farr, second by Angela Bernard. Nominations were closed. The motion passed unanimously.

James Farr took over the meeting.

B. Vice Chair

Tayt Brooks made a motion to nominate Denise Smith for Vice Chair; second by Pat Daunais. . Nominations were closed. The motion passed unanimously.

C. Clerk

Tayt Brooks made a motion to nominate Kristina Ellsworth-Spooner as Clerk; second by Pat Daunais. . Nominations were closed. The motion passed unanimously.

D. Supervisory Union Board Representatives

Tayt moved to nominate James Farr, Kristina Ellsworth-Spooner and Denise Smith as FCSU Board Representatives; second by Angela Bernard. . Nominations were closed. The motion passed unanimously.

- E. Committee Assignments Kristina Ellsworth-Spooner and James Farr were appointed to negotiations.
- F. Other Appointments and Designations

Tayt Brooks moved to appoint Abby Dubois as Secretary; Authorization the Chair to sign contracts; Authorize the Principal, Superintendent and Business Manager to sign other contracts; Appoint Georgie Andrews as Truant Officer; the Designated Newspaper will be the St. Albans Newspaper; Regular Meetings will be held on the 2nd Thursday of the Month at 6:00 p.m.; Meeting notices will be posted at Central Office, City Clerk, Collins Perley, the City School and sent to the Messenger and VIMEO; and the process for handling Directors Orders are: SU prepares and reviews the warrants twice a month. Board Chair and Board Clerk review and sign, or a quorum. SU prepares the checks, City Clerk signs and SU mails. The motion was seconded by Pat Daunais. The motion passed unanimously.

G. Code of Ethics – VSBA's Code of Ethics for School Board Members was circulated for Board signatures.

Regular Business Meeting Begins

- 4. Agenda Review Jim added under Q. Snow Day
- **5. Visitors -** none
 - 6. Consent Agenda
 - H. Approval of Minutes of February 11, 2016

It was moved by Denise Smith to approve the February 11, 2016 minutes; second by Angela Bernard. The motion carried unanimously.

- I. FCSU Update Kevin Dirth reported that Central Office has been consumed by unification as indicated in his report.
- J. Principal's Report Joan Cavallo reported they have the second set of data, this one on the climate the students are in. They received almost a perfect score for complete lack of negative atmosphere. They commented on how open the teachers were with their data, how they shared information to try to help each other. The mezzanine has been purged and is now clean. Two bids are on tonight's agenda. They have started work on upgrading the phone systems. She was with eRates most of the day today. The timing was good and they may get better discounts than anticipated. They may have found a way to put small sinks in the corner of each of the classrooms. They will pilot one over April break. March 29 and 31 they will have team meetings to review the year and where to move forward. They hosted Healthy Hearts on the Move and it went well. Joan continues to attend meetings on the new law replacing No Child Left Behind.
- K. VSBA/Act 46 Update James Farr reported that VSBA provided data that 235 budgets were approved and 11were defeated across the state. They talked about the 8 successful unions over the last year. VEHI (Health Insurance) has selected a default plan but there has been a lot of discussion and discontent around that. VSBA and VEHI have put together workshops for Board members. Senate approved the marijuana bill, it is now in senate. A few bills being watched include one mandating the reporting of district fund balances, and one that would create common CLA (Common Levels of Appraisal) across all communities in a union district.
- L. Act 46 did approve unification by strong approvals in all three communities. The new Board has been elected and are awaiting the organization meeting. Jim and Kevin thanked the folks who worked on it and the communities for supporting it.

7. Old Business

M. *Negotiations – James Farr reported they are awaiting the judge's decision on open meeting law.

8. New Business

N. Acceptance of Bids for Lockers & Kitchen Floors

It was moved by Tayt Brooks to accept the bid on lockers to WB Mason and the kitchen floor to Vermont Seamless; second by Pat Daunais. The motion carried unanimously.

O. June Board Meeting Date - Joan Cavalla reported that she, Georgie and Kevin won't be here on June 9, and there are many student activities that week because of graduation.

The June meeting date was moved to June 2.

P. Terms of Office – Kevin spoke to the transition year that the Board could remain through the year. The state education department believes we should be covered under the statute.

87	Angela Bernard made a motion for Directors to plan to fulfill their duties through the end of the FY17
88	school year as per V.S.A. Title 16, Chapter 9, §423; second by Denise Smith. The motion carried
89	unanimously.
90	Q. *Employment Matters
91	Q1. Resignation – The Board was informed that Abby DuBois resigned from City School, but is
92	still planning to do the Board minutes
93	Q2. New Hire FY17 - Jessica Rocque has been in a one year position and now has been selected
94	for a full time position.
95	It was moved by Angela Bernard to approve hiring Jessica Rocque; second by Pat Daunais. The motion

It was moved by Angela Bernard to approve hiring Jessica Rocque; second by Pat Daunais. The motion carried unanimously.

Q3. Snow Days – The two days used this year could be tacked on as student days, but Joan would like to have these two days as In Service Days to provide valuable reflection/planning time for teachers.

It was moved by Denise Smith to adjust the school calendar to add two snow days as in service days and not student days; second by Angela Bernard. The motion carried unanimously.

R. *Student Matters (If Needed) – It was found that this will be moved into executive session.

9. Other Business

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- S. Warrants Warrants were attached for the Board's information.
- T. Monthly Financial Report The Financial report was attached for the Board's information.
- 10. **Agenda Items for Future Meeting** Building space discussion; Rain Garden in May; Discussion of what needs to be looked at to close out business by July 1, 2017.
- 109 **11. Potential Executive Session**
 - Tayt Brooks made a motion to go into Executive Session to discuss a student matter at 6:53 p.m.; second by Denise Smith. The Superintendent and Principal were asked to attend.
- 113 Executive session ended at 7:15 p.m.
- 114 12. Adjourn The meeting adjourned at 7:15 p.m.