

**MINUTES
REGULAR MEETING
BISHOP BOARD OF EDUCATION
January 12, 2015 – 12:00PM
Library Media Lab – Bishop Public School
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma will hold a **REGULAR** meeting on **January 12, 2015 at 12:00 o'clock p.m.**, at the Library Media Lab, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: *Arlene Timbo, Thresa Seabolt*

Absent: *Dennis Hickerson*

Quorum: *2*

Staff Present: *Monique Cribbs, Howard Hampton, Janice Holloway, Cindy Pennington, Christie Tugmon, Suzan Wait*

Others Present: *Brandon Brandt, Susan Murray, Stephanie Roebuck, Greg Travis*

Dennis Hickerson arrived at 12:05PM.

II. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE THE FINANCIAL AUDIT REPORT FY2014 AS PREPARED BY SANDERS, BLEDSOE & HEWETT, CERTIFIED PUBLIC ACCOUNTANTS, LLP.

Brandon Brandt, Sanders, Bledsoe & Hewett, Certified Public Accountants, LLP, presented the Financial Audit Report FY2014.

Motion: *To approve the Financial Audit Report FY2014 as prepared by Sanders, Bledsoe & Hewett, Certified Public Accountants, LLP.*

Motion made by: *Ms. Seabolt*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Hickerson</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

III. HEARING OF CITIZENS

A. Any citizen who wishes to make a presentation to the board concerning any agenda item

None

B. Any citizen who would like to address the board concerning an item for future consideration

None

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. December 8, 2014, Regular Meeting

Motion: *To approve the minutes for the December 8, 2014, Regular Meeting of the Bishop Board of Education.*

Motion made by: *Ms. Seabolt*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Hickerson</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

V. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

None.

IV. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

Cyenthia Pennington presented the monthly Treasurers Report to the Board.

B. Superintendent's Report

1. District Enrollment – January 2015

Mr. Hampton presented the District Enrollment as January, 2015.

2. National Title I Conference – February 5-8, 2015 in Salt Lake City, Utah

Mr. Hampton reminded that he and four other staff members will be attending the National Title I Conference on February 5-8, 2015 in Salt Lake City, Utah.

3. Summer Reading Program – May 11 - June 4, 2015

Mr. Hampton reported that the Summer Reading Program would be from May 11, 2015 through June 4, 2015.

4. **Gymnasium Renovation**

Greg Travis, CMS Willowbrook, said the gymnasium renovation is projected to be complete by the end of January, 2015.

VII. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

A.	General Fund	#236-243
B.	General Fund Payroll	#70066, 70111-70116
C.	Building Fund	#22
D.	Child Nutrition	#49-50
E.	Child Nutrition Payroll	None
F.	Bond Fund	None
G.	Change Orders	GF #23, 29, 34, 122, 129, 163, 174, 231, 232, 233 GF Payroll #70001-70005, 70007, 70009-70011, 70013-70019, 70021-70024, 70026-70028, 70030-70031, 70039-70040, 70042- 70043, 70053, 70063, 70202-70205 BF #14, 21 CN #33 CN Payroll #70003

Motion: *To approve warrants and encumbrances as listed. [Item VII.A-G]*

Motion made by: *Ms. Seabolt*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Hickerson</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

VIII. PERSONNEL

A. Discuss and vote to convene or not to convene in executive session. (Executive sessions will be permitted... for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee..) 25 O.S. § 307 (B) (1-7):

1. Items for discussion:
 - a. Superintendent Evaluation and Employment Contract
 - b. Resignation of an Elementary Teacher
 - c. Employing an Elementary Teacher
 - d. Leave of Absence

Motion: *To convene in executive session.*

Motion made by: *Ms. Seabolt*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Hickerson</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

Ms. Timbo left the meeting.

B. Vote to return to Open Session.

Motion: *To return to open session.*

Motion made by: *Ms. Seabolt*

Motion seconded by: *Mr. Hickerson*

Vote:	<i>Hickerson</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Absent</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

C. Executive Session Minutes Compliance Statement.

Thresa Seabolt stated that Dennis Hickerson, Thresa Seabolt, and Howard Hampton went into executive session. She said items IX.A.1.a-d were discussed and no action was taken.

D. Discuss and vote to amend or not to amend the Superintendent's Contract.

Motion: *To amend the superintendent's contract. The amended contract commences on July 1, 2015 and terminates June 30, 2018.*

Motion made by: Ms. Seabolt
Motion seconded by: Mr. Hickerson

Vote:

Hickerson	Yes
Timbo	Absent
Seabolt	Yes

Motion carried.

E. Discuss and vote to accept or not to accept the resignation of Kensie Winfree, Elementary Teacher, effective June 30, 2015.

Motion: *To accept the resignation of Kensie Winfree, Elementary Teacher, effective June 30, 2015.*

Motion made by: Ms. Seabolt
Motion seconded by: Mr. Hickerson

Vote:

Hickerson	Yes
Timbo	Absent
Seabolt	Yes

Motion carried.

F. Discuss and vote to employ or not to employ Kristen Todd on a temporary contract as an Elementary Teacher for the 2015-2016 school year.

Motion: *To employ Kristen Todd on a temporary contract as an Elementary Teacher for the 2015-2016 school year.*

Motion made by: Ms. Seabolt
Motion seconded by: Mr. Hickerson

Vote:

Hickerson	Yes
Timbo	Absent
Seabolt	Yes

Motion carried.

G. Discuss and vote to approve or not to approve a Leave of Absence for Carmen Sierra, Teacher Assistant.

Motion: *To approve a leave of absence for Carmen Sierra, Teacher Assistant, until June 30, 2015, if needed.*

Motion made by: Ms. Seabolt
Motion seconded by: Mr. Hickerson

Vote:

Hickerson	Yes
Timbo	Absent
Seabolt	Yes

Motion carried.

- IX. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION
 A. Discuss and vote to approve or disapprove a transfer of funds for the following activity fund sub-accounts and activities (Revenue and Expenditures) for the 2014-2015 school year:

From	To	Amount
Flower Fund	Faculty & Staff Activity Fund	493.63

Motion: *To approve a transfer \$493.36 from the Flower Fund to the Faculty & Staff Activity Fund.*

Motion made by: *Ms. Seabolt*
Motion seconded by: *Mr. Hickerson*

Vote:

<i>Hickerson</i>	<i>Yes</i>
<i>Timbo</i>	<i>Absent</i>
<i>Seabolt</i>	<i>Yes</i>

Motion carried.

- B. Discuss and vote to approve or disapprove the Emergency Procedures for Bishop Public School.

No action.

- C. Discuss and vote to approve or disapprove the following District Policies:
 1. District Policy: EQ – Indian Policies and Procedures

Motion: *To approve District Policy: EQ – Indian Policies and Procedures.*

Motion made by: *Ms. Seabolt*
Motion seconded by: *Mr. Hickerson*

Vote:

<i>Hickerson</i>	<i>Yes</i>
<i>Timbo</i>	<i>Absent</i>
<i>Seabolt</i>	<i>Yes</i>

Motion carried.

- X. NEW BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the agenda.

None.

- XI. VOTE TO ADJOURN

Motion: *To adjourn. (The time was 1:34PM.)*

Motion made by: *Ms. Seabolt*
Motion seconded by: *Mr. Hickerson*

Vote:

<i>Hickerson</i>	<i>Yes</i>
<i>Timbo</i>	<i>Absent</i>
<i>Seabolt</i>	<i>Yes</i>

Motion carried.

Agenda and notice of this meeting were posted on the **9th day of January 2015 at 12:00PM** at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the **28th day of October 2014.**

APPROVED THIS 12TH DAY OF FEBRUARY, 2015.

Board President

Board Vice-President

Board Clerk