

Saranac Community School

**Board of Education Agenda
Regular Meeting
December 4, 2014
7:00 PM
Library, Jr/Sr High School**

***We would like to invite everyone for treats and refreshments at 6:30 pm
in the library to meet all of the new employees to our district this school year.***

1. Call to Order_____
2. Pledge of Allegiance
3. Approval of Minutes 2
4. Additions & Deletions
5. Comments from Guests-Regarding Agenda Items
6. Student Report
7. Administrator's Update
 - a. Introduction of New Staff Members
8. Instructional Highlight - Elementary - 6th Grade Math
9. Presentation Items
 - a. Varsity Baseball Coach 5
 - b. Meeting Dates for 2015 6
 - c. Food Service & Transportation Compensation 7
10. Comments from Guests - Regarding Non Agenda Items
11. Superintendent's Report
12. Board Requests/Reports
13. Communications
14. Approve Executive Session Minutes
15. Other
16. Adjournment_____

Saranac Community Schools
Board of Education
Meeting #10

The regular meeting of the Saranac Community Schools Board of Education was held on Thursday, November 20, 2014 in the Library, Saranac Jr/Sr High School, 150 Pleasant Street, Saranac, MI.

President, Steve LaWarre called the meeting to order at 6:31 p.m.

Present: Coulson, Denny, Doll, Hawkins, Tutak-Hill, Lauer, and LaWarre.

Sarah Doll led in the Pledge of Allegiance.

STUDENT HEARING: The parents and student requested a closed hearing. Motion by Coulson, supported by Lauer that the Saranac Board of Education go into Closed Session for the purpose of a student hearing at 6:32 p.m. returning to open session at 6:57 p.m. Yes Votes: Coulson, Denny, Doll, Hawkins, Tutak-Hill, Lauer, and LaWarre. Motion Carried.

Motion by Coulson, supported by Lauer that the Saranac Board of Education expel the student for up to a period of 180 school days, and that the student not be allowed on school property for any reason without the permission of the superintendent or his or her designee. Yes Votes: Coulson, Denny, Doll, Hawkins, Tutak-Hill, Lauer, and LaWarre. Motion Carried.

Minutes from regular meeting #9, dated November 6, and Special Meeting dated November 13, 2014 were approved as written.

ADDITIONS & DELETIONS: None

COMMENTS FROM GUESTS: None

APPROVE CONSENT AGENDA: Motion by Lauer, supported by Denny and unanimously approved that the Saranac Board of Education approve the Consent Agenda items as listed:

- ✓ Approve Bills Paid totaling \$752,635.10 from General Fund for October/November
- ✓ Accept Gifts Totaling \$53,824.55
- ✓ Adopt Board Operating Procedures
- ✓ Approve Unpaid Leave Request
- ✓ Approve Policy 9370 – Free Materials Distribution
- ✓ Approve 1st Budget Amendment for 2014-15
- ✓ Approve Energy Audit with Honeywell

ASSIGNED FUND BALANCE ALLOCATION: Superintendent Geiger reported as a follow up, the results of our recent audit of financial records for the 2013-2014 school year, and the discussion of assigning a portion of our fund balance to meet some of the

needs of our students, staff and facilities. As was previously shared with our first budget amendment, the audit indicates approximately \$195,000.00 between the adopted and audited budget. While this represents approximately 2% for the fund balance there are some immediate needs of the district in the areas of technology, curriculum and facilities for which the board has the opportunity to designate these funds.

Technology

It's official that we will be implementing a new online assessment throughout Michigan in the spring, and it is called the Michigan Student Test of Educational Progress (M-STEP). This will be replacing the MEAP, and the assessment will be for all 3rd through 8th grade, and 11th grade students. As was shared at our last meeting, to increase the use of technology in our classrooms, we have purchased 2 mobile Chromebook labs, one for each building, utilizing Technology Readiness Infrastructure Grant (TRIG) funds from the State of Michigan. We have met administratively and have identified an additional need of one mobile Chromebook lab per building to make sure that we have enough electronic devices for our students to use in classrooms, online classes, and for the state online assessments to be conducted in the Spring. We recognize the importance of having these resources available for our students and staff so as to familiarize themselves with the equipment prior to the assessment. We have enough TRIG funds to support the purchase of an additional mobile lab, and would anticipate the needs of assigned fund balance allocation memo additional funds for the purchase of the second lab at this time. We also recognize the need to evaluate our technology to make sure that we will be able to meet all of the online requirements for the assessment. The suggested amount for consideration at this time is \$20,000.00.

Motion by Denny, supported by Tutak-Hill and unanimously approved that the Saranac Board of Education assign from the fund balance an amount of \$20,000 for the purposes of providing appropriate technology for online assessments.

Curriculum

We have continued to utilize our limited existing resources when it comes to providing curricular materials for students and staff, and have discussed the need over the last few years for allocating funds specifically for curriculum materials. While we have continued to provide extensive ongoing professional development for our staff to prepare them for meeting the needs of our students, we have been extremely limited in our allocation of curriculum materials. The amount to be considered is \$75,000.00 for the purposes of allowing Mr. Geiger to work with the Curriculum Director, administrative team, and staff to bring to you a recommendation for curricular materials for our students.

Motion by Tutak-Hill, supported by Hawkins and unanimously approved that the Saranac Board of Education assign from the fund balance an amount of \$75,000 for the purposes of providing curricular materials for our students.

Facilities

Another need for our district at the present time is in the area of facilities. As you are very well aware from the facilities plans that have been prepared and reviewed over the last two years, we are in need of repairing and/or replacing many items throughout our district. We were also recently presented with an option for completing an energy audit

that will assist us with an overview of the projected needs of our facilities, as well as anticipated savings as a result of utilizing more energy efficient materials. The amount for your consideration is \$100,000.00 for the purposes of working with the administrative team to update our facilities.

Motion by Coulson, supported by LaWarre and unanimously approved that the Saranac Board of Education assign from the fund balance an amount of \$100,000 for the purposes of updating our facilities.

COMMENTS FROM GUESTS: None.

SUPERINTENDENT REPORT: Superintendent Geiger reported that there will be a county-wide board meeting scheduled for February 17, 2015, which will be held at Ionia County ISD.

BOARD REQUESTS/REPORTS: None

COMMUNICATIONS: None

APPROVE EXECUTIVE SESSION MINUTES: Executive Session minutes dated November 6, and November 13, 2014 were approved as written.

CLOSED SESSION FOR NEGOTIATIONS PLANNING: Motion by Lauer, supported by Denny that the Saranac Board of Education go into closed session at 7:13 p.m. for the purpose of Negotiations Planning returning to open session at 7:34 p.m. Roll call vote was taken: Voting Yes: Coulson, Denny, Doll, Hawkins, Tutak-Hill, Lauer, and LaWarre. Motion Carried.

CLOSED SESSION FOR SUPERINTENDENT'S EVALUATION: Motion by Hawkins, supported by Coulson that the Saranac Board of Education go into closed session at 7:34 p.m. for the purpose of the superintendent's evaluation returning to open session at 8:29 p.m. Roll call vote was taken: Voting Yes: Coulson, Denny, Doll, Hawkins, Tutak-Hill, Lauer, and LaWarre. Motion Carried.

OTHER: Superintendent Geiger reported he would like to invite new employees to the next board meeting beginning at 6:30 for a meet & greet.

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 8:32 p.m.

Respectfully submitted,

Roy Hawkins
Secretary

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Varsity Baseball Coach

We received three applications and granted interviews to all three applicants on Wednesday, November 12th. An interview team comprised of Josh Leader, Athletic Director; Dennis Cooper, coaching staff; Amy McElvain, parent representative; and Preston Adgate, student-athlete representative interviewed the three candidates, and would like to recommend Mr. Jason Smith (current JV coach) for this position.

I support the committee's recommendation, and would ask that you consider waiving past practice and approve the recommendation at this time so as we are able to post for a JV coach position.

Suggested Resolution

I move that the Saranac Board of Education waive past practice and hire Jason Smith as the Varsity Baseball Coach as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Set Meeting Dates

POLICY: 1300 (Board) Meetings

Policy 1300 in part states, "The organizational meeting of the board shall be held within the first two weeks of January."

Here is a schedule of Thursday board meeting dates for calendar year - 2015.

First meeting of the month is workshop, second meeting is action

1/8/15	1/22/15
2/5/15	2/19/15
3/5/15	3/19/15
4/2/15	4/16/15
5/7/15	5/21/15
6/4/15	6/18/15
7/2/15	7/16/15
8/6/15	8/20/15
9/3/15	9/17/15
10/1/15	10/15/15
11/5/15	11/19/15
12/3/15	12/17/15

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Food Service & Transportation Compensation

I would ask for your consideration of compensation for the staff in our food service and transportation departments. The staff have continued to serve our district without additional compensation, and provide a much needed service for our school district. The additional compensation would consist of an amount of \$100.00 for each employee that currently serves our district in one or more of the following capacities:

- Food service department -- Kitchen aide/Transporter, Cook's assistant, Cook, Head cook, cashier
- Transportation department – Bus driver, Bus aide

The board has the following options to consider:

- Deny the proposal as presented
- Consider the proposal for action at the next board meeting on Thursday, December 18th, 2014
- Waive past practice and take action at this meeting

Thank you for your consideration of my proposal.