

4/20/2020

Dear Senior Student and Parents,

Congratulations on your upcoming graduation from East Noble High School! As a senior, you are eligible to purchase your laptop. This letter covers important information regarding that purchase, should you choose to do so.

The cost to buyout your laptop this year is \$30.00. All fees and book rental due to East Noble must be paid in full before you qualify for this purchase. Students graduating at the end of the year must send in the attached form and payment to purchase their laptop **no later than Friday, May 15. May 15 IS THE ABSOLUTE DEADLINE FOR PURCHASE.** Checks or money orders should be made out to East Noble School Corporation. Credit card payments are not accepted at this time, and no payment plans will be available.

Due to Microsoft licensing on these devices, all laptops **MUST** be returned to East Noble at the end of the year. All graduating seniors--**even those purchasing their laptops**—will need to turn in their devices when the school year is complete. The laptops of students who do not return their devices will stop functioning when this licensing runs out, so it is in the best interest of the student to return the device during the assigned time.

Due to the current situation with the stay-at-home order, we are unable to give the actual dates and times this turn in will take place. As soon as plans are made for students to return to the building for personal possessions and to return books and laptops, we will publish that information as quickly as possible.

When the time comes that students purchasing their devices are able to return the devices to the building, the Technology Department will need time to restore the laptop to factory defaults and reimage the hard drive before returning it to the purchaser. **This means that all of your documents will be gone unless you back them up prior to turning in your laptop.** The factory image does not include virus software or any software that filters the internet. After receiving your laptop back from East Noble, you will be responsible for any repairs required for the device as it now belongs to you and will not be supported by East Noble.

If you are buying your laptop and do not report damages before the turn in date, your laptop will not be repaired. If you are not purchasing your laptop and return it with unreported damage, you will be charged for the damages or the buyout cost- whichever is less.

Again, the absolute deadline to purchase your laptop is FRIDAY, May 15. If you are interested in purchasing your laptop, please mail the attached form and a \$30 check or money order to the address on the form. If you have questions regarding this process, please call 347-7180.



Joanna Cook
Chief Technology Officer



Josh Walters
Integrated Technology Services Manager

Inspire! Engage! Empower!

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www.eastnoble.net

SENIOR LAPTOP PURCHASE AGREEMENT

Students wishing to purchase their laptop at the end of the school year should send a check or money order made out to East Noble School Corporation by May 15. The cost to purchase the laptop is \$30. Please fill out the information below and mail this form to the following address:

**East Noble High School
C/O Veronica Mosley
901 Garden Street
Kendallville, IN 46755**

I, _____ would like to purchase my laptop at the completion of this school year. I understand that I will still need to return my laptop to East Noble High School so that the hard drive can be re-imaged and the device can be returned to factory settings. I understand that the cost of the device is \$30, and I am enclosing a check or money order made out to East Noble School Corporation.

Student Printed Name _____

Student Signature _____

Date _____