

**MINUTES
SPECIAL MEETING
BISHOP BOARD OF EDUCATION
January 14, 2016 – 12:00PM
Library Media Lab – Bishop Public School
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma will hold a **SPECIAL** meeting on **January 14, 2016 at 12:00 o'clock p.m.**, at the Library Media Lab, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: *Thresa Seabolt, Arlene Timbo, Willie Guest*
Absent: *None*
Quorum: *3*
Staff Present: *Howard Hampton, Cindy Pennington, Suzan Wait, Janice Holloway*
Others Present: *None*

II. HEARING OF CITIZENS

A. Any citizen who wishes to make a presentation to the board concerning any agenda item

None.

B. Any citizen who would like to address the board concerning an item for future consideration

None.

III. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. December 7, 2015, Regular Meeting

Motion: *To approve the minutes of the December 7, 2015, Regular Board Meeting.*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

Motion: *To approve Emergency Transfer Requests.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

V. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

Cyenthia Pennington presented the monthly treasurer's report.

B. Superintendent's Report

1. State Aid Reduction

Mr. Hampton stated that State Aid had been reduced by 3% and more cuts are expected.

2. District Enrollment – January 2016

Mr. Hampton presented the current District Enrollment.

3. Land Appraisal

Mr. Hampton reviewed the land appraisals from Jason Bridges, Appraiser. Mr. Hampton stated that he had not yet discussed the appraisals with the land owner, Dr. Charles Kelsey.

4. E-Rate

Mr. Hampton updated the board concerning the authorization of bids for E-Rate.

5. National Title I Conference – January 28-31, 2016

Mr. Hampton stated he and four other certified teachers would be attending the National Title I Conference in Houston, Texas, on January 28-31, 2016. He said they would be driving to the conference on January 27, 2016 and coming back on January 31, 2016.

6. Summer Reading Program – May 9, 2016-June 3, 2016

Mr. Hampton reported the Summer Reading Program – May 9, 2016 through June 3, 2016.

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

- | | | |
|----|----------------------|----------------------------------|
| A. | General Fund | #198-206 |
| B. | General Fund Payroll | #70047, 70137-70138, 70141-70142 |
| C. | Building Fund | #6-9 |
| D. | Child Nutrition | #30-33 |

SPECIAL MEETING MINUTES, JANUARY 14, 2016

E. Child Nutrition Payroll #70015
F. Bond Fund None
G. Change Orders GF #63, 120, 133
GF Payroll #70001-70004, 70007-70009, 70014, 70018, 70020-70022, 70024, 70026, 70028-70032, 70037-70038, 70045, 70104, 70137
CNF Payroll #70005

Motion: *To approve warrants and encumbrances as listed. [Item VI.A-G]*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

VII. PERSONNEL

A. Discuss and vote to convene or not to convene in executive session. (Executive sessions will be permitted... for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee..) 25 O.S. § 307 (B) (1-7):

1. Items for discussion:

- a. Superintendent Evaluation and Employment Contract
- b. Resignation of an Elementary Teacher
- c. Employing an Elementary Teacher
- d. Resignation of a Support Staff Member
- e. Employing a Support Staff Member

Motion: *To convene in Executive Session. (The time was 12:31PM.)*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

B. Vote to return to Open Session.

Motion: *To return to Open Session. (The time was 1:16PM.)*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

C. Executive Session Minutes Compliance Statement.

Ms. Seabolt stated that she, Ms. Timbo, Mr. Guest, and Mr. Hampton convened in executive session. Only Items VII.1.a-e were discussed. No action was taken in executive session.

D. Discuss and vote to amend or not to amend the Superintendent's Contract.

Motion: To amend the Superintendent's Contract by adding one year (2018-2019 School Year) of employment.

Motion made by: Mr. Guest

Motion seconded by: Ms. Timbo

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

E. Discuss and vote to accept or not to accept the resignation of Mary Carney, Elementary Teacher; effective January 3, 2016.

Motion: To accept the resignation of Mary Carney, Elementary Teacher; effective January 3, 2016.

Motion made by: Mr. Guest

Motion seconded by: Ms. Timbo

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

F. Discuss and vote to accept or not to accept the resignation of Pam Hill, Cook; effective December 14, 2015.

Motion: To accept the resignation of Pam Hill, Cook; effective December 14, 2015.

Motion made by: Mr. Guest

Motion seconded by: Ms. Timbo

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

G. Discuss and vote to employ or not to employ or not to employ Rouella Ramirez-Samson as a Cook / Teacher Assistant for the 2015-2016 school year.

Motion: To employ Rouella Ramirez-Samson as a Cook / Teacher Assistant for the 2015-2016 school year.

Motion made by: Mr. Guest

Motion seconded by: Ms. Timbo

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

VIII. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

- A. Discuss and vote to approve or disapprove the audit contract with Sanders, Bledsoe & Hewett, Certified Public Accountants, LLP, as auditor for the 2015-2016 Financial Audit.

No action.

- B. Discuss and vote to amend or not to amend the following activity fund sub-accounts and activities (Revenue and Expenditures) for the 2015-2016 school year:

1. Library Activity Fund

Motion: *To amend the Library Activity Fund (Revenue and Expenditures for the 2015-2016 school year.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

IX. VOTE TO ADJOURN

Motion: *To adjourn. (The time was 1:22PM.)*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

Agenda and notice of this meeting were posted on the **11th day of January 2016 at 8:00PM** at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the **11th day of January, 2016.**

APPROVED THIS 11TH DAY OF FEBRUARY 2016.

Board President

Board Vice-President

Board Clerk