

**MINUTES  
REGULAR MEETING  
BISHOP BOARD OF EDUCATION  
March 8, 2010 – 12:00PM  
Library - Bishop Public School  
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma, will hold a **Regular** meeting on **March 8, 2010 at 12:00 o'clock p.m.**, at the Library, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

**I. CALL TO ORDER AND ROLL CALL**

**Present:** *Greg Seabolt, Arlene Timbo, Sebastian Chambers*  
**Absent:** *None*  
**Quorum:** *3*  
**Staff Present:** *Brenda Chambers, Howard Hampton, Cyenthia Pennington, Christie Tugmon, Suzan Wait*  
**Others Present:** *J.C. Leonard, Merlinda Tate*

**II. PUBLIC HEARING FOR THE PURPOSE OF TAKING PUBLIC COMMENT ON THE 2009-2015 COMPREHENSIVE LOCAL EDUCATION PLAN (CLEP)**

*None*

**III. OATH OF OFFICE – BISHOP BOARD OF EDUCATION**

A. Sebastian Chambers, Bishop Board of Education – Seat #1

*Suzan Wait, Deputy Board Clerk, administered the Oath of Office to Mr. Sebastian Chambers, Bishop School Board Seat #1.*

**IV. REORGANIZATION AND ELECTION OF OFFICERS FOR THE BISHOP BOARD OF EDUCATION**

A. President  
B. Vice-President  
C. Clerk

**Motion:** *To nominate Greg Seabolt as President of the Bishop Board of Education; Arlene Timbo as Vice President of the Bishop Board of Education; and Sebastian Chambers as Clerk of the Bishop Board of Education.*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Mr. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

- V. DISCUSS AND VOTE TO APPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION
- A. January 11, 2010, Regular Meeting
  - B. February 8, 2010, Regular Meeting

***Motion: To approve the minutes of the January 11, 2010, Regular Meeting, and the February 8, 2010, Regular Meeting.***

***Motion made by: Mr. Chambers***

***Motion seconded by: Mr. Seabolt***

<b><i>Vote:</i></b>	<b><i>Seabolt</i></b>	<b><i>Yes</i></b>
	<b><i>Timbo</i></b>	<b><i>Yes</i></b>
	<b><i>Chambers</i></b>	<b><i>Yes</i></b>

***Motion carried.***

- VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

***None***

- VII. REPORTS FROM SCHOOL PERSONNEL

- A. Treasurer's Report

***Cyenthia Pennington, Treasurer, presented the monthly Treasurer's Report to the board.***

- B. Superintendent's Report

1. Oklahoma State Academic Champion - ORES

***Mr. Hampton presented the Oklahoma State Academic Champions plaque from the Organization of Rural Elementary Schools (ORES).***

2. Food 4 Kids

***Mr. Hampton presented information for the "Food for Kids" program. He said that Bishop School had signed up for the program and is on the waiting list. Mr. Hampton said Ms. Matthews, Bishop School Special Education Teacher, and Ms. Peters, Bishop School Counselor, had volunteered to manage the program.***

3. Employee Recognition

- a. Teachers of the Year

- 1) Denise Burk

- 2) Michelle Churchwell

- b. Support Staff Member of the Year

- 1) Pat Stoll

- 2) Jeseana Tordillos

***Mr. Hampton recognized Denise Burk and Michelle Churchwell as Teachers of the Year and Pat Stoll and Jeseana Tordillos as Support Staff Members of the Year for the 2009-2010 school year.***

- VIII. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES
- |    |                         |   |
|----|-------------------------|---|
| A. | General Fund            | #279-305  |
| B. | General Fund Payroll    | #70160-70162, 70400-70412, 70500-70504, 70506-70513, 70515-70540, 80000-80039                                 |
| C. | Building Fund           | #25, 30   |
| D. | Building Fund Payroll   | None  |
| E. | Child Nutrition Fund    | #37, 38   |
| F. | Child Nutrition Payroll | #70511-70514, 80000-80003   |
| G. | Bond Fund               | None  |
| H. | Change Order Listing    | GF #141, 142, 179, 273; GF Payroll 70005, 70007, 700016, 70018, 70019, 70028, 70030, 70036, 70041 ; CN #3, 29 |

**Motion:**     *To approve warrants and encumbrances as listed. [Item VIII.A-H]*

**Motion made by:**                     **Mr. Chambers**

**Motion seconded by:**               **Ms. Timbo**

<b>Vote:</b>	<b>Seabolt</b>	<b>Yes</b>
	<b>Timbo</b>	<b>Yes</b>
	<b>Chambers</b>	<b>Yes</b>

**Motion carried.**

IX. PERSONNEL

- A. Discuss and vote to convene or not to convene in executive session. (Executive sessions will be permitted... for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee..) 25 O.S. § 307 (B) (1-7):
1. Items for discussion:
    - a. The evaluation and employment status of certified personnel listed below:
      - 1) Lori Baggett – Reading Specialist
      - 2) Denise Burk – Elementary Teacher
      - 3) Brenda Chambers – Library Specialist
      - 4) Michelle Churchwell – Elementary Teacher
      - 5) Sheila Corbett – Elementary Teacher
      - 6) Donna Curtis – Elementary Teacher
      - 7) Kayla Durgin – Elementary Teacher
      - 8) Christy Duty – Special Education Teacher
      - 9) Marsha Garner – Elementary Teacher
      - 10) Janet Hanza – Elementary Teacher
      - 11) Amy Hennessee – Music Teacher
      - 12) Carolle Johnson – Elementary Teacher
      - 13) Terry Jolly – Physical Education Teacher
      - 14) Jennifer Kuntz – Elementary Teacher
      - 15) Belinda Macks – Elementary Teacher
      - 16) Jared Mansel – Elementary Teacher
      - 17) Laura Mansel – Elementary Teacher
      - 18) Elizabeth Martin – Elementary Teacher
      - 19) Ann Maysick – Elementary Teacher
      - 20) Shelly Penrod – Elementary Teacher
      - 21) Jeanette Peters – Elementary Teacher
      - 22) Mary Ann Sanders – Elementary Teacher
      - 23) Glenda Scherler – Speech Therapist
      - 24) Jennifer Schoolfield – Elementary Teacher
      - 25) Lesa Sparks – Elementary Teacher
      - 26) Christie Tugmon – Elementary Teacher
      - 27) Judy Williams – Elementary Teacher

- b. The evaluation and employment status of certified personnel on a temporary contracts:
  - 1) Karri Landoll – Elementary Teacher
  - 2) Josianne Marcum – Elementary Teacher
  - 3) Teresa Matthews – Special Education Teacher
  - 4) Darla Nunley – Elementary Teacher
  - 5) Mary Ann Rodriguez – Elementary Teacher
  - 6) Koreena Bubar – Elementary Teacher
- c. The evaluation and employment status of support personnel listed below:
  - 1) Daisha Allen – Cook
  - 2) Martina Cargill - Custodian
  - 3) Felipe Colon – Custodian
  - 4) Willie Guest – Bus Driver
  - 5) Cathy Hampton – Teacher Assistant
  - 6) Pamela Hill – Cook
  - 7) Janice Holloway – Teacher Assistant
  - 8) Jody Ingram – Secretary
  - 9) Roselynn Macias – Cafeteria Manager
  - 10) Chanel Martin – Substitute
  - 11) Kelsee Mullins – Teacher Assistant
  - 12) Sheri Nicholson – Teacher Assistant
  - 13) Cyenthia Pennington – Business Manager
  - 14) Juliette Reece – Nurse
  - 15) Carmen Sierra – Teacher Assistant
  - 16) Patricia Stoll – Teacher Assistant
  - 17) Erica Tondre – Custodian
  - 18) Jeseana Tordillos – Teacher Assistant
  - 19) Suzan Wait – Secretary
  - 20) Cheryl Winfrey – Cook
- d. Superintendent Evaluation and Employment Contract

***Motion: To convene in Executive Session. (The time was 1:10PM)***

***Motion made by: Mr. Chambers***

***Motion seconded by: Ms. Timbo***

<b><i>Vote:</i></b>	<b><i>Seabolt</i></b>	<b><i>Yes</i></b>
	<b><i>Timbo</i></b>	<b><i>Yes</i></b>
	<b><i>Chambers</i></b>	<b><i>Yes</i></b>

***Motion carried.***

B. Vote to return to Open Session.

***Motion: To return to Open Session. (The time was 1:50PM.)***

***Motion made by: Mr. Chambers***

***Motion seconded by: Ms. Timbo***

<b><i>Vote:</i></b>	<b><i>Seabolt</i></b>	<b><i>Yes</i></b>
	<b><i>Timbo</i></b>	<b><i>Yes</i></b>
	<b><i>Chambers</i></b>	<b><i>Yes</i></b>

***Motion carried.***

C. Executive Session Minutes Compliance Statement.

***Mr. Chambers stated that Greg Seabolt, Tonie Timbo, Sebastian Chambers and Mr. Hampton convened in Executive Session. He said only items listed (Item IX.A.1.a-d) were discussed. No action was taken.***

D. Discuss and vote to reemploy or table the reemployment of certified personnel listed above.  
[ITEM VII.A.1.a (1-27)]

***Motion: To reemploy certified personnel as listed. [Item IX.A.1.a (1-27)]***

***Motion made by: Mr. Chambers***

***Motion seconded by: Ms. Timbo***

<b><i>Vote:</i></b>	<b><i>Seabolt</i></b>	<b><i>Yes</i></b>
	<b><i>Timbo</i></b>	<b><i>Yes</i></b>
	<b><i>Chambers</i></b>	<b><i>Yes</i></b>

***Motion carried.***

E. Discuss and vote to employ or not to employ the following certified personnel for the 2010-2011 school year:

1. Karri Landoll – Elementary Teacher
2. Josianne Marcum – Elementary Teacher
3. Teresa Matthews – Special Education Teacher
4. Darla Nunley – Elementary Teacher
5. Mary Ann Rodriguez – Elementary Teacher
6. Koreena Bubar – Elementary Teacher

***Motion: To employ the following certified personnel for the 2010-2011 school year:***

***Karri Landoll – Elementary Teacher***  
***Josianne Marcum – Elementary Teacher***  
***Teresa Matthews – Special Education Teacher***  
***Darla Nunley – Elementary Teacher***  
***Mary Ann Rodriguez – Elementary Teacher***

***Motion made by: Mr. Chambers***

***Motion seconded by: Ms. Timbo***

<b><i>Vote:</i></b>	<b><i>Seabolt</i></b>	<b><i>Yes</i></b>
	<b><i>Timbo</i></b>	<b><i>Yes</i></b>
	<b><i>Chambers</i></b>	<b><i>Yes</i></b>

***Motion carried.***

***Motion: To employ Koreena Bubar as an elementary teacher for the 2010-2011 school year on a temporary contract.***

***Motion made by: Mr. Chambers***

***Motion seconded by: Ms. Timbo***

<b><i>Vote:</i></b>	<b><i>Seabolt</i></b>	<b><i>Yes</i></b>
	<b><i>Timbo</i></b>	<b><i>Yes</i></b>
	<b><i>Chambers</i></b>	<b><i>Yes</i></b>

***Motion carried.***

- F. Discuss and vote to employ or not to employ the following support personnel listed above.  
[ITEM VII.A.1.c (1-20)]

**Motion:** *To employ the following support personnel as listed. [ITEM VII.A.1.c (1-20)]*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

- G. Discuss and vote to amend or not to amend the Superintendent's Contract.

**Motion:** *To amend the Superintendent's Contract for the 2009-2010 school year.*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

**Motion:** *To approve the Superintendent's Contract for 2010-2013; effective July 1, 2010 through June 30, 2013.*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

X. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

- A. Discuss and vote to approve or disapprove employment and contract with Stephen H. McDonald & Associates as Financial Consultant to the Bishop School District for the Bishop School Re-roofing Project.

**Mr. James Leonard, Stephen H. McDonald & Associates, discussed options #1, 2, and 3.**

**Motion:** *To approve employment and contract with Stephen H. McDonald & Associates as Financial Consultant to the Bishop School District for the Bishop School Re-roofing Project.*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

- B. Discuss and vote to approve or disapprove employment and contract with Locke, Wright, Pruitt & Brown Architects and Planners, P.C. as Architect for Bishop School District for the Bishop School Re-roofing Project.

**Motion:** *To approve employment and contract with Locke, Wright, Pruitt & Brown Architects and Planners, P.C. as Architect for the Bishop School District for the Bishop School Re-roofing Project not to exceed 8% construction cost for the project.*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

- C. Discuss and vote to approve or disapprove employment and contract with CMS Willowbrook as Construction Manager for Bishop School District for the Bishop School Re-roofing Project.

**Motion:** *To approve employment and contract with CMS Willowbrook as Construction Manager for the Bishop School District for the Bishop School Re-roofing Project not to exceed 6.8% construction cost for the project.*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

- D. Discuss and vote to approve or disapprove a resolution authorizing the calling and holding of a special election to be held in Bishop School District to authorize the issuance of general obligation bonds.

**Motion:** *To approve a resolution authorizing the calling and holding of a special election to be held in Bishop School District to authorize the issuance of general obligation bonds.*

**Motion made by:** *Ms. Timbo*

**Motion seconded by:** *Mr. Chambers*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

- E. Discuss and vote to approve or disapprove the audit contract with Sanders, Bledsoe & Hewett, CPA, LLP as auditor for Bishop School District for the 2009-2010 Bishop School Audit.

**Motion:** *To approve the audit contract with Sanders, Bledsoe & Hewett, CPA, LLP as auditor for Bishop School District for the 2009-2010 Bishop School Audit.*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

- F. Discuss and vote to approve or disapprove the following resolutions:
1. District Resolution: Oklahoma Academic Achievement Award
  2. District Resolution: FCC Form 471 Resolution for Schools and Libraries Universal Services (E-Rate) for 2010-2011.

**Motion:** *To approve the following resolutions: 1) District Resolution: Oklahoma Academic Achievement Award and 2) District Resolution: FCC Form 471 Resolution for Schools and Libraries Universal Services (E-Rate) for 2010-2011.*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

- G. Review and vote to amend or not to amend the current 2009-2015 Comprehensive Local Education Plan (CLEP).

**Motion:** *To amend the current 2009-2015 Comprehensive Local Education Plan (CLEP).*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

XI. NEW BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the Agenda.

*None*

XII. VOTE TO ADJOURN

**Motion:** *To adjourn. (The time was 2:05PM.)*

**Motion made by:** *Mr. Chambers*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

**Motion carried.**

Agenda and notice of this meeting were posted on the 5th day of March 2010 at 11:40PM at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the 13<sup>th</sup> day of November 2009.

Approve this 12<sup>th</sup> day of April 2010.

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President

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Vice President

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Clerk