

**MINUTES
SPECIAL MEETING
BISHOP BOARD OF EDUCATION
March 12, 2007 - 6:00PM
Library - Bishop Public School
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma, will hold a **SPECIAL** meeting on **March 12, 2007 at 6:00 o'clock p.m.**, at the Library, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: **Jamie Polk, Greg Seabolt**
Absent: **Dennis Hickerson**
Quorum: **2**
Staff Present: **Howard Hampton, Christy Duty, Jeanie LeGay, Elizabeth Martin, Cyenthia Pennington, Christie Tugmon, Suzan Wait**
Others Present: **None**

II. HEARING OF CITIZENS

A. Any citizen who wishes to make a presentation to the board concerning any agenda item

None

B. Any citizen who would like to address the board concerning an item for future consideration

None

III. DISCUSS AND VOTE TO APPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. February 19, 2007, Special Meeting

Motion: **To approve the minutes of the February 19, 2007, Special Meeting.**

Motion made by: **Mr. Seabolt**

Motion seconded by: **Dr. Polk**

<i>Vote:</i>	Hickerson	Absent
	Polk	Yes
	Seabolt	Yes

Motion carried.

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

Motion: **To approve Emergency Transfer Requests.**

Motion made by: **Mr. Seabolt**

Motion seconded by: **Dr. Polk**

<i>Vote:</i>	Hickerson	Absent
	Polk	Yes
	Seabolt	Yes

Motion carried.

V. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

Cyenthia Pennington presented the monthly Treasurer's Report to the board.

B. Superintendent's Report

1. District Assessed Valuation

Mr. Hampton discussed with the board members the district assessed valuation.

2. Pre Audit - July 1, 2006 through January 31, 2007

Mr. Hampton presented a letter from Dr. Charles Page, CPA, concerning the results of the interim audit performed on February 22, 2007.

3. Oklahoma Department of Labor Audits

Mr. Hampton reported the school recently had a Safety and Health inspection as well as an asbestos inspection.

4. Pre K Enrollment 2007-2008

Mr. Hampton reported accepting enrollment for pre k for the 2007-2008 school year.

5. Student Retention

Mr. Hampton presented an updated retention form. He explained the process for student retention.

6. Student Transfers

Mr. Hampton discussed student transfers. He said parents may apply for open transfers from February 1 through April 1.

7. School Computer Lab

Mr. Hampton discussed with the Board the installation of an additional computer lab. He said the new computer lab would be located where the Math Lab is currently. He stated he would get information concerning the cost of computers, network and electrical wiring. Mr. Hampton estimated the cost of the thirty computers and monitors would be less than \$30,000; network wiring \$10,000; and electrical wiring \$2,000.

8. National School Board Association (NSBA) Conference, April 14-17, 2007

Mr. Hampton reminded the board members of the National School Board Association (NSBA) Conference on April 14-17, 2007.

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VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

- | | | |
|----|-------------------------|-------------------|
| A. | General Fund | #216-221 |
| B. | General Fund Payroll | None |
| C. | Building Fund | None |
| D. | Building Fund Payroll | None |
| E. | Child Nutrition Fund | None |
| F. | Child Nutrition Payroll | None |
| G. | Bond Fund | None |
| H. | Change Order Listing | GF #201; BF #1, 3 |

Motion: *To approve warrants and encumbrances as listed. (Item VI.A-H)*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

VII. PERSONNEL

A. Discuss and vote to convene or not to convene in executive session. (Executive sessions will be permitted... for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee..) [Authorized by 25 O.S. §307 (B) (1)]

1. Items for discussion:

a. The evaluation and employment status of certified personnel listed below:

- 1) Lori Baggett – Elementary Teacher
- 2) Rhonda Boyce – Library Media Specialist
- 3) Denise Burk – Elementary Teacher
- 4) Brenda Chambers – Music Teacher
- 5) Christy Clark – Elementary Teacher
- 6) Sheila Corbett – Elementary Teacher
- 7) Donna Curtis – Elementary Teacher
- 8) Christy Duty – Elementary Teacher
- 9) Marsha Garner – Elementary Teacher
- 10) Stacie Garrett – Elementary Teacher
- 11) Carolle Johnson – Elementary Teacher
- 12) Terry Jolly – Physical Education Teacher
- 13) Wynema Jones “Sue” – Reading Specialist
- 14) Jeanette LeGay – Counselor/Title I
- 15) Belinda Macks – Elementary Teacher
- 16) Helen Mansel – Elementary Teacher
- 17) Elizabeth Martin – Elementary Teacher
- 18) Ann Maysick – Elementary Teacher
- 19) Alice McKean – Special Education Teacher
- 20) Shelly Penrod – Elementary Teacher
- 21) Mary Ann Sanders – Elementary Teacher
- 22) Glenda Scherler – Speech Therapist
- 23) Lesa Sparks – Elementary Teacher
- 24) Christie Tugmon – Elementary Teacher
- 25) Judy Williams – Elementary Teacher
- 26) Tamara Woodson – Elementary Teacher

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- b. The evaluation and employment status of certified personnel on a temporary contract:
 - 1) Marilyn Jergens – Elementary Teacher
 - 2) Jennifer Kuntz – Elementary Teacher
- c. The evaluation and employment status of support personnel listed below:
 - 1) Tamara Burton – Library Assistant
 - 2) Santiago Colon “Felipe” – Custodian
 - 3) Janice Holloway – Teacher’s Assistant
 - 4) Jody Ingram – Secretary
 - 5) Mildred Kanins – Cafeteria Manager
 - 6) Teddy Leyba - Custodian
 - 7) Roselynn Macias – Cook
 - 8) Sheri Nicholson – Teacher’s Assistant
 - 9) Gene Payne – Bus Driver
 - 10) Cyenthia Pennington “Cindy” – Business Manager
 - 11) Juliette Reece – Nurse
 - 12) Carmen Sierra – Special Education Assistant
 - 13) Patricia Stoll – Teacher’s Assistant
 - 14) Suzan Wait – Secretary
 - 15) Rosie Williams – Bus Driver/Cook
 - 16) Cheryl Winfrey – Cook

Motion: *To convene in executive session. (The time was 6:32PM.)*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

B. Vote to return to Open Session.

Motion: *To return to open session. (The time was 7:27PM.)*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

C. Executive Session Minutes Compliance Statement

Mr. Seabolt stated that Dr. Polk, Mr. Hampton, and Mr. Seabolt were present in Executive Session. Only Item VII.A.1.a-c. was discussed. No other matters were discussed. No action was taken in Executive Session.

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D. Discuss and vote to reemploy or table the reemployment of certified personnel listed above. [ITEM VII.A.1.a (1-26)]

Motion: *To reemploy certified personnel as listed for the 2007-2008 school year. [Item VII.A.1.a. (1-26)]*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

E. Discuss and vote to employ or not to employ the following certified personnel for the 2007-2008 school year:

1. Marilyn Jergens as Elementary Teacher
2. Jennifer Kuntz as Elementary Teacher

Motion: *To employ certified personnel as listed for the 2007-2008 school year. [Item VII.A.1.b. (1-2)]*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

F. Discuss and vote to reemploy or not to employ or table the reemployment of support personnel listed above. [ITEM VII.A.1.c. (1-16)]

Motion: *To reemploy support personnel as listed for the 2007-2008 school year. [Item VII.A.1.c. (1-16)]*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

VIII. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

A. Discuss and vote to adopt or not to adopt FCC Form 471 Resolution for Schools and Libraries Universal Services (E-Rate) for 2007-08.

Motion: *To adopt FCC Form 471 Resolution for Schools and Libraries Universal Services (E-Rate) for 2007-08.*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

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- B. Discuss and vote to amend or not to amend District Policy EB: Admission, Residency, Placement, Transfer, and Withdrawal.

Motion: *To amend District Policy EB: Admission, Residency, Placement, Transfer, and Withdrawal.*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

- C. Discuss and vote to approve or disapprove sending Howard Hampton, Christy Duty, Marsha Garner, Jeanie LeGay, and Christie Tugmon to the 21st Century Community Learning Centers 2007 Summer Institute to be held in Miami, Florida on July 17-19, 2007.

Motion: *To approve sending Howard Hampton, Christy Duty, Marsha Garner, Jeanie LeGay, and Christie Tugmon to the 21st Century Community Learning Centers 2007 Summer Institute to be held in Miami, Florida on July 17-19m 2007.*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

IX. VOTE TO ADJOURN

Motion: *To return to adjourn. (The time was 7:33PM.)*

Motion made by: *Mr. Seabolt*

Motion seconded by: *Dr. Polk*

Vote:	<i>Hickerson</i>	<i>Absent</i>
	<i>Polk</i>	<i>Yes</i>
	<i>Seabolt</i>	<i>Yes</i>

Motion carried.

Agenda and notice of this meeting were posted on the 8th day of March 2007 at 6:30PM at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this special meeting was given to the Comanche County Clerk on the 4th day of January 2007 at 3:38 PM.

_____ Suzan Wait, Minutes Clerk