

**MINUTES  
REGULAR MEETING  
BISHOP BOARD OF EDUCATION  
October 11, 2012 – 12:00PM  
Library Media Lab – Bishop Public School  
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma will hold a **REGULAR** meeting on **October 11, 2012 at 12:00 o'clock p.m.**, at the Library Media Lab, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

**Present:** *Arlene Timbo, Sebastian Chambers*  
**Absent:** *Greg Seabolt*  
**Quorum:** *2*  
**Staff Present:** *Howard Hampton, Marsha Naugle, Cyenthia Pennington, Suzan Wait*  
**Others Present:** *Laquinta Chambers*

II. HEARING OF CITIZENS

A. Any citizen who wishes to make a presentation to the board concerning any agenda item

*None*

B. Any citizen who would like to address the board concerning an item for future consideration

*None*

III. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. September 10, 2012, Regular Meeting

**Motion:** *To approve the minutes of the September 10, 2012, Regular Meeting.*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Absent</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

III. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

*None*

IV. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

*Cyenthia Pennington presented the monthly Treasurer's Report to the Board.*

B. Superintendent's Report

1. Employee Recognition – Support Staff Luncheon – October 11, 2012

*Mr. Hampton recognized and thanked the Support Staff members for their efforts in helping students at Bishop School.*

2. A-F Report Card

*Mr. Hampton reported that the release of the official A-F Report Card has been postponed until the end of October.*

V. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

- A. General Fund #178-189  
B. General Fund Payroll #70052, 70120, 70207-70211, 70300-70302, 70304-70327, 70329-70333, 70335-70395, 70397, 70400-70405  
C. Building Fund #17  
D. Child Nutrition #20-22  
E. Child Nutrition Payroll #70005, 70301-70308,  
F. Bond Fund None  
G. Change Orders GF #34-35, 58, 64, 67, 79, 137, 160, 170, 175, 176, 178  
GF Payroll #70001, 70004, 70010-70011, 70020, 70032, 70036, 70037, 70045, 70048, 70050  
BF #1

**Motion:** *To approve warrants and encumbrances as listed. [Item VI.A-G]*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Absent</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

VI. PERSONNEL

- A. Discuss and vote to convene or not to convene in executive session. (Executive sessions will be permitted ...for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee..) 25 O.S. § 307 (B) (1-07):

1. Items for discussion:
- a. Certified Personnel Employee Contracts
- 1) Lori Baggett – Reading Specialist
  - 2) Koreenna Bubar – Elementary Teacher
  - 3) Denise Burk – Elementary Teacher
  - 4) Brenda Chambers – Library Specialist
  - 5) Michelle Churchwell – Elementary Teacher
  - 6) Donna Cook – Elementary Teacher
  - 7) Donna Curtis – Elementary Teacher
  - 8) Kayla Durgin – Elementary Teacher
  - 9) Christy Duty – Special Education Teacher
  - 10) Marsha Garner – Elementary Teacher
  - 11) Amy Hennessee – Music Teacher
  - 12) Carolle Johnson – Elementary Teacher
  - 13) Terry Jolly – Physical Education Teacher

REGULAR MEETING MINUTES, OCTOBER 11, 2012

- 14) Jennifer Kuntz – Elementary Teacher
  - 15) Karri Landoll – Elementary Teacher
  - 16) Patricia Laverghetta – Elementary Teacher
  - 17) Jared Mansel – Elementary Teacher
  - 18) Laura Mansel – Elementary Teacher
  - 19) Josianne Marcum – Elementary Teacher
  - 20) Elizabeth Martin – Elementary Teacher
  - 21) Teresa Matthews – Special Education Teacher
  - 22) Ann Maysick – Elementary Teacher
  - 23) Darla Nunley – Elementary Teacher
  - 24) Shelly Penrod – Elementary Teacher
  - 25) Jeanette Peters – Elementary Teacher
  - 26) Mary Ann Rodriguez – Elementary Teacher
  - 27) Glenda Scherler – Elementary Teacher
  - 28) Lesa Sparks – Elementary Teacher
  - 29) Christie Tugmon – Elementary Teacher
  - 30) Judy Williams – Elementary Teacher
- b. Support Personnel Employee Contracts
- 1) Christopher Barger – Cook
  - 2) Martina Cargill – Custodian
  - 3) Iris Charriez-Rodriguez – Teacher Assistant
  - 4) Sue Easterly – Teacher Assistant
  - 5) Rae Frable – Teacher Assistant
  - 6) Willie Guest – Teacher Assistant
  - 7) Pam Hill – Cook
  - 8) Janice Holloway – Teacher Assistant
  - 9) Jody Ingram – Secretary
  - 10) Roselynn Macias – Cafeteria Manager
  - 11) Stephanie McCray – Teacher Assistant
  - 12) Sheri Nicholson – Teacher Assistant
  - 13) Cyenthia Pennington – Business Manager
  - 14) Juliette Reece – Nurse
  - 15) Carmen Sierra – Teacher Assistant
  - 16) Erica Tondre – Custodian
  - 17) Jeseanna Tordillos – Teacher Assistant
  - 18) Suzan Wait – Secretary
  - 19) Cheryl Winfrey – Cook
- c. Employing a Secretary

*No action taken.*

- B. Vote to return to Open Session.
- C. Executive Session Minutes Compliance Statement.
- D. Discuss and vote to approve or disapprove Certified Personnel Employee Contracts for the 2012-2013 school year.

**Motion:** *To approve Certified Personnel Employee Contracts for the 2012-2013 school year as listed. [Item VII.A.1.a.1-30]*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Absent</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

REGULAR MEETING MINUTES, OCTOBER 11, 2012

- E. Discuss and vote to approve or disapprove Support Personnel Employee Contracts for the 2012-2013 school year.

**Motion:** *To approve Support Personnel Employee Contracts for the 2012-2013 school year as listed. [Item VII.A.1.b.1-19]*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Absent</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

- F. Discuss and vote to employ or not to employ Marsha Naugle as a secretary for the 2012-2013 school year.

**Motion:** *To approve employment of Marsha Naugle as a secretary for the 2012-2013 school year.*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Absent</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

VII. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

- A. Discuss and vote to approve or disapprove the Regular School Board Meeting Dates for the 2013 calendar year.

**Motion:** *To approve the Regular School Board Meeting Dates for the 2013 calendar year.*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Absent</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

- B. Discuss and vote to approve or disapprove the 2012 Annual Election Resolution.

**Motion:** *To approve the 2012 Annual Election Resolution.*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Absent</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

C. Discuss and vote to approve or disapprove the 2014 School Calendar.

**Motion:** *To approve the 2014 School Calendar. (2013-2014 School Year)*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Absent</i>
	<i>Arlene Timbo</i>	<i>Yes</i>
	<i>Sebastian Chambers</i>	<i>Yes</i>

**Motion carried.**

D. Discuss and vote to approve or disapprove the 2013-2016 Technology Plan.

**Motion:** *To approve the 2013-2016 Technology Plan.*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Absent</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

E. Discuss and vote to approve or disapprove a contract with United Systems for United Complete Managed Services.

**Motion:** *To approve a contract with United Systems for United Complete Managed Services.*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Absent</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

F. Discuss and vote to amend or not to amend the following District Policies and Regulations:

1. District Policy AB – Nondiscrimination
2. District Policy AD – Board of Education
3. District Policy AE – District Officials and Professional Service Providers
4. District Policy BB – District Property, Facilities and Equipment
5. District Policy BC – Safety Programs
6. District Policy BJ – Internet Access and Acceptable Use Policy
7. District Policy DA – General Personnel Policies
8. District Policy DD – Certified Teachers
9. District Policy DG – Alcohol and Drug Free Workplace and Drug Testing
10. District Regulation DG-R – Employee Alcohol and / or Drug Testing: Safety Sensitive Employees
11. District Policy EB – Admission, Residency, Placement, Transfer and Withdrawal
12. District Policy ED – Grading, Promotion, Retention, and Graduation
13. District Policy EK – Student Discipline, Suspension, and Due Process
14. District Policy EL – Curriculum and Instruction

**Motion:** *To approve and amend District Policies and Regulations as listed. [Item VIII.F.1-14]*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Absent</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

G. Discuss and vote to adopt or not to adopt the following District Policies:

1. District Policy BM – Record Retention and Archival of Electronic Mail Transmissions

**Motion:** *To adopt District Policy BM – Record Retention and Archival of Electronic Mail Transmissions.*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Absent</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

#### VIII. NEW BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the agenda.

*None*

#### IX. VOTE TO ADJOURN

**Motion:** *To adjourn. (The time was 12:31PM.)*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Absent</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

Agenda and notice of this meeting were posted on the **10<sup>th</sup> day October of 2012 at 12:00PM** at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was give to the Comanche County Clerk on the **19<sup>th</sup> day of October 2011**.

APPROVED THIS 12<sup>TH</sup> DAY OF NOVEMBER, 2012.

---

*Board President*

---

*Board Vice-President*

---

*Board Clerk*