

**MINUTES
SPECIAL MEETING
BISHOP BOARD OF EDUCATION
FEBRUARY 24, 2012 – 12:00PM
Library - Bishop Public School
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma, will hold a **SPECIAL** meeting on **February 24, 2012 at 12:00PM** at the Library, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: *Greg Seabolt, Arlene Timbo*
Absent: *Sebastian Chambers*
Quorum: *2*
Staff Present: *Howard Hampton, Cindy Pennington, Christie Tugmon, Suzan Wait*
Others Present: *Chance Anderson*

II. HEARING OF CITIZENS

A. Any citizen who wishes to make a presentation to the board concerning any agenda item

None

B. Any citizen who would like to address the board concerning an item for future consideration

None

III. DISCUSS AND VOTE TO APPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. January 9, 2012, Regular Meeting

Motion: *To approve the minutes of the January 9, 2012, Regular Meeting.*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

Motion: *To approve Emergency Transfer Requests.*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

V. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

Cyenthia Pennington presented the monthly Treasurer's Report to the Board.

B. Superintendent's Report

1. 2011 Roof Replacement and HVAC Project

Chance Anderson, CMS Willowbrook, reported the following:

- a. work was being done on the drawings for the drain areas*
- b. the water meter box was fixed*
- c. the countertop in the office would soon be completed*
- d. the kick plates would be delivered next week*

2. Teacher and Leader Effectiveness (TLE)

Mr. Hampton explained the new administrator and teacher evaluation systems. He said that the Tulsa Model would be a good choice for an evaluation system for Bishop School. Mr. Hampton reported that Barlow Education Management Services offers the Tulsa Model can be used with the Apple iPads.

3 Reimbursement for Tuition for Approved College Courses

Mr. Hampton presented a letter from Donna Cook, Elementary Teacher, requesting reimbursement for approved college courses to obtain a masters degree in math.

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

- A. General Fund #254, 256-268
- B. General Fund Payroll #70219-70222
- C. Building Fund #36-37
- D. Building Fund Payroll None
- E. Child Nutrition Fund #26-29
- F. Child Nutrition Payroll None
- G. Change Order Listing GF #9, 18, 52, 68, 71, 163, 229, 243, 245, 249
GF Payroll #70001, 70004, 70035-70036, 70039, 70006, 70025-70026, 70213

Motion: *To approve warrants and encumbrances as listed. [Item VI.A-G]*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

VII. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

- A. Discuss and vote to approve or disapprove the audit contract with Sanders, Bledsoe & Hewett, Certified Public Accountants, LLP, as auditor for the 2011-2012 School Financial Audit.

Motion: *To approve the audit contract with Sanders, Bledsoe & Hewett, Certified Public Accountants, LLP, as auditor for the 2011-2012 School Financial Audit*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

- B. Discuss and vote to approve or disapprove the Student Handbook for 2012-2013 school year.

Motion: *To approve the Student Handbook for the 2012-2013 school year. Mr. Hampton stated that he would update the handbook to include a section on bullying.*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

- C. Discuss and vote to approve or disapprove Professional Development activities for the 2012-2013 School Year:

1. Catapult Learning, Literacy First Professional Development
2. Linda Bailey, Math Consultant
3. Oklahoma Writing Project, Writing with Common Core
4. Kagan Professional Development, Cooperative Learning Structures
5. Education Development and Instruction Team (EDIT), OCCT data and Common Core.
6. Sue Hooper (EDIT), Instructional Consultant / Coach
7. Donna Aldridge, ALPHA Plus, Instructional Consultant / Coach
8. Great Plains Technology Center, Safety Training

Motion: *To approve professional development activities for the 2012-2013 School Year as listed. [Item VIII.C.1-8]*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

SPECIAL MEETING MINUTES 6 FEBRUARY 24, 2012

- D. Discuss and vote to approve or disapprove amending the following Bishop Public School District Policies.
1. District Policy 6 CC: Purchasing
 2. District Policy 6 CG: Child Nutrition Program Procurement Policy
 3. District Policy 6 BJ: Internet Access and Acceptable Use Policy

Motion: *To amend the following Bishop Public School District Policies as listed. [Item VIII.1-3]*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

IX. VOTE TO ADJOURN

Motion: *To adjourn. (The time was 1:05PM.)*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

Agenda and notice of this meeting were posted on the 23rd day of February 2012 at 10:00AM at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the 20th day of February 21, 2012 at 9:00AM.

APPROVED THIS 12TH DAY OF MARCH, 2012.

Board President

Board Vice-President

Board Clerk