

**MINUTES
REGULAR MEETING
BISHOP BOARD OF EDUCATION
November 15, 2004 - 7:00PM
Library - Bishop Public School
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma, will hold a **REGULAR** meeting on **November 15, 2004, at 7:00 o'clock p.m.**, at the Library, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: **Dennis Hickerson, David Isham**
Absent: **Johnnie Scheid**
Quorum: **2**
Staff Present: **Howard Hampton, Cyenthia Pennington, Suzan Wait, Christie Tugmon, Jeanie LeGay**
Others Present: **Kelley Ramey, Misty Rainwater, Bruce McDanel**

II. HEARING OF CITIZENS

A. Any citizen who wishes to make a presentation to the board concerning any agenda item.

None

B. Any citizen who would like to address the board concerning an item for future consideration.

None

III. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE THE AUDIT REPORT FOR FY2004 AS PREPARED BY THE AUDITOR DR. CHARLES PAGE, CPA – KELLY RAMEY

Kelley Ramey, CPA, presented the FY 2004 audit to the school board.

Motion: To approve the Audit Report for FY 2004 as prepared by the auditor, Dr. Charles Page, CPA.

Motion made by: **Mr. Isham**
Motion seconded by: **Mr. Hickerson**

<i>Vote:</i>	Hickerson	Yes
	Scheid	Absent
	Isham	Yes

Motion carried.

IV. DISCUSS AND VOTE TO APPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. October 11, 2004, Regular Meeting

Motion: To approve the Minutes of the October 11, 2004 Regular Meeting.

Motion made by: **Mr. Isham**
Motion seconded by: **Mr. Hickerson**

<i>Vote:</i>	Hickerson	Yes
	Scheid	Absent
	Isham	Yes

Motion carried.

V. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

Motion: *To approve Emergency Transfer Requests.*

Motion made by: Mr. Isham
Motion seconded by: Mr. Hickerson

Vote:	Hickerson	Yes
	Scheid	Absent
	Isham	Yes

Motion carried.

VI. REPORTS FROM SCHOOL PERSONNEL

- A. Treasurer's Report
- B. Superintendent's Report

- 1. Classroom Addition Project

Mr. Hampton reported that the weather was slowing the progress of the classroom addition project.

- 2. Four-Year Old Collaboration – Marie Detty Head Start

Mr. Hampton explained that collaborating with Marie Detty Head Start for the four-year old program for the 2005-2006 school year might not be in the schools best financial interest.

Mr. Isham asked if Marie Detty was collaborating with Bishop School on the after school program. Mr. Hampton said that Marie Detty was not collaborating with the after school program.

- 3. Bishop All-Sports Club

Misty Rainwater, All Sports President, presented to the board members a financial statement for the All-Sports Club. She told the board that the balance at Bill's Scoreboard from football equipment charged at the beginning of football season is \$709.86. Ms. Rainwater said that many parents of football players are unwilling to help raise the \$709.86. She said she is planning to present two options to the parents: 1) split the balance between the two football teams and have them do their own fundraisers or 2) charge each football player an additional fee of \$20.

Mr. Hampton said that nothing should have been purchased until there is money to pay for the equipment.

Mr. Hickerson asked why we were talking about the All Sports Club. Mr. Hampton said that Bishop School sanctioned the club so they could use the school's facilities at no charge and have fundraisers using the school's name. Mr. Hampton said the club was not following its own by-laws concerning the way money should be handled. Mr. Hampton said the All Sports Club had charged items without first raising the funds to pay for them and had not deposited monies from fundraisers into the All Sports Club checking account.

Mr. Isham stated that all receipts should be deposited immediately.

Ms. Rainwater explained that she and Becky Adair, All Sports Treasurer, did not establish the bank account until the first part of October. She was unable to make the deposits immediately. Ms. Rainwater said she had been taking the monies from the fundraisers directly to Bill's Scoreboard to pay for football equipment. She explained that a lot of equipment was charged because of the new age group playing football.

Ms. Rainwater said that there was a balance in the bank account of approximately \$900 but that this was money raised by basketball and volleyball players and their parents so this is not available to pay for the football expenses.

Ms. Rainwater said that there would be a meeting on Tuesday, November 16, 2004, to discuss the financial matters of the All Sports Club with the parents.

4. December 13, 2004 – Regular Board Meeting

Mr. Hampton asked the board members if the December 13, 2004 Regular Board Meeting could be changed from 7:00PM to 12:00PM since the Christmas Luncheon is scheduled. He said the meeting should not take long and the board members could join the staff for the luncheon. Mr. Hampton said that he had asked Mr. Scheid and Mr. Scheid said that it would be fine. Mr. Hickerson and Mr. Isham agreed.

VII. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

A.	General Fund	#182-186
B.	General Fund Payroll	#70046, 80500-80514, 80516-80534, 80537-80543, 90501-90506
C.	Building Fund	None
D.	Building Fund Payroll	None
E.	Child Nutrition Fund	#30-31
F.	Child Nutrition Payroll	#80000-80003, 80100-80102
G.	Bond Fund	#17-19
H.	Change Order Listing	GF #153 GF Payroll #70007-70015, 70017-70019, 70021-70023, 70025, 70028, 70030, 70033-70034, 70036, 70037, 70039, 70040, 70042, 90003, 90008 CN Payroll #70500-70502

Motion: To approve warrants and encumbrances for General Fund #182-186; General Fund Payroll as listed; Child Nutrition Fund #30-31; Child Nutrition Fund Payroll as listed; Bond Fund #17-19; Change Order Listing as listed.

Motion made by: Mr. Isham
Motion seconded by: Mr. Hickerson

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Absent</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

VIII. PERSONNEL

A. Discuss and vote to convene or not to convene in executive session. (Executive sessions will be permitted... for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee..). 25 O.S. § 307 (B) (1-7):

1. Items for discussion:

a. Certified Personnel Employee Contracts

- 1) Lori Baggett – Elementary Teacher
- 2) Rhonda Boyce – Library Specialist
- 3) Denise Burk – Elementary Teacher
- 4) Brenda Chambers – Music Teacher
- 5) Christy Clark – Elementary Teacher
- 6) Donna Curtis – Elementary Teacher
- 7) Tamara Denham – Elementary Teacher
- 8) Christy Duty – Elementary Teacher
- 9) Marsha Garner – Elementary Teacher
- 10) Carolle Johnson – Elementary Teacher
- 11) Terry Jolly – Physical Education Teacher
- 12) Wynema Jones “Sue” – Reading Specialist
- 13) Mandria Lee – Elementary Teacher
- 14) Jeanette LeGay – Elementary Teacher
- 15) Belinda Macks – Elementary Teacher
- 16) Helen Mansel – Elementary Teacher
- 17) Elizabeth Martin – Elementary Teacher
- 18) Ann Maysick – Elementary Teacher
- 19) Alice McKean – Special Education Teacher
- 20) Tina Osborne – Elementary Teacher
- 21) Shelly Penrod – Elementary Teacher
- 22) Mary Ann Sanders – Elementary Teacher
- 23) Glenda Scherler – Speech Therapist
- 24) Steven Smith – Art Teacher
- 25) Lesa Sparks – Elementary Teacher
- 26) Christie Tugmon – Elementary Teacher
- 27) Judy Williams – Elementary Teacher

b. Support Personnel Employee Contracts

- 1) Kristin Claborn – Teacher’s Assistant
- 2) Felipe Colon – Custodian
- 3) Janice Holloway – Teacher’s Assistant
- 4) Jody Ingram – Secretary
- 5) Mildred Kanins – Cafeteria Manager
- 6) Teddy Leyba – Custodian
- 7) Roselynn Macias – Cook
- 8) Sheri Nicholson – Teacher’s Assistant
- 9) Gene Payne – Bus Driver
- 10) Cyenthia Pennington – Business Manager
- 11) Juliette Reece – Nurse
- 12) Carmen Sierra – Teacher’s Assistant
- 13) Patricia Stoll – Teacher’s Assistant
- 14) Suzan Wait – Secretary
- 15) Rosie Williams - Cook
- 16) Cheryl Winfrey – Cook

c. Superintendent Evaluation and Employment Contract

Motion: To convene in executive session. (The time was 8:40PM.)

Motion made by: Mr. Isham

Motion seconded by: Mr. Hickerson

Vote:	Hickerson	Yes
	Scheid	Absent
	Isham	Yes

Motion carried.

B. Vote to return to Open Session.

Motion: To return to open session. (The time was 9:46PM.)

Motion made by: Mr. Isham
Motion seconded by: Mr. Hickerson

Vote: Hickerson Yes
Scheid Absent
Isham Yes

Motion carried.

C. Executive Session Minutes Compliance Statement.

Mr. Isham said that Howard Hampton, Dennis Hickerson, and he went into executive session. Only items VIII. A.1. a, b, and c were discussed. No action was taken in executive session.

D. Discuss and vote to approve or disapprove Certified Personnel Employee Contracts.

Motion: To approve all Certified Personnel Employee Contracts.

Motion made by: Mr. Isham
Motion seconded by: Mr. Hickerson

Vote: Hickerson Yes
Scheid Absent
Isham Yes

Motion carried.

E. Discuss and vote to approve or disapprove Support Personnel Employee Contracts.

Motion: To approve all Support Personnel Employee Contracts.

Motion made by: Mr. Isham
Motion seconded by: Mr. Hickerson

Vote: Hickerson Yes
Scheid Absent
Isham Yes

Motion carried.

F. Discuss and vote to amend or not to amend the Superintendent's Contract.

Motion: To amend the Superintendent's contract to reflect the new certified pay scale increase effective July 1, 2004 and an additional year of employment (2007-2008 school year).

Motion made by: Mr. Isham
Motion seconded by: Mr. Hickerson

Vote: Hickerson Yes
Scheid Absent
Isham Yes

Motion carried.

IX. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

A. Discuss and vote to approve or disapprove the School Calendar for the 2005-2006 school year.

Motion: To approve the School Calendar for the 2005-2006 school year.

Motion made by: Mr. Isham
Motion seconded by: Mr. Hickerson

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Absent</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

B. Discuss and vote to approve or disapprove the Regular School Board Meeting Dates for the 2005 calendar year.

Motion: To approve the Regular School Board Meeting Dates for the 2005 calendar year.

Motion made by: Mr. Isham
Motion seconded by: Mr. Hickerson

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Absent</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

C. Discuss and vote to approve or disapprove 2004 Annual School Board Election Resolution

Motion: To approve the 2004 Annual School Board Election Resolution.

Motion made by: Mr. Isham
Motion seconded by: Mr. Hickerson

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Absent</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

D. Discuss and vote to approve or disapprove the Preliminary Estimate of Needs for the 2005-2006 school year.

Motion: To approve the Preliminary Estimate of Needs for the 2005-2006 school year.

Motion made by: Mr. Isham
Motion seconded by: Mr. Hickerson

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Absent</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

REGULAR MEETING MINUTES - NOVEMBER 15, 2004

X. NEW BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the Agenda.

None

XI. VOTE TO ADJOURN

Motion: To adjourn. (The time was 9:52PM.)

Motion made by: Mr. Isham
Motion seconded by: Mr. Hickerson

<i>Vote:</i>	<i>Hickerson</i>	<i>Yes</i>
	<i>Scheid</i>	<i>Absent</i>
	<i>Isham</i>	<i>Yes</i>

Motion carried.

Agenda and notice of this meeting were posted on the 12th day of November 2004 at 2:45PM at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the 14th day of November 2003 at 10:34AM.

_____ Suzan Wait, Minutes Clerk