

Saranac Community School

Board of Education Agenda

Regular Meeting

June 16, 2016

7:00 PM

Library, Saranac Jr/Sr High School

| | |
|-------------------------------------------------------------|----|
| 1. Call to Order_____ | |
| 2. Pledge of Allegiance | |
| 3. Approval of Minutes | 3 |
| 4. Treasurer's Report - May | 7 |
| 5. Additions & Deletions to the Agenda | |
| 6. Comments from Guests - Agenda Items | |
| 7. Budget Hearing for 2016-17 School Year | 14 |
| 8. Approve Appropriation Act of the 2016-2017 Budget | 18 |
| 9. Action Items - Consent Agenda | 19 |
| a. Pay Bills | 20 |
| b. Accept Gifts | 36 |
| c. Approve 4th & Final 2015-16 Budget Amendment | 37 |
| d. Approve MHSAA 2016-2017 Membership Resolution | 41 |
| e. Approve 2016-17 Extracurricular Assignments | 43 |
| f. Board Member Compensation | 44 |
| 10. Presentation/Action Items | |
| a. 2016-2017 Open Enrollment/Schools of Choice | 45 |
| b. Operating Loan | 50 |
| 11. Reports/Presentations | |
| a. Special Education/Cross Indicator Analysis | 52 |
| b. 2016-2017 Jr/Sr High Course Offering Book | 68 |
| c. 2016-17 District School Improvement Plan | 94 |
| 12. Comments from Guests - Non Agenda Items | |
| 13. Superintendent's Report | |
| 14. Board Requests/Reports | |
| 15. Communications | |
| 16. Approve Executive Session Minutes | |
| 17. Closed Session for Negotiations Purposes | |
| 18. Closed Session for Superintendent's Mid-Year Evaluation | |

19. Other

20. Adjournment_____

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda."

Saranac Community Schools
Board of Education
Meeting #20

The regular meeting of the Saranac Community Schools Board of Education was held on Thursday, June 2, 2016 in the Library, Saranac Jr/Sr High School, 150 Pleasant Street, Saranac, MI.

The meeting was called to order by Brent Denny, President at 6:31 p.m.

Present: Coulson, Denny, Doll, Hawkins, LaWarre, & VanKuiken.
Board member David Price joined the meeting at 7:30 p.m.

Sarah Doll led in the Pledge of Allegiance.

STUDENT HEARING: Motion by Hawkins, supported by LaWarre that the Saranac Board of Education go into Closed Session for the purpose of a student hearing at 6:31 p.m. returning to open session at 6:38 p.m. Yes Votes: Coulson, Denny, Doll, Hawkins, LaWarre, & VanKuiken. Motion Carried.

Motion by Coulson, supported by Hawkins that the Saranac Board of Education expel the student for up to 180 school days, and that the student not be allowed on school property for any reason without the permission of the superintendent or his or her designee. Yes Votes: Coulson, Denny, Doll, Hawkins, LaWarre, & VanKuiken. Motion Carried.

APPROVAL OF MINUTES: Minutes from regular meeting and finance committee meeting dated May 19, & finance committee meeting dated May 31, 2016 were approved as written.

ADDITIONS & DELETIONS: Superintendent Geiger would like to add Presentation Item; Board Member Compensation, and Closed Session for a Personnel Matter to the agenda.

COMMENTS FROM GUESTS – AGENDA ITEMS: The Board heard public comment.

ADMINISTRATOR'S UPDATE: Connie Hamilton, Curriculum Director reported that the Elementary School has been very busy these last few weeks. Kindergarten will be going to the zoo tomorrow, and 5th & 6th graders will be attending their end of the year field trips next week. They have fun activities planned for the last day of school and thanks goes teacher Stacy Sanders, and parent, Ryan Hesche for coordinating the activities.

Saranac Community Schools has been selected to have a State on-site review of Title services. The process is quite lengthy and they have set up teams of teachers to start gathering information.

Mrs. Hamilton has received the embargoed 2016 M-Step scores and she will be reviewing them. Mrs. Hamilton has been invited to speak to the PAC group regarding Mindset next fall. The administrators and a group of teachers will be attending the Commit Conference at the end of June.

Jr/Sr High Principal, Josh Leader reported that the 6th graders visited the building today. Tomorrow the 7th & 8th graders will be attending their end-of-year field trips. Graduation is scheduled for 2 p.m. on Sunday, June 5. There has been over \$185,000 given out in awards and scholarships this year to our graduating seniors.

INSTRUCTIONAL HIGHLIGHT: Government teacher, James McRae provided an instructional highlight through a video he prepared on a final project his government students need to complete. The students need to pick a current public policy issue. They will need to research this issue and create a poster about it. They must explain the policy issue and explain why it is an issue for the United States, and why it is something that public policy can address. The students need to explain the causes of how the issue came to be, take a stance on a solution to the issue and what should be done. Explain why their solution is feasible and satisfies the legitimate interests of most of the stakeholders. The students need to include 3 pictures/comics/charts that add to the clarity or persuasiveness of their argument. The poster has to be visually appealing and draws the casual observer in, avoiding too much text, but giving enough detail to present their main points. They need to be able to explain/defend their issue and opinion to their classmates and other staff members including Mr. McRae. Some of the topics/issues that have been selected are: long term unemployment, future of Social Security, Welfare Reform/Social Safety Net, Obamacare/Medical Reform, Islamic State, Environment/Global Warming are just a few that has been suggested.

APPROVE BUDGET HEARING RESOLUTION: Superintendent Geiger presented the budget hearing resolution that sets a time, date, and place for a public hearing on the proposed budget for the 2016-2017 school year. The budgets will be presented at the June 16 hearing, with action for approval of the budgets to be requested following the hearing.

Motion by Coulson, supported by VanKuiken and unanimously approved that the Saranac Board of Education approve the Budget Hearing Resolution as presented.

RETIREMENT RESOLUTION: Superintendent Geiger reported we have received another retirement notice and have prepared a retirement resolution.

Motion by Price, supported by LaWarre and unanimously approved that the Saranac Board of Education approve the retirement resolution as presented.

FOOD SERVICE UPDATE: Carmen Smith, Food Service Director updated the board on her food service program. Mrs. Smith reported that they haven't raised breakfast, lunch and milk prices in a few years and will be reviewing this for next school year. They will probably have to go through an administrative review from the State next year at the Elementary School. They will be receiving a new salad bar for free through the Chef Ann Foundation.

Mr. Geiger reported that Carmen does an exemplary job with the Food Service Program.

BOARD MEMBER COMPENSATION: Superintendent Geiger reported that at the January 7 board meeting the board members voted to reduce the amount they received per board meeting from \$20 to \$15. We received a request from a board member to reduce the board compensation to zero for the 2016-2017 school year. This will be brought back for action at the June 16 meeting.

ACCEPT GIFTS: Superintendent Geiger presented the gifts received for May totaling \$6,325.00. This will be brought back for action at the June 16 meeting.

2016-17 MHSAA MEMBERSHIP RESOLUTION: Superintendent Geiger reported we are required to annually renew our membership in the Michigan High School Athletic Association. Athletic Director, Josh Leader reported that we will be allowing participation of 6th graders in Cross Country and Track. Basketball and Volleyball participation will be conditional, dependent on numbers. This information has been discussed with the athletic directors in our league (CMAC). This will be brought back for action at the June 16 meeting.

2016-17 EXTRACURRICULAR ASSIGNMENTS: Superintendent, Maury Geiger presented the 2016-17 extracurricular assignments. This will be brought back for action at the June 16 meeting.

PRESENT 4TH AMENDMENT OF THE 2015-2016 BUDGET: Superintendent Geiger presented the 4th budget amendment showing a fund balance of 4.6%. This will be brought back for action at the June 16 meeting.

PRESENT FINAL DRAFT OF THE 2016-17 BUDGET: Superintendent Geiger presented the 2016-17 budget showing a fund balance of 6.2%. This budget aligns our projected revenues to expenditures. This will be brought back at the June 16 meeting as a budget hearing and then action of the budget.

COMMENTS FROM GUESTS-NON AGENDA ITEMS: The Board heard public comment.

SUPERINTENDENT REPORT: Superintendent Geiger reminded board members that graduation is Sunday. The last day of school is June 13 where we will be honoring retirees and years of service for employees. We will be serving cake, ice cream, punch and tea at 2 p.m. Mr. Geiger updated the board on the Consumers Energy project that is still being reviewed by legal counsel.

APPROVE EXECUTIVE SESSION MINUTES: Executive Session minutes dated May 19, 2016 were approved as written.

BOARD REQUESTS/REPORTS: None

COMMUNICATIONS: None

NEOLA POLICY 6000(FINANCES) AND 7000 (PROPERTY) 2ND READING: The board reviewed the 2nd reading of these two sections of policy, and these will be brought back at a later date for a 3rd review and approval.

CLOSED SESSION FOR NEGOTIATIONS PURPOSES: Motion by VanKuiken, supported by Hawkins that the Saranac Board of Education go into closed session at 10:11 p.m. for the purpose of negotiations returning to open session at 10:16 p.m. Roll Call Vote was taken: Yes Votes: Coulson, Denny, Doll, Hawkins, LaWarre, Price and VanKuiken. Motion Carried.

CLOSED SESSION FOR SUPERINTENDENT'S EVALUATION PROCESS: Motion by VanKuiken, supported by Doll that the Saranac Board of Education go into

closed session at 10:16 p.m. for the purpose of the superintendent's evaluation process returning to open session at 10:26 p.m. Roll Call Vote was taken: Yes Votes: Coulson, Denny, Doll, Hawkins, LaWarre, Price and VanKuiken. Motion Carried.

CLOSED SESSION FOR PERSONNEL MATTER: Motion by Hawkins, supported by VanKuiken that the Saranac Board of Education go into closed session at 10:27 p.m. for the purpose of a personnel matter returning to open session at 10:34 p.m. Roll Call Vote was taken: Yes Votes: Coulson, Denny, Doll, Hawkins, LaWarre, Price and VanKuiken. Motion Carried.

OTHER: None

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 10:44 p.m.

Respectfully submitted,

Steve LaWarre
Secretary

SARANAC COMMUNITY SCHOOLS
GENERAL FUND TRIAL BALANCE
MAY 31, 2016

| | |
|-----------------------------------|-----------------------|
| Cash Checking | \$2,342,312.56 |
| Cash Savings | \$252,335.02 |
| Cash Payroll Checking | \$1,336.69 |
| Petty Cash Petty Cash | \$400.00 |
| Petty Cash Cash on Hand | \$800.00 |
| Due From Other Funds Food Service | \$111.23 |
| Inventory Supplies | \$75,928.69 |
| TOTAL ASSETS | <u>\$2,673,224.19</u> |

| | |
|-----------------------------------------------------------------------|-----------------------|
| Accounts Payable | (\$46.96) |
| Accounts Payable Workers Comp | \$18,298.13 |
| Accounts Payable Priority Health Employee Portion | \$880.42 |
| Tax Anticipation Notes and Loans Payable | \$2,700,000.00 |
| Due to Other Governmental Units Taxes Retirement | \$260.02 |
| Due to Other Governmental Units Taxes Retirement - Stabilization 147c | (\$364,787.71) |
| Payroll Related Accrual Liabilities MESSA Employee Portion | (\$467.96) |
| Payroll Related Accrual Liabilities Flex - TASC | \$146.69 |
| Payroll Related Accrual Liabilities MESSA Taxes/Fees Employee Portio | \$312.36 |
| Deferred Revenue | \$44,001.59 |
| TOTAL LIABILITIES | <u>\$2,398,596.58</u> |

| | |
|------------------------|---------------------|
| Beginning Fund Balance | \$914,960.93 |
| Fund Revenues | \$6,468,576.41 |
| Fund Expenses | (\$7,108,909.73) |
| TOTAL FUND BALANCE | <u>\$274,627.61</u> |

| | |
|------------------------------------|-----------------------|
| TOTAL LIABILITIES AND FUND BALANCE | <u>\$2,673,224.19</u> |
|------------------------------------|-----------------------|

SARANAC COMMUNITY SCHOOLS
GENERAL FUND REVENUES SUMMARY
AS OF MAY 31, 2016

| | Amended Budget | Actual | Budget - Actual | % Used/Rec'd |
|--------------------------------------------------------|----------------|----------------|-----------------|--------------|
| 100 - Revenue from Local Sources Totals | \$912,667.00 | \$835,881.72 | \$76,785.28 | 91.59% |
| 300 - Revenue from State Sources Totals | \$7,531,700.00 | \$5,530,502.23 | \$2,001,197.77 | 73.43% |
| 400 - Revenues from Federal Sources Totals | \$207,432.00 | \$0.00 | \$207,432.00 | 0.00% |
| 500 - Incoming Transfers and Other Transactions Totals | \$258,861.00 | \$102,192.46 | \$156,668.54 | 39.48% |
| | \$8,910,660.00 | \$6,468,576.41 | \$2,442,083.59 | 72.59% |

SARANAC COMMUNITY SCHOOLS
GENERAL FUND EXPENDITURES
AS OF MAY 31, 2016

| Function * | Function* Code | Amended Budget | Encumbrances | Actual | Budget - Actual | % Used/Rec'd |
|------------|----------------------------------------------------------------------|----------------|--------------|----------------|-----------------|--------------|
| Function * | 1111 - Elementary | \$2,890,066.00 | \$0.00 | \$2,048,843.80 | \$841,222.20 | 70.89% |
| Function * | 1112 - Middle/Junior High | \$679,248.00 | \$0.00 | \$489,311.42 | \$189,936.58 | 72.04% |
| Function * | 1113 - High School | \$1,459,487.00 | \$0.00 | \$1,052,668.09 | \$406,818.91 | 72.13% |
| Function * | 1119 - Summer School | \$25,712.00 | \$0.00 | \$24,028.96 | \$1,683.04 | 93.45% |
| Function * | 1122 - Special Education | \$754,660.00 | \$0.00 | \$550,137.91 | \$204,522.09 | 72.90% |
| Function * | 1125 - Compensatory Education | \$112,870.00 | \$0.00 | \$79,639.10 | \$33,230.90 | 70.56% |
| Function * | 1212 - Guidance Services | \$89,857.00 | \$0.00 | \$63,062.32 | \$26,794.68 | 70.18% |
| Function * | 1215 - Speech Pathology and Audiology Services | \$158,042.00 | \$0.00 | \$79,020.96 | \$79,021.04 | 50.00% |
| Function * | 1216 - Social Work Services | \$31,241.00 | \$0.00 | \$15,620.07 | \$15,620.93 | 50.00% |
| Function * | 1221 - Improvement of Instruction | \$235,608.00 | \$0.00 | \$201,063.75 | \$34,544.25 | 85.34% |
| Function * | 1222 - Educational Media Services | \$61,761.00 | \$0.00 | \$44,792.91 | \$16,968.09 | 72.53% |
| Function * | 1227 - Academic Student Assessment | \$500.00 | \$0.00 | \$73.00 | \$427.00 | 14.60% |
| Function * | 1231 - Board of Education | \$85,168.00 | \$0.00 | \$71,693.24 | \$13,474.76 | 84.18% |
| Function * | 1232 - Executive Administration | \$227,677.00 | \$0.00 | \$210,699.45 | \$16,977.55 | 92.54% |
| Function * | 1241 - Office of the Principal | \$275,601.00 | \$0.00 | \$224,170.39 | \$51,430.61 | 81.34% |
| Function * | 1242 - Junior High Sch Principal Admin | \$129,304.00 | \$0.00 | \$108,999.49 | \$20,304.51 | 84.30% |
| Function * | 1243 - Senior High Sch Principal Admin | \$134,973.00 | \$0.00 | \$112,271.04 | \$22,701.96 | 83.18% |
| Function * | 1249 - Other School Administration | \$2,300.00 | \$0.00 | \$1,162.74 | \$1,137.26 | 50.55% |
| Function * | 1252 - Fiscal Services | \$130,316.00 | \$0.00 | \$120,085.08 | \$10,230.92 | 92.15% |
| Function * | 1257 - Internal Services | \$678.00 | \$0.00 | \$520.94 | \$157.06 | 76.83% |
| Function * | 1259 - Other Business Services | \$52,180.00 | \$0.00 | \$38,274.73 | \$13,905.27 | 73.35% |
| Function * | 1261 - Operating Buildings Services | \$854,079.00 | \$0.00 | \$757,819.11 | \$96,259.89 | 88.73% |
| Function * | 1271 - Pupil Transportation Services | \$552,406.00 | \$0.00 | \$467,302.11 | \$85,103.89 | 84.59% |
| Function * | 1283 - Staff/Personnel Services | \$5,829.00 | \$0.00 | \$3,027.57 | \$2,801.43 | 51.94% |
| Function * | 1284 - Non-Instructional Technology Services | \$196,206.00 | \$0.00 | \$170,294.12 | \$25,911.88 | 86.79% |
| Function * | 1285 - Pupil Accounting | \$22,675.00 | \$0.00 | \$0.00 | \$22,675.00 | 0.00% |
| Function * | 1291 - Pupil Activities | \$33,733.00 | \$0.00 | \$23,343.92 | \$10,389.08 | 69.20% |
| Function * | 1293 - Athletic Activities | \$158,848.00 | \$0.00 | \$131,469.07 | \$27,378.93 | 82.76% |
| Function * | 1295 - Agency Activities | \$4,000.00 | \$0.00 | \$4,000.00 | \$0.00 | 100.00% |
| Function * | 1411 - Payments to Other Public Schools Within the State of Michigan | \$15,900.00 | \$0.00 | \$15,514.44 | \$385.56 | 97.58% |
| | | \$9,380,925.00 | \$0.00 | \$7,108,909.73 | \$2,272,015.27 | 75.78% |

| | |
|-----------------------|--------|
| School Days available | 175 |
| Complete to Date | 167 |
| % complete | 95.43% |

SARANAC COMMUNITY SCHOOLS
FOOD SERVICE TRIAL BALANCE
AS OF MAY 31, 2016

| | |
|-------------------------------------------|---------------------------|
| Cash Checking | \$15,729.22 |
| Petty Cash Petty Cash | \$40.00 |
| Cash Change Funds Default | \$0.00 |
| Due From Other Governmental Units Default | \$26,124.87 |
| Inventory Supplies Default | <u>\$4,869.61</u> |
| TOTAL ASSETS | <u><u>\$46,763.70</u></u> |
| | |
| Deferred Revenue Default | <u>\$9,837.25</u> |
| TOTAL LIABILITIES | <u>\$9,837.25</u> |
| | |
| Beginning Fund Balance | \$25,155.65 |
| Fund Revenues | \$298,020.30 |
| Fund Expenses | <u>(\$286,249.50)</u> |
| TOTAL FUND BALANCE | <u>\$36,926.45</u> |
| | |
| TOTAL LIABILITIES AND FUND BALANCE | <u><u>\$46,763.70</u></u> |

SARANAC COMMUNITY SCHOOLS
FOOD SERVICE REVENUES AND EXPENDITURES
AS OF MAY 31, 2016

| Function* Code | Amended Budget | Encumbrances | Actual | Budget - Actual | % Used/Rec'd |
|------------------------------------------------|---------------------|---------------|---------------------|-------------------|---------------|
| 100 - Revenue from Local Sources | \$109,549.00 | \$0.00 | \$100,554.05 | \$8,994.95 | 91.79% |
| 300 - Revenue from State Sources | \$12,800.00 | \$0.00 | \$14,724.21 | (\$1,924.21) | 115.03% |
| 400 - Revenues from Federal Sources | \$180,743.00 | \$0.00 | \$182,742.04 | (\$1,999.04) | 101.11% |
| | <u>\$303,092.00</u> | <u>\$0.00</u> | <u>\$298,020.30</u> | <u>\$5,071.70</u> | <u>98.33%</u> |
| Expenditures all in Function 1297 Food Service | \$326,796.00 | \$0.00 | \$286,249.50 | \$40,546.50 | 87.59% |

TRUST FUND ACCOUNTS

May 31, 2016

| | |
|----------------------------------|------------|
| Athletic Activities | 38,463.93 |
| Athletics-"Catching A Dream" | 1,538.66 |
| Auditorium | 5.43 |
| Band | 2,545.55 |
| Band Boosters | 1,749.30 |
| Compagner Memorial Fund | 7,057.34 |
| Elementary School Activities | 23,213.41 |
| E.S. Summer Enrichment Program | 2,204.32 |
| DI Funds | 425.92 |
| High School Activities | 27,780.15 |
| High School Spirit Store | 367.53 |
| Interest Earned | (688.42) |
| ICCF Grant | 2,988.93 |
| Jenkins Educational Fund | 5,778.43 |
| Middle School Activities | 32,808.26 |
| Red & White | 2,683.71 |
| Relay For Life | 5,115.12 |
| Revolving | 8,026.20 |
| Robotics | 2,638.72 |
| Saranac Education Foundation | 94,892.11 |
| Saranac One | 1,965.30 |
| Saranac Promise | 20,043.88 |
| Simons Memorial | 3,896.63 |
| Teachers Pop - Elementary School | 1,329.42 |
| Teachers Pop - High School | 917.23 |
| Teachers Pop-Middle School | 820.71 |
| Allen Scholarship | 50.00 |
| Brown Scholarship | 10,082.79 |
| Crowley Scholarship | 500.00 |
| Darby Scholarship | 500.00 |
| Draper Scholarship | 0.00 |
| Eddy Scholarship | 264.44 |
| Hammer Scholarship | 45.01 |
| Kramer Scholarship | 0.00 |
| Lake Scholarship | 0.00 |
| McGee Scholarship | 113.01 |
| Morris Scholarship | 1,000.00 |
| Raimer Scholarship | 59.16 |
| Sachen Scholarship | 2,556.95 |
| Sharritts Scholarship | (2,975.82) |
| Simpson Scholarship | 1,100.00 |
| Slocum Scholarship | 0.00 |
| Spens Scholarship | 59.16 |

TRUST FUND ACCOUNTS

| | |
|--------------|------------|
| Total | 301,922.47 |
|--------------|------------|

| | |
|-------------------------|------------|
| Cash In Checking | 273,359.07 |
| Certificates of Deposit | 28,563.40 |
| Total | 301,922.47 |

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Budget Hearing for 2016-17

I will be presenting the Budget Hearing for the 2016-2017 school year.

The Board of Education Of Saranac Community Schools Budget

RESOLVED that this resolution shall be the general appropriations of Saranac Community Schools for the fiscal year: a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Saranac Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the GENERAL FUND of the Saranac Community Schools for the fiscal year 2016-2017 is as follows:

| | |
|-----------------------------------------|--------------------|
| Revenue | |
| Local | \$ 857,823 |
| State | 7,536,926 |
| Federal | 207,246 |
| Incoming Transfers & Other Transactions | 191,261 |
| Total Revenue | \$8,793,256 |

| | | |
|-------------------------------------------------------------------------|-----------|--------------------|
| Fund Balance July 1, 2016 | Estimated | \$427,301 |
| Less Appropriated Fund Balance | | 0 |
| Fund Balance Available to appropriate (net of Assigned Fund Balance) | | \$427,301 |
| Total Available to appropriate | | \$9,220,557 |

BE IT FURTHER RESOLVED, that **\$8,680,164** of the total available to be appropriated in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

| | | |
|------|----------------------------------------|------------------|
| 1110 | Basic Programs | 4,639,101 |
| 1120 | Added Needs | 860,962 |
| 1210 | Pupil Support Services | 247,899 |
| 1220 | Inst Staff Support Services | 244,458 |
| 1230 | General Administration | 311,412 |
| 1240 | School Administration | 527,088 |
| 1250 | Basic Support Service | 171,999 |
| 1260 | Operations & Maintenance | 725,885 |
| 1270 | Transportation | 546,051 |
| 1280 | Support Services | 186,062 |
| 1290 | Other Support Service | 168,319 |
| 1390 | Other Community Services | 691 |
| 1410 | Transfers to Govt Units | 15,900 |
| 1620 | Fund Modification: Food Service | 34,337 |
| | Total Expenditure- General Fund | 8,680,164 |

(Projected General Fund Balance 6/30/2017) \$ 540,393

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the DEBT RETIREMENT FUND of the Saranac Community Schools for the fiscal year 2016-2017 is as follows:

Revenue

| | |
|---------------------------------------|---------------------|
| Local Property Taxes | \$1,800,776 |
| Other | 0 |
| Other Sources | <u>\$2,095,901</u> |
| Total Revenue | \$3,896,677 |
| Fund Balance July 1, 2016 | Estimated \$391,703 |
| Less Appropriated Fund Balance | 0 |
| Fund Balance Available to Appropriate | <u>\$391,703</u> |
| Total Available to Appropriate | \$4,288,380 |

BE IT FURTHER RESOLVED, that \$3,994,146 of the total available to appropriate in the Debt Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

| | |
|-----------------------------------------|--------------------|
| Redemption of Principal | \$3,210,000 |
| Interest on debt | 782,126 |
| Taxes abated | 20 |
| Fees | <u>2,000</u> |
| Total Expenditure | \$3,994,146 |
| (Projected Debt Fund Balance 6/30/2017) | \$294,234 |

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the FOOD SERVICE FUND of the Saranac Community Schools for the fiscal year 2016-2017 is as follows:

Revenue

| | |
|-----------------------------------------|------------------|
| Local | \$ 101,549 |
| State | 18,800 |
| Federal | 179,743 |
| Incoming Transfers & Other Transactions | <u>34,337</u> |
| Total Revenue | \$334,429 |

| | | |
|---------------------------------------|-----------|--------------|
| Total Fund Balance July 1, 2016 | Estimated | \$5,112 |
| Less Non Spendable Fund Balance | | <u>5,090</u> |
| Fund Balance Available to Appropriate | | <u>\$22</u> |

Total Available to Appropriate \$334,451

BE IT FURTHER RESOLVED, that \$334,429 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

| | |
|--------------------------|------------------|
| Food Service | \$334,429 |
| Total Expenditure | \$334,429 |

(Projected School Service Fund Balance 6/30/2017) \$22

BE IT FURTHER RESOLVED, 18 mills for General Fund shall be levied on all non-homestead property for the operation of education programs and support services for the fiscal year 2016-2017 and 9.00 mills for Debt Fund shall be levied on all property for the fiscal year 2016-2017 for the payment of principal and interest on outstanding debt for buildings and site projects.

FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect on July 1, 2017.

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Approve the 2016-2017 Budget

I will ask for approval of the attached 2016-2017 budget.

Suggested Resolution

I move that the Saranac Board of Education approve the 2016-2017 budget as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Approval of Action Items - Consent Agenda

- Bills Paid: \$657,206.764 from General Fund for May/June
- Accept Gifts totaling \$6,325.00
- Approve the 4th & Final Amendment of the 2015-16 Budget
- Approve MHSAA 2016-2017 Membership Resolution
- Approve 2016-17 Extracurricular Assignments
- Approve Board Member Compensation

Suggested Resolution

I move that the Saranac Board of Education approve the Consent Agenda Items as listed.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Saranac Community Schools
Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 05/17/2016

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|----------------------------------------------------------|------------|------------------------|---------------------------|------------------|--------------------|
| Bank Account: GF CHECKING - General Fund Checking | | | | | |
| Check | 05/17/2016 | 57831 Accounts Payable | Comstock Park High School | | 175.00 |
| | Invoice | Date | Description | | Amount |
| | MG51716 | 05/17/2016 | Softball Invite-4/16/16 | | 175.00 |
| GF CHECKING General Fund Checking Totals: | | | Transactions: 1 | | <u>\$175.00</u> |
| Checks: | 1 | | \$175.00 | | |

Saranac Community Schools
Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
Batch Date: 05/23/2016

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|----------------------------------------------------------|------------|------------------------|------------------------|------------------|--------------------|
| Bank Account: GF CHECKING - General Fund Checking | | | | | |
| Check | 05/23/2016 | 57832 Accounts Payable | M.A.S.A. | | 325.00 |
| | Invoice | Date | Description | | Amount |
| | 17897 | 05/18/2016 | Conference-Jason Smith | | 325.00 |
| GF CHECKING General Fund Checking Totals: | | | Transactions: 1 | | \$325.00 |
| Checks: | 1 | | \$325.00 | | |

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 05/24/2016

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|----------------------------------------------------------|------------|------------------------|-------------------------------------------|---------------------------|--------------------|
| Bank Account: GF CHECKING - General Fund Checking | | | | | |
| Check | 05/23/2016 | 57833 Accounts Payable | A B DICK PRODUCTS OF WEST MICHIGAN | | 140.00 |
| | Invoice | | Date | Description | Amount |
| | | 170447 | 05/10/2016 | HS Duplo Repair | 140.00 |
| Check | 05/23/2016 | 57834 Accounts Payable | AP PROGRAM | | 2,324.00 |
| | Invoice | | Date | Description | Amount |
| | | MG51116 | 05/10/2016 | AP Testing | 2,324.00 |
| Check | 05/23/2016 | 57835 Accounts Payable | AT&T | | 102.26 |
| | Invoice | | Date | Description | Amount |
| | | MG51616 | 05/10/2016 | Phone Bill | 102.26 |
| Check | 05/23/2016 | 57836 Accounts Payable | BORUP, DAWN | | 75.00 |
| | Invoice | | Date | Description | Amount |
| | | MG51016 | 05/10/2016 | CDL License Reimbursement | 75.00 |
| Check | 05/23/2016 | 57837 Accounts Payable | BUYERS GUIDE | | 7.35 |
| | Invoice | | Date | Description | Amount |
| | | MG12716 | 05/10/2016 | JV Softball Coach Ad | 7.35 |
| Check | 05/23/2016 | 57838 Accounts Payable | CAPITAL CITY INTERNATIONAL , TRUCKS, INC. | | 722.80 |
| | Invoice | | Date | Description | Amount |
| | | 81416 | 05/10/2016 | Bus Repairs-209 | 211.27 |
| | | 80727 | 05/10/2016 | Bus Repairs-209 | 55.65 |
| | | 232690 | 05/10/2016 | Parts | 271.26 |
| | | 232659 | 05/10/2016 | Parts | 184.62 |
| Check | 05/23/2016 | 57839 Accounts Payable | Collins Education Associates | | 356.40 |
| | Invoice | | Date | Description | Amount |
| | | 12513 | 05/10/2016 | HS Teaching Supplies | 356.40 |
| Check | 05/23/2016 | 57840 Accounts Payable | CRYSTAL FLASH ENERGY | | 1,347.68 |
| | Invoice | | Date | Description | Amount |
| | | 157180230 | 05/10/2016 | Disel Fuel For Buses | 1,347.68 |

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 05/24/2016

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|-------|------------|------------------------|--------------------------------------------------------|------------------|--------------------|
| Check | 05/23/2016 | 57841 Accounts Payable | Gallagher Uniform | | 120.96 |
| | Invoice | Date | Description | | Amount |
| | | 10472679 | 05/10/2016 Towels & Uniforms | | 57.88 |
| | | 10473594 | 05/10/2016 Towels & Uniforms | | 63.08 |
| Check | 05/23/2016 | 57842 Accounts Payable | GEIGER, MAURY | | 80.00 |
| | Invoice | Date | Description | | Amount |
| | | MG5916 | 05/10/2016 Cell Phone | | 80.00 |
| Check | 05/23/2016 | 57843 Accounts Payable | Grand River Physical Therapy , Specialists, P.C. | | 140.00 |
| | Invoice | Date | Description | | Amount |
| | | MG51216 | 05/10/2016 Athletic Agility Training | | 140.00 |
| Check | 05/23/2016 | 57844 Accounts Payable | HONEYWELL , ACS-SERVICE | | 4,279.60 |
| | Invoice | Date | Description | | Amount |
| | | 5236236854 | 05/10/2016 Flooding in Boiler Room-Trouble Shoot-Labor | | 925.95 |
| | | 5236236860 | 05/10/2016 New Pump & Labor | | 3,353.65 |
| Check | 05/23/2016 | 57845 Accounts Payable | IONIA COUNTY INT. SCH. DIST. | | 70.97 |
| | Invoice | Date | Description | | Amount |
| | | 2016-9 | 05/10/2016 Tech Repair Supplies | | 70.97 |
| Check | 05/23/2016 | 57846 Accounts Payable | Ionia Occupational Health Services | | 100.00 |
| | Invoice | Date | Description | | Amount |
| | | 177009 | 05/10/2016 Bus Driver Physical | | 100.00 |
| Check | 05/23/2016 | 57847 Accounts Payable | JOSTENS | | 40.40 |
| | Invoice | Date | Description | | Amount |
| | | 18797778 | 05/10/2016 Gold Honors Sticker | | 40.40 |
| Check | 05/23/2016 | 57848 Accounts Payable | M.A.S.S.P. | | 319.00 |
| | Invoice | Date | Description | | Amount |
| | | MG5516 | 05/10/2016 HS Admin. Conference-Josh Leader | | 319.00 |
| Check | 05/23/2016 | 57849 Accounts Payable | M.E.S.S.A. | | 81,214.34 |
| | Invoice | Date | Description | | Amount |

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 05/24/2016

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|-------|------------|------------------------|-------------------------|-----------------------------|--------------------|
| | | 2016-00000452 | 05/10/2016 | Insurance Premium | 81,214.34 |
| Check | 05/23/2016 | 57850 Accounts Payable | MENARDS-IONIA | | 7.09 |
| | Invoice | Date | Description | | Amount |
| | | 1164 | 04/13/2016 | Maint. Supplies | 7.96 |
| | | 1506 | 04/13/2016 | Maint. Supplies | (60.50) |
| | | 02409 | 04/19/2016 | Maint. Supplies | 32.96 |
| | | 2492 | 04/19/2016 | Maint. Supplies | 12.97 |
| | | 3751 | 04/19/2016 | Maint. Supplies | 13.70 |
| Check | 05/23/2016 | 57851 Accounts Payable | METS | | 7,425.91 |
| | Invoice | Date | Description | | Amount |
| | | 10614 | 05/10/2016 | Salaries & Fees | 7,425.91 |
| Check | 05/23/2016 | 57852 Accounts Payable | NAPA AUTO & TRUCK PARTS | | 98.99 |
| | Invoice | Date | Description | | Amount |
| | | 768679 | 05/10/2016 | Parts | 79.92 |
| | | 769271 | 05/10/2016 | Parts | 19.07 |
| Check | 05/23/2016 | 57853 Accounts Payable | PCMI | | 8,858.88 |
| | Invoice | Date | Description | | Amount |
| | | 43987 | 05/10/2016 | Sub Salaries & Fes | 7,221.00 |
| | | 44096 | 05/10/2016 | Salaries & Fees | 1,637.88 |
| Check | 05/23/2016 | 57854 Accounts Payable | PLANK ROAD PUBLISHING | | 160.35 |
| | Invoice | Date | Description | | Amount |
| | | 16-037567 | 05/10/2016 | Magazine Subscription & CDs | 160.35 |
| Check | 05/23/2016 | 57855 Accounts Payable | PLAQUES & SUCH, LLC | | 248.00 |
| | Invoice | Date | Description | | Amount |
| | | Q119629 | 05/10/2016 | Certificates | 248.00 |
| Check | 05/23/2016 | 57856 Accounts Payable | QUILL CORP. | | 98.30 |
| | Invoice | Date | Description | | Amount |
| | | 5675656 | 05/10/2016 | View Binders-Neg. | 98.30 |
| Check | 05/23/2016 | 57857 Accounts Payable | SARANAC HARDWARE | | 45.92 |

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Saranac Community Schools
Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 05/24/2016

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|-------------------------------------------|---------------|------------------------|-----------------------------|------------------|--------------------|
| Check | Invoice | Date | Description | | Amount |
| | 83972 | 05/10/2016 | Misc. Maint. Supplies | | 45.92 |
| | 05/23/2016 | 57858 Accounts Payable | SCHOOL SPECIALTY INC. | | 387.47 |
| | Invoice | Date | Description | | Amount |
| Check | 308102454168 | 05/10/2016 | ES Teaching Supplies | | 101.25 |
| | 208116218354 | 05/10/2016 | ES Teaching Supplies | | 131.82 |
| | 208116218059 | 05/10/2016 | HS Office Supplies | | 89.94 |
| | 308102454176 | 05/10/2016 | ES Teaching Supplies | | 64.46 |
| | 05/23/2016 | 57859 Accounts Payable | SCHULTZ INC. | | 1,139.79 |
| Check | Invoice | Date | Description | | Amount |
| | 26187 | 05/10/2016 | Clean Up ES Sewer Problem | | 1,139.79 |
| Check | 05/23/2016 | 57860 Accounts Payable | U. S. POSTMASTER | | 141.00 |
| Check | Invoice | Date | Description | | Amount |
| | CU51016 | 05/10/2016 | Stamps | | 141.00 |
| | 05/23/2016 | 57861 Accounts Payable | West Michigan International | | 112.44 |
| | Invoice | Date | Description | | Amount |
| | X101036052:01 | 05/10/2016 | Parts | | 34.05 |
| | X101035842:01 | 05/10/2016 | Parts | | 4.79 |
| | X101035981:01 | 05/10/2016 | Parts | | 40.93 |
| | X101037208:01 | 05/10/2016 | Parts | | 32.67 |
| GF CHECKING General Fund Checking Totals: | | | Transactions: 29 | | \$110,164.90 |
| Checks: | | 29 | \$110,164.90 | | |

Saranac Community Schools
Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 05/24/2016

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|----------------------------------------------------------|------------|------------------------|-----------------------------------------------|------------------|--------------------|
| Bank Account: GF CHECKING - General Fund Checking | | | | | |
| Check | 05/24/2016 | 57862 Accounts Payable | KENT I.S.D. , ACCOUNTS RECEIVABLE | | 25.00 |
| | Invoice | Date | Description | | Amount |
| | 17454 | 05/10/2016 | Personalized Learning Conference-Cathy Cooper | | 25.00 |
| GF CHECKING General Fund Checking Totals: | | | Transactions: 1 | | <u>\$25.00</u> |
| Checks: | 1 | | \$25.00 | | |

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 05/24/2016

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|---------------------------------------------------|------------|------------------------|--------------------------------------|----------------------------------------|--------------------|
| Bank Account: GF CHECKING - General Fund Checking | | | | | |
| Check | 05/20/2016 | 57863 Accounts Payable | Advanced Pension Solution Inc. | | 180.00 |
| | Invoice | Date | Description | | Amount |
| | | 2016-00000453 | 05/20/2016 | ROTH IRA - ROTH IRA | 180.00 |
| Check | 05/20/2016 | 57864 Accounts Payable | AFLAC | | 80.67 |
| | Invoice | Date | Description | | Amount |
| | | 2016-00000471 | 05/20/2016 | AFLAC Pre-Tax - AFLAC Pre-Tax * | 80.67 |
| Check | 05/20/2016 | 57865 Accounts Payable | HealthEquity, Inc. | | 150.00 |
| | Invoice | Date | Description | | Amount |
| | | 2016-00000455 | 05/20/2016 | HSA - Health Savings Account * | 150.00 |
| Check | 05/20/2016 | 57866 Accounts Payable | HORACE MANN | | 1,733.74 |
| | Invoice | Date | Description | | Amount |
| | | 2016-00000456 | 05/20/2016 | H MANN - Horace Mann Insurance | 1,733.74 |
| Check | 05/20/2016 | 57867 Accounts Payable | MICHIGAN STATE DISBURSEMENT UNIT | | 201.61 |
| | Invoice | Date | Description | | Amount |
| | | 2016-00000457 | 05/20/2016 | FOC - Child Support FOC | 201.61 |
| Check | 05/20/2016 | 57868 Accounts Payable | STATE OF MICHIGAN | | 5,569.02 |
| | Invoice | Date | Description | | Amount |
| | | 2016-00000458 | 05/20/2016 | MI TAX - Michigan Withholding Tax | 5,569.02 |
| Check | 05/20/2016 | 57869 Accounts Payable | TRANSAMERICA WORKSITE , MARKETING | | 56.11 |
| | Invoice | Date | Description | | Amount |
| | | 2016-00000459 | 05/20/2016 | TRANS SELECT - Trans Select Life Ins * | 56.11 |
| GF CHECKING General Fund Checking Totals: | | | Transactions: 7 | | \$7,971.15 |
| Checks: | 7 | | \$7,971.15 | | |

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 06/01/2016

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|----------------------------------------------------------|------------|------------------------|------------------------------------|------------------|--------------------|
| Bank Account: GF CHECKING - General Fund Checking | | | | | |
| Check | 05/31/2016 | 57870 Accounts Payable | A B DICK PRODUCTS OF WEST MICHIGAN | | 120.41 |
| | Invoice | Date | Description | | Amount |
| | 177185 | 05/20/2016 | Copier Supplies | | 120.41 |
| Check | 05/31/2016 | 57871 Accounts Payable | Carson City/Crystal Schools | | 280.00 |
| | Invoice | Date | Description | | Amount |
| | MG52516 | 05/20/2016 | XC Invite Fee | | 280.00 |
| Check | 05/31/2016 | 57872 Accounts Payable | CDW GOVERNMENT, INC. | | 3,631.00 |
| | Invoice | Date | Description | | Amount |
| | DCK4388 | 05/20/2016 | Software Licensing Fees | | 3,631.00 |
| Check | 05/31/2016 | 57873 Accounts Payable | CRYSTAL FLASH ENERGY | | 1,739.40 |
| | Invoice | Date | Description | | Amount |
| | 158928186 | 05/20/2016 | Diesel Fuel | | 1,739.40 |
| Check | 05/31/2016 | 57874 Accounts Payable | Encore Technology Group, LLC | | 1,845.81 |
| | Invoice | Date | Description | | Amount |
| | 124710 | 05/20/2016 | Phone Bill | | 1,845.81 |
| Check | 05/31/2016 | 57875 Accounts Payable | Gallagher Uniform | | 57.88 |
| | Invoice | Date | Description | | Amount |
| | 10474503 | 05/20/2016 | Uniforms & Towels | | 57.88 |
| Check | 05/31/2016 | 57876 Accounts Payable | HOOPER PRINTING | | 157.16 |
| | Invoice | Date | Description | | Amount |
| | 48257 | 05/20/2016 | ES Office Supplies | | 157.16 |
| Check | 05/31/2016 | 57877 Accounts Payable | Johnson , Robert | | 1,500.00 |
| | Invoice | Date | Description | | Amount |
| | MG52416 | 05/20/2016 | Robotics Coach Stipend | | 1,500.00 |
| Check | 05/31/2016 | 57878 Accounts Payable | JOSTENS | | 111.76 |
| | Invoice | Date | Description | | Amount |
| | 18823314 | 05/20/2016 | Grad. Supplies | | 111.76 |

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 06/01/2016

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|-------|------------|------------------------|-------------------------------------|------------------|--------------------|
| Check | 05/31/2016 | 57879 Accounts Payable | MENARDS-IONIA | | 59.98 |
| | Invoice | Date | Description | | Amount |
| | 269 | 05/20/2016 | Maint. Supplies | | 59.98 |
| Check | 05/31/2016 | 57880 Accounts Payable | NAPA AUTO & TRUCK PARTS | | 269.67 |
| | Invoice | Date | Description | | Amount |
| | 769986 | 05/20/2016 | Parts | | 17.49 |
| | 770214 | 05/20/2016 | Parts | | 48.18 |
| | 769843 | 05/20/2016 | Parts | | 21.49 |
| | 769936 | 05/20/2016 | parts | | (21.49) |
| | 770478 | 05/20/2016 | Parts | | 204.00 |
| Check | 05/31/2016 | 57881 Accounts Payable | Partlow , Hope | | 760.00 |
| | Invoice | Date | Description | | Amount |
| | MG52416 | 05/20/2016 | New Bus Driver Training | | 760.00 |
| Check | 05/31/2016 | 57882 Accounts Payable | PLUMLEY, PHYLLIS | | 4.00 |
| | Invoice | Date | Description | | Amount |
| | MG52016 | 05/20/2016 | HS Teaching Supplies | | 4.00 |
| Check | 05/31/2016 | 57883 Accounts Payable | S & K TROPHIES & PLAQUES, INC. | | 670.40 |
| | Invoice | Date | Description | | Amount |
| | 13860 | 05/20/2016 | Trophies & Medals For Spring Sports | | 670.40 |
| Check | 05/31/2016 | 57884 Accounts Payable | Safety Compliance Publication | | 198.50 |
| | Invoice | Date | Description | | Amount |
| | 25702 | 05/20/2016 | 2016 OSHA/Homeland Security Journal | | 198.50 |
| Check | 05/31/2016 | 57885 Accounts Payable | SARANAC COMMUNITY SCHOOLS | | 60.36 |
| | Invoice | Date | Description | | Amount |
| | CU52616 | 05/20/2016 | Petty Cash Reimb | | 60.36 |
| Check | 05/31/2016 | 57886 Accounts Payable | SARANAC COMMUNITY SCHOOLS | | 2,500.00 |
| | Invoice | Date | Description | | Amount |
| | MG52416 | 05/20/2016 | Robotics Fees & Dues | | 2,500.00 |
| Check | 05/31/2016 | 57887 Accounts Payable | SPEEDWAY LLC | | 414.70 |

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 06/01/2016

| Type | Date | Number | Source | Payee Name | EFT Bank/Account | Transaction Amount |
|-------------------------------------------|---------------|--------|------------------|--------------------------------|------------------|--------------------|
| Check | Invoice | | Date | Description | | Amount |
| | MG52416 | | 05/20/2016 | Gas-District Vehicles | | 414.70 |
| | 05/31/2016 | 57888 | Accounts Payable | SUNRISE SUPPLIES, INC. | | 124.40 |
| Check | Invoice | | Date | Description | | Amount |
| | 18178 | | 05/20/2016 | Maint. Supplies | | 124.40 |
| | 05/31/2016 | 57889 | Accounts Payable | SYDEX, LLC | | 56.00 |
| Check | Invoice | | Date | Description | | Amount |
| | 25977 | | 05/20/2016 | Online Registration | | 56.00 |
| | 05/31/2016 | 57890 | Accounts Payable | SYNCB/Amazon | | 165.99 |
| Check | Invoice | | Date | Description | | Amount |
| | 000372318141 | | 05/10/2016 | Ubiquiti Poe-15 | | 40.62 |
| | 146508202780 | | 05/10/2016 | ES Teaching Supplies | | 21.95 |
| | 146507575076 | | 05/10/2016 | ES Teaching Supplies | | 41.54 |
| | 080840869941 | | 05/10/2016 | ES Teaching Supplies | | 61.88 |
| | 05/31/2016 | 57891 | Accounts Payable | TASC-CLIENT INVOICES | | 218.00 |
| | Invoice | | Date | Description | | Amount |
| Check | IN792670 | | 05/20/2016 | Admin & Claim Card Fees | | 218.00 |
| | 05/31/2016 | 57892 | Accounts Payable | WESTERN MICHIGAN INTERNATIONAL | | 580.46 |
| | Invoice | | Date | Description | | Amount |
| | X101037482:01 | | 05/20/2016 | Parts | | 580.46 |
| GF CHECKING General Fund Checking Totals: | | | | Transactions: 23 | | \$15,525.88 |
| Checks: | | 23 | \$15,525.88 | | | |

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 06/02/2016

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|----------------------------------------------------------|------------|------------------------|--------------------------------------|------------------|--------------------|
| Bank Account: GF CHECKING - General Fund Checking | | | | | |
| Check | 06/02/2016 | 57893 Accounts Payable | Capital Equipment Ionia | | 382.87 |
| | Invoice | Date | Description | | Amount |
| | MG52616 | 06/01/2016 | Misc Maint. Supplies | | 382.87 |
| Check | 06/02/2016 | 57894 Accounts Payable | CRYSTAL FLASH ENERGY | | 1,636.63 |
| | Invoice | Date | Description | | Amount |
| | 159013586 | 06/01/2016 | Diesel Fuel | | 1,636.63 |
| Check | 06/02/2016 | 57895 Accounts Payable | IONIA COUNTY INT. SCH. DIST. | | 1,200.00 |
| | Invoice | Date | Description | | Amount |
| | PD1608 | 06/01/2016 | High Quality Math RD-Mary Bouck | | 1,200.00 |
| Check | 06/02/2016 | 57896 Accounts Payable | JOSTENS | | 26.14 |
| | Invoice | Date | Description | | Amount |
| | 18873868 | 06/01/2016 | Grad. Supplies | | 26.14 |
| Check | 06/02/2016 | 57897 Accounts Payable | LINDEN LIGHTING SUPPLY | | 327.70 |
| | Invoice | Date | Description | | Amount |
| | 124296 | 06/01/2016 | Lighting Supplies | | 327.70 |
| Check | 06/02/2016 | 57898 Accounts Payable | MENARDS-IONIA | | 6.74 |
| | Invoice | Date | Description | | Amount |
| | 1161 | 06/01/2016 | Maint. Supplies | | 7.96 |
| | 1506-2 | 06/01/2016 | Maint. Supplies | | (60.85) |
| | 02409-2 | 06/01/2016 | Maint. Supplies | | 32.96 |
| | 2492-2 | 06/01/2016 | Maint. Supplies | | 12.97 |
| | 3751-2 | 06/01/2016 | Maint. Supplies | | 13.70 |
| Check | 06/02/2016 | 57899 Accounts Payable | METS | | 7,136.56 |
| | Invoice | Date | Description | | Amount |
| | 10671 | 06/01/2016 | Salaries & Fees | | 7,136.56 |
| Check | 06/02/2016 | 57900 Accounts Payable | O'Mara Plumbing, Heating & Cooling | | 250.00 |
| | Invoice | Date | Description | | Amount |
| | 72943 | 06/01/2016 | Labor & Materials To Unplug ES Drain | | 250.00 |

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 06/02/2016

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|-------------------------------------------|------------|------------------------|----------------------------|---------------------------|--------------------|
| Check | 06/02/2016 | 57901 Accounts Payable | PCMI | | 16,474.91 |
| | Invoice | | Date | Description | Amount |
| | | 44247 | 06/01/2016 | Sub Salaries & Fees | 7,302.63 |
| | | 44359 | 06/01/2016 | Salaries & Fees | 9,172.28 |
| Check | 06/02/2016 | 57902 Accounts Payable | SARANAC COMMUNITY SCHOOLS | | 5.99 |
| | Invoice | | Date | Description | Amount |
| | | MG52716 | 06/01/2016 | Community Dinner Supplies | 5.99 |
| Check | 06/02/2016 | 57903 Accounts Payable | STATE WIRE & TERMINAL INC. | | 74.67 |
| | Invoice | | Date | Description | Amount |
| | | 296702 | 06/01/2016 | Maint. Supplies | 74.67 |
| Check | 06/02/2016 | 57904 Accounts Payable | WINZER CORPORATION | | 90.30 |
| | Invoice | | Date | Description | Amount |
| | | 5602910 | 06/01/2016 | Maint. Supplies | 90.30 |
| GF CHECKING General Fund Checking Totals: | | | Transactions: 12 | | \$27,612.51 |
| Checks: | | 12 | \$27,612.51 | | |

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 06/02/2016

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|---------------------------------------------------|---------------|------------------------|-----------------------------------|------------------|--------------------|
| Bank Account: GF CHECKING - General Fund Checking | | | | | 180.00 |
| Check | 06/03/2016 | 57905 Accounts Payable | Advanced Pension Solution Inc. | | |
| | Invoice | | Description | | Amount |
| | 2016-00000477 | 06/03/2016 | ROTH IRA - ROTH IRA | | 180.00 |
| Check | 06/03/2016 | 57906 Accounts Payable | AFLAC | | 80.67 |
| | Invoice | | Description | | Amount |
| | 2016-00000478 | 06/03/2016 | AFLAC Pre-Tax - AFLAC Pre-Tax * | | 80.67 |
| Check | 06/03/2016 | 57907 Accounts Payable | HealthEquity, Inc. | | 150.00 |
| | Invoice | | Description | | Amount |
| | 2016-00000479 | 06/03/2016 | HSA - Health Savings Account * | | 150.00 |
| Check | 06/03/2016 | 57908 Accounts Payable | HORACE MANN | | 1,724.92 |
| | Invoice | | Description | | Amount |
| | 2016-00000480 | 06/03/2016 | H MANN - Horace Mann Insurance | | 1,724.92 |
| Check | 06/03/2016 | 57909 Accounts Payable | MICHIGAN STATE DISBURSEMENT UNIT | | 201.61 |
| | Invoice | | Description | | Amount |
| | 2016-00000481 | 06/03/2016 | FOC - Child Support FOC | | 201.61 |
| Check | 06/03/2016 | 57910 Accounts Payable | STATE OF MICHIGAN | | 5,850.90 |
| | Invoice | | Description | | Amount |
| | 2016-00000482 | 06/03/2016 | MI TAX - Michigan Withholding Tax | | 5,850.90 |
| GF CHECKING General Fund Checking Totals: | | | | | \$8,188.10 |
| Transactions: 6 | | | | | |
| Checks: | 6 | | \$8,188.10 | | |

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 06/08/2016

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|----------------------------------------------------------|------------|------------------------|-----------------------------|------------------|--------------------|
| Bank Account: GF CHECKING - General Fund Checking | | | | | |
| Check | 06/08/2016 | 57911 Accounts Payable | Carson City/Crystal Schools | | 150.00 |
| | Invoice | Date | Description | | Amount |
| | MG6816 | 06/08/2016 | Varsity Baseball Tournament | | 150.00 |
| Check | 06/08/2016 | 57912 Accounts Payable | Comstock Park High School | | 175.00 |
| | Invoice | Date | Description | | Amount |
| | MG6816 | 06/08/2016 | Varsity Softball Tournament | | 175.00 |
| Check | 06/08/2016 | 57913 Accounts Payable | FULTON HIGH SCHOOL | | 150.00 |
| | Invoice | Date | Description | | Amount |
| | MG6816 | 06/08/2016 | High School Track Invite | | 150.00 |
| Check | 06/08/2016 | 57914 Accounts Payable | LESLIE HIGH SCHOOL | | 150.00 |
| | Invoice | Date | Description | | Amount |
| | MG6816 | 06/08/2016 | High School Track Invite | | 150.00 |
| Check | 06/08/2016 | 57915 Accounts Payable | Tri County Area Schools | | 150.00 |
| | Invoice | Date | Description | | Amount |
| | MG6816 | 06/08/2016 | Varsity Softball Tournament | | 150.00 |
| GF CHECKING General Fund Checking Totals: | | | Transactions: 5 | | <u>\$775.00</u> |
| Checks: | 5 | | \$775.00 | | |

Payment Register

From Payment Date: 5/16/2016 - To Payment Date: 6/10/2016

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------------------------------------------|------------|--------|-------------|----------------------------|------------------|----------------------|-----------------------|----------------------|------------|
| GF CHECKING - General Fund Checking | | | | | | | | | |
| <u>EFT</u> | | | | | | | | | |
| 210 | 05/20/2016 | Open | | | Accounts Payable | TASC-CLIENT INVOICES | \$1,884.89 | | |
| 211 | 05/20/2016 | Open | | | Accounts Payable | INDEPENDENT BANK | \$152,498.83 | | |
| 212 | 06/01/2016 | Open | | | Accounts Payable | Priority Health | \$9,078.77 | | |
| 213 | 05/26/2016 | Open | | | Accounts Payable | M.P.S.E.R.S. | \$45,598.46 | | |
| 214 | 05/26/2016 | Open | | | Accounts Payable | M.P.S.E.R.S. | \$55,606.22 | | |
| 215 | 06/03/2016 | Open | | | Accounts Payable | TASC-CLIENT INVOICES | \$1,884.89 | | |
| 216 | 06/03/2016 | Open | | | Accounts Payable | INDEPENDENT BANK | \$159,876.39 | | |
| 217 | 06/07/2016 | Open | | | Accounts Payable | M.P.S.E.R.S. | \$60,015.77 | | |
| Type EFT Totals: | | | | | | | \$486,444.22 | | |
| GF CHECKING - General Fund Checking Totals | | | | | | | | | |

| EFTs | Status | Count | Transaction Amount | Reconciled Amount |
|------|------------|-------|--------------------|-------------------|
| | Open | 8 | \$486,444.22 | \$0.00 |
| | Reconciled | 0 | \$0.00 | \$0.00 |
| | Voided | 0 | \$0.00 | \$0.00 |
| | Total | 8 | \$486,444.22 | \$0.00 |

| All | Status | Count | Transaction Amount | Reconciled Amount |
|-----|------------|-------|--------------------|-------------------|
| | Open | 8 | \$486,444.22 | \$0.00 |
| | Reconciled | 0 | \$0.00 | \$0.00 |
| | Voided | 0 | \$0.00 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 8 | \$486,444.22 | \$0.00 |

Grand Totals:

| EFTs | Status | Count | Transaction Amount | Reconciled Amount |
|------|------------|-------|--------------------|-------------------|
| | Open | 8 | \$486,444.22 | \$0.00 |
| | Reconciled | 0 | \$0.00 | \$0.00 |
| | Voided | 0 | \$0.00 | \$0.00 |
| | Total | 8 | \$486,444.22 | \$0.00 |

| All | Status | Count | Transaction Amount | Reconciled Amount |
|-----|------------|-------|--------------------|-------------------|
| | Open | 8 | \$486,444.22 | \$0.00 |
| | Reconciled | 0 | \$0.00 | \$0.00 |
| | Voided | 0 | \$0.00 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 8 | \$486,444.22 | \$0.00 |

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Accept Gifts

POLICY: 9350 Public Gifts and Bequests

This is directly related to the following areas of the District Strategic Plan:

- Community Relations

Here are the latest gifts received from various people and organizations.

| | | |
|------------------------------------------------|----------|--------------------|
| 2016 Volleyball Program | Donation | \$ 50.00 |
| The Saranac Promise | Donation | \$ 100.00 |
| The Saranac Promise | Donation | \$ 5,000.00 |
| The Saranac Promise | Donation | \$ 600.00 |
| The Saranac Promise | Donation | \$ 250.00 |
| Robotics Program | Donation | \$ 300.00 |
| McGee Memorial Scholarship | Donation | \$ 25.00 |
| | | |
| Total This Month | | \$ 6,325.00 |
| Total Gifts for 2015-2016 Including This Month | | \$ 177,589.75 |

Saranac Community Schools

| General Fund Budget | | 05/19/14 | 11/20/14 | 02/19/15 | 06/18/15 | 06/18/15 | 01/07/16 | 03/17/16 | 05/19/16 | for 09/16/16 | Change |
|---------------------|---------------------------------------------------|-----------------------------------|------------------------------|------------------------------|------------------------------------------------------|-----------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------------|-----------|
| | | Original Adopted Budget 2014-2015 | 1st Amended Budget 2014-2015 | 2nd Amended Budget 2014-2015 | 3rd Amended FINAL Budget for consideration 2014-2015 | Original Adopted Budget 2015-2016 | 1st Amended Budget 2015-2016 | 2nd Amended Budget 2015-2016 | 3rd Amended Budget 2015-2016 | 4th Proposed Amended Budget 2015-2016 | 2015-16 |
| 100 | Local Revenue | 873,821 | 843,002 | 969,820 | 934,828 | 855,918 | 818,152 | 904,167 | 912,667 | 887,667 | (25,000) |
| 300 | State Revenue | 7,354,647 | 7,671,323 | 7,653,321 | 7,610,059 | 7,134,237 | 7,598,422 | 7,555,606 | 7,551,700 | 7,557,727 | 26,027 |
| 400 | Federal Revenue | 217,144 | 216,080 | 221,671 | 193,222 | 220,354 | 181,582 | 175,849 | 207,432 | 209,008 | 1,576 |
| 500 | Incoming Trans & Other | 259,814 | 259,814 | 259,814 | 211,261 | 211,261 | 211,261 | 258,861 | 258,861 | 238,861 | (20,000) |
| | Total Revenue- General Fund | 8,705,426 | 9,090,219 | 9,104,635 | 9,948,370 | 8,422,770 | 8,809,417 | 8,894,483 | 8,910,660 | 8,893,263 | (17,397) |
| 1110 | Basic Programs | 4,754,954 | 4,821,648 | 4,793,510 | 4,770,914 | 5,151,566 | 5,119,205 | 5,027,810 | 5,057,647 | 5,054,513 | (3,134) |
| 1120 | Added Needs | 601,560 | 825,411 | 831,964 | 861,528 | 632,876 | 651,033 | 915,025 | 877,588 | 887,630 | (10,036) |
| 1210 | Pupil Support Services | 317,846 | 318,481 | 318,481 | 287,212 | 282,152 | 288,093 | 273,527 | 279,140 | 279,140 | - |
| 1220 | Inst Staff Support Services | 111,415 | 119,279 | 120,405 | 117,935 | 130,905 | 233,440 | 249,738 | 297,093 | 297,093 | 816 |
| 1230 | General Administration | 291,751 | 309,044 | 308,912 | 286,196 | 305,727 | 291,828 | 329,470 | 337,020 | 312,845 | (24,175) |
| 1240 | School Administration | 709,395 | 697,742 | 716,132 | 787,321 | 718,701 | 499,779 | 543,529 | 543,723 | 542,178 | (1,545) |
| 1250 | Basic Support Services | 246,973 | 218,525 | 220,160 | 184,128 | 207,313 | 199,128 | 217,074 | 217,074 | 183,174 | (33,900) |
| 1260 | Operations & Maintenance | 765,554 | 741,493 | 747,171 | 755,403 | 750,063 | 857,346 | 876,142 | 881,079 | 854,079 | (27,000) |
| 1270 | Transportation | 542,197 | 541,301 | 574,324 | 607,309 | 575,667 | 607,009 | 551,922 | 585,206 | 552,406 | (32,800) |
| 1280 | Support Services | 167,325 | 204,922 | 205,573 | 232,924 | 206,099 | 215,896 | 198,977 | 198,777 | 224,710 | 25,933 |
| 1290 | Other Support Services | 161,266 | 162,163 | 162,163 | 158,570 | 161,891 | 171,374 | 166,961 | 201,131 | 196,581 | (4,550) |
| 1130/1390 | Continuing Ed | 34,535 | 34,535 | 34,535 | 17,594 | 691 | 691 | - | - | - | - |
| 1410 | Transfers to Govt Units - Voc. Ed. Ap. | 31,500 | 31,500 | 31,500 | 26,767 | 23,900 | 23,900 | 15,900 | 15,900 | 15,900 | - |
| 1450 | Facilities Acquisition, Construction and Improver | - | 87,000 | 88,449 | 89,005 | - | - | - | - | - | - |
| 1620 | Fund Modifications: School Serv | - | - | - | - | - | - | - | - | - | - |
| 1830 | Fund Modifications: Debt Fund | - | - | - | - | - | - | - | - | - | - |
| | Total Expenditures- General Fund | 9,062,322 | 9,114,044 | 9,163,899 | 9,183,606 | 9,347,561 | 9,358,722 | 9,395,075 | 9,491,316 | 9,380,925 | (110,391) |
| | Excess Rev/(Exp) | (357,896) | (23,826) | (49,264) | (234,436) | (924,781) | (549,306) | (500,592) | (580,656) | (487,662) | |
| | Fund Balance Forward | 1,044,109 | 1,239,811 | 1,239,811 | 1,239,811 | 1,005,375 | 914,963 | 914,963 | 914,963 | 914,963 | |
| | Audited Total Fund Balance | 1,239,811 | 1,239,811 | 1,239,811 | 1,239,811 | 914,963 | 914,963 | 914,963 | 914,963 | 914,963 | |
| | Estimated Total Fund Balance | 666,213 | 1,216,986 | 1,190,647 | 1,005,375 | 80,584 | 365,658 | 414,371 | 334,307 | 427,301 | |
| | Total Fund Balance as a % of Expenditures | 7.6% | 13.3% | 13.0% | 10.9% | 0.9% | 3.9% | 4.4% | 3.5% | 4.6% | |

| | |
|------------------------|-----------------------------------------------------------------------------------|
| Local Revenues | |
| -25,000 | -25,000 Property Tax values |
| State Revenues | |
| 26,027 | 26,027 State Aid increase due to Property Tax value decrease |
| Federal Revenues | |
| 1,576 | 1,576 Title II A Project changes - offsetting expenditures below |
| Incoming Transfers | |
| -20,000 | -20,000 Estimated reduction in A/R for payments from ICISD |
| 1110 Basic Instruction | |
| -3,134 | -4,601 Reclass Term Leave payment to 1220 below |
| | -9,604 Terminal Leave payments estimate less than budget |
| | 7,371 Comp Time payout |
| | 7,800 Substitutes over estimated 5 days |
| | -4,100 Decrease in Tuition reimbursement |
| 1120 Added Needs | |
| -10,036 | 600 English Language Learners estimated increase in cost per Belding Area Schools |
| | 128 Comp Time payout |
| | -10,764 Retirement on Critical Shortage List teacher |

1220 Inst Staff Support Services
816
-4,000 Conference costs actual vs. budget
-1,512 Title IIA Project changes - offsetting Federal Revenues above
1,727 Substitutes over estimated 5 days
4,601 Reclass Term Leave payments from 1110 above

1230 General Admin
-24,175
-1,500 Board Miscellaneous Expenditure costs actual vs. budget
-22,675 Reclass Headlee Obligation for Data Collection to 1280 below

1240 School Admin
-1,545
-4,600 Conference, Supplies & ES equipment actual vs. budget
3,055 Substitutes over estimated 5 days

1250 Basic Support Services
-33,900
-40,000 Shared Services agreement
6,100 Increase in Property Taxes Abated

1260 Operations & Maintenance
-27,000
-27,000 Release of Board Assigned/Committed

| | |
|-----------------------------|-------------------------------------------------------------------------------|
| 1270 Transportation | |
| -32,800 | |
| -5,000 | Reduction in estimated substitutes |
| -27,800 | Reduction in fuel costs, oil & grease, mainly due to per gallon cost decrease |
| 1280 Support Services | |
| 25,933 | |
| 170 | Contracted services actual vs. budget |
| 3,088 | Title IIA Project changes - offsetting Federal Revenues above |
| 22,675 | Reclass Headlee Obligation for Data Collection from 1230 above |
| 1290 Other Support Services | |
| -4,550 | |
| -1,550 | Change in spring coaching |
| -3,000 | Tournament fees/awards actual vs. budget |

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2016 — through July 31, 2017

LIST ON BACK

_____ the Secondary School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2016-17 must be listed on the back of this form)

Saranac Community Schools

City of Saranac, MI

County of Ionia

, of State of Michigan, are hereby:

(A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and

(B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2016 and shall remain effective until July 31, 2017, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Saranac Community School(s), on the 16 day of June, 2016,
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Saranac Community Schools

(Governing Body Name)

88 Pleasant Street

(Address)

Saranac, MI 48881

(City & Zip Code)

Board Secretary Signature
or Designee

☐ Check if Designee

Schools Which Are To Be MHSAA Members During 2016-17

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th grade students.

B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

Member High School(s) (if any)

List separately from JH/MS even if all grades are housed in the same building.

1. Saranac Jr/Sr High School 9-12
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools for either column on a separate sheet.

Junior High /Middle School(s) (if any)

List separately from HS even if all grades are housed in the same building.

1. Saranac Jr/Sr High School
 Name of Junior High/Middle School _____
 Configuration of grades in school (e.g. 6-8, 7-8, 7-9): 6-8
 Provide anticipated 2016-17 7th- and 8th-Grade Enrollment: 153
 Provide anticipated 2016-17 6th-Grade Enrollment: 67
☒ Yes, 6th-grade students will be participating in one or more sports for our school.
☐ No, 6th-grade students will not be participating in sports for our school.
2. _____
 Name of Junior High/Middle School _____
 Configuration of grades in school (e.g. 6-8, 7-8, 7-9): _____
 Provide anticipated 2016-17 7th- and 8th-Grade Enrollment: _____
 Provide anticipated 2016-17 6th-Grade Enrollment: _____
☐ Yes, 6th-grade students will be participating in one or more sports for our school.
☐ No, 6th-grade students will not be participating in sports for our school.
3. _____
 Name of Junior High/Middle School _____
 Configuration of grades in school (e.g. 6-8, 7-8, 7-9): _____
 Provide anticipated 2016-17 7th- and 8th-Grade Enrollment: _____
 Provide anticipated 2016-17 6th-Grade Enrollment: _____
☐ Yes, 6th-grade students will be participating in one or more sports for our school.
☐ No, 6th-grade students will not be participating in sports for our school.
4. _____
 Name of Junior High/Middle School _____
 Configuration of grades in school (e.g. 6-8, 7-8, 7-9): _____
 Provide anticipated 2016-17 7th- and 8th-Grade Enrollment: _____
 Provide anticipated 2016-17 6th-Grade Enrollment: _____
☐ Yes, 6th-grade students will be participating in one or more sports for our school.
☐ No, 6th-grade students will not be participating in sports for our school.

2016-2017 Extracurricular Positions

| | |
|----------------------------------------------------------|----------------------------|
| Middle School Student Council | Joel Manion |
| Music Director | Matt Stauffer |
| High School Student Council..... | Diana Smith |
| Yearbook Advisor. | Diana Smith |
| National Honor Society Sponsor | Nancy Helminski |
| FFA Sponsors..... | Tracy Dahms & Susann Young |
| Junior Class Sponsor..... | Phyllis Plumley |
| Head Varsity Football..... | Andy Lytle |
| Head Junior Varsity Football | Jayson Potter |
| Assistant Football | Tim Ward & John Nummer |
| Varsity & JV Fall Sports Cheerleading | Self Funded |
| Varsity Girls Basketball | Steve Tompkins |
| JV Girls Basketball..... | Todd Chipman |
| 8th Grade Girls Basketball | Self-Funded |
| 7th Grade Girls Basketball | Self-Funded |
| Cross Country | Diana Smith |
| Varsity Volleyball | Amy McElvain |
| JV Volleyball | Amy Miles |
| 7 th & 8 th Grade Volleyball | Self Funded |
| Varsity Boys Basketball | Nick Wigfield |
| Winter Varsity & JV Cheerleading..... | Self Funded |
| JV Boys Basketball | Gelan Dibaba |
| 8th Grade Boys Basketball | Self-Funded |
| 7th Grade Boys Basketball | Self-Funded |
| Varsity Softball..... | Terry Johnson |
| JV Softball..... | OPEN |
| Varsity Baseball | Jason Smith |
| JV Baseball..... | Keaton Moyer |
| Track..... | Diana Smith |
| Assistant Track | Erric Smith |
| Jr. High Track..... | Self-Funded |
| Boys/Girls Golf..... | Self Funded |
| Soccer | Self Funded |

Updated: 5/18/16

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Board Member Compensation

POLICY: 1167 Board Member Compensation

Board Policy 1167 states:

The Board may authorize compensation for its members for attendance at any regular, special or subcommittee meeting of the board, or authorized duty if the duty is related directly to the member's responsibility and is authorized in advance by the board. This will include negotiating sessions. Meeting compensation shall be \$20 per meeting.

In 2000, the rate was changed from \$20 to \$25. The rate of \$20 per meeting was changed for the 2009-10 school year. \$20 will remain in effect for regular and special meetings of the Board, including meetings of the Board's Teacher Negotiations and the Support Staff Negotiations Committees unless and until such time as the Board chooses to revise the above policy.

This is the action taken at the January 7, 2016 board meeting:

BOARD MEMBER COMPENSATION: Board President, Brent Denny reported that the Board may authorize compensation for its members for attendance at any regular, special or subcommittee meetings of the board, or authorized duty if the duty is related directly to the member's responsibility and is authorized in advance by the board. This will include negotiating sessions, meeting compensation shall be \$20 per meeting.

After board discussion the board decided to reduce this amount.

Motion by LaWarre, supported by VanKuiken and unanimously approved that the Saranac Board of Education change the compensation rate of \$15.00 per meeting.

From Board member David Price - "My proposal will be to reduce board compensation to zero for 16-17. Symbolic, but I think necessary considering all of the additional belt-tightening we are asking for from other staff."

At the June 2 meeting the board discussed, and agreed to change the board pay for the remainder of the calendar year to "0".

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Resolution for Schools of Choice

POLICY: 8041 School Admissions

The State requires board action to "opt in" or "opt out" of the State's plan. I recommend that the following resolutions be approved which adopts the Open Enrollment Release Plan and acknowledges that Saranac Community Schools will opt out of the State's plan. As required by law my recommendation is that we pass the suggested resolutions for the 2016-2017 school year.

Suggested Resolution to Opt Out of Section 105

"I move that the Saranac Board of Education exercises the option permitted by *Section 105* of the State School Aid Act of 1979, as amended by Public Act 300 of 1996, will not accept Section 105 applications of non-resident students from outside our district, for purposes of operating an intermediate school district-wide schools of choice program in accordance with Section 105 for the 2016-17 school year.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Suggested Resolution to Participate in the Ionia County ISD Open Enrollment Program

"I move that the Saranac Board of Education will participate in the Ionia County Intermediate School District Open Enrollment Program for the 2016-17 school year."

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Suggested Resolution to Opt In to Section 105c

"I move that the Saranac Board of Education exercises the option permitted by Section 105c of the State School Aid Act, Public Act 119 of 1999, as amended by Public Act 297 of 2000, will accept applications for enrollment from residents of contiguous intermediate school districts for the 2016-17 school year."

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Ionia County Intermediate School District
Open Enrollment Release Form

Student(s) who reside within the Ionia County Intermediate School District and wish to attend any other Ionia County public school district, other than their resident district, shall be released for purposes of Section 21 of the State Aid Act, to attend such other public school district; such release shall be subject to the following provisions:

Operational Aspects of the Open Enrollment Procedures:

- 1) The parent(s) of any child(ren) who desire(s) to attend school in a building outside of the school district of residence shall complete and submit a common Open Enrollment Application. The form shall be submitted to the office of the superintendent of the district where the parent(s) desire(s) the child(ren) to attend (the accepting district), and a copy of the form will be sent to the office of the superintendent of the resident district (releasing district) for his/her signature of acceptance.
- 2) The parent(s) of any child(ren) who attend school in a building outside of the school district of residence (releasing) will be responsible for all transportation of their child(ren) to and from school. There are two scenarios on how the parent(s) may make arrangements for transportation with the accepting district:
 - A) If the releasing district no longer offers a student's grade level, the accepting district may enter the releasing district's borders to pick up the student.
 - B) If the releasing district *does* offer the child's grade level, the parent may make arrangements with the accepting district to provide transportation at one of the accepting district's bus stops. The accepting district may not pick up these students inside the releasing district's borders.
- 2) Each district will establish criteria for acceptance of non-resident students.
 - A) A non-resident applicant residing within the same intermediate district shall not be granted or refused enrollment based upon religion, race, color, national origin, sex, height, weight, marital status, or athletic ability, or generally, in violation of any state or federal law prohibiting discrimination.
 - B) A district may refuse to enroll a non-resident applicant if the applicant is, or has been within the preceding two (2) years, expelled from another school.
 - C) A district may refuse to enroll a non-resident applicant if the applicant has been a disciplinary problem for the resident district.
 - D) If upon review a district refuses to accept a student, but has received any foundation allowance for the current year, they will return that revenue to the resident district.
- 3) Notification of acceptance or rejection of an Open Enrollment Application shall be provided to the parent(s) completing the application. Copies of the completed, signed application form will be provided to the parent(s) upon request. Otherwise, copies will be kept in the files of both school districts.
- 4) The Ionia County Intermediate K-12 Public Schools Open Enrollment Project for each school year shall become operational in each K-12 district upon the approval of each of the County's local K-12 Boards of Education.
- 5) There will be **no student tuition charges**.

**Ionia County Intermediate School District
Open Enrollment Release Form**

IMPORTANT: Completion of this form does not automatically enroll a child in another district. The parent(s) is responsible for contacting the district in which the child/children wishes to attend; completing enrollment papers, supplying shot records and birth certificate(s) and any other required forms. **Once an agreement is reached between two districts, this form is no longer required in the future. If you elect to enroll your student in a new nonresident Ionia County ISD local district, a new form is required.**

Name of Parent: _____ Date: _____

Address: _____ Phone: _____

City, State, Zip _____

| <u>Name of Child</u> | <u>Grade</u> | <u>Date of Birth</u> |
|----------------------|--------------|----------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Name of School District of Residence: _____

Name of School District You are Currently Attending: _____

Name of School District You Wish Your Child to Attend: _____

Has the student(s) been expelled from a school? ☐ Yes ☐ No

Are charges for expulsion pending against the student(s)? ☐ Yes ☐ No

Please State Why You Want Your Child Released: _____

NOTE: The signature of the parent/guardian/student(if over 18 years of age) found below indicates understanding of, and adherence to, the stipulations, operational aspects of the Open Enrollment procedures found on the attached page and the Hold Harmless Clause found below.

Signature of Parent(s)/Guardian(s) or Student if Over 18 Years of Age:

HOLD HARMLESS CLAUSE: (read carefully) The parent(s), guardian(s) or student of over 18 years of age making application for participation in the Ionia County Intermediate School Districts Open Enrollment Project agree(s) to hold harmless each Ionia County Intermediate public school district, its employees, and Board of Education members for any decision in the selection process and/or potential participation or actual participation as an Open Enrollment child/student relative to academic achievement, co-curricular participation, student discipline related to behavior, and/or all other aspects of participation as a member of a student body.

Please release all information regarding the above named student(s) to the receiving school district. Information should include all documents in the following categories: CA60 and CA39 records, MEAP scores, EDP, portfolios, disciplinary files, psychological evaluations, social worker or teacher consultant reports, reports from other agencies i.e., Department of Social Services, mental health recommendations, grade reports, transcripts, records of special education placement, evaluation or referrals and any other pertinent information.

By Board Policy, you may not attend any Ionia County Public School until that school has received complete and up-to-date immunization records.

I hereby **RELEASE** the above named student(s) to the _____ school district.

Releasing Superintendent: _____ Date: _____

I hereby **Accept/Deny** the above name student(s) to our school district.

Accepting Superintendent: _____ Date: _____



RELEASE TO THE DAILY NEWS AND THE IONIA SENTINEL STANDARD

June 24, 2016
For Immediate Release

Contact: Jason Mellema, Superintendent
Ionia County ISD
jmellema@ioniaisd.org

105C Schools of Choice Openings Announced for Ionia County School Districts

Ionia County school districts will be accepting Schools of Choice applications for the first semester of the school year 2016-2017. Applications will be accepted until September 9, 2016. Applications may be picked up at the central office for the school district of choice. Contact information is provided below.

Belding Area Schools

Unlimited Openings available all grade levels
Contact: Brent Noskey, Superintendent
850 Hall Street
Belding MI 48809
616-794-4700

Saranac Community Schools

Unlimited Openings available all grade levels
Contact: Maury Geiger, Superintendent
88 Pleasant Street
Saranac MI 48881
616-642-1400

Ionia Public Schools

Unlimited Openings available all grade levels
Contact: Ron Wilson, Superintendent
250 E Tuttle Road
Ionia MI 48846
616-527-9280

Lakewood Public Schools

Unlimited Openings available all grade levels
Contact: Randy Fleenor, Superintendent
223 W Broadway Street
Woodland MI 48897
616-374-8043

Portland Public Schools

Unlimited Openings available all grade levels
Contact: William Heath, Superintendent
1100 Ionia Road
Portland MI 48875
517-647-4161

_____ School District
105C Schools of Choice Application – 2016-17 School Year
Applications are Due by: **September 9, 2016**

Student's Name _____ Date of Birth _____ Grade Entering _____
(Please note: a separate application must be completed for each child)

School presently attending _____
Parent/Guardian (s) _____
Street Address _____ City _____ Zip _____
Phone (home) _____ Phone (mother's) _____ Phone (father's) _____
School District where you currently reside: _____

Please Note: If your application for enrollment is accepted and the student is eligible for special education programs and services under the requirements of Section 105c(18) of the State School Aid Act of 1997, actual enrollment cannot occur until this district reaches a written agreement with the district in which you reside. This Agreement is for the purpose of providing a free appropriate public education to the student and must include an Agreement between both districts related to responsibility for the payment of the added costs of special education programs and services for the student. If an Agreement cannot be reached, enrollment is not allowed.

Has your child ever been expelled? _____ Yes _____ No
Has your child been suspended from a school within the last two years? _____ Yes _____ No

A signed statement from all prior schools verifying that there have been no prior suspensions or expulsions must accompany each application. It is your responsibility to provide this information by the application deadline or this application will not be considered. Falsification of information will be grounds for immediate dismissal.

Sibling Information: Please list siblings for which you have also submitted an application. This gives us a cross check to place siblings at the same building when possible.

| <u>Sibling Name</u> | <u>Grade in 2016-17</u> | <u>Prior Suspensions</u> | <u>Prior Expulsions</u> |
|---------------------|-----------------------------|----------------------------------------------------------|----------------------------------------------------------|
| _____ | _____ | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| _____ | _____ | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |

Parent/Guardian Signature

Date

I understand that if my child is accepted for enrollment it is my responsibility to transport my child to school and from school and to insure that my child arrives in time for the start of instruction and will be picked up or have other arrangements at the end of the school day.

Ionia County ISD and constituent local districts comply with all federal state laws and regulations prohibiting discrimination, and with all requirements and regulations of the United States Department of Education and the Michigan Department of Education. The following signature indicates acceptance of the student:

| For Office Use Only | |
|----------------------------------------------------------|----------------------------------------------------------|
| Student was accepted as a Schools of Choice student | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, at which building will the student enroll? _____ | Date Enrolled _____ |
| Authorized Signature: _____ | |

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Approve General Fund Operating Loan

POLICY: 3200 Borrowing

Jammie Sprank is working on the preliminary cash flow projection for the 2016-2017 school year and has projected that we will need to borrow up to 2,200,000 to get us through the months with cash flow problems. Our shortfall for the last two years 2015-2016 was \$2,800,000, and 2014-2015 was \$1,200,000.

The Michigan Municipal Bond Authority is again processing loan applications for school districts with cash flow problems. We would borrow the money in August and repay the loan through the next 12 months.

Suggested Resolution

"I move that the Saranac Board of Education waive past practice and adopt the attached resolution: *Resolution Authorizing Issuance of Notes in Anticipation of State School Aid (August Borrowing)*."

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

**Michigan Finance Authority
State Aid Note
Historical Information
2016-2017**

Historical:

| | |
|-----------|-------------|
| 2010-2011 | \$1,500,000 |
| 2011-2012 | \$1,700,000 |
| 2012-2013 | \$ 750,000 |
| 2013-2014 | \$1,200,000 |
| 2014-2015 | \$1,200,000 |
| 2015-2016 | \$2,800,000 |
| 2016-2017 | \$2,200,000 |

Explanation of MFA SAN: The Michigan Finance Authority State Aid Note is to assist districts with Cash Flow issues due to the timing of the upcoming fiscal year expenditures vs. upcoming fiscal year revenues. It does not necessarily tie to the budget. It is on Cash Basis as opposed to Accrued Basis.

Thoughts to Consider:

- First upcoming fiscal year revenues to be received from the State of Michigan on October 20th.
- Cash flow is based upon the 2016-2017 proposed budget to be passed on 06/16/16. This includes 3 teaching staff reductions, Library Aide reduction of hours for both buildings and no ALR. This includes no steps, no insurance hard cap increase, any salary schedule charges or any signing bonuses for settling bargaining agreements – no monetary changes to bargaining agreements.
- The 2016-2017 expenses have been increased to cover (1) the potential purchase of used buses up to \$60,000 (which does not agree to the budget and is a new item as of 06/09/16) as well as (2) boiler replacements/repairs up to \$100,000 which is not in our current budget but included in cash flow in case we have a boiler break, need to pay to repair or replace and then will have to do a budget amendment.

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Special Education/Cross Indicator Analysis Update

Special Education Director, Beth Hudson will update the Board on Special Education Services.

Special Education Update



Cross Indicator Analysis

From Michigan Department of Education's
Office of Special Education

Context

- The Michigan Department of Education's Office of Special Education is requiring that we present to you compliance date for IEP timeliness for the 2014-15 school year. This requirement has been put into place to share this type of information with a broader audience, specifically, audiences outside of special education personnel.

Our data

- In reviewing our data for the 2014-15 school year we had 1 IEP that was overdue in our district. This equates to 99.2% compliance. The goal for this data is 100%.

Our actions steps as a result of this data:

This data is serving two functions:

- First, this is a celebration of our high compliance rate for IEP timelines. This is a testament to the hard work and collaboration skills of our district's special education staff and helpful tracking tools in Illuminate-our online Special Education system.

Our action steps:

Second, this data provides the basis for the further analysis of this data and the development of action steps to improve our compliance rate, including:

- Closer collaboration and communication between our pupil accounting personnel and special education staff.
- We will be more thoroughly analyzing our IEP data around MSDS Count Dates to ensure accurate date is being reported.
- If the analysis presents an accuracy or compliance issue, supports and training will be provided to all parties to remedy the noncompliance.

Current Numbers in Special Ed

- Early Childhood Special Ed – 15 students (Becky Hoople)
- Elementary Resource Room – 43 students
 - Teaching Reading, Writing, and Math (Judy Frank - 20, Melissa Price-17, Roxie Gulliksen -6....25% SE, 75% ICT/ISD)
- Jr High Resource Room – 20 students
 - Teaching Reading, Writing, Study skills, Employability Skills, U.S. History, and Government (Patti Patton - 20)
- High School Resource Room – 39 students
 - Teaching Reading, Writing, Math, and Study Skills (Beth Hudson-16, Sarah Milbratz – 21, Dana Beech – 2 SSW only)

Itinerant Staff

- Speech – 85 students (Helene Alfano, Teresa Boike)
- Social Work – 63 students (Nancyann Lufkin, Amy Austhof)

Other services through the ISD –

Psychologist

Deaf/Hard of Hearing

Visual Impaired

Autism Spectrum Disorders

Occupational Therapy

Physical Therapy



Special Education Numbers for 2016-2017 school year

- Elementary Resource Room (40 Students)

Roxie Gullikson-6

Judy Frank-18

Melissa Price-16

Number of students that can be serviced with current
staff-45 students

2016-2017 cont.

- Jr/Sr High Resource Room (64 students)

Caseloads have not been determined yet

29

Number of students that can be serviced with current staff-66 students

Facilitation an IEP

Process Fully Implemented
District Wide

Facilitating an IEP

Shifting from paperwork to conversation

64

Strengths

What can the student do now?

ex. Ability in core subjects, study skills, behavior, mobility, etc.

Needs

What does the student need to be successful?

ex. Instruction in specific areas, organization, etc.

Supplemental Aides and Services

What is needed for the student to be successful?

ex. Sensory, paraprofessional, speech, social work, specific classes accommodations, etc.

Goals/Objectives

What do we want the student to focus on and learn for the 1 year duration of this IEP?

Why we like this process.....

Staff:

- More conversation with team to determine goals.
- Information is not repeated by each team member.
- More input by all team members.
- All team members taking ownership of goals/objectives.

Parents:

- Like starting out with strengths.
- Feel useful in the conversation about child.
- Like seeing the information on the board.
- Understanding why things are written as they are in the IEP.

PFC-U
School Branch
Thursdays 1-2

Other Cons. -
ASD Screening

Online Learning
Comm. w/parents about
day/food . Alt. Program/Placement
maintain school day

Transitions

- wants to live at home / common lang. across sit. / bathing + neck + voice / dressing self
- does not plan to get a job / safety/caution signs
- does not want to go to college / accustomed to using headphones/familiarity w/building
- Hunter enjoys video games and watching TV
- initiate conversations respond to a greeting

★ Look at O.T.
in fall

Strengths

- Enjoys listening to stories
- Retains what he hears
- Strong interest in Harry Potter
- Small group of Peers he is comfortable with
- When expectations are set - he surprises us

Can read all Fry list
learned 92 vocab words this yr.

Can read L4 and answer questions

• Not disruptive in classes

• Sense of humor

• Responds appropriately to peers in therapy

• Can speak at appr. volume at times

Uses sentences

Articulates /I/ final

Can do basic computation

Tells time to 5 min. / Counts some coins

is able to read
a calendar

imaginative writing

can identify similarities
+ differences new

• is familiar with El. bldg.

• Help out in classroom when asked

• Hunter does well with predictable routines

Can answer questions

Can complete written assign.
with asst. from scribe

• Is responsible for most
personal care

• Feeds himself and can use silverware
(plastic)

• Can do velcro shoes and put them on

• Can put shirt/coat on/pants

• Can button a large button/cantake coat off

Needs

- Working on drying self ✓
- anxiety over new situations ✓
- try new things/narrow interests ✓
- mobility in school
- lunch-ext. time/use of silverware/socially ✓
- speech clarity across situations ✓
- strengthening of core body
- accepting limits throughout building ✓
- frequent breaks ✓

• familiar w/H.S. buildings ✓

• structure/routine ✓

• further increase abd comp. of long. ✓

• gen. attributes for a definition ✓

• writing assignments (scribe, tech)

• vocab. influences comp/increase comp ✓

• functional math ✓

SAS

Scribe as needed

scribe - notes

freg. breaks

Goals

use of plastic utensils

fill in blank on notes

expand vocab

increase comp.

reading time and relating it
to his day

use of calculator


simplified math textbook

supported writing

speech clarity/lang.

age appropriate conv. skills

personal ind.



Thank you for allowing me
to share some information
from of the world of
special education.

Questions????

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Junior Senior High School Course Offerings

Josh Leader has prepared the proposed course offerings for the Jr/Sr High School for the 2016-2017 school year. The changes he made are marked in yellow, and will be discussing these changes at the meeting.

Saranac High School Course Descriptions

2016-17



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III. LIST OF SHS COURSES

25

GRADUATION REQUIREMENTS

16/18 Michigan Merit Curriculum Credits

Based on Michigan Merit Curriculum established by the State of Michigan:

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| A. Language Arts (must include English 9, English 10, English 11 and English 12 or equivalent) | 4.0 Credits |
| B. Mathematics (must include Algebra I, Geometry, Algebra 2, and a 4 th math course Senior year. (See Math courses for senior math) | 4.0 Credits |
| C. Science (must include Biology, 10 th Grade Science, and one year of additional science) | |
| D. Social Studies (must include US History, World History, Government, and Economics) | 3.0 Credits |
| F. Physical Education | 0.5 Credit |
| G. Health | 0.5 Credit |
| H. Visual, Performing and Applied Arts | 1.0 Credit |
| I. World Language | 2.0 Credits |
| J. Students must also participate in some form of online learning experience during their high school career. | |

Class of 2017 and Beyond – 22 Credits to Graduate (16 MMC + 2 World Languages + 4 electives)

ADDITIONAL REQUIREMENTS:

- All students will be required to participate in the state required assessment process (currently the ACT/MME). They will be expected to give a “good faith” effort. Not doing so will result in the loss of their eligibility to participate in the graduation ceremony.
- A semester class is equal to one-half credit. Students will receive high school credit along with college credit for the classes in which they are dual enrolled.
- All students must be enrolled in 6 classes each semester.
- A student may be granted credit for up to two (2) for work-based learning or an unlimited number of E20/20 courses.
- The principal may substitute up to one credit for a student under the following circumstances:
 - The educational program for the student is clearly improved.
 - The total number of required credits is not changed.
 - The minimums as set by the State are met.

Physical Education Waiver

Many Saranac High School students participate in co-curricular and extra-curricular activities which require hours of physical activity on their part. In recognition of this, and to allow greater flexibility to students and parents in preparing for their high school careers as related to post-secondary plans, the following Physical Education waiver policy is in place: Students may waive the Saranac High School Physical Education graduation requirement under the following criteria: Medical waiver; two years of participation in interscholastic athletics (must participate in a full season in **two different school years**); two years of marching band; or one year of marching band and one year of interscholastic athletics (must participate in both for a full season in **two different school years**). They also must successfully pass a written exam.

A Physical Education waiver must be completed and approved prior to the students' first day of their senior year, or they will be placed in a Physical Education class regardless of their intent to participate in marching band or interscholastic athletics during their senior year. Students must be able to participate in at least 70% of the interscholastic athletic or marching band season, and be in good standing with the program in order to have the participation count towards their waiver requirement. A student's PE credit will be waived after meeting the marching or athletic requirement as well as passing the PE final exam.

HONORS DIPLOMA and DIPLOMA WITH HONORS

Graduating seniors who have attained a high scholastic achievement may earn either an "Honors Diploma" or a "Diploma with Honors" in a given area provided he/she meets the following criteria:

HONORS DIPLOMA

- a) Must have an overall grade point average of at least a 3.400.
- b) Mathematics - Algebra I, Algebra II, Geometry, and Pre-Calculus
- c) Science - Biology, Chemistry and Physics **10th Grade Science and one additional year of science**
- d) English - English 9, English 10, English 11, and one year of English not open to freshman and sophomores or the equivalent advanced courses.
- e) Two full credits of a foreign language in the same language.

DIPLOMA WITH HONORS

A student who does not take all of the courses needed to receive an "Honors Diploma" is eligible to receive a "Diploma with Honors" in an area if they have a GPA of 3.7 or better in a specific area

A. Diploma of Honors course criteria:

1. Fine Arts--four credits that include at least two areas.
2. Language Arts--five credits that include four English and one foreign language.
3. Science--four credits that include Biology, Chemistry, and Physics.
4. Mathematics--four credits that include Algebra I, Geometry, Algebra II, and Pre-Calculus.
5. Social Studies--four credits
6. Vocational Education--four credits.

VALEDICTORIAN AND SALUTATORIAN

a) **The valedictorian and salutatorian must meet the criteria for an "Honors Diploma."**

b) For the purpose of selecting the Valedictorian and Salutatorian, the G.P.A. will be averaged to the nearest 1/100 of a point.

TOP ACADEMIC STUDENTS:

Students will achieve this status by attaining a G.P.A. of 3.60 or higher through their first eleven semesters. Within the 3.6 - 4.0 range, there will be three levels of recognition:

| <u>GPA</u> | <u>STATUS</u> | <u>CORD</u> |
|-------------|-----------------|-------------|
| 3.6 – 3.74 | Cum Laude | Bronze |
| 3.75 – 3.89 | Magna Cum Laude | Silver |
| 3.90 – 4.00 | Summa Cum Laude | Gold |

Testing Out Policy

Students will be allowed to "Test Out" of courses according to the State Law and Saranac High School. See school administration for further information. Testing out will occur during the first 2 weeks prior to each semester. You may not test out of a course you are currently enrolled in or have taken in the past.

Repeating Classes

Students may repeat any previously passed class to earn a higher grade. The coursework will be completed through the E20/20 program on the student's own time. The lower grade will be replaced with an "R" for repeat and will not be counted toward the total graduation requirements or computed into the GPA. **A student who is repeating classes will not qualify for Valedictorian or Salutatorian honors.**

Advanced Placement

A weighted grading system is in effect for Advanced Placement (AP) courses to recognize the added rigor of these courses and provide incentive for students to undertake challenging courses. Students who have taken AP courses will have .50 added to their course grade for each semester the class is taken. This weighted system will only apply to the AP courses taught by Saranac High School teachers. Advanced Placement courses offer a national standardized test at the end of the yearlong course that may earn college credit for students.

NCAA Division I and II Eligibility Requirements

If you are planning to enroll in college as a freshman and you wish to participate in Division I or Division II athletics, you must be certified by the NCAA Initial-Eligibility Clearinghouse. This process usually begins in your junior year of high school. It is your responsibility to make sure the Clearinghouse has the documents it needs to certify you.

Registration materials and information are available at: www.ncaa.org.

Documents needed are:

1. Your completed and signed Student Release Form and fee.
2. Your official transcript mailed directly from every high school you have attended.
3. Your ACT or SAT scores.

| CORE UNITS REQUIRED FOR NCAA CERTIFICATION | | |
|----------------------------------------------------------------------------------------------|------------|-------------|
| | Division I | Division II |
| English Core | 4 years | 3 years |
| Math Core (Algebra, Geometry, or Advanced Algebra) | 3 years | 2 years |
| Science Core (including at least one year of lab science) | 2 years | 2 years |
| Social Science Core | 2 years | 2 years |
| English, Math, Science | 1 year | 2 years |
| Additional Core | 2 years | 2 years |
| (English, Math, Science, Social Studies, World Languages, Philosophy, Nondoctrinal Religion) | 4 years | 3 years |
| Total Core Units | 16 | 14 |

Athletics must earn a sum of scores of at least 68 on the ACT or a combined score of at least 820 on the SAT.

Division I: The minimum grade-point average in the 14 core courses and required ACT and SAT score vary according to the Initial-Eligibility Index below. This index applies to students enrolling as college freshmen during 1996-97 and thereafter, wishing to participate in Division I athletics.

Michigan Public Universities Admissions Expectations

The President's Council of 15 state universities has established the following core courses for college admissions in Michigan:

| | | |
|-----------------|---------|----------------------------------------------------------------------------------------------------|
| English | 4 years | |
| Mathematics | 3 years | Including Algebra II; 4 years strongly recommended |
| Science | 2 years | Physical/Biological Sciences; 3 years strongly recommended |
| Social Sciences | 3 years | History and Social Sciences; 1 year American History 1 year World History strongly recommended. |

The Council also strongly recommends the following:

| | |
|--------------------------|---------|
| Computer Literacy | 1 year |
| Fine and Performing Arts | 2 years |
| Foreign Language | 3 years |

Please refer to each college for foreign language requirements.

The Presidents Council also encourages Advanced Placement (AP) courses. Parents and students are strongly encouraged to seek out information regarding specific college/university recommendations regarding admission expectations early in each student's high school career.

Class of 2017 and Beyond - 12 classes each year for 6 Credits – Typical Schedule of Courses

Freshmen

- (2) English 9
- (2) Biology
- (2) US History/AP US History
- (2) Algebra 1
- (1) Health
- (1) Physical Education
- (2) Electives

Juniors

- (2) English 11 or College Prep Eng.
- (2) Chemistry or Physics
- (2) Algebra II
- (1) Government/AP Gov't
- (1) Economics
- (2) World Languages
- (2) Electives

Sophomores

- (2) English 10 or College Prep
- (2) World History/AP World History
- (2) Geometry
- (2) 10th Science
- (2) World Language
- (2) Electives

Seniors

- (2) English 12 or AP English or College Prep
- (2) Pre- Calculus or additional math course
- (8) Electives



ENGLISH 9 A and B

2 SEMESTERS

9

1 CREDIT

Prerequisite: None

Core English is an entry-level class to the language arts curriculum of Saranac High School. We have designed this course to evaluate and develop the skills and strategies necessary to prepare students for future high school course work. We understand that skills in reading, writing, speaking, researching, and studying are critical to the success of our students in the high school, and to that end, this course is designed to introduce, develop, and reinforce these skills. We will be using a varied reading list of fiction, non-fiction (textbooks from other core classes), poetry, drama, the Internet, newspapers and magazines. Students will be provided with extensive instruction in the use of skills and strategies in grammar, vocabulary development, reading, writing, studying, test taking, and organization. Evaluation will take a wide variety of forms with the goal to prepare students to demonstrate their knowledge using tests, writing assignments, public speaking, projects, productions, and personal reflection.

ENGLISH 10 A and B

2 SEMESTERS

10

1 CREDIT

Prerequisite: Core English

An in-depth study of American literature from pre-Civil War to the end of the twentieth century is accomplished through essays, journal writings, short stories and novels combined with writing persuasive essays, reflective essays and the research paper. To improve language skills, emphasis will be placed on vocabulary, writing, grammar, and oral presentations. This course will offer expanded opportunities to learn and practice essay strategies, including sentence/paragraph development. Technical, expository and narrative/description essays will be analyzed and practiced.

ENGLISH 11 A and B

2 SEMESTERS

11

1 CREDIT

Prerequisite: Sophomore English

The class is designed to give students the opportunity to explore various forms of literature and expression. Students will learn the writing process, which will include persuasive essays, the basics of oral communication, and strategies for informational reading and success on the ACT.

ENGLISH 12 A and B

2 SEMESTERS

12

1 CREDIT

Prerequisite: Junior English

This class is designed to use literature and writing to analyze, assess, compare and evaluate literary ideals with students' lives and the world in which they live. Students will also work on oral communication skills, ultimately creating and presenting a final project for the semester.

COLLEGE PREP ENGLISH A and B

2 SEMESTERS

10,11,12

1 CREDIT

Prerequisite: Instructor Approval

College Prep English is a class offered to Juniors in lieu of English 11. In it, as per the state English standards, students will study world literature from the Middle Ages to the Modern Era, including the following works: Sir Gawain and the Green Knight, Richard III, Les Miserables, The Count of Monte Cristo, and The Kite Runner, to name a few. Students will also engage in an intensive study of grammar. They will work on perfecting the writing of the persuasive essay as well as other writing forms, including a research paper during the second semester.

ADVANCED PLACEMENT ENGLISH A and B

2 SEMESTERS

11,12

1 CREDIT

Prerequisite: Teacher Approval

Advanced Placement English (Literature and Composition) will engage students in the intensive study of representative works of imaginative literature from various periods and genres. Through close study of selected texts, students will deepen their understanding of a work's structure, style, and themes as well as the use of figurative language, imagery, symbolism and tone. At the conclusion of the course, students will be afforded the opportunity to take the AP Examination which, may earn the student college credit depending on the achieved score. **School will pay the exam fee if the student receives a 3 or higher score on the AP exam.**

LEADERSHIP CLASS

1 SEMESTER

9,10,11,12

½ CREDIT

Prerequisite: None

The leadership course will give students the opportunity to examine leadership theories, develop leadership skills and apply their knowledge and skills through team-building activities, speeches, mini-projects, and a large project. The class will cover such topics as goal-setting, project planning, problem solving, decision-making, evaluation techniques, self-reflection, communication skills, group dynamics and leadership styles.

CREATIVE WRITING

1 SEMESTER

9,10,11,12

½ CREDIT

Prerequisite: None

This course is designed for students who have not had extensive experience in creative writing. Students will develop such writing resources as voice, imagery, characterization, dialogue, and narration through frequent writing exercises. Students will learn how to organize stories by learning about plot, setting, and characterization. Writers will learn to evaluate and critique their work in collaborative and individualized settings. They will use the processes of revision, editing, and rewriting to improve upon their own existing pieces. Experimentation is encouraged.

**ALGEBRA I A and B**

2 SEMESTERS

8,9,10

1 CREDIT

Prerequisite: None

The objective of this course is to introduce students to all the dimensions of the understanding of algebra: its skills, its properties, its uses, and its representations, as well as providing the foundation for success in geometry. Students will be involved in connecting algebra to geometry, to statistics, and to probability. Students will learn to conjecture and reason logically, to apply mathematics to real problems, to connect mathematical ideas with other disciplines. They will learn the technology of calculators and computers. Algebra includes the studies of algebraic

expressions; set notation; probability and statistics; applying and solving linear equalities and inequalities, exponential equations, as well as quadratic equations; graphing of all types of equations; real world applications of all areas. (It is recommended that each student own a scientific calculator, such as the TI-30Xa.)

GEOMETRY A and B

2 SEMESTERS

9, 10

1 CREDIT

Prerequisite: None

The objective of this course is for students to gain a clear understanding of deductive logic and the properties of the two- and three-dimensional objects that make up the world around them. Four types of understanding are emphasized: skill in drawing, visualizing, and following algorithms; understanding of properties, mathematical relationships, and proofs; using geometric ideas in real situations; and representing geometric concepts with coordinates, networks, and other diagrams. In order to facilitate this understanding, students learn about the following topics; points and lines, definitions, if-then statements, angles and lines, reflections, polygons, transformations and congruence, triangle congruence, measurement formulas, the properties of three-dimensional figures, surface areas and volumes, coordinate geometry, similarity, and introductory trigonometry. (It is recommended that each student own a scientific calculator, ruler, protractor, and compass.)

ALGEBRA 2 A and B

2 SEMESTERS

10,11,12

1 CREDIT

Prerequisite: Algebra 1

The objective of this course is to provide the students with the understanding and language of the mathematics used in employment and future education in colleges and technical schools. The study of Advanced Algebra includes: linear, quadratic and exponential functions; trigonometry; logarithms; applications of algebra to geometry, statistics, and probability; powers; matrices; uses of graphics calculators and computers. This course of study weaves together the mathematics of all previous course work. (It is recommended that each student own a graphic calculator such as the TI-83.)

PRE-CALCULUS A & B

2 SEMESTERS

11,12

1 CREDIT

Prerequisite: Algebra 2

The objective of this course is for students to develop a deeper understanding of each branch of mathematics as they apply to each other and to the real world. In order to facilitate this learning, students will study the following topics: equations and inequalities, functions and graphs, polynomial and rational functions, exponential and logarithmic functions, trigonometry, trigonometric graphs, solving trigonometric equations, trigonometric identities and proofs, trigonometric applications, analytic geometry, and statistics and probability. (Although calculators are available for classroom use, it is recommended that each student own a Texas Instruments TI-83 or similar equipment.)

CONSUMER MATH

1 SEMESTER

12

½ CREDIT

Prerequisite: 3 years of math

(Math credit)

Consumers Mathematics is an opportunity for students to practice the necessary mathematics to be wise consumers in the modern world. It is a study of the language and computations involved in working, investing, saving, buying, selling, borrowing, renting, insuring and taxing. Students will gain the fundamental knowledge to understand their options in financial transactions and to make reasonable decisions in daily living situations.

CRITICAL THINKING

1 SEMESTER

12

½ CREDIT

Prerequisite: 3 years of math

(Math credit)

This course will explore math concepts through projects, story problems, and real world application. Students will be working on various problems and tasks individually and in teams. The math concepts used will vary from simple calculations through more complex problems using and reinforcing concepts learned in Algebra 1, Geometry, and Algebra 2.

STRATEGIES

1 SEMESTER

9-12

½ CREDIT

Prerequisite: 3 years of math

(Math Credit)

This course introduces concepts of strategy and how they can be used in the real world. The students will learn strategies in sequential and simultaneous interactions. The students will learn games designed to sharpen strategy skills. Real life applications will be explored using strategy including such topics as auctions, bidding, bargaining, voting, and contests. Classroom participation is mandatory as well as journal writing.

LIFE MANAGEMENT

1 SEMESTER

12

½ CREDIT

Prerequisite: none

(Math)

This class will include an understanding of many of the challenges students will encounter once they leave SHS. We will focus on the "20 things that matter in life," but will primarily focus on the personal, economic, and career life skills that one must know to find and manage a job and handle the responsibilities of money and living independently. Areas of study include budgeting, buying insurance, rents and leases, home ownership, banking

services, saving and investing, borrowing and credit among others. If you are soon to leave home and SHS behind, find out “what they don’t teach you in school” before you leave so you are better prepared to face “the real world.”

4th year math credit courses

Life Management - ½ credit

Consumer Math – ½ credit

Critical Thinking - ½ credit

Strategies - ½ credit

Pre-Calculus or Calculus – 1 credit

Physics – 1 credit (if not used as a Science Credit)

Chemistry – 1 credit (if not used as a Science Credit)

Woods 1 - ½ credit

Woods 2 - ½ credit

All Heartlands Courses



BIOLOGY A and B

2 SEMESTERS

9

1 CREDIT

Prerequisite: none

In this course students will learn about the basics of biochemistry including properties and functions of macromolecules; the cell including functions of organelles cell processes; basic ecology including food chains, food webs, trophic levels, population growth and interaction, and the effect of populations on the environment. Students will learn about the processes of photosynthesis and cell respiration, cell division, genetics and inherited traits, protein synthesis, evolution, classification and biodiversity.

EARTH SCIENCE

1 SEMESTER

9,10

½ CREDIT

Prerequisite: Biology

This course will teach students the basic concepts related to earth science. Topics will include: stars, planets and the universe, plate tectonics, surface features and weathering, earth resources, weather and climate.

INTRO CHEMISTRY

1 SEMESTER

10

½ CREDIT

Prerequisite: Biology

This course will teach students the basic concepts related to high school chemistry. Topics will include: classification of matter, properties of matter, elements and the periodic table, radioactivity, chemical bonding, chemical equations, energy, acids and bases and carbon compounds.

10TH SCIENCE

Prerequisite: Biology

1 YEAR

10

1 CREDIT

This course is an integration of Earth Science, Physics and Chemistry. Each topic will be covered over a 12-week period. Student will complete the priority standards in each discipline. All 10th grade students will be required to take this course for the entire year.

CHEMISTRY A and B

2 SEMESTERS

11,12

1 CREDIT

Prerequisite: Algebra I

Chemistry is the study of atoms, the periodic table, quantum mechanics, bonding, chemical formulas and equations, stoichiometry, states of matter, thermochemistry, solutions, acids and bases and redox reactions. Because mathematics is used to prove scientific theories, students must have a working knowledge of algebra and be able to solve formulas. Students must also be able to perform basic trigonometric ratios involving triangles.

INTRO PHYSICS

1 SEMESTER

10

½ CREDIT

Prerequisite: Biology

This course will teach students the basic concepts related to high school physics. Topics will include: laws of motion, heat energy, light and wave energy, electricity, forces and gravity.

PHYSICS A and B

2 SEMESTERS

11,12

1 CREDIT

Prerequisite: Algebra I and Geometry

Physics is the study of motion, force, momentum, periodic motion, mechanical energy, mechanical and electromagnetic waves, electric forces and currents, and energy transformations. Because mathematics is used to prove scientific theories, students must have a working knowledge of algebra and be able to solve formulas. Students must also be able to perform basic trigonometric ratios involving triangles.

HUMAN ANATOMY*Prerequisite: Biology*

1 SEMESTER

(Elective)

11,12

½ CREDIT

This course is designed to provide the student knowledge about the internal performance of the human body. It will look at the interactions of the body's various systems, which define human life and make survival, growth, development, and reproduction possible.

ZOOLOGY*Prerequisite: Biology*

1 SEMESTER

(Elective)

11,12

½ CREDIT

This class is designed to provide the student knowledge about the interrelationships of all life forms by covering common life processes. The course will also look at evolutionary relationships, aspects of animal organization that unite major phyla, and animal adaptations.

FORENSIC SCIENCE*Prerequisite: none*

SEMESTER

(Elective)

11,12

½ CREDIT

This course will focus on various aspects of forensic science and modern criminal investigation analysis. It is a laboratory-based course involving scientific investigations using a variety of techniques and methods. The focus is on problem solving, designing experiments, testing and making conclusions based on empirical evidence. Writing is an integral part of the course with students being expected to communicate laboratory reports, results and conclusions as well as analyze case studies.

AGRI-SCIENCE

Agri-science is the combination of four semesters. ALL students can take any one of the classes to earn applied arts credit. Each class will incorporate FFA events and contests as required by the State of Michigan – Agri-science Standards. (FFA members must take all four sections if they want to earn their State FFA Degree and be considered completers for CTE credit)

1. ANIMAL SCIENCE*Prerequisite: Biology A & B*

1 SEMESTER

(Applied arts/Science)

9, 10, 11, 12

½ CREDIT

Students study the organization of living systems, animal industries and domestic animal production, comparative animal systems and genetics, and animal health and nutrition. Student will raise farm animals in the school barn.

2. NATURAL RESOURCES*Prerequisite: None*

1 SEMESTER

(Applied Arts/Science)

9, 10, 11, 12

½ CREDIT

Students study the environment, energy systems, and natural resources fundamentals. Students will use these topics to explain scientific and social implications, and to demonstrate leadership, business education and career success.

3. PLANT SCIENCE*Prerequisite: None*

1 SEMESTER

(Applied Arts/Science)

9, 10, 11, 12

½ CREDIT

Students study plant physiology, plant nutrition, pests and pest management and soil. Students will raise plants in the school greenhouse.

4. LEADERSHIP*Prerequisite: None*

1 SEMESTER

(Applied Arts/Science)

9,10,11,12

½ CREDIT

Leadership will develop a student's leadership skills to make them successful in the vast agriculture industry. Personal and interpersonal leadership traits will be studied. The course is structured to make learning about leadership fun using the FFA's career development activities. The class will also require students to develop and maintain a supervised agricultural experience program (SAE) to demonstrate record keeping skills.

**U.S. HISTORY A and B***Prerequisite: None*

2 SEMESTERS

9

1 CREDIT

This class will be a journey through American History, which will be a process of discovery...exploring the hopes, ideas and fears that have driven Americans from the past up to the present. U.S. History will primarily concentrate on time periods from the Civil War to the present.

WORLD HISTORY A and B

2 SEMESTERS

10

1 CREDIT

Prerequisite: None

World History is a two-semester social studies class required for graduation. In a study of World History and Geography students will learn about the human experience over time and space. They will encounter powerful and sometimes conflicting ideas while learning about people and events in different places and times. They will investigate our diverse and common traditions and work to understand the complex interactions between various environmental, human and social forces that have influenced and continue to influence us. The course will help connect us to people and events across time and space, illuminating the range and depth of human experience on a grand as well as local scale.

ECONOMICS

1 SEMESTER

11

½ CREDIT

Prerequisite: None

This is an introduction course of our nation's economic system and the impact on society. Students will study economics, organization and operations. Students will be active members of a company and involved in the decision making process.

U.S. GOVERNMENT

1 SEMESTER

11

½ CREDIT

Prerequisite: None

The major purpose of this required class is to provide an overall view of the American government system and to encourage citizen participation within the system. We will examine the basic principles of the Declaration of Independence and US Constitution. Students will discover the responsibilities of the different levels of government. Citizenship, civil rights, politics, pressure groups, and current events are other important elements of this course.

AP WORLD HISTORY A and B

2 SEMESTERS

9,10,11,12

1 CREDIT

Prerequisite: Instructor approval

Advanced Placement World History is a course designed to enhance a student's understanding of the development of the history of nations through an investigation of the:

- relationship of change and continuity from about 8,000 B.C. to the present
- impact of interaction among and within major societies
- impact of technology, economics, and demography on people and their environment
- systems of social structure and gender structure in major cultures
- cultural, religious, and intellectual developments of major societies
- changes in functions and structures of states and attitudes toward states and political identities, including the emergence of the nation-state

This will be accomplished through an intense (multi-perspective) study of world history and a reading of related literature and philosophy. Students will take an exam in mid-May (which consists of 60-70 multiple choice items and three essays); those who demonstrate proficiency in World History may earn college credit. The number of credits earned (3-8) is dependent on the *student's score on the exam*; simply taking the class does not automatically confer college credit. **School will pay the exam fee if the student receives a 3 or higher score on the AP exam.**

AP GOVERNMENT A and B

2 SEMESTERS

9,10,11,12

1 CREDIT

Prerequisite: Instructor approval

Advanced Placement US Government and Politics will become immersed in an *intensive* investigation of the institutions (Presidency, Judiciary, and Legislative) of the American government through a study of the United States Constitution and other related documents, including the Federalist Papers. Students will examine the origin of our great nation (philosophically and historically), public opinion and (how it may be shaped by the) media, political parties, interest groups, PACs elections, public policy, and civil right/civil liberties. AP scholars will also be asked to write several essays in response to political issues which have affected (and continue to have an effect on) the evolution of our current system of government. **School will pay the exam fee if the student receives a 3 or higher score on the AP exam.**

AP U.S. HISTORY A and B

2 SEMESTERS

9,10,11,12

1 CREDITS

Prerequisite: Instructor approval

(Elective)

AP US History is designed to provide students with a more rigorous investigation of American History, from early exploration/colonization to the modern age. Throughout the course, students will study American History from a variety of perspectives, including cultural, political, economic, international, and technological, to name a few. In addition to the study of history, students will also read examples of the literature and philosophy created in each era to enhance their understanding of America's development. In May, students will take the AP History exam, which consists of 60-75 multiple-choice items and three essay questions. Demonstrating proficiency on the exam could enable students to earn college credit (3-8, depending on the university); however, enrolling in the class itself does not guarantee college credit. One must perform well on the exam to be awarded college credit.

School will pay the exam fee if the student receives a 3 or higher score on the AP exam.

PSYCHOLOGY I

1 SEMESTER

11,12

½ CREDIT

Prerequisite: None

(Elective)

The question of human behavior and why we think, feel, and behave as we do is the focus of this class. We will investigate methods, approaches and the history of studying human behavior, the brain and its basic processes. Topics will include sensation and perception, learning, memory, intelligence and personality development and theory. This class generally is very interesting for students and the format includes lecture and discussion, experiments, class projects and activities to demonstrate concepts and principals. Evaluation includes tests, quizzes, projects and class participation.

10

PSYCHOLOGY II

1 SEMESTER

11,12

½ CREDIT

Prerequisite- Psych I

(Elective)

This class is an extension of Psychology I delving into the fundamental concepts of psychology and human development. In this class we will investigate areas of human motivation and emotion, consciousness, stages of human development, conflict stress and coping skills as well as mental disorders and abnormal psychology. In general we will continue to investigate why we think, feel, and behave as we do. The class will include lecture and discussion, experiments, individual and group projects, papers and homework as required.

AMERICAN CULTURE AND THE MEDIA

1 SEMESTER

11,12

½ CREDIT

Prerequisite: none

(Elective)

This course will explore dually the development of the film and television industry in the U.S. and how it came to be a window into the cultural values and mores of the times as well as helping shape the opinions and standards of society. This class will explore different films and television shows as they developed through current days viewing them critically as to their themes, symbolism and how they mirror the culture of each particular period – for better or worse. Course requirements will include critical thinking skills and evaluation, being able to express opinions based on fact and interpretation, writing summaries and commentary re: film and TV, essays and research papers.

CRITICAL ISSUES

1 SEMESTER

11,12

½ CREDIT

Prerequisite: U.S. History

(Elective)

This class is designed to help students take many aspects of the social studies field and relate them to current world situations. We will discuss and form opinions/solutions to some current world problems after studying the problem from economical, geographical, political and cultural viewpoints. Also, environmental and human rights issues will be included. This class will be challenging and require students to use their thinking, writing and persuasive skills in trying to understand some of today's problems.

A HISTORY OF CONFLICT

1 SEMESTER

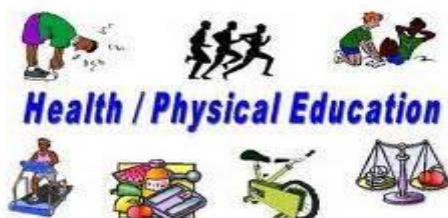
11,12

½ CREDIT

Prerequisite: U.S. History

(Elective)

This class will examine wars throughout history such as the Crusades, the French Revolution, the American Revolution, the American Civil War, World Wars I & II, the Korean War, the Vietnam War, the War on Terror and others. The wars will be examined from social, political, and economic views as well as military strategies, to determine the reasons for and consequences of war.



Health / Physical Education

| | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|----------|
| <u>PHYSICAL EDUCATION</u> | 1 SEMESTER | 9 | ½ CREDIT |
| <i>Prerequisite: None</i> | | | |
| Skills and activities incorporated into this class will consist of team and individual activities, understanding of the skills, rules and strategies of games, realization of the importance of good sportsmanship, and developing an understanding of a proper strength-training program. | | | |
| <u>TEAM SPORTS</u> | 1 SEMESTER | 10,11,12 | ½ CREDIT |
| <i>Prerequisite: Physical Education (Elective)</i> | | | |
| Instruction and playing in softball, basketball, floor hockey, volleyball, in-door soccer, pickleball, badminton, eclipse ball and team handball will be the focus of this class. | | | |
| <u>INDIVIDUAL SPORTS</u> | 1 SEMESTER | 10,11,12 | ½ CREDIT |
| <i>Prerequisite: Physical Education (Elective)</i> | | | |
| This class will offer instruction on the rules, etiquette, skill development and playing strategies of various individual sports. The following sports will be studied: Tennis, Golf, Jogging, Strength Training, Badminton, Table Tennis, Yoga, Aerobic Dance, Pilates, Archery, Frisbee Golf and Bowling. | | | |
| <u>HEALTH</u> | 1 SEMESTER | 9 | ½ CREDIT |
| <i>Prerequisite: None (Health)</i> | | | |
| Learning experiences that will attempt to influence, educate, and change behavior concerning the health of the individual, family and community. Topics include stress and suicide, nutrition; fitness, first aid; disease; reproductive health; substance abuse. | | | |
| <u>FITNESS AND NUTRITION</u> | 1 SEMESTER | 10, 11,12 | ½ CREDIT |
| <i>Prerequisite: Physical Education (Elective)</i> | | | |
| This course will present principles and methods of muscular and energy fitness, as well as information regarding nutrition and its role in a healthy lifestyle. | | | |
| <u>HISTORY OF SPORTS</u> | 1 SEMESTER | 10, 11,12 | ½ CREDIT |
| <i>Prerequisite: Physical Education (Elective)</i> | | | |
| Sports have always been a part of both world history and States history. This class will examine the history of some sports, such as basketball, baseball, football, hockey, soccer, and volleyball to name a few. We will look at the history and development of the sport along with practicing and playing the sport. | | | |
| <u>AEROBICS</u> | 1 SEMESTER | 10, 11,12 | ½ CREDIT |
| <i>Prerequisite: Physical Education (Elective)</i> | | | |
| This class is designed to develop the individual's cardiovascular fitness and increase his/her knowledge of a lifelong wellness program. This will be accomplished through endurance based activities such as aerobic dance, step aerobics, walking, jogging, running and stationary aerobic equipment. | | | |
| <u>WEIGHTLIFTING</u> | 1 SEMESTER | 10, 11,12 | ½ CREDIT |
| <i>Prerequisite: Physical Education (Elective)</i> | | | |
| This class is designed to improve physical fitness, muscle tone, strength, and agility. Much time is spent on weight machines, free weights, calisthenics, and running. | | | |



SPANISH I A and B

2 SEMESTERS

9, 10, 11, 12

1 CREDIT

Prerequisite: None

Students will become acquainted with Spanish and Latin American culture through classroom activities projects. Students will learn survival language skills and how to communicate their own needs as well as understand those around them. Students will learn through listening, reading, writing and speaking.

SPANISH II A and B

2 SEMESTERS

9, 10, 11, 12

1 CREDIT

Prerequisite: Spanish I

Students will demonstrate mastery of Spanish I concepts. Students will continue to speak, listen, read and write in class daily. Students will research assigned cultural topics and present their findings in Spanish videos to their classmates. Students will learn situational vocabulary and learn to express themselves in four additional tenses.

SPANISH III A and B

2 SEMESTERS

9, 10, 11, 12

1 CREDIT

Prerequisite: Spanish II

This class is designed for the self-motivated and college bound student. Students will read short novels in Spanish and research artists and music of different Spanish speaking countries. Students will also learn a minimum of 8 additional tenses to express themselves.

SPANISH IV A and B

2 SEMESTERS

9, 10, 11, 12

1 CREDIT

Prerequisite: Spanish III

This class is for the truly dedicated student who wishes to work on their listening and speaking abilities. Students will make use of videos, radio and Spanish speaking programs available on the Internet. Students will also work to improve their fluency and knowledge of the cultures through presentations and research.

FRENCH I A and B

2 SEMESTERS

9-12

1 CREDIT

Prerequisite: None

The objective of this course is to provide students with a heightened awareness of world cultures and an ability to communicate with French-speaking people through speaking, listening, reading, and writing in French. Vocabulary, grammar, and pronunciation studies are the focus on in this class. Class activities are conducted using written text, audio and video presentations, and computer software. (It is recommended that each student own a French-English dictionary.)

FRENCH II A and B

2 SEMESTERS

10,11,12

1 CREDIT

Prerequisite: French I

The objective of this course is to provide students with a heightened awareness of world cultures and an ability to communicate with French-speaking people through speaking, listening, reading, and writing in French. Vocabulary, grammar, and pronunciation studies include a comprehensive review and extension of French I functions. Class activities are conducted using written text, audio and video presentations, and computer software.

(It is recommended that each student own a French-English dictionary.)

VISUAL, PERFORMING AND APPLIED ARTS



SENIOR BAND A and B

2 SEMESTERS

9-12

1 CREDIT

Prerequisite: Prior participation in a school band program and Director's Approval

The High School Band is a large musical ensemble that consists of any 9th through 12th grade student wishing to pursue the art of music through the playing of a woodwind, brass, or percussion instrument. Membership in the High School Band includes marching band, concert band, pep band, jazz band, and solo & ensemble groups. Attendance at all rehearsals and concerts is mandatory. Students who do not meet the prerequisite must audition and be approved by the Director.

HIGH SCHOOL VOCAL ENSEMBLE

1 SEMESTER

9,10,11,12

1 CREDIT

Prerequisite: None

The High School Vocal Ensemble is a large vocal music ensemble that consists of any 9th through 12th grade student that wishes to pursue the art of music through singing. It is designed to give students a wide variety of vocal musical experience at a high level. Students will receive instruction in fundamental music principles, performance and practice techniques, and individual vocal technique. This instruction will be accomplished by exposing students to a variety of music literature through small and large ensemble singing.

DRAMA

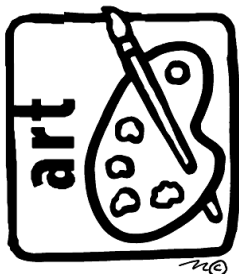
1 SEMESTER

10,11,12

½ CREDIT

Prerequisite: None

Students will learn all the basics of play production including direction, stage management, acting, properties, costume and make-up. There will be written assignments and tests. We will briefly study the elements of classical Greek, Shakespearean, and modern theater. Our consideration of acting will include projection, movement, articulation, improvisation, auditioning techniques, and creative use of space. For the semester production, students will be placed in either the cast or crew, based on their personal preferences and a simple audition. **IMPORTANT:** Attendance at all rehearsals and performances are required of class members. Performances and rehearsals will be held outside school hours. Anyone who does not plan to attend should not sign up; attendance is part of the grade for this course.



INTRODUCTION TO ART

1 SEMESTER

9-12

½ CREDIT

Prerequisite: None

Introduction to Art is designed to introduce students to a variety of visual arts media. Students will work with many materials in areas such as drawing, painting, graphic design, sculpture, pottery and printmaking. Students will also study art history and develop skills of art criticism, aesthetics, and analysis. Upon successful completion of this course, students can take advanced classes.

SCULPTURE & DESIGN

1 SEMESTER

9-12

½ CREDIT

Prerequisite: Intro to Art

Sculpture and Design is designed to provide students with a broad spectrum of visual art experiences in 2-Dimensional and 3-Dimensional form. Students will work with a variety of media which include clay, plaster of paris, alabaster, and pewter. On a 2-dimensional level, students will study design and how to communicate visually. They will design personal logs, study visual text and calligraphy, and work with pen & ink.

POTTERY

1 SEMESTER

9-12

½ CREDIT

Prerequisite: Intro to Art

Pottery is designed to introduce students to a variety of hand building and wheel throwing techniques including pinch, slab, coil, drape, stamp making and ceramic sculpture. Students will learn the history of ceramic and the role pottery has played in past and modern culture. Students will also study clay terminology and tools related to clay. They will create their own glazes and learn the chemical component of a glaze. Students will also learn how to load and fire a ceramic kiln.

DRAWING

1 SEMESTER

9-12

½ CREDIT

Prerequisite: Intro to Art

Drawing is designed to introduce students to a variety of drawing media including pastel, colored pencil, charcoal, pen & ink, scratch board and craypa. Students will learn and be encouraged to incorporate a variety of drawing and shading techniques. The class will include extensive studies of the human body from the skeletal system to the specific of the human face.

PAINTING

1 SEMESTER

9-12

½ CREDIT

Prerequisite: Intro to Art

Painting is designed to introduce students to a variety of painting media and painting styles. Paintings will be done using acrylic, oil and watercolor paint. Students will learn to build and stretch a canvas. They will study and do paintings in the styles of Impressionism, Surrealism, and Expressionism. Each student will be required to research an artist or historical period of art and create a painting in that style and write a research paper.

ADVANCED ART

1 SEMESTER

10, 11, 12

½ CREDIT

Prerequisite: Intro Art and 3.0 GPA or higher in previous art classes

Advanced Art is designed to give the more motivated art student a chance to work in a variety of media in greater depth including sculpture, painting, pottery, graphic design and drawing. Students will receive additional experiences in art criticism, analysis and history. In this class, students will work on development of personal style and development of personal expression in their work.

AMERICAN CRAFTS

1 SEMESTER

9 - 12

½ CREDIT

Prerequisite: Intro to Art

Craftsmanship is an essential part of creating works of art and crafts are forms of art that are often associated with occupation or a trade requiring art skills or manual dexterity. Students will learn skills and create original hand-made objects through an artistic manipulation of a variety of artistic materials including clay, textiles, metals, woods, glass, etc. Students will be able to use the skills learned in this class for future hobbies or possible careers.

MULTI-MEDIA DEPARTMENT

JOURNALISM (YEARBOOK and NEWSPAPER) 2 SEMESTERS 10,11,12 1 CREDITS

Prerequisite: None

Yearbook Publications is responsible for publishing the Chieftain. In this yearlong class, students will cover every major event of the school year using writing and photography. They also must work collaboratively to package these events in an interesting and attractive way. Creating designs as well as writing are key aspects of the purpose of the class. Students are required to do interviews, use specific computer programs, and sell ads and yearbooks. Before production of the yearbook begins, students are required to learn how media law is related to ethics and understand the standard ethical codes of journalism. Besides enjoying the challenge of writing and packaging it in effective designs, students should possess a sense of detail, a quality necessary to produce the yearbook.

MULTI-MEDIA 1 SEMESTER 9,10,11,12 ½ CREDIT

Prerequisite: none

Students will begin the semester by learning about film history and the changes that have taken place in film overtime. Students will then learn to shoot different genres of film, using a variety of camera shots and angles as part of the filming technique. Students will use digital camcorders to capture footage, and then learn how to upload and edit that footage to create a finished product. In addition to film students will be responsible for creating a weekly school newscast.

COMPUTER PROGRAMMING 1 SEMESTER 9,10,11,12 ½ CREDIT

Prerequisite: none

Students will use various computer programs (Scratch, Stencyl, and GameMaker) to create their very own video games. Upon completion of a game, students will then have that game tested by a number of classmates who will provide feedback. In addition, students will learn to write code using JavaScript, HTML, Visual Basic, and Python.

APPLIED ARTS



INDUSTRIAL ARTS 1 SEMESTER 9,10,11,12 ½ CREDIT

Prerequisite: none

Demonstrations and hands-on activities including sheet metal work, gas welding, arc welding, MIG welding, foundry work, auto body repair, and career connections. A materials fee is assessed.

WOODS I 1 SEMESTER 9, 10,11,12 ½ CREDIT

Prerequisite: none

Intro to woodworking – includes planning and layout work, measuring and purchasing lumber, working with different lumber and wood materials, care and maintenance of tools, sizing stock and wood joinery, as well as preparing wood for finishing and finishing methods. Students are expected to be involved on assigned project work. A materials fee is assessed.

WOOD II 1 SEMESTER 9,10,11,12 ½ CREDIT

Prerequisite: Wood I

Students will use of all methods and safety guidelines from Woods I to direct furniture-building techniques. This will include a history of furniture design. Students are expected to be involved in assigned project work. A materials fee is assessed.

Building Trades 1 SEMESTER 9,10,11,12 ½ CREDIT

This course will provide a basic overview of the phases of construction basics. Course work will include safety, math, employability skills, materials, tools and equipment, blueprint reading, site preparation, residential, commercial and green construction.

MECHANICAL DRAWING I 1 SEMESTER 11, 12 ½ CREDIT

Prerequisite: None

Working knowledge of the area of drafting which includes lettering, multi-view drawing, dimensioning, sectional views and pictorial drawing.

MECHANICAL DRAWING II

1 SEMESTER

11, 12

½ CREDIT

Prerequisite: M.D. I

This class will place an emphasis on working drawings, pattern development, printmaking, and architectural drawings.

INTRODUCTION TO CONSTRUCTION

1 SEMESTER

10, 11, 12

½ CREDIT

Prerequisite: Woods I

This is an introduction class to current construction practices. Coursework includes foundations, wall units, trusses, roofing, and material usage. Students will also learn how to read plans and build according to a plan using industry specifications and local codes. Hands on activities reinforce topics discussed. Sample project planning and budgeting is also addressed.

HOME MAINTENANCE

1 SEMESTER

9,10,11,12

½ CREDIT

Prerequisite: none

This class uses hands-on demonstrations of simple everyday maintenance. It will include car maintenance, home maintenance (i.e. changing electrical outlets), small engine repair, and a unit on how to conserve energy in our homes and cars. The central idea/theme of the class is to give students a practical knowledge of repairs they can make without paying a professional.

ADDITIONAL OPPORTUNITIES

**DRIVER'S EDUCATION**

1 SEMESTER

½ CREDIT

Prerequisite: Must meet age requirements (Elective)

This course combines the State of Michigan's Driver's Education Curriculum with other life topics such as career development, personal development, parenting, marriage relationships, family relationships, personal finances, and study skills. **There will be a fee for the student to take the course.** Students are also required to drive after school and/or on Saturdays to fulfill the state requirement.

CREDIT RECOVERY

1 SEMESTER

11,12

½ CREDIT

Prerequisite: Prior permission of Administration (Elective)

Courses are offered via the Internet. These courses are designed to be taken to make-up or substitute for the high school graduation requirements. Students taking graduation requirement courses must have taken the course with a teacher and failed the class in order to enroll in credit recovery. These courses will be monitored by a certified teacher and require approval from the high school principal or his/her designee.

WORK BASED LEARNING

SEMESTER

12

½ CREDIT

A school-to-work coordinator approved educational activity that will help the student meet work based learning goals. The program features an off campus work component that will provide linkage to the student's chosen career path. The maximum number of credits for WBL that can be applied toward graduation will be two (2).

ONLINE COURSEWORK

SEMESTER

9, 10, 11, 12

½ CREDIT

Prerequisite: Must get prior approval from administration.

Courses are offered via the internet. Contact your counselor or administrator for further information. The following are the courses available online through Edgenuity (e2020):

MATH

6th Grade Math

7th Grade Math

Algebra

SOCIAL STUDIES

Economics

Geography

Government

Algebra I
 Algebra II
 Financial Math
 Geometry
 Math Models with Applications
 Pre-Algebra
 Pre-Calculus
 Trigonometry

LANGUAGE ARTS

AP English Language and Composition
 CLN - A Midsummer Night's Dream
 CLN - Borges Author Study
 CLN - Call of the Wild
 CLN - Dr. Jekyll and Mr. Hyde
 CLN - Gulliver's Travels
 CLN - Heart of Darkness
 CLN - Jane Eyre
 CLN - Mrs. Dalloway
 CLN - Nineteen Eighty-four
 CLN – O'Connor Author Study
 CLN - Portrait of the Artist
 CLN - Robinson Crusoe
 CLN - The House of Seven Gables
 CLN - The Red Badge of Courage
 CLN - The Three Musketeers
 Communications and Speech
 Language Arts 6
 Language Arts 7
 Language Arts 8
 Language Arts 9
 Language Arts 10
 Language Arts 11
 Language Arts 12
 IDEA Writing
 Literacy and Comprehension I
 Literacy and Comprehension II

Human Geography
 MS Civics, Government, and Economics
 MS US History
 MS World Cultures and Geography
 MS World History
 US History
 World History

SCIENCE

Biology
 Chemistry
 Earth Science
 Environmental Science
 Life Science
 Physical Science
 Physics

ELECTIVES

AP Psychology
 Art History I
 Career Planning and Development
 Career Skills
 Computer Applications
 Computer Applications-Office 2007
 Consumer Skills
 Foundations of Personal Wellness
 Health
 Healthy Living
 Introduction to Art
 Lifetime Fitness
 Psychology
 Sociology
 Spanish I
 Spanish II
 Strategies for Academic Success

Michigan Virtual School Courses

Mathematics:

Algebra 1
 Algebra 2
 AP Calculus
 AP Statistics
 Calculus
 Geometry
 Math of Baseball
 Personal Finance

Science:

Anatomy and Physiology
 AP Biology
 AP Environmental Science
 AP Physics B
 AP Physics C
 Astronomy
 Biology
 Chemistry

Social Studies:

AP Macroeconomics
 AP Microeconomics
 AP Psychology
 AP U.S. Government
 AP U.S. History
 AP World History
 Civics
 Economics

English:

AP English
 Composition
 English 9
 English 10
 English 11
 English 12
 Film Studies
 Journalism

| | | | |
|--------------|-----------------------|---------------|------------|
| Pre-Algebra | Earth Science | Leadership | Reading |
| Pre-Calculus | Environmental Science | Psychology | Literature |
| Statistics | Forensic Science | Sociology | |
| Trigonometry | Health | U.S. History | |
| | Marine Science | World History | |
| | Physical Science | | |
| | Physics | | |

Languages:

Sign Lang. 1
Sign Lang. 2
AP French
French 1 – 4
AP Spanish
Spanish 1-4
German 1 – 4
Chinese 1 – 4
Japanese 1 – 2
Latin 1-3

Other:

Accounting
AP Art History
AP Computer Science
Employability Skills
Business Ethics
Entrepreneur Business Management
Entrepreneur Business Planning
Careers-Find Your Future
Career Planning
Microsoft Office 2007
Introduction to Computer Programming 1
Introduction to Computer Programming 2
Web Design
Game Design
Flash Animation
Art Appreciation
In Search of Cyrano
Digital Imaging and Communication
Medical Terminology
Music Appreciation
Personal Fitness
Study Skill

DUAL ENROLLMENT

SEMESTER

9, 10, 11, 12 ½ CREDIT

Prerequisite: Principal/Counselor Approval

Post-secondary enrollment opportunities such as Advanced Placement (AP) classes, dual enrollment, Michigan Virtual School and career and technical preparation options are available to qualified students.

Approved Assessments and Qualifying Scores:

- ✧ Michigan Merit Exam (MME) – Students who score at levels 1 or 2 (Exceeded the Standard or Met the Standard) will be eligible for dual enrollment.
- ✧ ACT & PLAN Assessment – Students who score at or above the minimums listed below:
 - Mathematics – 18
 - Reading – 17
 - Science – 19
 - English – 21
- ✧ PSAT Assessment
 - Critical Reading – 44
 - Writing Skills – 49
 - Mathematics – 45

If ACT scores are below these minimums or a student has not taken the ACT, student will need to go to the college to take placement tests to determine if they are eligible to be accepted into the college.

ELIGIBLE DUAL ENROLLMENT COURSES

- ✧ If a student qualifies for dual enrollment, eligible courses include:

- ⤴ A course offered by an eligible post-secondary institution is not offered by the school district including Advanced Placement and online courses.
- ⤴ A course offered by the school district, but is determined by the Principal to not be available to the eligible student because of a scheduling conflict beyond the eligible student's control.
- ⤴ Courses that are a hobby, craft, recreational or courses in the areas of physical education, theology, divinity or religious education are **not** eligible for tuition support.

Eligible students must designate whether the course is for high school or post-secondary credit or both at the time of enrollment. The district will pay a portion of the student's tuition and mandatory course fees, based on a formula of the sum of the state portion of the district's foundation allowance, per membership pupil, adjusted for the proportion of the school year that the student attends the post-secondary institution. While this formula, which changes each year, may be enough to cover the tuition and fees for Lansing Community College, or other local public colleges and universities, it may not be enough to cover the total tuition costs for private colleges and universities in the area. Parents are responsible for paying any difference in cost. Books, transportation, parking costs, or most activity fees, are **not** eligible charges under the law. If a student wishes to take a class that is not offered at Lansing Community College, they must seek approval from the principal and counselor. **Courses withdrawn or receiving a failing grade will be billed directly to the student for full reimbursement.**

MICHIGAN VIRTUAL SCHOOL

The *Michigan Virtual School (MVS)* is an online resource that enables Michigan high schools to provide courses (all taught by certified teachers) that students would not otherwise have access to. The Michigan Legislature founded it in July of 2000 to be operated by the *Michigan Virtual University (MVU)*, a private, not-for-profit Michigan Corporation. *MVS* works in cooperation with individual school districts to grant course credit. Through *MVS*, Michigan high school students can take a variety of courses and learn any place there is a computer and an Internet connection. *MVS* helps to prepare students for a lifetime of integrating technology into their work and their lives. Students may take no more than two virtual courses per semester. **All** of the rules and guidelines for virtual high school are the same as those for dual enrollment at post-secondary institutions. **Courses withdrawn or receiving a failing grade will be billed directly to the student for full reimbursement.**

HEARTLANDS INSTITUTE OF TECHNOLOGY

All HIT classes are 3 class session block. If you sign up for this class, it is for 1 full school year. Students will not be allowed to drop the course without Administrative approval. Approvals will not be granted because you do not like the class. **No one is allowed to drive to HIT.** Students are required to ride the school bus to and from the class. AM students will need to be at the school by 7:25 am to catch the bus to HIT. PM students will return by 2:40 pm. This is School Board policy.

Automotive Technology

YEAR

11,12

3 CREDITS

Course includes the development of skills in basic automotive maintenance, service and light repair. Students are introduced to diagnosis of systems and concerns, causes and correction of problems. Critical thinking skills and shop safety are emphasized. Course includes applied academics of math, science and language arts. Minimum performance requirements for this course are based on successful completion according to the National Automotive Technicians Education Foundation (NATEF) Automobile Program Standards.

Computer and Network Administration

YEAR

11,12

3 CREDITS

Course offers the opportunity to learn computer networking and computer hardware repair, operate and maintain local area network (LAN) and (WLAN), use firewalls to safeguard networks from threats inside and outside and work towards industry certification. Students in the program will combine classroom training with in-class projects utilizing both current and legacy hardware and software from major IT companies. Test labs are used frequently to simulate local area network environments. Skills learned in class will include setup and maintenance of client computers, servers, switches, routers, network firewalls, software to update and maintain IT systems, configuring operating systems and analysis of security threats. Students will work towards one of a number of certifications offered by CISCO and Microsoft.

Dental Occupations

YEAR

11,12

3 CREDITS

Helpful background classes: Biology, Math, English, Chemistry

Dental Occupations is designed to introduce the students to the various career opportunities available in the dental field. Upon completion, the student will have had training in the areas of chair-side dental procedures, lab techniques, and office procedures. Students have an opportunity to serve an internship in a dental office and to work with local dentists in the classroom during the Heartlands' Dental Clinic. After completion of the program,

students seek employment as assistants or receptionist and may pursue an advanced degree in dental hygiene, dental assisting, or dentistry.

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| <u>Diesel / Heavy Equipment</u> | YEAR | 11,12 | 3 CREDITS |
|----------------------------------------|------|-------|-----------|

Helpful background classes: Basic Reading and Math, General Science

Eight areas of the Diesel/Heavy Equipment mechanic are covered. The student works with agricultural, material handling, or highway equipment. Students will perform the following duties as a journey person mechanic: servicing, maintaining, repairing, inspecting, cleaning, dismantling engines and electrical systems and diagnosing of internal combustion engines, electrical components, transmissions, and heavy-duty brakes and suspension. Proper set-up and operation of vehicles, equipment, and machines are a part of the job. Mechanics must often work independently, solve problems, and perform work that is physically demanding.

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| <u>Culinary Arts</u> | YEAR | 11,12 | 3 CREDITS |
|-----------------------------|------|-------|-----------|

Helpful background classes: Math, Communications

Culinary Arts is designed to acquaint the student with many occupations in the Food Service Industry. Students will gain knowledge and experience by working with food products in the area of baking, salad and garnishing, soups and salads, desserts and entrée items. This program operates the Class Act Restaurant giving students the opportunity to gain skills as a waiter/waitress, short order cook, host/hostess, and cashier. The Culinary Arts program follows the Pro-Start and Serv-Safe curriculum. This is the state approved program for Culinary Arts.

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|-------------------------------|------|-------|-----------|
| <u>Medical Careers</u> | YEAR | 11,12 | 3 CREDITS |
|-------------------------------|------|-------|-----------|

Helpful background classes: Biology, Math, English

Medical Careers is designed to acquaint students with careers in the health fields and to teach students basic medical assisting or nurse aide skills. Students are provided with a combination of classroom, laboratory, and clinical observational and hands-on experience in available medical areas. Students are required to have a uniform to work in the laboratory. Related occupations include: Physical Therapy Aide, Ambulance Attendant, Occupational Therapy Aide, Nursing Assistant, Orderly, Pharmacy Technician, Central Supply Aide, Dietary Aide or Home Health Assistant. Upon completion of the program the student will be eligible to take the state clinical and written exams for certified nursing assistants.

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|----------------------------|------|-------|-----------|
| <u>Machine Tool</u> | YEAR | 11,12 | 3 CREDITS |
|----------------------------|------|-------|-----------|

Helpful background classes: Algebra, Industrial Arts, Technology Education, Computers

Machine Tool uses industrial type machines such as drill presses, grinders, lathes, band saws, and milling machines to create useful items found in everyday life. It also uses precision measuring tools along with blueprints to make items that are long lasting and of high quality. Welding is also covered. This program lets student/trainees rediscover and use what they already know from other classes and experiences. CAM (Computer Assisted Machining) is part of Machine Tool. In CAM, students learn how to take an idea, design it and draw it on a computer, and then program the computer to run a computer-operated machine. Jobs in the machine tool trade generally are classified as semi-skilled and skilled. Workers build, test, inspect, and operate machines and equipment.

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| <u>Plant/Animal Science</u> | YEAR | 11,12 | 3 CREDITS |
|------------------------------------|------|-------|-----------|

The Plant/Animal Science program will prepare students for careers or further study in the areas of horticulture and animal science. The program will focus on areas of greenhouse plants, landscaping, pest control and turf in the area of horticulture. In the area of animal science students will have the opportunity to explore the large animal industry in Michigan. The class will examine animal growth, body systems and management areas. Students will have the opportunity to experience modern technology in Agriscience involving hydroponics and aquaculture. Students will also work on the development of personal and career skills.

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|--------------------------------|------|-------|-----------|
| <u>Criminal Justice</u> | YEAR | 11,12 | 3 CREDITS |
|--------------------------------|------|-------|-----------|

The Criminal Justice program is designed to provide basic knowledge, skills and behaviors necessary for continued education in the fields of law enforcement, probation, corrections, investigation, private security and other criminal justice related positions. Students will experience areas of instruction to include law, ethics, investigations, physical conditioning, first aid, defensive tactics, and patrol and police skills. Due to the adult and sometimes graphic nature of the subject matter, a high level of student maturity and discipline is recommended for success in the program. Criminal Justice students will have the opportunity to receive 12 college articulated credits and develop strategies to help ensure achievement at their next education level.

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|-----------------------------------|------|-------|-----------|
| <u>Aviation Technology</u> | YEAR | 11,12 | 3 CREDITS |
|-----------------------------------|------|-------|-----------|

The Aviation Technology program is designed to introduce students to all aspects of the aviation industry. Students with an interest in pursuing a career related to aviation are good candidates for this program. Students will be introduced to subject areas ranging from the very first airplanes to modern commercial aviation, flight operations, regulations, aircraft inspection, maintenance, and many other aircraft systems.

The Aviation Technology program is an “off-campus” program located at the SMAT Campus which is located in the Ionia County Airport with bussing provided from Heartlands. A high level of student maturity and discipline is required for this program.

Computers and Network Administration YEAR 11,12 3 CREDITS

Computers and Network Administration offers the opportunity to learn computer networking and computer hardware repair, operate and maintain local area network (LAN) and (WLAN), use firewalls to safeguard networks from threats inside and outside and work towards industry certification.

The 21st Century brings with it a huge demand for technically proficient specialists. These specialists need technical expertise to design, implement, and support the technology that exists in business and industry. Students in the program will combine classroom training with in-class projects utilizing both current and legacy hardware and software from major IT companies. Test labs are used frequently to simulate local area network environments. Skills learned in class will includes setup and maintenance of: client computers, servers, switches, routers, network firewalls, software to update and maintain IT systems, configuring operating systems and analysis of security threats. Students will work towards one of a number of certifications offered by CISCO.

Heartlands Institute of Technology

CTE ACADEMIC CREDIT OFFERINGS

Legislative changes have opened up options for students in the world of CTE. Options for MMC are allowed in state-approved CTE programs only except for 4th year related Math.

| HEARTLANDS INSTITUTE OF TECHNOLOGY | | |
|------------------------------------|------------------------------------------------------|--|
| State Approved Programs | Non-State Approved Programs | |
| Computer Networking Administration | Automotive Technology | |
| Criminal Justice | Aviation Technology * | |
| Culinary Arts | Diesel Technology | |
| Dental Occupations | | |
| Health Occupations | | |
| Machine Tool | | |
| Plant/Animal Science | | |
| | * This CTE Program is awaiting state approval status | |

| HEARTLANDS PROGRAMS | ENGLISH | MATH | | SCIENCE | SOCIAL STUDIES | PE/HEALTH | VPAA | FOREIGN LANGUAGE |
|-----------------------|---------|-----------------------|------------|---------|----------------|-----------|------|------------------|
| | | 4th Year Related Math | Algebra II | | | | | |
| Automotive Technology | | X | | | | | | |
| Aviation Technology | | X | | | | | | |

| | | | | | | | | |
|--------------------------------------|--|---|---|---|---------|---------|---|---|
| Computer & Networking Administration | | X | | X | PC Only | PC Only | X | X |
| Criminal Justice | | X | | X | PC Only | PC Only | X | X |
| Culinary Arts | | X | | X | PC Only | PC Only | X | X |
| Dental Occupations | | X | | X | PC Only | PC Only | X | X |
| Diesel Technology | | X | | | | | | |
| Health Occupations | | X | | X | PC Only | PC Only | X | X |
| Machine Tool | | X | X | X | PC Only | PC Only | X | X |
| Plant/Animal Science | | X | | X | PC Only | PC Only | X | X |

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March 2015

GO (Graduation Options) Program

This is an alternative school day designed for students who are not on track to graduate. You must have less than 9 credits as a Junior and less than 14 as a Senior to qualify for the program. Administration may grant enrollment based on special circumstances. You must have 19 credits to graduate from this program. GO students can participate in all school activities. Sports are available if practice is outside of the GO program hours. GO program hours are from 11:30 pm – 6:15 pm Monday to Friday.

Classes will be assigned from the Education 20/20 courses. This is a program that students work independently through course work that is presented on the computer. There is a certified teacher in the computer lab for all sessions. The teacher's role is to assist with computer problems and redirect students who are struggling with the course work. See Administration or the School Counselor to enroll in this program.

SARANAC HIGH SCHOOL COURSE OFFERINGS 2015-2016

LANGUAGE ARTS (4 Credits)

English 9 A, B
English 10 A, B
English 11 A, B
College Prep English A, B (10, 11)
English 12 A, B
AP English A, B

LANG ARTS ELECTIVE ½ credit

Creative Writing (9, 10, 11,12)
Leadership (9,10, 11, 12)
Journalism (12)

MATH-(4 Credits)

Algebra 1 A, B (9, 10)
Geometry A, B (9, 10)
Algebra II A, B (10, 11, 12)
Pre-Calculus A, B (11, 12)
Critical Thinking (12)
Strategies (9-12)
Financial Math (12)

SCIENCE (3 Credits)

Biology A, B (9)
10th Grade Science (10)
Chemistry A, B (11, 12)
Physics A, B (11, 12)

SCIENCE ELECTIVES (1/2 credit)

Anatomy
Zoology
Animal Science
Natural Resources
Plant Science
Leadership

SOCIAL STUDIES (3 Credits)

U.S. History A, B (9)
AP U.S. History A, B (9,10,11,12)
World History A, B (10)
AP World History A, B (9, 10, 11, 12)
Economics
U.S. Government
AP Government A, B (9, 10, 11, 12)

SOCIAL STUDIES ELECTIVES

Current Events (9-12)
Psychology (9-12)

PHYSICAL EDUCATION (1 credit)

Health (9)
Physical Education (9)

PHYSICAL EDUCATION ELECTIVES

Advanced Physical Education (10, 11, 12)
Conditioning (10, 11, 12)

FOREIGN LANGUAGE

Spanish I A, B (9, 10, 11, 12)
Spanish II A, B (10, 11, 12)
Spanish III A, B (11, 12)
Spanish IV A, B (12)
French I A, B (9, 10, 11, 12)
French II A, B (10, 11, 12)

PERFORMING ARTS

Senior Band A, B (9, 10, 11, 12)
Choir A, B (9,10, 11, 12)
Drama (10, 11, 12)

VISUAL ARTS

Intro Art/Advanced Art (9, 10, 11, 12)
Sculpture & Design (9, 10, 11, 12)
Pottery/Advanced Pottery (9, 10, 11, 12)
Drawing (9, 10, 11, 12)
Painting (9, 10, 11, 12)
Journalism (10, 11, 12)

ADDITIONAL CLASSES

Driver's Education
Credit Recovery
Work Based Learning
Dual Enrollment
Virtual High School

HEARTLANDS INSTITUTE (year long)

Auto Technology (11, 12)
Computer Networking (11,12)
Dental Occupations (11, 12)
Diesel Mechanics (11, 12)
Culinary Arts (11,12)
Health Occupations (11, 12)
Machine Tool (11, 12)
Plant/Animal Science (11,12)
Criminal Justice (11, 12)
Aviation Technology (11,12)

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: District School Improvement Plan

The District School Improvement Plan will be reviewed at the meeting.



Saranac Community Schools
Summary of the District and School Improvement Plans 2016-17

Maury Geiger
Superintendent

Connie Hamilton
K-12 Curriculum Director

Jason Smith
Elementary Principal

Josh Leader
Jr/Sr High Principal

| | District Goals and Strategies | Saranac Elementary School Goals and Strategies | Saranac Jr/Sr High School Goal and Strategies |
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| <p><u>Mission Statement</u> <i>The mission of Saranac Community Schools, through its strong community support, dedicated professional staff, and safe environment, is to provide an education for all students; empowering them to become contributing productive members of society.</i></p> <p><u>Vision Statement</u> <i>The vision of Saranac Community Schools, in collaboration with our community, empowers all students to prepare for their future with innovative, diverse, and inspiring educational opportunities where standards of excellence will not be compromise.</i></p> <p><u>Belief Statements:</u> <i>We believe:</i></p> <ul style="list-style-type: none">➤ all students can learn➤ our staff is committed to excellence➤ an atmosphere of respect for people, ideas and property will prevail➤ our schools will be safe, secure, welcoming and challenging➤ we will continually seek suggestions and feedback from our students, families and staff➤ our school will serve as an example of continual improvement & innovation | <p>Strategies for 5 Cores</p> <ul style="list-style-type: none">• Classroom Environment and Culture• Student Engagement• Professional Collaboration and Communication• Aligned Curriculum• Thinking Maps• Classroom Questioning• Purpose and Assessment• Interventions• English Language Learners• Learning Targets• MTSS• Behavior Intervention• Parent Involvement• Technology Integration <p>Goal 1: Reading All students will be proficient readers</p> <ul style="list-style-type: none">○ Parent Involvement○ Best Instructional Practices○ Assessment Literacy <p>Goal 2: Writing All students will be proficient writers</p> <ul style="list-style-type: none">○ Parent Involvement○ Best Instructional Practices <p>Goal 3: Math All students will be proficient in math.</p> <ul style="list-style-type: none">○ Math Textbooks○ Collaboration Groups○ Use of Formative Assessments○ Parent Involvement○ Assessment Literacy○ Math Coach <p>Goal 4: Science All students will be proficient in science</p> <ul style="list-style-type: none">○ Informational Reading/Writing Integration○ Implement Science Practices <p>Goal 5: Social Studies All students will be proficient in social studies</p> <ul style="list-style-type: none">○ Document Based Questioning○ Informational Reading/Writing Integration | <p>Strategies for 5 Cores</p> <ul style="list-style-type: none">• Aligned Curriculum• Thinking Maps• Classroom Questioning• Interventions• Title I Teachers• Instructional Consultation Team• Classroom Learning Labs <p>Goal 1: Reading All students will be proficient readers.</p> <ul style="list-style-type: none">○ Literacy Coaches Network○ Daily 5 and CAFÉ Reading○ Leveled Literacy Intervention○ Summer Camp○ Instructional Coach○ Additional Instructional Time <p>Goal 2: Writing All students will be proficient writers</p> <ul style="list-style-type: none">○ Thinking Maps - Writing○ Every Day Editing○ Summer Camp <p>Goal 3: Math All students will be proficient in math.</p> <ul style="list-style-type: none">○ Teacher Collaboration○ Technology Integration○ Parent Involvement○ Summer Camp○ Instructional Coach <p>Goal 4: Science All students will be proficient in science</p> <ul style="list-style-type: none">○ Implement Science Practices○ Informational Reading/Writing Integration <p>Goal 5: Social Studies All students will be proficient in social studies.</p> <ul style="list-style-type: none">○ Informational Reading/Writing Integration | <p>Strategies for 5 Cores</p> <ul style="list-style-type: none">• Aligned Curriculum• Thinking Maps• Classroom Questioning• Professional Learning Communities• Use of Formative/Summative Assessments• Curriculum/Instruction Walk Throughs• Classroom Learning Labs <p>Goal 1: Reading All students will be proficient readers.</p> <ul style="list-style-type: none">○ Additional Instructional Time for Reading○ Classroom Questioning <p>Goal 2: Writing All students will be proficient writers</p> <ul style="list-style-type: none">○ Cross-Curricular Writing○ Increase Informational Writing○ Thinking Maps○ Additional Instructional Time for Writing <p>Goal 3: Math All students will be proficient in math.</p> <ul style="list-style-type: none">○ Teacher Collaboration○ Technology Integration○ Parent Involvement○ Math Lab○ Instructional Coach○ Lesson Study <p>Goal 4: Science All students will be proficient in science</p> <ul style="list-style-type: none">○ Thinking Maps○ Science Writing○ SAT Prep <p>Goal 5: Social Studies All students will be proficient in social studies.</p> <ul style="list-style-type: none">○ Document Based Questioning○ Literacy in Social Studies |