

1 Bellows Free Academy UHSD #48/Northwest Technical Center Board of Directors

2 **Personnel Finance Committee Meeting**

3 **September 6, 2016 5:30 BFA Principal's Conference Room**

4 **Minutes**

5 **BOARD MEMBERS PRESENT:** AL Corey, Sally Lindberg.

6 **OTHERS PRESENT:** Kevin Dirth, Martha Gagner, Leeann Wright, Chris Mosca, Preston
7 Randall, Geoff Lyons, Shannon Warden, Heather Fitzgibbons, Dave Kimel.

8 1. Call to Order – Al Corey called the meeting to order at 5:30 p.m.

9 2. Agenda Review – There were no changes to the agenda.

10 **Sally made a motion to approve the agenda; second by Al Corey. The motion passed**
11 **unanimously.**

12 3. Approval of Minutes

13 **Sally Lindberg made a motion to approve the Minutes of August 15, 2016; second by AL Corey.**
14 **The motion carried unanimously.**

15 4. * Personnel Matters

16 B. Music position – This was an FYI to the Board. Geoff Lyons gave a background of the
17 new hire, Nick Caycedo.

18 C. Update on substitutes – Chris Mosca reported that Science and Social Studies each
19 had teachers out on paternity leaves. They are also now interviewing for a long term
20 sub in Art. Leeann Wright reported on her Medical Professions position. Their first
21 choice had a family emergency and will be out of state for several weeks. They are
22 now making it a lab supervisor position for the morning only. They may have a
23 candidate interested.

24 5. Financial Matters

25 D. Proposed Snack Bar Renovations/bathroom addition at Collins Perley Stadium Field
26 – Dave Kimel gave an overview of what was being proposed, and that the football
27 group intends to raise all of the money. There were concerns for safety and upkeep.
28 It was asked that the group make a presentation at a future meeting. The
29 committee stated that they understand the need and appreciate the offer but ask
30 them to hold off until they provide their presentation.

31 E. Proposed modification of Racquetball Court at Collins Perley – Dave Kimel explained
32 that they are hoping to do a racquet ball court over for spin bikes at \$33,000, and
33 ask the BFA Board for \$30,000 to do the HVAC and wellness studio. Al Corey asked
34 that Chris Mosca, Dave Kimel and Martha Gagner see if the BFA \$30,000 can be
35 found, and report back. This will be added to the next agenda.

36 F. Snow Removal contract renewal. Martha Gagner stated that the contractors would
37 like to renew, and it will be a 3% increase, which is slightly less than the New
38 England Economic Partnership (NEEP) allowed increase.

Sally Lindberg made a motion to recommend to the full Board that the snow removal contract with Gosselin Construction be renewed; second by Al Corey. The motion passed unanimously.

H. *Litigation

Sally Lindberg made a motion to go into executive Session at 6:16 p.m. to discuss litigation as discussing it in open session would put the Board at a substantial disadvantage; second by Al Corey. The motion passed unanimously.

6. *Potential Executive Session

Executive Session ended at 6:23.

7. Future Agenda Items – Trust Management, Presentation of the Football group, racquet ball and wellness improvements.

8. Adjourn - The meeting adjourned at 6:26 p.m.

Respectfully submitted,

Brenda Comstock