

Bellows Free Academy UHSD #48/Northwest Technical Center Board of Directors

**Personnel Finance Committee Meeting**

**February 7, 2017 BFA Principal's Conference Room 5:30 p.m.**

**Minutes**

**BOARD MEMBERS PRESENT:** AL Corey via Phone, Sally Lindberg.

**OTHERS PRESENT:** Martha Gagner, Julie Regimbal, Leeann Wright, Geoff Lyons, Chris Mosca, Shannon Warden, Heather Fitzgibbons, Dave Kimel, Preston Randall

1. Call to Order - Al Corey called the meeting to order at 5:33 p.m.
2. Agenda Review – There was a request to add Collins Perley and BFA Audits to the agenda as  
4 B.1.

**Sally Lindberg made a motion to approve the amended agenda; second by Al Corey. The motion passed unanimously.**

3. Approval of Minutes

A. Minutes of January 10, 2017

**Sally Lindberg made a motion to approve the January 1, 2017 minutes; second by Al Corey. The motion passed unanimously.**

4. Financial Matters

B. Driver's Ed Leases - Leeann Wright reported that the driver's education vehicle leases must be renewed in March. Ms. Wright shared three quotes, and explained that the top choice was due to the amount of room, and that OnStar was included. The lease amount was more than the other two, but less than currently being paid. The leases are through Handy's.

**Sally Lindberg made a motion to recommend to the full Board that the leases are approved; second by AL Corey. The motion passed unanimously.**

B.1 BFA and CP Audits – Martha Gagner reported that the BFA Audit was clean, and showed a year end fund balance of \$378,348. Collins Perley Audit had no substantial issues, with the same comments as in past years.

**Sally Lindberg made a motion to recommend to the full Board that the audits be accepted; second by Al Corey. The motion passed unanimously.**

5. Personnel Matters

C. Interact Club - Heather Fitzgibbons reported that there is a request for new club at BFA, and provided information about the Interact Club. Al Corey stated that the application indicates that there must be a minimum of fifteen students interested,

34 but the application only listed ten. Ms. Fitzgibbons responded that ten Juniors have  
35 been recruited since the application was made, so there are now twenty. She also  
36 stated that she saw little to no expense for the club, at least in the first year as she  
37 will volunteer to be Advisor to get it off the ground. There was conversation about  
38 future stipends and Rotary's role.

39 **Sally Lindberg made a motion to recommend that the Board approve this club;**  
40 **second by Al Corey. The motion passed unanimously.**

41 6. \*Potential Executive Session

42 7. Future Agenda Items

43 8. Adjourn

44 **Sally Lindberg moved to adjourn at 5:56 p.m.; second by Al Corey. The motion passed**  
45 **unanimously.**

46 Respectfully submitted,

47 Brenda Comstock