

PEÑASCO SCHOOL BOARD OF EDUCATION
REGULAR BOARD MEETING
Veterans Memorial Administration Building
Tuesday, February 18, 2020
6:00 P.M.

1. Call Meeting to Order/Welcome/Moment of Silence/Salute to Flags

The Regular Board Meeting of Tuesday, February 18, 2020 was called to order at 6:04 p.m. by Ms. Amanda Bissell, Board President. Ms. Amanda Bissell welcomed everyone present and called for a moment of silence.

The Pledge of Allegiance to the United States Flag
Salute to the New Mexico Flag

2. Roll Call

Board members present were Mrs. Mary Trujillo Mascareñas, Ms. Amanda Bissell, Mrs. Dorthy Lopez-Sherman, Ms. Sherry Archuleta, and Dr. Carlos Abeyta.

Ms. Lisa Hamilton, Superintendent was also present.

3. Approval of Agenda Contents

Ms. Lisa Hamilton recommended approval of the February 18, 2020 Regular Board Meeting Agenda as amended: Move El Centro Family Health to Item #7 and move up other items in discussion items up within that section.

A motion to approve the recommendation was made by Mrs. Mary Trujillo Mascarenas and seconded by Dr. Carlos Abeyta.

Ms. Amanda Bissell called for the vote. The majority voted in the affirmative. Motion carried.

4. Approval of Board Minutes

Ms. Lisa Hamilton recommended approval of the **January 21, 2020 Regular Board Meeting Minutes.**

A motion to approve the recommendation was made by Dr. Carlos Abeyta and seconded by Mrs. Mary Trujillo Mascarenas.

Ms. Amanda Bissell called for the vote. Voting in the affirmative were Mrs. Mary Trujillo Mascareñas, Ms. Amanda Bissell, Mrs. Dorthy Lopez-Sherman, Ms. Sherry Archuleta, and Dr. Carlos Abeyta. Motion carried.

Ms. Lisa Hamilton recommended approval of the **January 31, 2020 Special Board Meeting Minutes.**

A motion to approve the recommendation was made by Dr. Carlos Abeyta and seconded by Mrs. Mary Trujillo Mascarenas.

Ms. Amanda Bissell called for the vote. Voting in the affirmative were Mrs. Mary Trujillo Mascareñas, Ms. Amanda Bissell, Mrs. Dorthy Lopez-Sherman, Ms. Sherry Archuleta, and Dr. Carlos Abeyta. Motion carried.

5. Public Comment

- Veronica Montoya
- Stewart Hamilton
- Elizabeth Vigil
- Jose Luis Ortiz
- Maxine Abeyta
- Anjel Ortiz
- Carmen Gonzales
- Debi Conrad, AFT Representative
- Pamela Gallegos
- Davina Lucero
- Patricia Martinez
- Maria Garcia
- Corey Gonzales
- Cynthia Mondragon, Senior at PISD
- Kimberly Garcia
- Lynda Sanchez
- Jose Luis Ortiz
- Carol Miller

Ms. Amanda Bissell - acknowledged that public comment did take longer than intended and it takes courage to come forward and comment. The Board is navigating really important decisions.

- 6. Presentation of Audit - Jaramillo Accounting Group, LLC** - The auditor mentioned that audits are not designed to catch fraud but to assure there are internal controls in place. Audits are composed of two parts, the interim work that happens during the year and the work that happens at the end of the year. This audit reports four findings, three have been resolved and one has been updated. The auditor reviewed and explained the different parts of the audit report. The auditor commented that a lot of progress has been made.

- 7. El Centro Family Health** - Dr. Sisneros let the Board know that there are a lot of changes happening with the Penasco, Espanola, and Las Vegas clinics. They have received a \$300,000 grant to remodel the clinic. The clinic will be closed 8 to 10 weeks. El Centro would like to come to an agreement with PISD to use the SBHC during the summer in order to continue serving the community.

El Centro would be able to keep staff and providers and be able to keep a dental presence in the school once they return to their clinic. Because El Centro would be in danger of losing money an opportunity would present itself to be able to push the administration to provide equipment for the SBHC. The dental presence would provide an opportunity to reach out to students that don't normally get regular care.

Ms. Bissell stated that PISD currently has an MOU with El centro and that MOU could be modified. Should be placed on the next meeting agenda as an action item.

Ms. Bissell called for a 10 minute break at 7:43 pm. The Board returned from break at 8:16 pm.

8. Superintendent's Report, L. Hamilton

- a. Finance Committee Report**
- b. Maintenance Update**
- c. Cafeteria Update**
- d. Special Education Update**
- e. Elementary Update**
- f. PMS/PHS Update**
- g. IT & DATA Update**
- h. Assistant Business Manager Update**
- i. Transportation/Accounts Payable Update**
- j. Assistant to Superintendent, Update**
- k. Payroll & Benefits Update**

8. Discussion Items

- a. NMSBA Excellence in Student Achievement Award** - follow the same process as the previous years except there will not be a set number of words for the typed letter.
- b. Purchase of Salt and Sand Spreader** - NMDOT is no longer providing salt and sand to the district. The maintenance supervisor has requested to purchase the spreader so that the maintenance department can spread the salt and sand making the district safer in the winter. Discussion followed regarding the possibility of contaminating the watershed, and storage of the salt and sand.
- c. Phase 2 Water Treatment Project** - this information was reviewed by the Board. A recommendation was made to go with the larger project and wait on the other project due to concerns over budget in SB-9.
- d. Indian Ed. Grant Funded - New Position** - two liaison positions will be awarded: one for Penasco and one for Picuris. The grant goes back to July 1, 2019. Ms. Bissell asked if the position had been posted? Ms. Sherry Archuleta feels that it is a good idea to post the position so everyone gets a chance to apply. Ms. Hamilton will make sure it is posted.

Ms. Bissell asked if the award letter has been received? She is worried that an individual will be hired and the district will not be reimbursed. Ms. Hamilton stated that it hasn't been posted. The district will hold off on hiring until it is received.

- e. Indian Policies and Procedures Letter** - Ms. Hamilton stated that they have been working on the letter. She wants to keep what is in the current document.

f. North Central E-Rate Consortium - Northwest Regional Education Cooperative REC 2 MOU - Ms. Bissell - the North Central E-rate Consortium is a consortium of districts and public libraries (a total of 20 entities). E-rate requires an application to be recognized as an e-rate consortium. NWREC, as the fiscal agent, will submit the application on behalf of the consortium. The funding to be received will be Category 1 funding which will be applied for the areas identified by each entity. No infrastructure construction would be needed for PISD. Darren Griego has been working very hard on this. Ms. Hamilton - PSFA is really key in providing guidance. This project is a culmination of efforts between Mr. MacAuley, Darren Griego, the district and now the REC. The MOU is a commitment between the consortium and REC 2 for 8% so that the REC 2 can function as the fiscal agent for the consortium.

g. Board Norms - One of the suggested norms was that Board decisions will be centered on student outcomes. Other norms were discussed.

h. NM Administrative Code 6.29.1.9 School Board Regulatory Powers and Duties - Ms. Hamilton spoke to Mr. Joe Guillen at the NMSBA and he informed her that boards need to understand that in duties they have delegated they need to refrain from involvement. Personnel matters have been delegated to the Superintendent.

i. Policy

- **Advisory 203 -3rd Reading** - Dr. Abeyta asked if the district has students with diabetes. Staff responded that there are a few students with diabetes in the district.

9. Approval of

a. Ms. Lisa Hamilton, Superintendent recommended approval of Purchase of Salt and Sand Spreader.

A motion to approve the recommendation was made by Dr. Carlos Abeyta and seconded by Mrs. Mary Trujillo Mascareñas.

Ms. Amanda Bissell called for the vote. Mrs. Mary Trujillo Mascareñas, Ms. Amanda Bissell, Mrs. Dorothy Lopez-Sherman, Dr. Carlos Abeyta and Ms Sherry Archuleta voted in the affirmative. Motion carried.

b. Ms. Lisa Hamilton, Superintendent recommended approval of Phase 2 Water Treatment Project at the Middle/High School and the Fine Arts Building in the amount of \$21,674.33.

A motion to approve the recommendation was made by Mrs. Mary Trujillo Mascareñas and seconded by Dr. Carlos Abeyta.

Ms. Amanda Bissell called for the vote. Mrs. Mary Trujillo Mascareñas, Ms. Amanda Bissell, Mrs. Dorothy Lopez-Sherman, Dr. Carlos Abeyta and Ms Sherry Archuleta voted in the affirmative. Motion carried.

c. Ms. Lisa Hamilton, Superintendent recommended approval of the Indian Ed. Grant Funded position contingent on funding.

A motion to approve the recommendation was made by Ms. Sherry Archuleta and seconded by Mrs. Mary Trujillo Mascarenas.

The position will start at \$60,000 pro-rated through June. Proposal approved for \$75,000. Dr. Abeyta stated that the approval would be for \$40,000 + benefits. The remaining \$15,000 will be for other costs.

Ms. Amanda Bissell, Board President called for the vote. Mrs. Mary Trujillo Mascarenas, Ms. Amanda Bissell, Mrs. Dorothy Lopez-Sherman, Dr. Carlos Abeyta and Ms. Sherry Archuleta. Motion Carried.

d. Ms. Lisa Hamilton, Superintendent recommended approval to table the Indian Policies and Procedures letter.

A motion to approve the recommendation was made by Mrs. Dorothy Lopez-Sherman and seconded by Ms. Sherry Archuleta.

Ms. Amanda Bissell, Board President called for the vote. Mrs. Mary Trujillo Mascarenas, Ms. Amanda Bissell, Mrs. Dorothy Lopez-Sherman, Dr. Carlos Abeyta and Ms. Sherry Archuleta. Motion Carried.

e. Ms. Lisa Hamilton, Superintendent recommended approval of North Central E-Rate Consortium - Northwest Regional Education Cooperative REC 2 MOU.

A motion to approve the recommendation was made by Mrs. Dorothy Lopez-Sherman and seconded by Ms. Sherry Archuleta.

Ms. Amanda Bissell, Board President called for the vote. Mrs. Mary Trujillo Mascareñas, Ms. Amanda Bissell, Mrs. Dorothy Lopez-Sherman, Dr. Carlos Abeyta and Ms. Sherry Archuleta. Motion Carried.

f. Ms. Lisa Hamilton, Superintendent recommended approval of the Board Norms as amended.

A motion to approve the recommendation was made by Mrs. Mary Trujillo Mascareñas and seconded by Mrs. Dorothy Lopez-Sherman.

Ms. Amanda Bissell, Board President called for the vote. Mrs. Mary Trujillo Mascareñas, Ms. Amanda Bissell, Mrs. Dorothy Lopez-Sherman, Dr. Carlos Abeyta and Ms. Sherry Archuleta. Motion Carried.

g. Ms. Lisa Hamilton, Superintendent recommended approval of Policy Advisory 203.

A motion to approve the recommendation was made by Dr. Carlos Abeyta and seconded by Mrs. Mary Trujillo Mascareñas.

Ms. Amanda Bissell, Board President called for the vote. Mrs. Mary Trujillo Mascareñas, Ms. Amanda Bissell, Mrs. Dorthy Lopez-Sherman, Dr. Carlos Abeyta and Ms. Sherry Archuleta. Motion Carried.

10. Consent Agenda Items

Ms. Lisa Hamilton recommended approval of Consent Agenda Items:

Payroll Vouchers \$210,995.67 (1-1-2020 to 1-31-2020)
Payables \$475,619.75 (1-1-2020 to 1-31-2020)

BAR #	Fund Description	Type	Amount
1920-0048-M	Operational	Maintenance	-
1920-0049-I	Operational	Cash Balance	\$ 22,154.00
1920-0050-M	Operational	Maintenance	-
1920-0052-IB	Breakfast After the Bell	Initial Budget	\$ 6,723.00
1920-0053-M	Food Services	Maintenance	-
1920-0055-M	Impact Aid Special Ed	Maintenance	-
1920-0056-M	Impact Aid Indian Ed	Maintenance	-
1920-0057-M	Medicaid	Maintenance	-
1920-0058-M	Gear up	Maintenance	-
1920-0059-M	Instructional Mats	Maintenance	-
1920-0060-M	Pre-K Initiative	Maintenance	-
1920-0061-M	Bond Building	Maintenance	-
1920-0062-M	Ed Tech	Maintenance	-
1920-0063-M	Title II	Maintenance	-
1920-0064-IB	Student Activity	Cash Balance	\$ 116,969.00
1920-0069-M	Title I	Maintenance	-
1920-0070-T	Gear up	Transfer	-
1920-0071-I	Student Activity	Current Activity	\$ 17,529.00 26
1920-0072-I	Student Activity	Current Activity	\$ 84.00

A motion to approve the recommendation was made by Mrs. Mary Trujillo Mascareñas and seconded by Mrs. Dorthy Lopez-Sherman.

Ms. Amanda Bissell, Board President called for the vote. The majority voted in the affirmative. Motion Carried.

11. Items Suggested for Future Meetings

- Cell Phone Policy
- Equity Council report
- 360 Board Evaluation process
- Superintendent's Contract
- Safety Plan - Executive Session
- Northern Program - Mrs. Laumbach
- Attendance Data - threshold
- Bilingual/ELL program
- Out-of-State National Conference Attendance
- REC Presentation - CPI training
- MOU with El Centro - Dental Services
- Region II Meeting - March 19
- Excellence in Student Achievement Award

12. Executive Session

Limited Personnel Matters

- Board Self-Evaluation
- Review communications received by the Board

A motion to adjourn to Executive Session to discuss Board Self-Evaluation and to review communications received by the Board was made by Dr. Carlos Abeyta and seconded by Mrs. Mary Trujillo Mascarenas.

Ms. Amanda Bissell called for a roll call vote. Voting in the affirmative were Ms. Amanda Bissell, Mrs. Dorthy Lopez-Sherman, Dr. Carlos Abeyta, Ms. Sherry Archuleta and Mrs. Mary Trujillo Mascareñas. Motion carried.

The Peñasco School Board of Education adjourned to the Executive Session at 11:59 pm as provided for in the Open Meetings Act.

The Peñasco School Board of Education reconvened from the Executive Session at 2:10 am. The Board President reported that matters discussed in executive session were limited to those specified before closure and no action was taken.

13. Adjournment

A motion to adjourn the **February 18, 2020 Regular Board Meeting** was made by Mrs. Dorthy Lopez-Sherman and seconded by Ms. Sherry Archuleta.

Ms. Amanda Bissell, Board President called for the vote. The majority voted in the affirmative. Motion carried.

Ms. Amanda Bissell adjourned the meeting at 2:11 a.m.

ATTEST: *Amara Brin*
President

Sathy Lopez-Sk
Secretary V.P.

DATE: 3/17/2020

3-17-20