

**MINUTES
SPECIAL MEETING
BISHOP BOARD OF EDUCATION
November 16, 2010 - 12:00PM
Library - Bishop Public School
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma, will hold a **SPECIAL** meeting on **November 16, 2010, at 6:00 o'clock p.m.**, at the Library, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: *Arlene Timbo, Sebastian Chambers*
Absent: *Greg Seabolt*
Quorum: *2*
Staff Present: *Howard Hampton, Cyenthia Pennington, Christie Tugmon, Suzan Wait*
Others Present: *Chance Anderson, Wayne Leatherbury, Lindsay Ralston, Adam Shupe*

II. HEARING OF CITIZENS

A. Any citizen who wishes to make a presentation to the board concerning any agenda item.

None

B. Any citizen who would like to address the board concerning an item for future consideration.

None

III. DISCUSS AND VOTE TO APPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

- A. September 13, 2010, Regular Meeting
B. October 7, 2010, Regular Meeting

Motion: *To approve the minutes of the September 13, 2010, Regular Meeting and the October 7, 2010, Regular Meeting.*

Motion made by: *Mr. Chambers*
Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Absent</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

Motion carried.

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

None

V. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

Cyenthia Pennington, Treasurer, presented the monthly Treasurer's Report to the board.

B. Superintendent's Report

1. Standard Testing & Engineering Co.

Mr. Hampton reported that the lab results from the water tests could not determine the source of the water problem. He said that it was not sewer related. Mr. Hampton said there did not appear to be a water leak since when all the water was turned off, the meters did not continue to run.

Mr. Hampton asked the board about calling L & L Sprinkler Systems to install a French drain and sup pump.

2. Lease-Purchase Financing

Mr. Hampton said that the interest for Lease-Purchase Financing would be approximately 5% and the bond company fee would be 1%. He said that he had applied for the Qualified School Construction Bond (QSCB). Mr. Hampton said that if the school receives the Qualified School Construction Bond (QSCB), there would be no interest and the fee would be 2%.

3. Employee Vaccinations – Hepatitis A & B

Mr. Hampton stated that nine employees want to receive the Hepatitis A & B Vaccine. He said the cost would be approximately \$1,200.

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

A.	General Fund	#191-216
B.	General Fund Payroll	#70309-70312, 70400-70486
C.	Building Fund	None
D.	Building Fund Payroll	None
E.	Child Nutrition Fund	#40-42
F.	Child Nutrition Payroll	#70100-70106
G.	Bond Fund	None
H.	Change Order Listing	GF #60, 102, 134, 149, 163, 185 GF Payroll #70001 CN #30

Motion: *To approve warrants and encumbrances as listed. [Item VI.A-H]*

Motion made by: *Mr. Chambers*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Absent</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

Motion carried.

(Greg Seabolt arrived at 12:19PM.)

VII. PERSONNEL

- A. Discuss and vote to convene or not to convene in executive session. (Executive sessions will be permitted... for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee..).25 O.S. § 307 (B) (1-7):

1. Items for discussion:

- a. Certified Personnel Employee Contracts
 - 1) Lori Baggett – Reading Specialist
 - 2) Denise Burk – Elementary Teacher
 - 3) Brenda Chambers – Library Specialist
 - 4) Michelle Churchwell – Elementary Teacher
 - 5) Sheila Corbett – Elementary Teacher
 - 6) Donna Curtis – Elementary Teacher
 - 7) Kayla Durgin – Elementary Teacher
 - 8) Christy Duty – Special Education Teacher
 - 9) Marsha Garner – Elementary Teacher
 - 10) Janet Hanza – Elementary Teacher
 - 11) Amy Hennessee – Music Teacher
 - 12) Carolle Johnson – Elementary Teacher
 - 13) Terry Jolly – Physical Education Teacher
 - 14) Jennifer Kuntz – Elementary Teacher
 - 15) Karri Landoll – Elementary Teacher
 - 16) Belinda Macks – Elementary Teacher
 - 17) Jared Mansel – Elementary Teacher
 - 18) Laura Mansel – Elementary Teacher
 - 19) Josianne Marcum – Elementary Teacher
 - 20) Elizabeth Martin – Elementary Teacher
 - 21) Teresa Matthews – Special Education Teacher
 - 22) Ann Maysick – Elementary Teacher
 - 23) Darla Nunley – Elementary Teacher
 - 24) Shelly Penrod – Elementary Teacher
 - 25) Jeanie Peters – Elementary Teacher
 - 26) Mary Ann Rodriguez – Elementary Teacher
 - 27) Mary Ann Sanders – Elementary Teacher
 - 28) Glenda Scherler – Speech Therapist
 - 29) Jennifer Schoolfield – Elementary Teacher
 - 30) Lesa Sparks – Elementary Teacher
 - 31) Christie Tugmon – Elementary Teacher
 - 32) Judy Williams – Elementary Teacher
- b. Certified Personnel Temporary Contracts
 - 1) Koreena Bubar – Elementary Teacher
- c. Support Personnel Employee Contracts
 - 1) Martina Cargill – Custodian
 - 2) Willie Guest – Teacher Assistant
 - 3) Daisha Hawkins – Cook
 - 4) Pam Hill – Cook
 - 5) Janice Holloway – Teacher Assistant
 - 6) Jody Ingram – Secretary
 - 7) Roselynn Macias – Cafeteria Manager
 - 8) Sheri Nicholson – Teacher Assistant
 - 9) Cyenthia Pennington – Business Manager
 - 10) Juliette Reece – Nurse
 - 11) Carmen Sierra – Teacher Assistant
 - 12) Erica Tondre – Custodian
 - 13) Jeseana Tordillos – Teacher Assistant
 - 14) Suzan Wait – Secretary
 - 15) Cheryl Winfrey – Cook
- d. Land Acquisition

Motion: *To convene in executive session. (The time was 1:29PM.)*

Motion made by: **Mr. Chambers**

Motion seconded by: **Ms. Timbo**

Vote:	Seabolt	Yes
	Timbo	Yes
	Chambers	Yes

Motion carried.

B. Vote to return to Open Session.

Motion: *To return to open session. (The time was 2:02PM.)*

Motion made by: **Mr. Seabolt**

Motion seconded by: **Ms. Timbo**

Vote:	Seabolt	Yes
	Timbo	Yes
	Chambers	Yes

Motion carried.

C. Executive Session Minutes Compliance Statement.

Mr. Chambers stated that Greg Seabolt, Tonie Timbo, Sebastian Chambers and Mr. Hampton convened in Executive Session. He said only items listed (Item IX.A.1.a-d) were discussed. No action was taken.

D. Discuss and vote to approve or disapprove Certified Personnel Employee Contracts for the 2010-2011 school year.

Motion: *To approve Certified Personnel Employee Contracts for the 2010-2011 school year.*

Motion made by: **Mr. Chambers**

Motion seconded by: **Ms. Timbo**

Vote:	Seabolt	Yes
	Timbo	Yes
	Chambers	Yes

Motion carried.

E. Discuss and vote to employ or not to employ the following as an Elementary Teacher for the 2010-2011 school year on a temporary contract:

1. Koreena Bubar

Motion: *To approve employment of Koreena Bubar as Elementary Teacher for the 2010-2011 school year on a temporary contract.*

Motion made by: **Mr. Chambers**

Motion seconded by: **Ms. Timbo**

Vote:	Seabolt	Yes
	Timbo	Yes
	Chambers	Yes

Motion carried.

- F. Discuss and vote to approve or disapprove Support Personnel Employee Contracts for the 2010-2011 school year.

Motion: *To approve Support Personnel Employee Contracts for the 2010-2011 school year.*

Motion made by: *Mr. Chambers*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

Motion carried.

VIII. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

- A. Discuss and vote to approve or disapprove the School Calendar for the 2011-2012 School Year.

Motion: *To approve the School Calendar for the 2011-2010 School Year.*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Mr. Chambers*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

Motion carried.

- B. Discuss and vote to approve or disapprove design development phase drawings, outline specifications and Estimate of Probable Cost and authorize LWPB Architects & Planners and CMS Willowbrook to proceed with construction documents for the 2011 Roof Replacement and HVAC Project.

Motion: *To approve design development phase drawings, outline specifications and Estimate of Probable Cost and authorize LWPB Architects & Planners and CMS Willowbrook to proceed with construction documents for the 2011 Roof Replacement and HVAC Project with a completion date of August 15, 2011.*

Motion made by: *Mr. Chambers*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

Motion carried.

- C. Discuss and vote to approve or disapprove the Superintendent of Bishop Public School to prepare and submit an application to the State Department of Education for a 2010 calendar year allocation allowing for the District or a conduit issuer to issue Qualified School Construction Bond Obligations.

Motion: *To approve the Superintendent of Bishop Public School to prepare and submit an application to the State Department of Education for a 2010 calendar year allocation allowing for the District or a conduit issuer to issue Qualified School Construction Bond Obligations.*

Motion made by: *Mr. Chambers*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

Motion carried.

- D. Discuss and vote to approve or disapprove the employment of Stephen H. McDonald & Associates, Inc. as Financial Advisor to assist the District in obtaining Qualified School Construction Bond (QSCB) Lease-Purchase Financing.

Motion: *To approve the employment of Stephen H. McDonald & Associates, Inc. as Financial Advisor to assist the District in obtaining Qualified Construction Bond (QSCB) Lease-Purchase Financing.*

Motion made by: *Mr. Chambers*

Motion seconded by: *Ms. Timbo*

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

Motion carried.

- X. VOTE TO ADJOURN

Motion: *To adjourn. (The time was 2:04PM.)*

Motion made by: *Mr. Chambers*

Motion seconded by: *Ms. Timbo*

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Chambers</i>	<i>Yes</i>

Motion carried.

Agenda and notice of this SPECIAL meeting were posted on the 15th day of November 2010 at 11:45AM at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the 28th day of November 2010.

Approved this 11th day of January 2011.

President

Vice President

Clerk