

**PEÑASCO SCHOOL BOARD OF EDUCATION**  
**SPECIAL BOARD MEETING**  
**Veterans Memorial Administration Building**  
**Wednesday, February 12, 2020**  
**6:00 P.M.**

**1. Call Meeting to Order/Welcome/Moment of Silence/Salute to Flags**

The Special Board Meeting of Wednesday, February 12, 2020 was called to order at 6:03 p.m. by Ms. Amanda Bissell, Board President. Ms. Amanda Bissell welcomed everyone present and called for a moment of silence.

The Pledge of Allegiance to the United States Flag  
Salute to the New Mexico Flag

**2. Roll Call**

Board members present were Ms. Amanda Bissell, Mrs. Mary Trujillo Mascareñas, Mrs. Dorothy Lopez-Sherman, Ms. Sherry Archuleta, and Dr. Carlos Abeyta.

Ms. Lisa Hamilton, Superintendent was also present.

**3. Approval of Agenda Contents**

Ms. Lisa Hamilton recommended approval of the February 12, 2020 Special Board Meeting Agenda.

A motion to approve the recommendation was made by Mrs. Mary Trujillo Mascareñas and seconded by Mrs. Dorothy Lopez-Sherman.

Ms. Amanda Bissell called for the vote. The majority voted in the affirmative. Motion carried.

**4. Public Comment**

Kaori Lopez.

Mrs. Mary Trujillo Mascareñas, Board Member - For the record -Informed everyone that she did reach out to legal counsel but did not have the support needed to move forward due to no policy in place regarding concerns about the Superintendent.

**5. Review of Staff Grievance Policy**

● **First Reading**

Ms. Hamilton stated that she does not see a reason for an alternate policy to be established. Regulation is in place but the procedure is not in the employee handbook. An addendum needs to be developed for the handbook. Discussion followed.

**6. Board Norms**

Suggestion to put the norms in the school district format so the Board can have a better idea of what they are voting on. Mrs. Dorothy Lopez-Sherman and Dr. Carlos Abeyta will work on the norms. All members should share with Mrs. Lopez-Sherman and Dr. Abeyta. Adopt at a future board meeting.

**7. Other Pay Salary Schedule**

Amanda Bissell, Long-term Substitute increase. Ms. Hamilton stated that they would have to dip into cash reserves in order to maintain a certain percent for an increase to long-term sub pay and additional pay for other substitutes.

Discussion followed regarding what the increase would be for the remainder of the year and for next year. Would the Board be comfortable spending from cash reserves? Long-term subs do not have the credentials to create lesson plans and other duties that a certified teacher can do. Stipends have been paid to certified staff for handling these duties.

Ms. Bissell stated that at least a .50 increase that would cover what the long-term subs are having to pay towards ERB. A request to present some calculations was made of Superintendent Hamilton to include a raise to the lower two tiers.

**8. Approval of**

**a. Ms. Amanda Bissell, Board President recommended approval to table Board Norms for the next board meeting.**

A motion to approve the recommendation was made by Mrs. Mary Trujillo Mascarenas and seconded by Ms. Sherry Archuleta.

Ms. Amanda Bissell called for the vote. The majority voted in the affirmative. Motion carried.

**b. Ms. Lisa Hamilton, Superintendent recommended approval to table Other Pay Salary Schedule until more information can be provided.**

A motion to approve the recommendation was made by Dr. Carlos Abeyta and seconded by Mrs. Dorothy Lopez-Sherman.

Ms. Amanda Bissell called for the vote. The majority voted in the affirmative. Motion carried.

**9. Executive Session**

Limited Personnel Matters - to receive and evaluate complaints or charges brought against a public officer or employee.

A motion to adjourn to Executive Session to receive and evaluate complaints or charges brought against a public officer or employee was made by Dr. Carlos Abeyta and seconded by Mrs. Mary Trujillo Mascareñas.

Ms. Amanda Bissell called for a roll call vote. Voting in the affirmative were Ms. Amanda Bissell, Mrs. Dorothy Lopez-Sherman, Dr. Carlos Abeyta, Ms. Sherry Archuleta and Mrs. Mary Trujillo Mascareñas. Motion carried.

The Peñasco School Board of Education adjourned to the Executive Session at 9:15 pm as provided for in the Open Meetings Act.

The Peñasco School Board of Education reconvened from the Executive Session at 1:41 am. The Board President reported that matters discussed in executive session were limited to those specified before closure and no action was taken.

A motion was made by Dr. Carlos Abeyta to place Superintendent Hamilton on Administrative Leave for three days. Mrs. Mary Trujillo Mascareñas seconded the motion.

**10. Adjournment**

A motion to adjourn the **February 12, 2020 Special Board Meeting** was made by Mrs. Mary Trujillo Mascareñas and seconded by Ms. Sherry Archuleta.

Ms. Amanda Bissell, Board President called for the vote. The majority voted in the affirmative. Motion carried.

Ms. Amanda Bissell, Board President adjourned the meeting at 1:42 a.m.

**FOR THE BOARD OF EDUCATION**

ATTEST:   
President

  
Secretary V. P.

DATE: 3/17/2020

3-17-20