

**MINUTES
REGULAR MEETING
BISHOP BOARD OF EDUCATION
September 10, 2012
Library/Media Lab – Bishop Public School
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma will hold a **REGULAR** meeting on **September 10, 2012 at 12:00 o'clock p.m.**, at the Library/Media Lab, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: Greg Seabolt, Arlene Timbo,
Absent: Sebastian Chambers
Quorum: 2
Staff Present: Howard Hampton, Cyenthia Pennington, Christie Tugmon,
Suzan Wait, Kensie Winfree
Others Present: Bill MacDonald, Alvin Myers

II. PUBLIC HEARING FOR THE PURPOSE OF TAKING PUBLIC COMMENT ON FINANCIAL MATTERS, INCLUDING PAST AND FUTURE EXPENDITURES, OF THE DISTRICT AS REQUIRED BY OKLAHOMA STATUTES, TITLE 70, SECTION 5-134.1

None

III. HEARING OF CITIZENS

A. Any citizen who wishes to make a presentation to the board concerning any agenda item

None

B. Any citizen who would like to address the board concerning an item for future consideration

None

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. August 13, 2012, Regular Meeting

Motion: To approve the Minutes of the August 13, 2012, Regular Meeting.

Motion made by: Ms. Timbo
Motion seconded by: Mr. Seabolt

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Arlene Timbo</i>	<i>Yes</i>
	<i>Sebastian Chambers</i>	<i>Absent</i>

Motion carried

V. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

Motion: *To approve Emergency Transfer Requests*

Motion made by: *Ms. Timbo*

Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Arlene Timbo</i>	<i>Yes</i>
	<i>Sebastian Chambers</i>	<i>Absent</i>

Motion carried

VI. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

Cyenthia Pennington presented the monthly Treasurer's Report to the Board.

B. Superintendent's Report

1. District Accreditation

Mr. Hampton presented a letter from the Oklahoma State Department of Education. The letter stated that Bishop Public School was accredited with no deficiencies.

2. District Enrollment

Mr. Hampton presented the District Enrollment.

3. Support Staff Work Schedule

Mr. Hampton presented an updated Support Staff Work Schedule.

4. District Online Course Requirement

Mr. Hampton presented the supplemental online course requirements from the State Department of Education.

5. A-F District Report Card

Mr. Hampton reported that the Oklahoma State Department of Education said the A-F District Report Card would be available in October. He said the Oklahoma State Department of Education had not yet finalized the grades.

6. District Policies Update

Mr. Hampton said that there were approximately fifteen policies that were being updated.

7. School Committees 2012-2013

Mr. Hampton presented an updated School Committees for the 2012-2013 school year.

REGULAR MEETING MINUTES, SEPTEMBER 10, 2012

- VII. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES
- A. General Fund #156-177
 - B. General Fund Payroll #70007-70048, 70050, 70114-70118, 70203-70206
 - C. Building Fund #15-16
 - D. Child Nutrition #16-19
 - E. Child Nutrition Payroll #70005
 - F. Bond Fund None
 - G. Change Orders GF #4, 10, 20, 21, 27, 38, 59, 64, 73, 81, 98, 143, 160
BF #6

Motion: *To approve warrants and encumbrances as listed. [Item VII.A-G]*

Motion made by: *Ms. Timbo*

Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Arlene Timbo</i>	<i>Yes</i>
	<i>Sebastian Chambers</i>	<i>Absent</i>

Motion carried

- VIII. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

(Mr. Chambers arrived. The time was 12:50PM.)

- A. Discuss and vote to approve or disapprove the 2012-2013 Estimate of Needs as prepared by the auditor, Sanders, Bledsoe & Hewett, CPA.

Motion: *To approve the 2012-2013 Estimate of Needs as prepared by the auditor, Sanders, Bledsoe & Hewett, CPA.*

Motion made by: *Ms. Timbo*

Motion seconded by: *Mr. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Arlene Timbo</i>	<i>Yes</i>
	<i>Sebastian Chambers</i>	<i>Yes</i>

Motion carried

- B. Discuss and vote to approve or disapprove the Child Nutrition Program Renewal Application/Agreement for the 2012-2013 school year.

Motion: *To approve the Minutes of the August 13, 2012, Regular Meeting.*

Motion made by: *Mr. Chambers*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Arlene Timbo</i>	<i>Yes</i>
	<i>Sebastian Chambers</i>	<i>Yes</i>

Motion carried

- C. Discuss and vote to approve or disapprove the purchase of security camera equipment from Wiring Solutions.

Motion: *To approve the purchase of security camera equipment from Wiring Solutions.*

Motion made by: *Mr. Chambers*

Motion seconded by: *Ms. Timbo*

Vote: *Seabolt* *Yes*
Arlene Timbo *Yes*
Sebastian Chambers *Yes*

Motion carried

- D. Discuss and vote to employ or not to employ Kensi Rae Winfree as an Elementary Teacher on a temporary contract for the 2012-2013 school year. (Beginning September 5, 2012)

Motion: *To employ Kensi Rae Winfree as an Elementary Teacher on a temporary contract for the 2012-2013 school year.*

Motion made by: *Mr. Chambers*

Motion seconded by: *Ms. Timbo*

Vote: *Seabolt* *Yes*
Arlene Timbo *Yes*
Sebastian Chambers *Yes*

Motion carried

- E. Discuss and vote to approve or disapprove payment of \$1,170 (\$12 per hour) to Kensi Rae Winfree for work as a Teacher Assistant. (August 16, 2012 to September 4, 2012)

No action taken.

- F. Discuss and vote to approve or disapprove the following extra duty contracts for the 2012-2013 school year:

1.	21 st CCLC Project Director	Christie Tugmon	\$ 12,000.00
2.	Minutes Clerk	Suzan Wait	\$ 9,000.00
3.	Teaching Assistant Principal	Christie Tugmon	\$ 9,000.00
4.	Treasurer	Cyenthia Pennington	\$ 9,000.00
5.	Cafeteria Manager	Roselynn Macias	\$ 6,000.00
6.	Activity Fund Director	Jody Ingram	\$ 5,000.00
7.	Archery / Double Dribblers Coordinator	Lesa Sparks	\$ 5,000.00
8.	Chimes Coordinator	Brenda Chambers	\$ 5,000.00
9.	Singing Bulldogs Coordinator	Amy Rittenhouse	\$ 5,000.00
10.	Bus Driver	Willie Guest	\$ 3,250.00
11.	Bus Driver	Jody Ingram	\$ 3,250.00
12.	Bus Driver	Terry Jolly	\$ 3,250.00
13.	Bus Driver	Jeanie Peterson	\$ 3,250.00
14.	Bus Driver	Lesa Sparks	\$ 3,250.00
15.	Gifted & Talented Coordinator	Donna Curtis	\$ 1,000.00
16.	Testing Coordinator	Jeanie Peters	\$ 1,000.00
17.	Yearbook Coordinator	Cathy Hampton	\$ 1,000.00
18.	Professional Development Coordinator	Elizabeth Martin	\$ 500.00
19.	Textbook Coordinator	Marsha Garner	\$ 500.00

Motion: *To approve extra duty contracts for the 2012-2013 school year. [Item VIII.F.1-19]*

Motion made by: *Mr. Chambers*

Motion seconded by: *Ms. Timbo*

Vote: *Seabolt* *Yes*
Arlene Timbo *Yes*
Sebastian Chambers *Yes*

Motion carried

- G. Discuss and vote to approve or disapprove appointing a voting representative for the Oklahoma School Assurance Group (OSAG).

Motion: *To approve appointing the superintendent as the voting representative for the Oklahoma School Assurance Group (OSAG).*

Motion made by: *Mr. Chambers*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Arlene Timbo</i>	<i>Yes</i>
	<i>Sebastian Chambers</i>	<i>Yes</i>

Motion carried

- H. Discuss and vote to approve or disapprove sending Howard Hampton and certified staff members, at District expense, to the 2013 National Title Conference in Nashville, TN on January 21-24, 2013.

Motion: *To approve sending Howard Hampton and certified staff members, at District expense, to the 2013 National Title Conference in Nashville, TN on January 21-24, 2013.*

Motion made by: *Mr. Chambers*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Arlene Timbo</i>	<i>Yes</i>
	<i>Sebastian Chambers</i>	<i>Yes</i>

Motion carried

- I. Discuss and vote to approve or disapprove sending Howard Hampton and certified staff members, at District expense, to the National Council of Teachers of Mathematics (NCTM) 2012 Regional Conference in Dallas, TX on October 10-12, 2012.

Motion: *To approve sending Howard Hampton and certified staff members, at District expense, to the National Council of Teachers of Mathematics (NCTM) 2012 Regional Conference in Dallas, TX on October 10-12, 2012.*

Motion made by: *Mr. Chambers*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Arlene Timbo</i>	<i>Yes</i>
	<i>Sebastian Chambers</i>	<i>Yes</i>

Motion carried

IX. REGULAR BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the agenda.

None

REGULAR MEETING MINUTES, SEPTEMBER 10, 2012

X. VOTE TO ADJOURN

Motion: *To adjourn. (The time was 1:10PM.)*

Motion made by: *Mr. Chambers*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Arlene Timbo</i>	<i>Yes</i>
	<i>Sebastian Chambers</i>	<i>Yes</i>

Motion carried

Agenda and notice of this meeting were posted on the **7th day of September, 2012 at 12:00PM** at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was give to the Comanche County Clerk on the **19th day of October, 2011**.

APPROVED THIS 11TH DAY OF OCTOBER, 2012.

Board President

Board Vice-President

Board Clerk