

1 Bellows Free Academy UHSD #48/Northwest Technical Center Board of Directors

2 **Personnel Finance Committee Meeting**

3 **August 15, 2016 5:30 BFA Principal's Conference Room**

4 **Minutes**

5 **BOARD MEMBERS PRESENT:** AL Corey, Sally Lindberg, Nilda Gonnella-French ex
6 officio.

7 **OTHERS PRESENT:** Kevin Dirth, Martha Gagner, Leeann Wright, Chris Mosca, Preston
8 Randall, Geoff Lyons, Shannon Warden, Heather Fitzgibbons, Kathy Finck, Dave Kimel
9 (arrived at 6:02)

10 1. Call to Order – Al Corey called the meeting to order at 5:30 p.m.

11 2. Agenda Review - unpaid leave was added at G1 and I was tabled for a future meeting.

12 3. Approval of Minutes

13 A. Minutes of June 7, 2016

14 **Sally Lindberg made a motion to approve the minutes; second by AL Corey. The motion passed**
15 **unanimously.**

16 4. * Personnel Matters

17 B. New Hires Update – Administrators updated the committee on the new hires
18 over the summer. Heather Fitzgibbons was hired to replace Rebecca Day.
19 Leeann hired two lab supervisors, Ross Lavoie and Brittany White. Joe
20 Teegarden part-time Curriculum Director, and Stephanie Gorman is the one year
21 only human services instructor.

22 C. Resignations Update – Administrators updated the Board on resignations
23 received over the summer. Bob Gissel has resigned.

24 D. Cross-country coach - Administration provided information about the new
25 coach being hired for Cross-country.

26 E. JV Football coach - Administration provided information about the new coach
27 being hired for JV Football.

28 **Sally Lindberg made a motion to bring both candidates to the full Board; second by Al Corey.**
29 **The motion passed unanimously.**

30 F. Musical Director Pay – Administrators shared with the Committee that in order
31 to attract a qualified person, this pay needs to be increased. To do this, the
32 position could be moved to group two. It was stated that the musical director
33 pay is much less than an extra-curricular coaching job, and the time put in is
34 similar.

35 **Sally Lindberg made a motion to place a Music Director for the Musical position in group two**
36 **of the co-curricular schedule to go to the full Board; second by Al Corey. The motion passed**
37 **unanimously.**

G. Paternity Leave – Administrators shared with the Committee that a teacher is going out on paternity leave. This is an FYI to the Board.

G1. Unpaid leave – A teacher is coming back from FMLA leave is asking for three weeks of unpaid leave at the start of the year. It was suggested that she use her paid time first, then come back to the Board if more time is needed. This will not be brought to the full Board at this time.

5. Financial Matters

H. Lunch and Breakfast Prices – Martha Gagner provided information about the needed increase in breakfast and lunch prices.

Sally Lindberg made a motion to recommend this to the full Board; second by Al Corey. The motion carried unanimously.

I. Preliminary Estimates for Probable Construction Project – This item was tabled.

J. Trust Management Update Discussion – Martha Gagner reviewed the analysis she provided. This should wait for until September before it goes to the Full Board. Can it be asked if the performance reported fee can be waived, as well as the Probate reporting fee and exactly what it is for e.g. Annual or monthly? All of the banks should be asked.

6. *Potential Executive Session

K. *Possible Litigation

It was determined that discussing this in open session would put the Board at a substantial disadvantage.

Sally Lindberg made a motion to enter Executive Session at 6:19 p.m. to discuss possible litigation; second by Al Corey. The motion passed unanimously.

7. Future Agenda Items – Trust Management Update.

8. Adjourn

The meeting adjourned at 6:26 p.m.

Respectfully submitted,
Brenda Comstock