

**MINUTES  
SPECIAL MEETING  
BISHOP BOARD OF EDUCATION  
February 19, 2007 - 6:00PM  
Library - Bishop Public School  
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma, will hold a **SPECIAL** meeting on **February 19, 2007, at 6:00 o'clock p.m.**, at the Library, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

*Present:* **Dennis Hickerson, Johnnie Scheid**  
*Absent:* **Greg Seabolt**  
*Quorum:* **2**  
*Staff Present:* **Howard Hampton, Jeanie LeGay, Cyenthia Pennington, Christie Tugmon  
Suzan Wait**  
*Others Present:* **Dr. Jamie Polk**

II. HEARING OF CITIZENS

A. Any citizen who wishes to make a presentation to the board concerning any agenda item

*None*

B. Any citizen who would like to address the board concerning an item for future consideration

*None*

III. OATH OF OFFICE ADMINISTERED TO DR. JAMIE POLK, SEAT #1, BISHOP BOARD OF EDUCATION

*Suzan Wait, Deputy Board Clerk, administered the Oath of Office to Dr. Jamie Polk, seat #1.*

IV. REORGANIZATION AND ELECTION OF OFFICERS FOR THE BISHOP BOARD OF EDUCATION

A. President

*Motion: To elect Mr. Hickerson as president of the Bishop Board of Education.*

*Motion made by: Dr. Polk*  
*Motion seconded by: Mr. Hickerson*

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Absent</i>

*Motion carried.*

B. Vice-President

*Motion: To elect Dr. Polk as Vice-president of the Bishop Board of Education.*

*Motion made by: Dr. Polk*  
*Motion seconded by: Mr. Hickerson*

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Absent</i>

*Motion carried.*

C. Clerk

**Motion:** *To elect Mr. Seabolt as president of the Bishop Board of Education.*

**Motion made by:** *Dr. Polk*

**Motion seconded by:** *Mr. Hickerson*

<b>Vote:</b>	<i>Hickerson</i>	<i>Yes</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Absent</i>

**Motion carried.**

V. DISCUSS AND VOTE TO APPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. January 8, 2007, Special Meeting

**Motion:** *To approve the Minutes from the January 8, 2007, Regular Meeting.*

**Motion made by:** *Dr. Polk*

**Motion seconded by:** *Mr. Hickerson*

<b>Vote:</b>	<i>Hickerson</i>	<i>Yes</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Absent</i>

**Motion carried.**

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

**Motion:** *To approve emergency transfer requests.*

**Motion made by:** *Dr. Polk*

**Motion seconded by:** *Mr. Hickerson*

<b>Vote:</b>	<i>Hickerson</i>	<i>Yes</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Absent</i>

**Motion carried.**

VII. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

*Cyenthia Pennington presented the monthly Treasurer's Report to the board.*

B. Superintendent's Report

1. E-RATE

*Mr. Hampton presented the E-Rate FY 2005 Internal Connections & Mtc. Follow Up Report. He reported the school would receive reimbursement for most of the items on the report.*

2. District Assessed Valuation

*Mr. Hampton reported that he had been told by the Vickie Duncan, Oklahoma Tax Commission that the assessed valuation for public service property was incorrectly calculated. He said that he would be contacting the County Tax Assessor and the Oklahoma Tax Commission concerning the correct value.*

- 3. Special Recognition
  - a. Johnnie Scheid

***Mr. Hampton presented Mr. Scheid with a plaque in appreciation for service on the Bishop School Board.***

- b. Teacher of the Year

***Mr. Hampton announced Donna Curtis and Stacie Garrett as the Teachers of the Year.***

- c. Support Staff Member of the Year

***Mr. Hampton announced Cyenthia Pennington and Suzan Wait as Support Staff Members of the Year.***

- 4. 21<sup>st</sup> CCLC Summer Academy – May 29, 2007 through June 25, 2007

***Mr. Hampton said the 21<sup>st</sup> CCLC Summer Academy would begin on May 29, 2007 and run through June 25, 2007. He said that he hoped to have 50 to 60 students attend this summer.***

- 5. School Activity Calendar

***Mr. Hampton presented the School Activity Calendar for the remainder of the school year. He said the calendars would be sent home with students on Tuesday, February 20, 2007.***

VIII. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

- |    |                         |                |
|----|-------------------------|----------------|
| A. | General Fund            | #201-215       |
| B. | General Fund Payroll    | None           |
| C. | Building Fund           | None           |
| D. | Child Nutrition Fund    | None           |
| E. | Child Nutrition Payroll | None           |
| F. | Bond Fund               | None           |
| G. | Change Order Listing    | CN #20, 21, 32 |

***Motion: To approve warrants and encumbrances A and G as listed. (Item VIII.A&G)***

***Motion made by: Dr. Polk***

***Motion seconded by: Mr. Hickerson***

<b><i>Vote:</i></b>	<b><i>Hickerson</i></b>	<b><i>Yes</i></b>
	<b><i>Polk</i></b>	<b><i>Yes</i></b>
	<b><i>Seabolt</i></b>	<b><i>Absent</i></b>

***Motion carried.***

IX. PERSONNEL

A. Discuss and vote to convene or not to convene in executive session. (Executive sessions will be permitted... for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee..) [Authorized by 25 O.S. §307 (B) (1)]

1. Items for discussion:

a. The evaluation and employment status of certified personnel listed below:

- 1) Lori Baggett – Elementary Teacher
- 2) Rhonda Boyce – Library Media Specialist
- 3) Denise Burk – Elementary Teacher
- 4) Brenda Chambers – Music Teacher
- 5) Christy Clark – Elementary Teacher
- 6) Sheila Corbett – Elementary Teacher
- 7) Donna Curtis – Elementary Teacher
- 8) Christy Duty – Elementary Teacher
- 9) Marsha Garner – Elementary Teacher
- 10) Stacie Garrett – Elementary Teacher
- 11) Marilyn Jergens – Elementary Teacher
- 12) Carolle Johnson – Elementary Teacher
- 13) Terry Jolly – Physical Education Teacher
- 14) Wynema Jones “Sue” – Reading Specialist
- 15) Jennifer Kuntz – Elementary Teacher
- 16) Jeanette LeGay – Counselor/Title I
- 17) Belinda Macks – Elementary Teacher
- 18) Helen Mansel – Elementary Teacher
- 19) Elizabeth Martin – Elementary Teacher
- 20) Ann Maysick – Elementary Teacher
- 21) Alice McKean – Special Education Teacher
- 22) Shelly Penrod – Elementary Teacher
- 23) Mary Ann Sanders – Elementary Teacher
- 24) Glenda Scherler – Speech Therapist
- 25) Lesa Sparks – Elementary Teacher
- 26) Christie Tugmon – Elementary Teacher
- 27) Judy Williams – Elementary Teacher
- 28) Tamara Woodson – Elementary Teacher

c. The evaluation and employment status of support personnel listed below:

- 1) Tamara Burton – Library Assistant
- 2) Santiago Colon “Felipe” – Custodian
- 3) Janice Holloway – Teacher’s Assistant
- 4) Jody Ingram – Secretary
- 5) Mildred Kanins – Cafeteria Manager
- 6) Teddy Leyba - Custodian
- 7) Roselynn Macias – Cook
- 8) Sheri Nicholson – Teacher’s Assistant
- 9) Gene Payne – Bus Driver
- 10) Cyenthia Pennington “Cindy” – Business Manager
- 11) Juliette Reece – Nurse
- 12) Carmen Sierra – Special Education Assistant
- 13) Patricia Stoll – Teacher’s Assistant
- 14) Suzan Wait – Secretary
- 15) Rosie Williams – Bus Driver/Cook
- 16) Cheryl Winfrey – Cook

B. Vote to return to Open Session.

*No action taken.*

C. Executive Session Minutes Compliance Statement

X. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

A. Discuss and vote to approve or disapprove the audit contract with Dr. Charles Page as auditor for the 2006-2007 School Audit

**Motion:** *To approve the audit contract with Dr. Charles Page as auditor for the 2006-2007 School Audit.*

**Motion made by:** *Dr. Polk*  
**Motion seconded by:** *Mr. Hickerson*

<b>Vote:</b>	<i>Hickerson</i>	<i>Yes</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Absent</i>

**Motion carried.**

B. Discuss and vote to amend or not to amend the following district policy:

1. District Policy CG – Child Nutrition Program Procurement

**Motion:** *To amend District Policy CG – Child Nutrition Program Procurement.*

**Motion made by:** *Dr. Polk*  
**Motion seconded by:** *Mr. Hickerson*

<b>Vote:</b>	<i>Hickerson</i>	<i>Yes</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Absent</i>

**Motion carried.**

C. Discuss and vote to adopt or not to adopt the following:

1. District Policy EO – Extended School Year (ESY)
2. District Policy EP – Title I Program
3. District Form EP-F – Student / Teacher / Parent Compact
4. District Policy EQ – Indian Policies and Procedures

**Motion:** *To adopt policies 1-4. (Item X.C.1-4)*

**Motion made by:** *Dr. Polk*  
**Motion seconded by:** *Mr. Hickerson*

<b>Vote:</b>	<i>Hickerson</i>	<i>Yes</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Absent</i>

**Motion carried.**

SPECIAL MEETING MINUTES – FEBRUARY 19, 2007

D. Discuss and vote to approve a revised school calendar due to the following inclement weather days:

1. Thursday, November 30, 2006
2. Friday, December 1, 2006
3. Tuesday, January 16, 2007
4. Wednesday, January 17, 2007
5. Thursday, January 18, 2007
6. Friday, January 19, 2007

**Motion:** *To revise the school calendar due to inclement weather days.*

**Motion made by:** *Dr. Polk*  
**Motion seconded by:** *Mr. Hickerson*

<b>Vote:</b>	<i>Hickerson</i>	<i>Yes</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Absent</i>

**Motion carried.**

XI. VOTE TO ADJOURN

**Motion:** *To adjourn. (The time was 6:27PM)*

**Motion made by:** *Dr. Polk*  
**Motion seconded by:** *Mr. Hickerson*

<b>Vote:</b>	<i>Hickerson</i>	<i>Yes</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Absent</i>

**Motion carried.**

Agenda and notice of this meeting were posted on the 15th day of February 2007 at 5:00PM at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this special meeting was given to the Comanche County Clerk on the 15th day of February 2007 at 8:32AM.

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Suzan Wait, Minutes Clerk