

BFA/NWTC BOARD OF DIRECTORS MEETING

October 17, 2016 - Minutes **6:30 p.m. - BFA Library**

Present for a Quorum: Al Corey, Nilda Gonnella-French, Sally Lindberg, Tim Clark

Unable to attend: Jeff Morrill

Student Representatives: Kamryn Montague and Jens Ulrich-Verderber

Administrators: Chris Mosca, BFA Principal; Kevin Dirth, Superintendent; Joanne Wells, Assistant Special Education Director; Leeann Wright, NWTC Director; Preston Randall, Guidance Director; Geoff Lyons, Assistant Principal; Shannon Warden, Assistant Principal; Heather Fitzgibbons, Assistant Principal; Martha Gagner, Business Manager; Julie Regimbal, Special Education Director; Sean O'Dell, Curriculum Director.

Visitors: Collin Manahan, Caleb Phelps, Hunter LaRoe, Geoff Murray, Rusty Brannon, Keith Carlton, Laurent Gagne, Kierstynn Hawkins.

1. **Call to Order** – Nilda Gonnella-French called the meeting to order at 6:36
2. **Pledge of Allegiance**
3. **Approval of Agenda** – Kevin Dirth said that item U. is not needed.

Al Corey made a motion to approve the modified agenda; second by Sally Lindberg. The motion passed unanimously.

4. **Visitors**
 - A. Sports Presentation - Dan Marlow did his presentation after the student presentations. Dan did a presentation on how the sports program at BFA works, from hiring coaches, training and evaluations. He spoke of their emergency plan, required certifications, responsibilities and expectations.
5. **Student Recognition/Presentations**
 - B. Student Recognitions/Presentations - Chris Mosca introduced members of the football team and had Dan Marlow explain the situation that inspired the commendations they received for their behavior at a Hartford game. The coaches and team members received certificates of appreciation.
 - C. Student Recognitions/Presentations - Leeann Wright introduced Laurent Gagne who was recognized last year for a film he entered into the film festival and has now been invited to the film festival to be on a panel. His film was on the St. Albans Raid.
6. **Consent Agenda**
 - D. Minutes of September 6 and October 11 Special Meeting, 2016
 - E. BFA Guidance Report
 - F. Monthly Financial Report
 - G. Department Reports
 - H. Collins Perley Manager's Report

Al Corey made a motion to approve the consent agenda; second by Tim Clark. The motion passed unanimously.

7. **Regular Business**

- I. Student Representative Report - Kamryn Montague reported that they are having a coin drop for the five families fund for the five students from Harwood Union who passed away. The Football team did a nice job raising some funds as well. The freshmen elected their representative last week so the Student Council is full. The Wizard of Oz is being presented October 10 - 12. Jens Ulrich-Verderber reported on the sports teams and their standings. The Junior Class ran the Homecoming Dance and they raised about \$500. The PSATs are being held at Collins Perley Complex.
- J. NWTC Director's Report – This was attached as a FYI to the Board.
- K. BFA Administrator's Report - Chris Mosca reported that Jen Harris of Department of Children and Families spoke to the faculty on mandatory reporting. He is pleased to have Ms. Potter back teaching. The vaccinations clinic for HPV went well with between 60 and 70 students vaccinated, and it was handled very professionally.
- L. Supervisory Union Report - Kevin Dirth reported that his newsletter was attached, and he would be happy to answer any questions. He reported that the format was somewhat different this month as we are beginning to include more building level information. He also congratulated the girls for winning the Powder Puff.
- M. FCSU Board Report - Nilda Gonnella-French reported that the FCSU Board will meet next Wednesday.
- N. BFA Board Committee Reports
 - N1. Personnel /Finance - Al Corey provided some FYI's – Long Term Substitute, Catherine Rowland for an Art Teacher and New Cafeteria Monitor/Custodian Robin LaRose are on board.
 - N2. Curriculum - Sally Lindberg reported that the committee met 10/1on October 12 and will meet again in November. They discussed what the new report cards will look like, and they have two new courses that will be presented to the Board for approval later in the meeting.
- O. Collins Perley Report - Al Corey reported that much of the meetings have been on the same areas that Personnel/Finance has been discussing which will be later in this report.
- 8. **Old Business**
 - P. Maple Run USD – Kevin Dirth reported that MRUSD continues to move forward, and that they continue to meet twice a month. They are working on policies and negotiations. The Board has now met at all of the schools and have had tours and gained information. Nilda Gonnella-French reported that the tours and information from the schools have been really good. She reported

that they are taking a different approach on negotiations this year and she feels that is going well so far.

9. New Business

Q. Personnel/Finance Committee Recommendations

Q1. Master Agreement Approval

Al Corey made a motion to approve the Professional Staff Master Agreement for 2017 as presented; second by Sally Lindberg.

Nilda Gonnella-French reported that it was not without a great deal of effort. This is the last FCSU master agreement.

The motion passed unanimously.

Q2. Notice of resignation at the end of the school year. – The Board accepted Paula Johnson’s resignation for the end of the school year.

Q3. Medical Professions Lab Supervisor Job Description

Sally Lindberg made a motion to approve the Medical Professions Lab Supervisor Job Description; second by Tim Clark. The motion passed unanimously.

Q4. Proposed Snack Bar Renovations and bathroom addition at Collins Perley – Al Corey explained the details of the proposal from the presentation that was given to the Finance Committee.

Tim Clark made a motion to approve the proposed Booster Both / Toilet Facility at the Stadium Field, pending: Confirmation that the proposed funding plan is feasible and will have limited impact on other BFA resources; have an understanding that the hours the facility will be open will be at the discretion of Collins Perley Management; and have a plan for funding the time and materials needed for cleaning and upkeep; second by Al Corey. The motion passed unanimously.

Q5. Proposed modification of Racquetball Court at Collins Perley

Al Corey made a motion to authorize spending \$30,000 to update the racquet court, wellness studio and ventilation at Collins Perley; second by Sally Lindberg. The motion passed unanimously.

Q6. Resignation – Stephanie Gorman –

Sally Lindberg made a motion to move to this discussion to Executive Session as discussion in open session would put the Board at a substantial disadvantage; second by Tim Clark. The motion passed unanimously.

Q7. Trust Management – This item was tabled until November

R. Curriculum Committee Recommendation

R1. New Course – College Algebra

Sally Lindberg made a motion to approve adding College Algebra as a new course offering next year; second by Tim Clark. The motion passed unanimously.

131 R2. New Course – AP Latin
 132 **Sally Lindberg made a motion to approve adding AP Latin as a new course offering next year;**
 133 **second by Al Corey. The motion passed unanimously.**
 134
 135 S. Senior Privileges - Kierstynn Hawkins, Senior Class President made
 136 a presentation to the Board and represented her class when
 137 asking for senior class privileges, including the right to go off
 138 campus during lunch break.
 139 **Al Corey made a motion to provide senior class privileges; second by Tim Clark. The motion**
 140 **passed unanimously.**
 141
 142 T. VEHI – Annual Meeting Notice/Certificate of Proxy – Julie
 143 Regimbal explained the process for authorizing a representative
 to vote on the Board’s behalf.
 144 **Al Corey made a motion to assign Julie Regimbal as their representative to cast their vote at**
 145 **the VEHI meeting; second by Tim Clark. The motion passed unanimously.**
 146
 147 U. VSBIT – Annual Meeting Notice/Certificate of Proxy – removed
 148 from the agenda because BFA does not qualify for this.
 149 **10. Approve Warrants**
 150 V. Current warrants were included for Board approval.
 151 **Al Corey moved to approve the warrants; second by Tim Clark. The motion passed**
 152 **unanimously.**
 153 **11. Agenda Items for Future Meeting – Trust Management**
 154 **12. Potential Executive Session**
 155 **Sally Lindberg made a motion to enter Executive Session at 7:57 to discuss the item**
 156 **previously found to qualify for executive session, and invite the principal and NWTC Director**
 157 **to attend; second by Tim Clark. The motion passed unanimously.**
 158 **Executive session ended at 8:10 p.m.**
 159 **13. Adjourn**
 160 **14. The meeting adjourned at 8:10 p.m.**
 161
 162 Respectfully Submitted,
 163 Brenda Comstock