

REGULAR VIRTUAL SCHOOL BOARD MEETING

The regular monthly meeting of the Independent School District #2854 was called to order at 7:01 a.m. on Tuesday, April 14, 2020, by Chairman Mick Thompson in the Ada-Borup High School Board Room, Ada, Minnesota. Chairman Mick Thompson declared a quorum.

Board members present: Dena Bishop(virtual), Janna Engel(virtual), Paul Johnson(virtual), Nancy Merkens(virtual), Gretchen Rockstad(virtual), Mick Thompson

Administration present: Aaron Cook, Josh Carlson, Bree Triplett, Sandy Gunderson

Citizens present: Jim Birkemeyer, Ruth Hayden, Emily Lee(virtual), Pat Pfund

Pledge of Allegiance recited

Janna Engel made the motion to approve district invoices. Motion seconded by Gretchen Rockstad. The following voted in favor thereof: Gretchen Rockstad, Nancy Merkens, Dena Bishop, Janna Engel, Paul Johnson, and Mick Thompson. Motion Carried.

Chairperson Mick Thompson called for public input: None

School Board Member Comments:

- Thank you to all the staff and administration for all the extra work in making distance learning go smoothly. Your efforts are truly appreciated.
- Unfortunate that the seniors are missing out on a lot of 'lasts' their senior year. Wish them all well during this difficult time.

Budget Report/Bookkeeper's Report given by Aaron Cook:

- General Fund: \$104,337.31
- Food Service: \$24,354.57
- Community Service: \$522.00
- Building Construction: \$139,568.80
- Student Activities: \$3,803.33
- Payroll: \$273,568.07

Business Manager Aaron Cook reported on:

- 1) Distance Learning
 - a. Teachers and staff are doing a tremendous job putting a plan together.
 - b. Distance learning currently through April 30. Expectation is it will go through the end of the year.
 - c. Food Program is operating under the Summer Food Service Program.
 - d. Childcare program
 - i. Paraprofessionals are running the program and are doing a great job.
 - ii. Offering services to tier I and II essential workers. Both parents need to qualify as essential workers.
- 2) Building Project
 - a. Continue to meet with Nor-Son and Foss Architects in a virtual setting.
 - b. Were able to get a fee reduction from Gordian and Sourcewell from 7.5% to 4.5%.
 - i. After removal of windows in multi-purpose space, the budget is on track to the original plans.
 - ii. No delays with the construction project. Construction will start early June.
- 3) Calendar
 - a. The 2020-21 calendar is on the agenda for approval. There are 174 student contact days and 5 staff development days.
 - b. All students will finish before Memorial Day.
 - c. No snow days are built into the calendar.
 - d. An e-learning plan will be approved this summer.
- 4) EIFS Repair
 - a. The cracks will be repaired instead of the entire panel. This will decrease the cost to \$6,200.
- 5) Health Insurance
 - a. Health insurance rates will increase 5.9% next year. NWSC group increases ranged from 5.9% to 12.9%.
- 6) Enrollment – Current PreK-12 enrollment is 666 (down 4 from last month).

High School Principal Josh Carlson reported on:

- 1) Staffing:
 - a. Jeff Stoen – Retiring at end of the school year.
 - b. Abbie Savage – Maternity leave mid-May.
 - c. Posting the following certified positions: Special Education, CTE, FCS, and English
- 2) Event Scheduling:
 - a. Prom postponed from May 2 to May 16. If it cannot be held during the school year, it will be held offsite due to construction.
 - b. ACT testing postponed until June 2.
 - c. Graduation May 23 (following district calendar)
- 3) Distance Learning
 - a. Google Classroom – teachers are doing a wonderful job.
 - b. Attendance so far is great.
 - c. Teachers are working in the building 2 days a week and at home 3 days a week. Paraprofessionals are working in the building 4 days a week and at home 1 day a week.
 - d. Zoom/Google – Awesome way for students and staff to interact as a large group, as part of our expectation of 15-20 minutes of classwork per class per day.
- 4) 2020-2021 Class Schedule
 - a. Working on class scheduling for next year with Amanda Brown. Will be sending google forms in the coming weeks to students.

Elementary Principal/District Assessment Coordinator Bree Triplett reported on:

- 1) Testing Updates:
 - MCA/MTAS – Cancelled
 - ACCESS – Finished
 - Pre-ACT – Postponed
 - ACT dates – Moved to June
- 2) Preschool Screening/Kindergarten Registration
 - Screening will be moved to August.
 - K and PreK Registrations will be online.
- 3) Distance Learning Plan
 - Adjustments are being made.
 - Attendance is great.
- 4) April Newsletter: <https://www.smores.com/j4n5h>

Activities Director David Smart:

- 1) Governor extended Stay at Home order until May 4.
- 2) Most area schools are paying their spring coaches.
- 3) No updates from the MSHSL, yet no cancellation of the season either.
- 4) Coaches are still pushing out optional workouts for their athletes and trying to stay positive.

Committees:

- 1) Aaron Cook reported on Building & Grounds committee meeting.

Gretchen Rockstad made the motion to approve adoption of the agenda. Motion seconded by Paul Johnson. The following voted in favor thereof: Dena Bishop, Gretchen Rockstad, Janna Engel, Paul Johnson, Nancy Merckens, and Mick Thompson. Motion Carried.

Old or Unfinished Business:

- A. Dena Bishop made the motion to approve quote from Fransen & Olson Plastering, LLC, for EIFS repairs. Motion seconded by Janna Engel. The following voted in favor thereof: Gretchen Rockstad, Janna Engel, Dena Bishop, Nancy Merckens, Paul Johnson, and Mick Thompson. Motion Carried.

New Business:

- A. Gretchen Rockstad made the motion to approve the Consent Agenda. Motion seconded by Nancy Merckens. The following voted in favor thereof: Gretchen Rockstad, Janna Engel, Dena Bishop, Nancy Merckens, Paul Johnson, and Mick Thompson. Motion Carried.
 - I. Approve minutes of the regular meeting held on March 10, 2020.

B. Personnel:

I. Lane Change

- a. Janna Engel made the motion to approve the lane change request for Michael Erickson from BA+10 to BA+20. Motion seconded by Dena Bishop. The following voted in favor thereof: Gretchen Rockstad, Janna Engel, Dena Bishop, Nancy Merkens, Paul Johnson, and Mick Thompson. Motion Carried.

II. New Hire

- a. Gretchen Rockstad made the motion to approve hiring Tamerlee Ruebke as a Social Worker starting with the 2020-21 school year. Motion seconded by Nancy Merkens. The followed voted in favor thereof: Paul Johnson, Gretchen Rockstad, Nancy Merkens, Dena Bishop, and Mick Thompson. Abstained: Janna Engel Motion Carried

III. Retirement

- a. Dena Bishop made the motion to accept resignation from Jeff Stoen as a Physical Education Teacher. Motion seconded by Gretchen Rockstad. The following voted in favor thereof: Dena Bishop, Nancy Merkens, Paul Johnson, Janna Engel, Gretchen Rockstad, and Mick Thompson. Motion Carried. Thank you for 35 years of service and dedication to the district. Your passion and enthusiasm as a Physical Education teacher and coach is infectious and unmatched.

IV. Leaves

- a. Janna Engel made the motion to approve maternity leave request from Abbie Savage. Motion carried by Nancy Merkens. The following voted in favor thereof: Janna Engel, Gretchen Rockstad, Nancy Merkens, Dena Bishop, Paul Johnson, and Mick Thompson. Motion Carried.

V. Postings

- a. Nancy Merkens made the motion to approve posting for a Physical Education Teacher. Motion seconded by Dena Bishop. The following voted in favor thereof: Dena Bishop, Gretchen Rockstad, Paul Johnson, Nancy Merkens, Janna Engel, and Mick Thompson. Motion Carried.

- C. Gretchen Rockstad made the motion to approve the 2020-2021 school calendar. Seconded by Paul Johnson. The following voted in favor thereof: Nancy Merkens, Dena Bishop, Paul Johnson, Gretchen Rockstad, Janna Engel, and Mick Thompson. Motion Carried.

Next Regular Virtual School Board Meeting on Tuesday, May 12, at 7:00 a.m.

Paul Johnson made the motion to adjourn regular meeting at 7:58 a.m. Motion seconded by Mick Thompson. The following voted in favor thereof: Dena Bishop, Nancy Merkens, Janna Engel, Paul Johnson, Gretchen Rockstad, and Mick Thompson. Motion Carried.

Nancy Merkens, Clerk

Minutes prepared by: Sandy Gunderson