

**REGULAR MEETING MINUTES
BISHOP BOARD OF EDUCATION
2204 SW BISHOP ROAD, LAWTON, OKLAHOMA
LIBRARY
May 10, 2004 AT 7:00PM**

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: Dennis Hickerson, Johnnie Scheid
Absent: David Isham
Quorum: 2
Staff Present: Howard Hampton, Cyenthia Pennington, Suzan Wait, Jeanie LeGay, Christie Tugmon, Marsha Garner
Others Present: Bruce McDanel, Mike Lombard, Christy Duty, Scott Smith, Mandria Lee, Casey Lee

II. HEARING OF CITIZENS

A. Any citizen who wishes to make a presentation to the board concerning any agenda item

None

B. Any citizen who would like to address the board concerning an item for future consideration

None

III. DISCUSS AND VOTE TO APPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. April 19, 2004 Regular Meeting

Motion: To approve the Minutes of the April 19, 2004 Regular Meeting.

Motion made by: Mr. Scheid
Motion seconded by: Mr. Hickerson

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Absent</i>

Motion carried.

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

Motion: To approve Emergency Transfer Requests.

Motion made by: Mr. Scheid

Motion seconded by: Mr. Hickerson

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Absent</i>

Motion carried.

V. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

Cyenthia Pennington presented the monthly Treasurer's Report to the board. Ms. Pennington stated that the school was now using Liberty Bank for the Activity Funds.

B. Superintendent's Report

1. 2003 District Report Card

Mr. Hampton presented the 2002-2003 School Report Card.

2. Locke Wright Pruitt & Brown, Architect & Planners

Bob Wright, architect, discussed the classroom addition with the board. He said construction on the classroom additions could possibly begin as early as the end of August 2004.

3. Land Acquisition

Mr. Hampton asked the board members if they were interested in the possibility of purchasing land north of the school. Mr. Hampton said there were two lots that he thought the school should consider. The board was interested in purchasing additional property. Mr. Hampton said he would get more information about the property.

4. One-Time Employee Stipends

Mr. Hampton reported that the employees had received \$250 End of Year Stipend.

5. Teacher of the Year/ Support Staff Member of the Year

Mr. Hampton reported that Lori Baggett had been honored as Teacher of the Year for 2003-2004, and Pat Stoll had been honored as Support Staff Member of the Year for 2003-2004. He said that their picture appeared in the Lawton Constitution.

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

- A. General Fund #260-267
- B. General Fund Payroll #70116-70124
- C. Building Fund None
- D. Building Fund Payroll None
- E. Child Nutrition Fund #32
- F. Child Nutrition Payroll #80100-80102
- G. Change Order Listing GF 248, CN #80004

(Mr. Isham arrived.)

Motion: To approve the General Fund #260-267; General Fund Payroll #70116-70124; Child Nutrition Fund #32; Child Nutrition Payroll #80100-80102; Change Order Listing GF #248, CN #80004.

Motion made by: Mr. Scheid

Motion seconded by: Mr. Hickerson

<i>Vote: Hickerson</i>	<i>Yes</i>
<i>Scheid</i>	<i>Yes</i>
<i>Isham</i>	<i>Yes</i>

Motion carried.

VII. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

- A. Discuss and vote to approve or disapprove a resolution determining the maturities of, and setting a date, time and place for the sale of the \$560,000 Building Bonds of the School District voted and approved on April 6, 2004.

David Isham, Board Clerk, read a resolution fixing the amount of bonds to mature each year, fixing the time and place the bonds are to be sold, and authorizing the clerk to give notice of said sale as required by law.

Motion: To approve a resolution determining the maturities of, and setting a date, time and place for the sale of the \$560,000 Building Bonds of the School District voted and approved on April 6, 2004.

Motion made by: Mr. Scheid

Motion seconded by: Mr. Hickerson

<i>Vote: Hickerson</i>	<i>Yes</i>
<i>Scheid</i>	<i>Yes</i>
<i>Isham</i>	<i>Yes</i>

Motion carried.

B. Discuss and vote to approve or disapprove 2003-2004 Temporary Appropriations

Motion: To approve the 2003-2004 Temporary Appropriations.

Motion made by: Mr. Scheid

Motion seconded by: Mr. Hickerson

Vote:	Hickerson	Yes
	Scheid	Yes
	Isham	Yes

Motion carried.

C. Discuss and vote to adopt or not to adopt District Resolution - Reimbursement for Tuition for Approved College Courses.

Motion: To adopt District Resolution - Reimbursement for Tuition for Approved College Courses.

Motion made by: Mr. Scheid

Motion seconded by: Mr. Hickerson

Vote:	Hickerson	Yes
	Scheid	Yes
	Isham	Yes

Motion carried.

D. Discuss and vote to approve or disapprove the following items surplus:

1. 2001 Ford F -150 Truck – VIN # 1FTRW076X1KC02317
2. (1) Intel Routing Switch 550T – Serial Number # AASW0320359
(6) Intel 24 Port Switch 510T – Serial Number # AASW0140297
Serial Number # SFSW9165576
Serial Number # AASW0140284
Serial Number # AASW0140728
Serial Number # AASW0140799
Serial Number # AASW0400843

Mr. Hampton stated that the school should receive a \$1200 credit for the Intel Routing Switches from Hewlett Packard.

Motion: To approve the following items surplus: (VII D) 1 and (VII D) 2.

Motion made by: Mr. Scheid

Motion seconded by: Mr. Hickerson

Vote:	Hickerson	Yes
	Scheid	Yes
	Isham	Yes

Motion carried.

- E. Discuss and vote to approve or disapprove the sale of the 2001 Ford Truck - VIN # 1FTRW076X1KC02317 for \$14,500 to Elgin Public Schools.

Motion: To approve the sale of the 2001 Ford Truck for \$14,500 to Elgin Public Schools.

Motion made by: Mr. Scheid

Motion seconded by: Mr. Hickerson

Vote:	Hickerson	Yes
	Scheid	Yes
	Isham	Yes

Motion carried.

- F. Discuss and vote to approve or disapprove the purchase of a 2004 F-150 Truck for \$23,135 from Billingsley Ford of Lawton.

No action was taken.

VIII. PERSONNEL

- A. Discuss and vote to convene or not to convene in executive session.
(Executive sessions will be permitted... for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee.)
[Authorized by 25 O.S. §307 (B) (1)]

1. Items for discussion:
 - a. Employing a Custodian
 - b. Employing a Teacher Assistant
 - c. Employing a Special Education Assistant
 - d. Employing an Art Teacher
 - e. Employing an Early Childhood Teacher
 - f. Employing an Elementary Teacher
 - g. Employing a Music Teacher
 - h. Employing a Reading Specialist

Motion: To convene in executive session. (The time was 7:29PM.)

Motion made by: Mr. Scheid

Motion seconded by: Mr. Isham

Vote:	Hickerson	Yes
	Scheid	Yes
	Isham	Yes

Motion carried.

B. Vote to return to Open Session

Motion: To return to Open Session.

Motion made by: Mr. Scheid
Motion seconded by: Mr. Hickerson

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

C. Executive Session Minutes Compliance Statement

Mr. Isham stated that David Isham, Johnnie Scheid, Dennis Hickerson and Howard Hampton went into executive session and only items VIII.A.1.a-h were discussed. He said no action was taken in executive session.

D. Discuss and vote to employ or not to employ Teddy Leyba as Custodian

Motion: To employ Teddy Leyba as Custodian at \$10 per hour.

Motion made by: Mr. Scheid
Motion seconded by: Mr. Hickerson

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

E. Discuss and vote to employ or not to employ Kristen Osborne as Special Education Assistant

Motion: To employ Kristen Osborne as Special Education Assistant.

Motion made by: Mr. Scheid
Motion seconded by: Mr. Hickerson

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

- F. Discuss and vote to employ or not to employ Steven Smith as Art Teacher for the 2004-2005 school year.

Motion: To employ Steven Smith as Art Teacher for the 2004-2005 school year.

Motion made by: Mr. Scheid
Motion seconded by: Mr. Hickerson

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

- G. Discuss and vote to employ or not to employ Carolle L. Johnson, Elementary Teacher, for the 2004-2005 school year.

Motion: To employ Carolle L. Johnson, Elementary Teacher, for the 2004-2005 school year

Motion made by: Mr. Scheid
Motion seconded by: Mr. Isham

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

- H. Discuss and vote to employ or not to employ Mandria Lee as Elementary Teacher for the 2004-2005 school year.

Motion: To employ Mandria (Mandy) Lee as Elementary Teacher for the 2004-2005 school year.

Motion made by: Mr. Scheid
Motion seconded by: Mr. Hickerson

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

- I. Discuss and vote to employ or not to employ Christy Duty, Elementary Teacher, for the 2004-2005 school year on a temporary teaching contract.

Motion: To employ Christy Duty, Elementary Teacher, for the 2004-2005 year on a temporary teaching contract.

Motion made by: Mr. Scheid

Motion seconded by: Mr. Hickerson

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

- J. Discuss and vote to employ or not to employ Brenda Chambers as Music Teacher for the 2004-2005 school year on a temporary teaching contract.

Motion: To employ Brenda Chambers as Music Teacher for the 2004-2005 school year on a temporary teaching contract.

Motion made by: Mr. Scheid

Motion seconded by: Mr. Hickerson

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

IX. NEW BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the Agenda

Motion: To approve the purchase of a 2004 Truck for \$23,135 or the best quote.

Motion made by: Mr. Scheid

Motion seconded by: Mr. Isham

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

X. VOTE TO ADJOURN

Motion: To adjourn. (The time was 8:15PM.)

Motion made by: Mr. Hickerson

Motion seconded by: Mr. Scheid

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

Agenda and notice of this meeting were posted on the 7th day of May 2004 at 5:00PM at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the 14th day of November 2003 at 10:34AM.

Suzan Wait, Minutes Clerk