

**MINUTES
SPECIAL MEETING
BISHOP BOARD OF EDUCATION
APRIL 7, 2015 – 12:00PM
Library – Bishop Public School
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma will hold a **Special Meeting** on **April 7, 2015, at 12:00 o'clock p.m.**, at the Library, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: *Thresa Seabolt, Arlene Timbo, Willie Guest*
Absent: *None*
Quorum: *3*
Staff Present: *Howard Hampton, Jody Ingram, Cindy Pennington*
Others Present: *None*

II. HEARING OF CITIZENS

A. Any citizen who wishes to make a presentation to the board concerning any agenda item

None

B. Any citizen who would like to address the board concerning an item for future consideration

None

III. DISCUSS AND VOTE TO APPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. March 9, 2015, Regular Meeting

Motion: *To approve the minutes for the March 9, 2015, Regular Meeting of the Bishop Board of Education.*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Guest*

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS:

None

V. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

Cyenthia Pennington presented the monthly treasurer's report.

SPECIAL MEETING MINUTES – APRIL 7, 2015

B. Superintendent’s Report

1. 2014 Gymnasium Renovation

Mr. Hampton presented an update on the 2014 Gymnasium Renovation.

- 1. Canopy – when the vendor is selected, the cost will be presented to the board.**
- 2. Leaks – door leaks; CMS Willowbrook has been contacted.**
- 3. Gym Curtain – installation pending.**

2. Roof Leaks

Mr. Hampton presented a map indicating roof leaks that had been found in the gymnasium and in classrooms. He said that BRB had been contacted to repair the leaks.

3. Open Transfers

Mr. Hampton explained to the board the “Parent’s Application for a Student Open Transfer for School Year 2015-2016” form. He recommended that many of the current emergency transfers would be moved to open transfers with the exception of students with special needs because of Bishop School’s special education child count.

4. 2015-2016 Professional Development Activities

Mr. Hampton presented the 2015-2016 Professional Development Activities.

5. Special Board Meeting – Tuesday, May 5, 2015

Mr. Hampton recommended the May school board meeting be scheduled for Tuesday, May 5, 2015.

6. Bishop Public School Emergency Procedures

Mr. Hampton presented the updated Bishop Public School Emergency Procedures to the board members for review. He said that the Bishop Public School Emergency Procedures would be approved at the May school board meeting so that they could be printed this summer and used during the 2015-2016 school year.

7. 2015 Summer Extended Day – May 11-22, 2015

Mr. Hampton stated that the 2015 Summer Extended Day Program would run from May 11, 2015, to May 22, 2015 to help our parents with daycare needs for early May.

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

A.	General Fund	#259-272
B.	General Fund Payroll	#70225, 70231, 70509
C.	Building Fund	#26-29
D.	Child Nutrition Fund	#53
E.	Child Nutrition Fund Payroll	None
F.	Change Orders	GF #136 GF Payroll #70013, 70018, 70037, 70044, 70053, 70057, 70061, 70219 BF #8 CNF #37

Motion: To approve warrants and encumbrances as listed. [Item VI.A-F]

Motion made by: Ms. Timbo

Motion seconded by: Ms. Seabolt

Vote:	Seabolt	Yes
	Timbo	Yes
	Guest	Yes

Motion carried.

SPECIAL MEETING MINUTES – APRIL 7, 2015

VII. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

- A. Discuss and vote to accept or not to accept the resignation of Koreenna Bubar, Elementary Teacher, effective June 30, 2015.

Motion: *To accept the resignation of Koreenna Bubar, Elementary Teacher, effective June 30, 2015.*

Motion made by: *Ms. Timbo*

Motion seconded by: *Mr. Guest*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

- B. Discuss and vote to approve or disapprove the following resolutions:

1. District Resolution: FCC Form 471 Resolution for Schools and Libraries Universal Services (E-Rate) for 2015-2016.

Motion: *To approve District Resolution: FCC Form 471 Resolution for Schools and Libraries Universal (E-Rate) for 2015-2016.*

Motion made by: *Ms. Timbo*

Motion seconded by: *Mr. Guest*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

- C. Discuss and vote to approve or disapprove the application for the 2015 Summer Food Service Program.

Motion: *To approve the 2015 Summer Food Service Program.*

Motion made by: *Ms. Timbo*

Motion seconded by: *Mr. Guest*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

- D. Discuss and vote to approve or disapprove sending certified staff at district expense to the Oklahoma State Department of Education “EngageOK” Summer Conference in Oklahoma City, OK, on July 7-9, 2015.

Motion: *To approve sending certified staff at district expense to the Oklahoma State Department of Education “EngageOK” Summer Conference in Oklahoma City on July 7-9, 2015.*

Motion made by: *Ms. Timbo*

Motion seconded by: *Mr. Guest*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

SPECIAL MEETING MINUTES – APRIL 7, 2015

- E. Discuss and vote to approve or disapprove a General Fund supplemental appropriation for the 2015 fiscal year.

Motion: *To approve a General Fund supplemental appropriation for the 2015 fiscal year.*

Motion made by: *Ms. Timbo*

Motion seconded by: *Mr. Guest*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

VIII. NEW BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the agenda.

None

IX. VOTE TO ADJOURN

Motion: *To adjourn. (The time was 1:10PM.)*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

Agenda and notice of this meeting were posted on the **6th day of April, 2015 at 12:00PM** at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the **31st day of March 2015**.

APPROVED THIS 5TH DAY OF MAY, 2015.

Board President

Board Vice-President

Board Clerk