

**MINUTES
REGULAR MEETING
BISHOP BOARD OF EDUCATION
January 14, 2008 - 6:00PM
Library - Bishop Public School
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma, will hold a **REGULAR** meeting on **January 14, 2008, at 6:00 o'clock p.m.**, at the Library, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: **Jamie Polk, Greg Seabolt**
Absent: **Dennis Hickerson**
Quorum: **2**
Staff Present: **Howard Hampton, Cyenthia Pennington, Jeanie Peters, Christie Tugmon, Suzan Wait**
Others Present: **Kent James**

II. HEARING OF CITIZENS

A. Any citizen who wishes to make a presentation to the board concerning any agenda item

None

B. Any citizen who would like to address the board concerning an item for future consideration

None

III. DISCUSS AND VOTE TO APPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. December 10, 2007, Special Meeting

Motion: **To approve the minutes of the December 10, 2007, Special Meeting.**

Motion made by: **Mr. Seabolt**
Motion seconded by: **Dr. Polk**

<i>Vote:</i>	Hickerson	Absent
	Polk	Yes
	Seabolt	Yes

Motion carried.

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

Motion: To approve the emergency transfer requests.

Motion made by: Mr. Seabolt

Motion seconded by: Dr. Polk

<i>Vote:</i>	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

V. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer’s Report

Cyenthia Pennington presented the monthly Treasurer’s Report to the board.

B. Superintendent’s Report

1. District Assessed Valuation

Mr. Hampton presented a worksheet detailing the public service valuations from the year 1999 to present. Mr. Hampton reported that he and Charlotte Hamilton, Comanche County Tax Assessor, had visited the Oklahoma Tax Commission (Mike Isbell) in Oklahoma City. Mr. Hampton stated that the purpose of the visit was to determine why the district’s valuation for public service had dropped over \$2,000,000 over the last two years. The Oklahoma Tax Commission said state wide evaluations were down over 30%. Therefore, Bishop Public School’s service valuation dropped even though flight activity (American Eagle Airlines) at the Lawton Municipal Airport had increased.

2. Preliminary Audit – February 21, 2008

Mr. Hampton reported to the board that the preliminary audit was scheduled for February 21, 2008.

3. Cafeteria Window Frame Replacements

Mr. Hampton reported that the west windows in the cafeteria were leaking water into the cafeteria when it rains heavily. He said that the work that had been done earlier (replacing window glass) had not solved the water problem and that the entire window frame should be replaced.

4. Tile Replacement

Mr. Hampton reported that the floor tile replacement in the hallways had been completed. He said that there was a moisture problem in some areas of the hallways but that the concrete had been sealed before the floor tile was laid.

5. Exterior Painting

Mr. Hampton stated that it had been several years (five or more) since the exterior part of the building had been painted. He said he would get bids / quotes for painting the exterior building.

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

- A. General Fund #232-236
- B. General Fund Payroll None
- C. Building Fund #19-20
- D. Child Nutrition None
- E. Child Nutrition Payroll None
- F. Bond Fund None
- G. Change Orders GF #226
GF Payroll #70002-70007, 70010, 70012-70019,
#70021, 70022, 70024-70030, 70032-70035,
#70037, 70039-70042, 70112-70114, 70116
CN #22, 31, 32
CN Payroll #80001, 80002, 80004

Motion: *To approve warrants and encumbrances as listed. [VI.A-G]*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	Hickerson	Absent
	Polk	Yes
	Seabolt	Yes

Motion carried.

VII. PERSONNEL

- A. Discuss and vote to convene or not to convene in executive session. (Executive sessions will be permitted... for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee..). 25 O.S. § 307 (B) (1-7):

- 1. Items for discussion:

- a. The evaluation and employment status of certified personnel listed below:

- 1) Lori Baggett – Reading Specialist
- 2) Rhonda Boyce – Library Specialist
- 3) Denise Burk – Elementary Teacher
- 4) Brenda Chambers – Music Teacher
- 5) Sheila Corbett – Elementary Teacher
- 6) Donna Curtis – Elementary Teacher
- 7) Christy Duty – Special Education Teacher
- 8) Marsha Garner – Elementary Teacher
- 9) Stacie Garrett – Elementary Teacher
- 10) Marilyn Jergens – Elementary Teacher
- 11) Carolle Johnson – Elementary Teacher
- 12) Terry Jolly – Physical Education Teacher
- 13) Wynema Jones “Sue” – Reading Specialist
- 14) Jennifer Kuntz – Elementary Teacher
- 15) Belinda Macks – Elementary Teacher
- 16) Helen Mansel – Elementary Teacher
- 17) Elizabeth Martin – Elementary Teacher
- 18) Ann Maysick – Elementary Teacher
- 19) Shelly Penrod – Elementary Teacher
- 20) Jeanette Peters – Elementary Teacher
- 21) Mary Ann Sanders – Elementary Teacher
- 22) Glenda Scherler – Speech Therapist
- 23) Lesa Sparks – Elementary Teacher
- 24) Christie Tugmon – Elementary Teacher
- 25) Judy Williams – Elementary Teacher
- 26) Tamara Woodson – Elementary Teacher

- b. The evaluation and employment status of certified personnel on a temporary contract:
 - 1) Rachel Brennan – Elementary Teacher
 - 2) Suzan Cox – Elementary Teacher
 - 3) Janet Hanza – Elementary Teacher
 - 4) Jennifer Schoolfield – Elementary Teacher
- c. The evaluation and employment status of support personnel listed below:
 - 1) Tamara Burton – Teacher’s Assistant
 - 2) Felipe Colon – Custodian
 - 3) Janice Holloway – Teacher’s Assistant
 - 4) Jody Ingram – Secretary
 - 5) Teddy Leyba – Custodian
 - 6) Roselynn Macias – Cook
 - 7) Walter Mays – Custodian
 - 8) Sheri Nicholson – Teacher’s Assistant
 - 9) Cyenthia Pennington – Business Manager
 - 10) Juliette Reece – Nurse
 - 11) Carmen Sierra – Teacher’s Assistant
 - 12) Patricia Stoll – Teacher’s Assistant
 - 13) Suzan Wait – Secretary
 - 14) Rosie Williams – Cook
 - 15) Cheryl Winfrey – Cook
- d. Superintendent Evaluation and Employment Contract
- e. Retirement of Mildred Kanins, Cafeteria Manager

Motion: To convene in executive session. (The time was 6:23PM.)

Motion made by: Mr. Seabolt

Motion seconded by: Dr. Polk

Vote:	Hickerson	Absent
	Polk	Yes
	Seabolt	Yes

Motion carried.

B. Vote to return to Open Session.

Motion: To return to executive session. (The time was 7:03PM.)

Motion made by: Mr. Seabolt

Motion seconded by: Dr. Polk

Vote:	Hickerson	Absent
	Polk	Yes
	Seabolt	Yes

Motion carried.

C. Executive Session Minutes Compliance Statement.

Dr. Polk stated that Dr. Polk, Mr. Seabolt, and Mr. Hampton convened in executive session. She said that only items listed [Items VII.A.1.a-e] were discussed. No action was taken on any items.

- D. Discuss and vote to reemploy or table the reemployment of certified personnel listed above. [ITEM VII.A.1.a (1-26)]

Motion: *To employ all certified personnel as listed above. [ITEM VII.A.1.a (1-26)]*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

- E. Discuss and vote to employ or not to employ the following certified personnel for the 2008-2009 school year:

1. Rachel Brennan – Elementary Teacher
2. Suzan Cox – Elementary Teacher
3. Janet Hanza – Elementary Teacher
4. Jennifer Schoolfield – Elementary Teacher

Motion: *To employ certified personnel as listed. [VII.E.1-4]*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

- F. Discuss and vote to employ or not to employ the following support personnel listed above. [ITEM VII.A.1.3 (1-15)]

Motion: *To employ the support personnel as listed. [ITEM VII.A.1.3 (1-15)]*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

- G. Discuss and vote to amend or not to amend the Superintendent's Contract.

Motion: *To amend the Superintendent's employment contract.*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

VIII. NEW BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the Agenda.

None

IX. VOTE TO ADJOURN

Motion: *To adjourn. (The time was 7:06PM.)*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

Agenda and notice of this meeting were posted on the 11th day of January 2008 at 1:45PM at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the 15th day of November 2007 at 3:46 PM.

Approved this 11th day of February 2008.

President

Vice President

Clerk