

**MINUTES
SPECIAL MEETING
BISHOP BOARD OF EDUCATION**

**March 27, 2012 – 12:00PM
Library – Bishop Public School
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma will hold a **SPECIAL** meeting on **March 27, 2012, at 12:00 o'clock p.m.**, at the Library, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: **Greg Seabolt, Arlene Timbo**
Absent: **Sebastian Chambers**
Quorum: **2**
Staff Present: **Howard Hampton, Cindy Pennington, Christie Tugmon, Suzan Wait**
Others Present: **Chuck Ivey**

II. PUBLIC HEARING FOR THE PURPOSE OF TAKING PUBLIC COMMENT ON THE 2009-2015 COMPREHENSIVE LOCAL EDUCATION PLAN (CLEP)

None

III. OATH OF OFFICE ó BISHOP BOARD OF EDUCATION

A. Arlene Timbo, Bishop Board of Education ó Seat #3

Suzan Wait, Deputy Clerk, administered the Oath of Office to Arlene Timbo, Seat #3, Bishop Board of Education.

IV. REORGANIZATION AND ELECTION OF OFFICERS FOR THE BISHOP BOARD OF EDUCATION

A. President
B. Vice-President
C. Clerk

Motion: To appoint Greg Seabolt as President; Arlene Timbo as Vice-President; and Sebastian Chambers as Clerk.

Motion made by: Ms. Timbo
Motion seconded by: Mr. Seabolt

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

V. DISCUSS AND VOTE TO APPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. February 24, 2012, Special Meeting

Motion: *To approve the minutes of the February 24, 2012, Special Meeting.*

Motion made by: *Ms. Timbo*

Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

Motion: *To approve Emergency Transfer Requests.*

Motion made by: *Ms. Timbo*

Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

VII. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

Cyenthia Pennington presented the monthly Treasurer's Report to the Board.

B. Superintendent's Report

1. 2011 Roof Replacement and HVAC Project

Mr. Chuck Ivey, CMS Willowbrook, presented quotes for the Trophy Case and the Drain / Pipe Bollards. He stated that work needed to be done on the concrete to address the rising water outside the east doors and the concrete that raised up and causes a tripping hazard. Mr. Ivey reported that he down spouts and snow guards were installed.

2. Special Board Meeting on Thursday, April 12, 2012

Mr. Hampton stated that a Special Board Meeting on Thursday, April 12, 2012 is necessary for the sale of bonds.

3. Employee Recognition

a. Teacher of the Year

b. Support Staff Member of the Year

Mr. Hampton reported that Amy Hennessee and Janet Hanza had been selected as Teachers of the Year and Erica Tondre and Willie Guest had been selected as Support Staff Members of the Year.

- 4. Summer Programs Dates 6 May 14, 2012 through June 7, 2012

Mr. Hampton said that the Summer Program Dates are May 14, 2012 through June 7, 2012. He said that it is four weeks long; a total of 16 days. Mr. Hampton reported that it meets the requirements for summer school.

- 5. Nature Quest 6 June 11, 2012 through June 15, 2012

Mr. Hampton reported that the dates for Nature Quest are June 11, 2012 through June 15, 2012. He said that students and staff participate in the program.

- 6. District Website

Mr. Hampton and the board discussed options for the Bishop School Website. Mr. Hampton said that he thought the website could be redesigned for \$3,000 to \$4,000.

VIII. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

- A. General Fund #269-278
- B. General Fund Payroll #70150, 70152-70153, 70223
- C. Building Fund #38-39
- D. Child Nutrition Fund #30-31
- E. Child Nutrition Fund Payroll None
- F. Change Orders GF #6, 23, 39, 123, 127, 134, 193, 229, 233
GF Payroll #70010, 70026, 70204, 70222
BF #1, 27

Motion: To approve warrants and encumbrances as listed. [Item VIII.A-F]

Motion made by: Ms. Timbo

Motion seconded by: Mr. Seabolt

Vote:	Seabolt	Yes
	Timbo	Yes
	Chambers	Absent

Motion carried.

IX. PERSONNEL

- A. Discuss and vote to convene or not to convene in executive session. (Executive sessions will be permitted 1 for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee..) 25 O.S. § 307 (B) (1-07):

- 1. Items for discussion:

- a. The evaluation and employment status of certified personnel listed below:

- 1) Lori Baggett 6 Reading Specialist
- 2) Koreenna Bubar 6 Elementary Teacher
- 3) Denise Burk 6 Elementary Teacher
- 4) Brenda Chambers 6 Library Specialist
- 5) Michelle Churchwell 6 Elementary Teacher
- 6) Donna Cook 6 Elementary Teacher
- 7) Donna Curtis 6 Elementary Teacher
- 8) Kayla Durgin 6 Elementary Teacher
- 9) Christy Duty 6 Special Education Teacher
- 10) Marsha Garner 6 Elementary Teacher
- 11) Janet Hanza 6 Elementary Teacher
- 12) Amy Hennessee 6 Music Teacher
- 13) Carolle Johnson 6 Elementary Teacher
- 14) Terry Jolly 6 Physical Education Teacher
- 15) Jennifer Kuntz 6 Elementary Teacher
- 16) Karri Landoll 6 Elementary Teacher
- 17) Belinda Macks 6 Elementary Teacher
- 18) Jared Mansel 6 Elementary Teacher

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- 19) Laura Mansel ó Elementary Teacher
- 20) Josianne Marcum ó Elementary Teacher
- 21) Elizabeth Martin ó Elementary Teacher
- 22) Teresa Matthews ó Special Education Teacher
- 23) Ann Maysick ó Elementary Teacher
- 24) Darla Nunley ó Elementary Teacher
- 25) Shelly Penrod ó Elementary Teacher
- 26) Jeanette Peters ó Elementary Teacher
- 27) Mary Ann Rodriguez ó Elementary Teacher
- 28) Mary Ann Sanders ó Elementary Teacher
- 29) Glenda Scherler ó Elementary Teacher
- 30) Lesa Sparks ó Elementary Teacher
- 31) Christie Tugmon ó Elementary Teacher
- 32) Judy Williams ó Elementary Teacher

b. The evaluation and employment status of support personnel listed below:

- 1) Christopher Barger ó Cook
- 2) Martina Cargill ó Custodian
- 3) Iris Charriez-Rodriguez ó Teacher Assistant
- 4) Sue Easterly ó Teacher Assistant
- 5) Willie Guest ó Teacher Assistant
- 6) Pam Hill ó Cook
- 7) Janice Holloway ó Teacher Assistant
- 8) Jody Ingram ó Secretary
- 9) Roselynn Macias ó Cafeteria Manager
- 10) Stephanie McCray ó Teacher Assistant
- 11) Sheri Nicholson ó Teacher Assistant
- 12) Cyenthia Nicholson ó Business Manager
- 13) Juliette Reece ó Nurse
- 14) Carmen Sierra ó Teacher Assistant
- 15) Erica Tondre ó Custodian
- 16) Jeseanna Tordillos ó Teacher Assistant
- 17) Suzan Wait ó Secretary
- 18) Cheryl Winfrey ó Cook

No Action.

B. Vote to return to Open Session.

No Action Required.

C. Executive Session Minutes Compliance Statement

None Required.

D. Discuss and vote to reemploy or table the reemployment of certified staff listed above for the 2012-2013 school year. [ITEM IX.A.1.a. (1-32)]

Motion: *To reemploy the certified staff listed above for the 2012-2013 school year. [ITEM IX.A.1.a. (1-32)]*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

- E. Discuss and vote to reemploy or table the reemployment of support personnel listed above for the 2012-2013 school year. [ITEM IX.A.1.b. (1-18)]

Motion: *To reemploy the support personnel listed above for the 2012-2013 school year. [Item IX.A.1.b. (1-18)]*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

X. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

- A. Discuss and vote to approve or disapprove a resolution determining the maturities of, and setting a date, time, and place for the sale of the \$1,100,000 General Obligation Building Bonds of the School District.

Motion: *To approve a resolution determining the maturities of, and setting a date, time, and place for the sale of the \$1,100,000 General Obligation Building Bonds of the School District.*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

- B. Review and vote to amend or not to amend the current 2009-2015 Comprehensive Local Education Plan (CLEP).

Motion: *To amend the current 2009-2015 Comprehensive Local Education Plan (CLEP) with the changes recommended by the Comprehensive Local Plan (CLEP) Committee.*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

- C. Discuss and vote to approve or disapprove the Tulsa Teacher Leadership Effectiveness (TLE) Model for certified employee observation and evaluation for the 2012-2013 school year.

Motion: *To approve the Tulsa Teacher Leadership Effectiveness (TLE) Model for certified employee observation and evaluation for the 2012-2013 school year.*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

- D. Discuss and vote to approve or disapprove a contract with Employee Evaluation Systems, Inc. (EES) for certified employee observation and evaluation for the 2012-2013 school year.

Motion: *To approve a contract with Employee Evaluation Systems, Inc. (EES) for certified employee observation and evaluation for the 2012-2013 school year.*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

XI. VOTE TO ADJOURN

Motion: *To adjourn. (The time was 12:54PM.)*

Motion made by: *Ms. Timbo*
Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Absent</i>

Motion carried.

Agenda and notice of this meeting were posted on the 20TH day of March 2012 at 4:30PM at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the 16th day of March 2012 at 11:15PM.

APPROVED THIS 12TH DAY OF APRIL, 2012.

Board President, Greg Seabolt *Board Vice-President, Arlene Timbo* *Board Clerk, Sebastian Chambers*