

Saranac Community School

**Board of Education Agenda
Workshop Meeting
July 17, 2014
7:00 PM
Library, Jr/Sr High School**

1. Call to Order_____
2. Pledge of Allegiance
3. Approval of Minutes 2
4. Additions & Deletions
5. Comments from Guests
6. Reports/Presentations
 - a. Amendments to the Jr/Sr High Student Handbook 5
 - b. Jr/Sr High Physical Education Waiver 7
 - c. Varsity Volleyball Coach 9
 - d. Accept Gifts 10
 - e. Track Project Update 11
 - f. School Loan Revolving Fund Annual Loan Application 14
 - g. Seat Time Waiver 17
7. Comments from Guests
8. Superintendent Report
9. Board Requests/Reports
10. Communications
11. Approve Executive Session Minutes
12. Closed Session for Negotiations Planning
13. Other
14. Adjournment_____

Saranac Community Schools
Board of Education
Meeting #23

The regular meeting of the Saranac Community Schools Board of Education was held on Thursday, June 19, 2014 in the Library, Saranac Jr/Sr High School, 150 Pleasant Street, Saranac, MI.

Board President, Steve LaWarre called the meeting to order at 7:00 p.m.

Present: Coulson, Doll, Hawkins, Lauer, LaWarre and Tutak-Hill.

Absent: Denny

Chris Coulson led in the Pledge of Allegiance.

Minutes from Regular Meeting #21, dated May 15, 2014; Special Meeting dated May 22, 2014; Special Meeting dated May 29, 2014; Workshop Meeting #22, dated June 5, 2014; and Special Meeting dated June 12, 2014 were approved as written.

TREASURER'S REPORT: The Board received May, 2014 financial reports as presented.

ADDITIONS & DELETIONS: None

COMMENTS FROM GUESTS: The Board received public comment.

STUDENT REPORT: None

APPROVE 2014-15 BUDGET HEARING RESOLUTION: Motion by Lauer, supported by Coulson and unanimously approved that the Saranac Board of Education approve the resolution setting the time, date, and place for a public hearing on the proposed budget for the 2014-2015 school year.

BUDGET HEARING FOR 2014-15 SCHOOL YEAR: Superintendent Maury Geiger conducted the budget hearing for the projected 2014-2015 fiscal year budget for General Fund, Debt Fund and School Service Fund.

APPROVE THE 2014-2015 BUDGET: Motion by Coulson, supported by Doll and unanimously approved that the Saranac Board of Education approve the 2014-2015 budgets for the General Fund, Debt Fund, and Food Service Fund as presented.

APPROVE CONSENT AGENDA: Motion by Lauer, supported by Coulson and unanimously approved that the Saranac Board of Education approve the Consent Agenda Items as listed:

- Bills Paid: \$626,360.52 from General Fund for May/June
- Accept Gifts Totaling: \$21,620.00 per attached
- Approve Changes to Student Wellness Policy – 8453 per attached
- Approve 2014-15 District School Improvement Plan
- Approve MHSAA 2014-2015 Membership Resolution
- Approve 2014-15 Extracurricular Assignments

- Approve JV Assistant Football Coach-Jeff Videan Upon a Clear Criminal History Check
- Approve 2014-2015 Jr/Sr High Student Handbook
- Approve Insurance RFP for SET SEG as our Insurance provider for Property & Casualty and Workers' Compensation
- Approve 2013-14 Budget Revisions
- Approve Part-Time Status for Tina Catrell & Tara Rasmus for FY: 2014-15

PARENT APPEAL REQUEST: Motion by Lauer, supported by Tutak-Hill that the Saranac Board of Education approve the parent request for an appeal of the Superintendent's decision regarding volunteer activities as presented. Voting Yes: Lauer, Tutak-Hill, Doll, & Hawkins. Voting No: Coulson and LaWarre. Motion Passed.

2014-15 ELEMENARY SCHOOL STUDENT HANDBOOK: Saranac Elementary is seeking only one change to the handbook. They are proposing that they move the tardy time to 8:30 from 9:00. This will allow them to encourage students to arrive on time or be subject to truancy due to increased absences. This will be brought back for action in July.

SUPERINTENDENT'S EVALUATION: Motion by Tutak-Hill, supported by LaWarre and unanimously approved that the Saranac Board of Education approve Superintendent, Maury Geiger's evaluation for the 2013-14 school year and recommend that he receive an Effective evaluation as presented.

SUPERINTENDENT CONTRACT EXTENSION: Motion by Tutak-Hill, supported by Hawkins that the Saranac Board of Education extend Superintendent, Maury Geiger's contract through June 30, 2016 as presented. Voting Yes: Tutak-Hill, Hawkins, Coulson, Doll, and LaWarre. Voting No: Lauer. Motion Passed.

APPROVE GENERAL FUND OPERATING LOAN: Motion by Lauer, supported by Coulson and unanimously approved that the Saranac Board of Education adopt the attached resolution: *Resolution Authorizing Issuance of Notes In Anticipation of State School Aid (August Borrowing)*.

APPROVE ADMINISTRATORS CONTRACTS: Motion by Coulson, supported by Doll and unanimously approved that the Saranac Board of Education approve the three year contract agreement from July 1, 2014 – June 30, 2017 with Connie Hamilton as presented.

Motion by Lauer, supported by Tutak-Hill and unanimously approved that the Saranac Board of Education approve the three year contract agreement from July 1, 2014 – June 30, 2017 with Josh Leader as presented.

Motion by Hawkins, supported by Tutak-Hill and unanimously approved that the Saranac Board of Education approve the three year contract agreement from July 1, 2014 – June 30, 2017 with Beth Simpson as presented.

Motion by Coulson, supported by Doll and unanimously approved that the Saranac Board of Education approve the three year contract agreement from July 1, 2014 – June 30, 2017 with Jason Smith as presented.

COMMENTS FROM GUESTS: The Board received public comment.

SUPERINTENDENT REPORT: Superintendent Geiger reported on the updated student enrollment projections. Mr. Geiger also shared with the Board a follow-up from the board workshop regarding the setting of Superintendent goals for measuring student growth. Mr. Geiger will be sending a parent letter out tomorrow.

BOARD REQUESTS/REPORTS: Board member, Sarah Doll reported she attended the new board member workshop through MASB.

Board member, Roy Hawkins reported on the meeting held this week regarding the Redskin name. They are in the early stages of gathering information.

Superintendent Geiger requested to move the next board meeting from July 10 to July 17.

COMMUNICATIONS: None

CLOSED SESSION FOR NEGOTIATIONS PLANNING: Motion by Lauer, supported by Tutak-Hill that the Saranac Board of Education go into closed session at 8:02 p.m. for the purpose of negotiations planning returning to open session at 8:15 p.m. Roll call vote was taken: Voting Yes: Coulson, Doll, Hawkins, Lauer, LaWarre and Tutak-Hill. Motion Carried.

OTHER: Superintendent Geiger reported he has had media call, requesting his input on the Redskin name. They are starting a funding campaign to resurface the track. There will be a Promise campaign meeting next Tuesday with The UpJohn Institute. Teacher, Laura Loveless has resigned for personal reasons. They may be looking to post a position.

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 8:30 p.m.

Respectfully submitted,

Roy Hawkins
Secretary

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Amendment to Jr/Sr High Student Handbook

On June 25, 2014, Governor Snyder signed new clarifications regarding the Michigan Merit Curriculum. The requirements have changed to allow students more flexibility to tailor their schedules to their interests. There is one change and one addition that Mrs. Simpson would like to include in their 2014-15 student handbook.

CHANGE:

CURRENT LANGUAGE:

PHYSICAL EDUCATION WAIVER

Many Saranac High School students participate in co-curricular and extra-curricular activities that require hours of physical activity on their part. In recognition of this, and to allow greater flexibility to students and parents in preparation of their high school careers as related to post-secondary plans, the following Physical Education waiver policy is in place:

Students may waive the Saranac High School Physical Education graduation requirement under the following criteria:

- Medical waiver;
- two years of participation in interscholastic athletics (must participate in a full season

in two different school years);

- two years of marching band;
- or one year of marching band and one year of interscholastic athletics (must participate

in both for a full season in two different school years).

Students must pass a Physical Education Skills Test and Written Exam prior to their senior year. A Physical Education waiver must be completed and approved prior to the students' first day of their senior year, or they will be placed in a Physical Education class regardless of their intent to participate in marching band or interscholastic athletics during their senior year. Students must be able to participate in at least 70% of the interscholastic athletic or marching band season, and be in good standing with the program in order to have the participation count towards their waiver requirement. Please Note: The Physical Education waiver applies only to Physical Education, not to Health.

NEW LANGUAGE:

PHYSICAL EDUCATION WAIVER (New law as of June, 2014)

Students who participate in approved extracurricular athletics or other extracurricular activities involving physical activity will be awarded ½ credit by the school district. A waiver can be obtained in the school office and must be signed by the student, parent, teacher or coach and submitted to administration. Final approval must be given by administration.

ADDITION:

NEW LANGUAGE: New law as of June, 2014 that we notify parents of the option to request a personal curriculum in student handbook and/or school newsletter.

PERSONAL CURRICULUM

A personal curriculum (PC) is a tool that is provided for in Michigan law 380.1278b that allows specific modifications to be made to certain requirements of the Michigan Merit Curriculum (MMC) in order to individualize the rigor and relevance of the educational experience. While the law specifies the areas in which modifications may be made for specific groups of students, the personal curriculum is intended to help make the MMC accessible to all students while maintaining the academic rigor required to uphold the integrity of the high school diploma.

If the request for a personal curriculum is made by the students' parent or legal guardian or, if the pupil is at least age 18 or is an emancipated minor, by the student, the school district shall develop a personal curriculum for the student.

A personal curriculum may be developed to address the needs of an individual student for one of four reasons:

- A student demonstrates need for modification of the Algebra II requirement of the MMC.
- A student with an IEP demonstrates need for modification to the MMC within the area(s) of his/her disability.
- A student who transfers from a school outside of Michigan or from a non-public school to a public high school after completing the equivalent of two years of high school demonstrates need for modification to the MMC based on previous academic experiences.
- A student demonstrates need to modify Social Studies, PE/Health and/or Visual, Performing, and Applied Arts in order to take credits beyond those required in the areas of Math, English Language Arts, Science and/or World Languages. The student must earn 2 credits in Social Studies, including ½ credit in Civics before requesting a PC to modify the Social Studies requirements.

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Physical Education Waiver

Students who participate in approved extracurricular athletics or other extracurricular activities involving physical activity will be awarded ½ credit by the school district. A waiver can be obtained in the school office and must be signed by the student, parent, teacher or coach and submitted to administration. Final approval must be given by administration.

SARANAC JR/SR HIGH

Physical Education Waiver

PHYSICAL EDUCATION WAIVER (New law as of June, 2014)

Students who participate in approved extracurricular athletics or other extracurricular activities involving physical activity will be awarded $\frac{1}{2}$ credit by the school district. A waiver can be obtained in the school office and must be signed by the student, parent, teacher or coach and submitted to administration. Final approval must be given by administration.

This student has participated in the following extracurricular athletics or extracurricular activities involving physical activity and is recommended to receive $\frac{1}{2}$ Physical Education credit.

Extracurricular athletics/activity

Student

Parent

Coach/Teacher

Administrator Signature _____

_____ Approved

_____ Denied

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Varsity Volleyball Coach

Jason Smith along with an interview team consisting of Dave Pachulski, Therese Bergy, and Amy Miles interviewed Amy McElvain on Wednesday July 9th, and would like to recommend her to the Varsity Volleyball coaching position.

I have met with Mrs. McElvain and support the recommendation of the interviewing team. This will be brought back for action at the July 24 meeting.

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Accept Gifts

POLICY: 9350 Public Gifts and Bequests

These are the gifts received in late June & July.

| | | |
|--|-----------------------------------|--------------|
| | | |
| Bruco Products | Donation to the Robotics Program | \$ 200.00 |
| Biggs, Dickinson & Roberts | 2014 Scholarship | \$ 500.00 |
| Mrs. Sharon Darby | Donation to the Saranac Promise | \$ 20.00 |
| The Family of Leroy Dausman | Donation for the Baseball Field | \$ 5,000.00 |
| Mr. & Mrs. Allen MacDonald | Donation for the "Back the Track" | \$ 2,500.00 |
| W.K. Kellogg Foundation | Donation for the Saranac Promise | \$ 2,500.00 |
| Bruco Products | Donation to the Robotics Program | \$ 100.00 |
| Class of 2014 | Donation for the "Back the Track" | \$ 1,000.00 |
| | | |
| | | |
| Total This Month | | \$ 11,820.00 |
| Total Gifts for 2014-2015 Including This Month | | \$ 11,820.00 |

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Track Project Update

I have been involved with many meetings to discuss the "Back the Track" project and support what this group is doing to raise funds to rebuild the track. We will have a representative at the meeting to give an update on the project.

How You Can Help

There are many ways in which you can help. Corporate and private name recognition is available and there is a place for YOU on the track!

Levels of Giving

- * STATE CHAMP SPONSOR \$5000
- * REGIONAL CHAMP SPONSOR \$2500
- * LEAGUE CHAMP SPONSOR \$1000
- * DASH CHAMPION SPONSOR \$500
- * SCHOOL RECORD SPONSOR \$200
- * DAILY WALK SPONSOR \$50



Please circle the level of sponsorship you are making and indicate the way in which you want to be recognized.

Name _____

Company _____

Address _____

Phone(s) _____

Email _____

Corporate Sponsor Recognition rights are also available:

- * GOLD MEDAL SPONSOR \$25,000
- * SILVER MEDAL SPONSOR \$15,000
- * BRONZE MEDAL SPONSOR \$10,000

Donations can be made to: Saranac Community Schools (memo: Back the Track)

Send to: Saranac Community Schools : “Back the Track”

88 Pleasant St.

Saranac, MI 48881

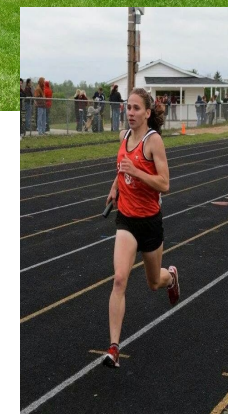
Questions? Contact: Marie Sluiter 616-897-4285 Tammy Cantu 616-745-7899
Diana Smith 616-498-9357

Like Us On  *@Saranac Community Track and Field*

THANK YOU SO MUCH!

Our community is sincerely grateful for your consideration!

Back The Track In Saranac!



Who We Are . . .

Our village of Saranac is very small. At its heart is a tight knit community and school system, and the devoted parents who support them. Our school has a number of sports to offer, but by far, track and field has consistently been the one that draws the most diverse group of kids from an early age on and connects them as a “family.” It encourages kids to go beyond themselves physically and academically. It has consistently raised the bar for our student athletes to keep their grades up and encouraged them to push one another. By leaps and bounds, of any of our sports offered, it draws the most children, girls and boys, to compete and participate.

To most people, a “track” represents ‘track and field’ competition. However, the Saranac track is really used by *many* parts of our community. Our elementary “mileage club” utilizes the track for their timed miles. Many of our youngsters also participate in our summer running club, right along with their older siblings and peers; parents often joining in the run, or cheering from the stands.



In addition, our track is a vital part of personal exercise regimen for our village members—in the absence of a local pool or park and rec facility. Of course the nature of walking and running together as a community also breeds a healthy social atmosphere, both during exercise times, as well as high school events such as football games, alumni games, field day, and of course—our well-attended track meets.

This year was an extremely successful year for the Saranac track team, culminating in our boys team placing 2nd at regionals and winning their second CMAC title. We sent many of our athletes to individual States competition, and also attended our first Team States by invitation. This year, however, there were no home crowds to cheer these accomplishments—as our home track was deemed unusable and unsafe for competition. It is hard to imagine our stands ‘quiet’ for another spring.



Where do we go from here?

The goal of “Back the Track” is to resurface the track and make it viable for meets, community use and elementary programs, returning a huge source of pride and activity for our community.

The State of Things. . .

- The track surface has been deemed “unuseable” by MHSAA track timers. Therefore, Saranac teams must travel to all meets, and revenues generated from invitationals, home meets and concessions are lost.
- The track is estimated to be approximately 15 years old and is beyond patching.
- Fortunately, the track foundation appears to be in good shape. This will hopefully allow us to use the existing base, per contractor quote.
- Other renovations aside from the actual resurfacing of the track are also being considered in the effort to extend the longevity of this new surface. “Back the Track” is working closely with the school board regarding the final project.
- Several reputable companies have been contacted and been to the school to review the current state of the track and give estimates on repairs.
 - * These professional resurfacers have stated that temperatures must be above 50 degrees for a minimum of 5 straight days to be successful.

Therefore:

- * The **latest** resurfacing can begin is **September 1st**.
- * **Stripping off the old surface and sealing any cracks would need to occur in August.**
- * **Fund raising activities must conclude before work begins!**



TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Annual Loan/Repayment Activity Application

POLICY: 3200 Borrowing

Jammie Sprank has been working with our Bond Authority for the amount we will need to borrow for the 2014-15 school year regarding our Debt Funds. Those approximate figures are attached. The amount they anticipate we will need to borrow is \$99,062. A resolution and application are attached and is due back to the Michigan Department of Treasury by August 1.

Our previous borrowings have been:

\$212,932 in 2013-14
\$164,662 in 2012-13
\$112,810 in 2011-12
\$ 9,450 in 2010-11
\$ 26,350 in 2009-10
\$118,076 in 2008-09

School Bond Qualification and Loan Program
School Loan Revolving Fund
Bureau of Bond Finance
Michigan Department of Treasury
430 W. Allegan
Lansing, MI 48922

ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION
For Participation in the School Bond Qualification and Loan Program

| | | |
|---|------------------------------------|-------------------------------|
| Legal Name of School District Saranac Community Schools | District Code No. 34-120 | County Ionia County |
|---|------------------------------------|-------------------------------|

CERTIFICATE

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a [regular or special] meeting held on the _____ day of _____, _____, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, _____.

(Type or Print Name of Secretary)

(Signature of Secretary)

(Type or Print Name of Treasurer, Board of Education)

(Signature of Superintendent of Schools)

RESOLUTION

A meeting was called to order by _____, President.

Present: Members _____

Absent: Members _____

The following preamble and resolution were offered by Member _____
and supported by Member _____

WHEREAS:

1. Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.
2. Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

| | | |
|--|------------------|------------------|
| Qualified bond debt millage (Tax Year 2014) | -9.00 | 9.06 |
| Combined beginning balance owed to the SBLF and/or SLRF 06/30/2014 | | \$ 12,319,513.13 |
| Estimated amount to borrow from or repay to the SBLF and/or SLRF | | 99,062.00 |
| Estimated accrued interest | | 615,975.66 |
| Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2015 | | 13,034,550.79 |

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) _____ is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members

Nays: Members

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Seat Time Waiver Renewal

I am attaching a memo from Beth Simpson regarding a seat time waiver option for us to continue to meet the individual needs of our students at the secondary level. I support Beth's proposal, and it will require board approval for us to submit the required application and documentation with the State of Michigan.

Saranac Jr/Sr High School

150 S. Pleasant Street
Saranac, Michigan 48881



www.saranac.k12.mi.us

To: Maury Geiger
From: Beth Simpson
Re: Seat Time Waiver Renewal
Date: July 3, 2014

The State of Michigan is allowing districts to offer students a seat time waiver. Currently the State funds a full FTE if a student is enrolled in four courses on campus and is enrolled in no more than two online courses. Students are not required to attend for the two online courses.

Saranac High School has several students who are unable to attend school for the 4 courses for a variety of reasons. Some reasons may include:

- Needs full time employment to support a child or family
- Does not have transportation to attend GO program (a vehicle or money for gas)
- Is pregnant or has other health issues
- Must care for siblings or other family members

The State of Michigan is allowing a seat time waiver that will allow districts to receive full funding for students that cannot attend the minimum requirement of four courses on campus. I am requesting the waiver for fifteen students. We currently have six students who would take advantage of this opportunity. If this is not an option for these students, they will not be able to pursue their high school diploma. This past year we had four students enrolled and two students graduated. One student will finish this summer and the other student has dropped out.

Following is the 5-O-B Seat Time Waiver that needs to be approved:

- In accordance with 5-O-B Seat Time Waiver Guidance, Section A.5.C (Evaluation), the applicant district agrees to collect and release all relevant data, including state collected data, for research and evaluation purposes.
- The applicant district agrees to provide all teachers and on-site mentors assigned to the program with proper training and professional development on effective online instruction and mentoring.
- An on-site mentor must be assigned to the pupil and serve as the Teacher of Record. The on-site mentor shall be available for assistance and to monitor the pupil's progress. The on-site mentor shall be a certified Michigan teacher employed by the district. The mentor shall meet with or have weekly two-way interaction with the pupil
- The online program used for a district's seat time waiver offering shall be approved by the intermediate school district's board of education, by the local school district's board of education, or by the public school academy's board of directors for the purpose of awarding credit that meets the requirements of Michigan Grade Level Content Expectations or the Michigan Merit Curriculum. Based upon satisfactory completion of courses or other credit-earning activities, the credits earned through the seat time waiver online courses and activities shall be comparable to credits earned for a high school diploma or grade progression in the district's traditional program setting. The board approval shall allow the program director to comply with this guidance.
- The applicant district superintendent and program contact have read the 5-O-B Seat Time Waiver Guidance and agree to operate the program within the guidance provided, and they understand that failure to comply with 5-O-B guidance may result in termination of the applicant district's Seat Time Waiver and/or loss of Full-Time Equivalency (FTE).

Thank you for considering this renewal for more opportunities for our students.

2014-15 Seat Time Waiver Implementation Plan
Saranac Jr/Sr High School **Submitted by: Beth Simpson**

The following seat time waiver implementation plan is intended for guidance and planning in development of the district seat time waiver program. Completion of this plan may be requested by the ISD providing pupil accounting audits for districts operating individual district-designed programs and blended learning options. If requested, the district must submit the plan to the ISD within 30 days.

- 1) Provide a brief description of the district program.
 - Students will be enrolled in our GO (Graduation Options) program. This is an alternative program to our general education program which requires 19 credits (MMC requirements + electives).
- 2) Ensuring student success:
 - a) What methods will you use to identify appropriate placement of students into program(s)?
 - One-on-one discussion with student and parent/guardian, transcript review, verify reason student cannot attend school on a regular basis.
 - b) What indicators will you use to measure student success and progress?
 - Weekly progress reports and communication with parent and student, completion of coursework, receiving HS diploma
 - c) How will you identify struggling students?
 - Those not making significant progress through the progress reports and attendance logs.
 - d) Describe early interventions that will be used to ensure student success?
 - Monitor daily progress to see trends of a student, required face-to-face meetings
 - e) Describe the student support(s) that will be provided in the proposed program.
 - Students will have access to a highly qualified teacher from 3:00-6:15 daily for remediation, explanation or additional support.
 - f) Describe the teacher contact hours that will be provided in the proposed program.
 - Hours are imbedded into the teachers' regular teaching day during their prep period.
- 3) Program implementation and training:
 - a) Describe the district plan for selecting, training, and evaluating teachers/mentors.
 - Teachers are hired for our GO program (alternative) and they will be the mentors as well.
 - Training will be given on logging progress, contacts with parents and student and attendance logs.
 - b) Identify the supports that are in place at the district level to assist with the implementation of the seat time waiver program.
 - Pupil accounting secretary for ensuring we are meeting the requirements for STW
 - Principal for support of ensuring progress and success of each student.

- c) Describe the projected number of students who will be participating in the new program(s) and address the selection process of those students.
25 students maximum
Students are selected on the basis of a valid reason that they cannot attend school on a regular basis due to:
- Pregnancy
 - Work related
 - Health
 - Age
 - Other extenuating circumstances
- d) Identify and describe the software application(s) and/or other innovative programs being implemented through the seat time waiver program.
- E2020
- e) Describe the process for ensuring a qualified staff member is facilitating instruction.
- Staff are used that teach during the day and are highly qualified and certified teachers

4) Data collection and Evaluation:

- a) How will the district collect data to measure student success?
- Number of courses completed
 - Time it takes to complete a course
 - Number of years in a STW program
 - Number of diplomas granted
- b) Describe the process that will be used to evaluate the program.
- Discussion with students, staff and administration to determine what is working and how we can improve the delivery of materials and support for the student and their families.
- c) What indicators will be used to measure program effectiveness and to identify improvement areas?
- Number of courses completed
 - Number of diplomas awarded