

**MINUTES  
REGULAR MEETING  
BISHOP BOARD OF EDUCATION  
2204 SW BISHOP ROAD, LAWTON, OKLAHOMA  
LIBRARY  
SEPTEMBER 13, 2004 AT 7:00PM**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma, will hold a **REGULAR** meeting on **September 13, 2004, at 7:00 o'clock p.m.**, at the Library, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

**Present:** *Dennis Hickerson, Johnnie Scheid, David Isham*  
**Absent:** *None*  
**Quorum:** *3*  
**Employees Present:** *Howard Hampton, Cindy Pennington, Suzan Wait, Mildred Kanins, Jeanie LeGay, Marsha Garner, Christie Tugmon*  
**Others Present:** *Bruce McDanel*

II. PUBLIC HEARING FOR THE PURPOSE OF TAKING PUBLIC COMMENT ON FINANCIAL MATTERS, INCLUDING PAST AND FUTURE EXPENDITURES, OF THE DISTRICT AS REQUIRED BY OKLAHOMA STATUTES, TITLE 70, SECTION 5-134.1

*Mr. Bruce McDanel asked what the approximate annual budget is for Bishop School. Mr. Hampton said that the school's annual budget is approximately \$3,000,000.*

III. HEARING OF CITIZENS

A. Any citizen who wishes to make a presentation to the board concerning any agenda item.

*None*

B. Any citizen who would like to address the board concerning an item for future consideration.

*None*

IV. DISCUSS AND VOTE TO APPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

- A. July 12, 2004, Regular Meeting
- B. August 9, 2004, Regular Meeting
- C. September 1, 2004, Special Meeting

**Motion:** *To approve the Minutes of the July 12, 2004 Regular Meeting; August 9, 2004, Regular Meeting; and the September 1, 2004, Special Meeting.*

**Motion made by:** *Mr. Scheid*  
**Motion seconded by:** *Mr. Isham*

|              |                  |            |
|--------------|------------------|------------|
| <b>Vote:</b> | <i>Hickerson</i> | <i>Yes</i> |
|              | <i>Scheid</i>    | <i>Yes</i> |
|              | <i>Isham</i>     | <i>Yes</i> |

**Motion carried.**

V. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

**Motion:** *To approve the Emergency Transfer Requests.*

**Motion made by:** *Mr. Scheid*

**Motion seconded by:** *Mr. Isham*

|              |                  |            |
|--------------|------------------|------------|
| <b>Vote:</b> | <i>Hickerson</i> | <i>Yes</i> |
|              | <i>Scheid</i>    | <i>Yes</i> |
|              | <i>Isham</i>     | <i>Yes</i> |

**Motion carried.**

VI. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

*Cyenthia Pennington presented the monthly Treasurer's Report to the board.*

B. Superintendent's Report

1. 2004-2005 School Calendar

*Mr. Hampton reported that there had been a miscalculation when counting the number of days of school (180 days of school are required). He said the current 2004-2005 school calendar has 179 days. Mr. Hampton recommended that school be in session on Thursday, November 11, 2004 (Veterans Day).*

2. Academic Performance Index (API)

*Mr. Hampton presented to the board the 2004 Oklahoma School Accountability Data Report. He explained that Bishop School's Academic Performance Index (API) was 1101 for regular education students which was above the state API average of 1000. Mr. Hampton explained that because the performance target for reading had not been met, Bishop School did not make Adequate Yearly Progress in the area of reading.*

3. Accreditation

*Mr. Hampton presented the Accreditation Recommendation Letter for the 2004-2005 school year to the board members. He stated that Bishop Public School had been accredited with no deficiencies.*

4. Capital Expenditures from the General Fund

*Mr. Hampton presented a letter from Dwight Bruss, Capital Improvement Section, stating that the school's request to use \$50,000 from Bishop Public School's General fund to make expenditures for Capital Improvement Needs was approved at the Oklahoma State Board of Education Meeting on Thursday, August 19, 2004.*

5. Child Nutrition Program

*Mr. Hampton presented a letter from Dee Baker, Executive Director of Child Nutrition Programs, stating that the school had exceeded the carryover amount (three month operating expenses) in the Child Nutrition Program for the school year ending June 30, 2004, by \$19,738.69.*

REGULAR MEETING MINUTES - SEPTEMBER 13, 2004

6. Classroom Addition Project

*Mr. Hampton presented a construction manager's update from CMS Willowbrook Construction Services. The report stated that as soon as the building permit was approved, the jobsite would be mobilized. The report also stated that the City of Lawton said that a fire marshal would have to inspect the area because of an old building permit request. Mr. Hampton stated that he was unaware of an old building permit request and would contact the City of Lawton concerning the building permit.*

7. District Enrollment

*Mr. Hampton presented the current district enrollment to the school board members.*

VII. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

|    |                         |   |
|----|-------------------------|---|
| A. | General Fund            | #165-173                                |
| B. | General Fund Payroll    | #70001, 70003-70044, 90003-90015, 90500 |
| C. | Building Fund           | None                                    |
| D. | Building Fund Payroll   | None                                    |
| E. | Child Nutrition Fund    | #26-27                                  |
| F. | Child Nutrition Payroll | #70500-70503                            |
| G. | Bond Fund               | #1-2                                    |
| H. | Change Order Listing    | GF #74, 83, 102; CNF #9                 |

*Motion: To approve the warrants and encumbrances for General Fund #165-173; General Fund Payroll #70001, 70003-70044, 90003-90015, 90500; Child Nutrition Fund #26-27; Child Nutrition Payroll #70500-70503; Bond Fund #1-2; Change Orders GF #74, 83, 102; CNF #9.*

*Motion made by: Mr. Scheid*

*Motion seconded by: Mr. Isham*

|              |                  |            |
|--------------|------------------|------------|
| <i>Vote:</i> | <i>Hickerson</i> | <i>Yes</i> |
|              | <i>Scheid</i>    | <i>Yes</i> |
|              | <i>Isham</i>     | <i>Yes</i> |

*Motion carried.*

VIII. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

A. Discuss and vote to approve or disapprove the 2004-2005 Estimate of Needs as prepared by the auditor, Dr. Charles Page, CPA.

*Motion: To approve the 2004-2005 Estimate of Needs as prepared by the auditor, Dr. Charles Page, CPA.*

*Motion made by: Mr. Scheid*

*Motion seconded by: Mr. Isham*

|              |                  |            |
|--------------|------------------|------------|
| <i>Vote:</i> | <i>Hickerson</i> | <i>Yes</i> |
|              | <i>Scheid</i>    | <i>Yes</i> |
|              | <i>Isham</i>     | <i>Yes</i> |

*Motion carried.*

B. Discuss and vote to approve or disapprove the sanctioning of parent organization(s) for the 2004-2005 school year.

*Motion: To approve sanctioning the Bishop All-Sports Club for the 2004-2005 school year.*

*Motion made by: Mr. Scheid*

*Motion seconded by: Mr. Isham*

|              |                  |            |
|--------------|------------------|------------|
| <i>Vote:</i> | <i>Hickerson</i> | <i>Yes</i> |
|              | <i>Scheid</i>    | <i>Yes</i> |
|              | <i>Isham</i>     | <i>Yes</i> |

*Motion carried.*

REGULAR MEETING MINUTES - SEPTEMBER 13, 2004

IX. NEW BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the Agenda.

*None*

X. VOTE TO ADJOURN

*Motion: To adjourn. (The time was 7:58PM.)*

*Motion made by: Mr. Scheid*

*Motion seconded by: Mr. Isham*

|              |                  |            |
|--------------|------------------|------------|
| <i>Vote:</i> | <i>Hickerson</i> | <i>Yes</i> |
|              | <i>Scheid</i>    | <i>Yes</i> |
|              | <i>Isham</i>     | <i>Yes</i> |

*Motion carried.*

Agenda and notice of this meeting were posted on the 10th day of September 2004 at 10:40AM at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the 14<sup>th</sup> day of November 2003 at 10:34AM.

\_\_\_\_\_ Suzan Wait, Minutes Clerk