

**REGULAR MEETING MINUTES  
BISHOP BOARD OF EDUCATION  
2204 SW BISHOP ROAD, LAWTON, OKLAHOMA  
LIBRARY  
FEBRUARY 9, 2004 AT 7:00PM**

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

**Present:** David Isham, Dennis Hickerson  
**Absent:** Johnnie Scheid  
**Quorum:** 2  
**Employees Present:** Howard Hampton, Cindy Pennington, Suzan Wait, Mildred Kanins, Jeanie LeGay, Marsha Garner, Christie Tugmon  
**Others Present:** Bruce McDanel, Mike Lombard

II. HEARING OF CITIZENS

- A. Any citizen who wishes to make a presentation to the board concerning any agenda item  
*None*
- B. Any citizen who would like to address the board concerning an item for future consideration  
*None*

III. DISCUSS AND VOTE TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS OF THE BISHOP BOARD OF EDUCATION

- A. December 16, 2003, Regular Meeting  
B. January 20, 2004, Special Meeting  
C. January 20, 2004, Regular Meeting

**Motion:** *To approve the minutes (December 16, 2003, Regular Meeting; January 20, 2004, Special Meeting; January 20, 2004, Regular Meeting).*

**Motion made by:** Mr. Hickerson  
**Motion seconded by:** Mr. Isham

<b>Vote:</b>	<i>Isham</i>	<i>Yes</i>
	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Absent</i>

*Motion carried.*

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE TRANSFER REQUESTS

- A. Emergency Transfer Requests for the 2003-2004 School Year  
B. Open Transfer Requests for the 2004-2005 School Year

**Motion:** *To approve transfer requests, both Emergency Transfer Requests and Open Transfer Requests.*

**Motion made by:** Mr. Hickerson  
**Motion seconded by:** Mr. Isham

<b>Vote:</b>	<i>Isham</i>	<i>Yes</i>
	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Absent</i>

*Motion carried.*

V. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer’s Report

*Cyenthia Pennington presented the monthly Treasurer’s Report to the board.*

B. Superintendent’s Report

1. Preliminary Audit – July 1, 2003 to December 31, 2003

*Mr. Hampton presented to the Board Members the letter from Dr. Charles Page, CPA, concerning the preliminary audit completed on January 12, 2004.*

2. Classroom Addition Project

*Mr. Hampton presented an updated drawing from LWPB Architects of the classroom addition.*

3. Safe room Construction Grant – Oklahoma Department of Energy Management

*Mr. Hampton presented a letter to the Board Members from the Oklahoma Department of Energy Management stating that all funding opportunities for safe rooms had been exhausted.*

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

- A. General Fund #224-231
- B. General Fund Payroll #70048
- C. Building Fund #3
- D. Building Fund Payroll None
- E. Child Nutrition Fund None
- F. Child Nutrition Payroll None
- G. Change Order Listing #38, 84, 167, 221

*Motion: To approve warrants and encumbrances for A. General Fund #224-231, B. General Fund Payroll #70048, C. Building Fund #3, G. Change Order Listing #38, 84, 167, 221.*

*Motion made by: Mr. Hickerson*

*Motion seconded by: Mr. Isham*

<i>Vote:</i>	<i>Isham</i>	<i>Yes</i>
	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Absent</i>

*Motion carried.*

VII. NEW BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the Agenda

*None*

VIII. VOTE TO ADJOURN

***Motion: To adjourn. (The time was 7:14PM.)***

***Motion made by: Mr. Hickerson***

***Motion seconded by: Mr. Isham***

<b><i>Vote:</i></b>	<b><i>Isham</i></b>	<b><i>Yes</i></b>
	<b><i>Hickerson</i></b>	<b><i>Yes</i></b>
	<b><i>Scheid</i></b>	<b><i>Absent</i></b>

***Motion carried.***

Agenda and notice of this meeting were posted on the 3<sup>rd</sup> day of February 2004 at 12:30PM. Notice of this meeting was given to the Comanche County Clerk on the 14<sup>th</sup> day of November 2003 at 10:34AM.

\_\_\_\_\_ Suzan Wait, Minutes Clerk