

Saranac Community School

Board of Education Agenda

Regular Meeting

March 3, 2016

7:00 PM

Library, Saranac Jr/Sr High School

1. Call to Order_____
2. Pledge of Allegiance
3. Approval of Minutes 2
4. Additions & Deletions
5. Comments from Guests - Agenda Items
6. Student Report
7. Administrator's Update
8. Instructional Highlight - Archery Club
9. Reports/Presentations
 - a. 2006 Bond Refinancing 4
 - b. Transportation Update - Greg Smith 10
 - c. Accept Gifts 13
 - d. 2nd 2015-2016 Budget Amendment 14
 - e. Projected 1st Draft 2016-2017 Budget Update 15
10. Comments from Guests - Non Agenda Items
11. Superintendent's Report
12. Approve Executive Session Minutes
13. Board Requests/Reports
14. Communications
15. Closed Session for Superintendent Evaluation Calendar & Goals
16. Other
17. Adjournment_____

Saranac Community Schools
Board of Education
Meeting #14

The regular meeting of the Saranac Community Schools Board of Education was held on Thursday, February 18, 2016 in the Library, Saranac Jr/Sr High School, 150 Pleasant Street, Saranac, MI.

The meeting was called to order by Vice President, Roy Hawkins at 7:00 p.m.

Present: Coulson, Doll, Hawkins, LaWarre & VanKuiken.

Absent: Denny & Price

Sarah Doll led in the Pledge of Allegiance.

APPROVAL OF MINUTES: Minutes from regular meeting dated February 4, and Finance Committee minutes dated February 2, 2016 were approved as written.

TREASURER'S REPORT: The Treasurer's Report for January was accepted as presented.

ADDITIONS & DELETIONS: None

COMMENTS FROM GUESTS – AGENDA ITEMS: None

APPROVE CONSENT ACTION ITEMS: Motion by VanKuiken, supported by Coulson and unanimously approved that the Saranac Board of Education accept the Consent Agenda Items as presented:

- ✓ Approve Bills Paid totaling \$791,796.49 from General Fund for January/February
- ✓ Accept Gifts totaling \$4,840.00
- ✓ Continuing Disclosure Compliance Policy Resolution

STUDENT ENROLLMENT: Superintendent Geiger reported the student enrollment seems to be leveling off. We are at approximately the same number of students that we were a year ago. This is encouraging news in that the state is still projecting a loss in student enrollment statewide due to low birth rates. February student count day was Wednesday, February 10. The student unaudited enrollment count is 1,003.

MASCOT USAGE GUIDELINES: It was the consensus of the board that we move forward with the mascot guidelines as they were presented.

S.E.A. LETTER OF UNDERSTANDINGS #3 & #4: Superintendent Geiger reported he has been involved in ongoing discussions with the administrative team and Carrie Smith, SEA President and Mike McGee, SEA UBC in regards to a professional development opportunity for all of our teaching staff on Thursday, August 25th, 2016.

In order for this to be possible for the 2016-2017 school year, our current collective bargaining agreement would need to be completed prior to the start of this professional development activity.

The attached Letter of Understanding #3 as it relates to the end of the current collective bargaining agreement, and Letter of Understanding #4 as it relates to the tentative professional development scheduled for Thursday, August 25th, 2016.

Motion by LaWarre, supported by VanKuiken and unanimously approved that the Saranac Board of Education waive past practice and approve the Letters of Understanding as presented.

NEOLA POLICY REVIEW SECTION 8000 (OPERATIONS) AND 9000

(RELATIONS): This is the first reading of these two sections. Any changes or concerns to these two sections should be given to Central Office to compile the information from board members. The second reading will come back at a later date.

The second reading of Policy Sections 0000 (Bylaws) and 1000 (Administration) will be at the March 3 board meeting.

COMMENTS FROM GUESTS-NON AGENDA ITEMS: None

SUPERINTENDENT REPORT: Mr. Geiger reported that the Technology Professional Development day went very well.

The board is planning to have a District Strategic Planning update this year on Thursday, March 17. The idea is to have a dinner and progress reports at 5:45 pm, followed by the regularly scheduled meeting at 7:30 pm.

The Community Appreciation Dinner is scheduled for Tuesday, April 19.

Mr. Geiger and four board members will be attending a MASB workshop next Friday, February 26 in Lansing.

BOARD REQUESTS/REPORTS: None

COMMUNICATIONS: None

CLOSED SESSION FOR SUPERINTENDENT EVALUATION CALENDAR &

SUPERINTENDENT/BOARD GOALS: Motion by VanKuiken, supported by Doll that the Saranac Board of Education go into closed session at 7:26 p.m. returning to open session at 7:49 p.m. Yes Votes: Coulson, Doll, Hawkins, LaWarre, & VanKuiken. Motion Carried.

OTHER: A board member mentioned that as part of the board goals they would recognize staff. There is a staff member the board would like to recognize and will present a certificate of appreciation at the March 17 board meeting.

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 7:56 p.m.

Respectfully submitted,

Steve LaWarre
Secretary

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: 2006 Bond Refinancing Resolution

Jeff Soles, from the Thrun Law Firm will be present for our board meeting to review and discuss the 2006 Bond Refinancing Resolution as presented.

Suggested Resolution

I move that the Saranac Board of Education waive past practice and approve the 2006 Bond Refinancing Resolution as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Saranac Community Schools, Ionia County, Michigan (the "Issuer")

A regular meeting of the board of education of the Issuer (the "Board") was held in the Media Center, Jr/Sr High School, within the boundaries of the Issuer, on the 3rd day of March, 2016, at 7:00 o'clock in the p.m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. By resolution adopted on November 19, 2015 (the "Bond Resolution"), this Board authorized not to exceed Seven Million Five Hundred Thousand Dollars (\$7,500,000) 2016 Refunding Bonds (General Obligation - Unlimited Tax) (the "Bonds") for the purpose of refunding all or a portion of the Issuer's 2006 School Building and Site Bonds, dated July 6, 2006, which are callable on or after May 1, 2016, and are due and payable May 1, 2017 through May 1, 2028, inclusive, and May 1, 2031 (the "Refunded Bonds"); and

2. In the Bond Resolution, the Issuer authorized the Superintendent of Schools to accept the offer of William Blair & Company, L.L.C., Southfield, Michigan (the "Underwriter"), within the parameters set forth in such resolution; and

3. Based upon information provided by the Issuer's financial consulting firm and the Underwriter, the Issuer selected a negotiated sale to allow for flexibility in the timing, sale and structure of the Bonds in response to changing market conditions and to allow for flexibility in sizing the defeasance escrow necessary to accomplish the refunding of the Refunded Bonds; and

4. The Underwriter presented an offer to purchase the Bonds to the Superintendent on February 11, 2016, which the Superintendent accepted pursuant to the authority delegated in the Bond Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The offer of the Underwriter as set forth in the bond purchase agreement (the "Bond Purchase Agreement"), and the terms and conditions set forth therein, presented to the Superintendent on February 11, 2016, to purchase the Bonds in the principal amount of \$6,485,000 at a purchase price of \$7,114,119.15, which is the par value of the Bonds, plus an original issue premium of \$670,083.90, less the Underwriter's discount of \$30,803.75, less the original issue discount of \$10,161.00, is hereby ratified and affirmed. The Bonds shall be issued in the aggregate principal sum of \$6,485,000 and designated 2016 Refunding Bonds (General Obligation - Unlimited Tax).

2. The Bonds shall be dated March 9, 2016, and shall mature on May 1 of the years 2017 to 2031, inclusive, on which interest is payable commencing November 1, 2016 and semi-annually thereafter on May 1 and November 1, at the rates and in the principal amounts set forth in Exhibit A and shall be subject to optional redemption as set forth herein. The Bonds shall be initially offered to the public at the initial offering yields as set forth in Exhibit A hereto.

3. The Bonds or portions of Bonds in multiples of \$5,000, maturing on or after May 1, 2027, shall be subject to redemption prior to maturity, at the option of the Issuer in such order as the Issuer may determine and by lot within any maturity, on any date occurring on or after May 1, 2026, at par plus accrued interest to the redemption date.

4. Notice of redemption of any Bond shall be given not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption by mail to the registered owner's or owners' registered address shown on the registration books kept by the Paying Agent (the "Paying Agent"). The Bonds shall be called for redemption in multiples of \$5,000, and Bonds of denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000, and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the registered owner thereof.

If less than all of the Bonds of any maturity shall be called for redemption prior to maturity, unless otherwise provided, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Paying Agent, in such manner as the Paying Agent in its discretion may deem proper, in the principal amounts designated by the Issuer. Any Bonds selected for redemption which are deemed to be paid in accordance with the provisions of the Bond Resolution and this resolution will cease to bear interest on the date fixed for redemption. Upon presentation and surrender of such Bonds at the corporate trust office of the Paying Agent, such Bonds shall be paid and redeemed.

5. Blank Bonds with the manual or facsimile signatures of the President and Secretary of the Board affixed thereto, shall, upon issuance and delivery and from time to time thereafter as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

The Bonds are registered as to principal and interest and are transferable as provided in the Bond Resolution only upon the books of the Issuer kept for that purpose by the Paying Agent, by the registered owner thereof in person or by an agent of the owner duly authorized in writing, upon the surrender of the Bond together with a written instrument of transfer satisfactory to the Paying Agent duly executed by the registered owner or agent thereof and thereupon a new Bond or Bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Bond Resolution, and upon payment of the charges, if any, therein provided. The Bonds are issuable in denominations of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bonds, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution of the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent, and if satisfactory to the Paying Agent and the Issuer, the Issuer at the expense of the owner,

shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being sections 129.131 to 129.134, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted, in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

6. The Bank of New York Mellon Trust Company, N.A., Detroit, Michigan, is hereby approved as Escrow Agent under the proposed Escrow Agreement (the "Escrow Agreement") presented to the Board. The Escrow Agreement providing for payment and redemption of the Refunded Bonds is hereby approved. The President or Secretary shall execute and deliver the Escrow Agreement substantially in the form presented to the Board with such changes and completions as shall be necessary as determined by Thrun Law Firm, P.C., in order to accomplish refunding the Refunded Bonds in accordance with the law and the Bond Resolution. The Escrow Agent is further authorized to act as the Issuer's Agent, an attorney-in-fact for the purpose of acquiring on behalf of the Issuer the federal securities, if necessary, as defined in the Escrow Agreement to meet the Board's obligations under the Escrow Agreement.

7. Upon delivery of the Bonds, the accrued interest, if any, shall be deposited in the Debt Retirement Fund for the Bonds and the balance of the Bond proceeds shall be used as follows:

A. The approximate sum of \$72,005.15 shall be used to pay the cost of issuance of the Bonds, and any balance remaining from that sum after paying the cost of issuance shall be deposited in the Debt Retirement Fund for the Bonds.

B. The sum of \$7,042,114.00 from the Bonds shall be paid to the Escrow Agent and then invested by it as provided in the Bond Resolution and Exhibit D of the Escrow Agreement for payment of principal and interest on the Refunded Bonds. Any funds from the Bond proceeds not used for the Escrow Account shall be deposited in the Bond Issuance Fund.

8. The Issuer hereby designates the Bonds of this issue as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions under the provisions of the Internal Revenue Code of 1986, as amended. In making said designation, the Board determines that the reasonably anticipated amount of tax-exempt obligations which will be issued by the Issuer or entities which issue obligations on behalf of the Issuer during calendar year 2016 will not exceed \$10,000,000, excluding only those tax-exempt obligations as permitted by Section 265(b)(3)(C)(ii) of the Code.

9. The President and Secretary are hereby authorized to provide the Bonds in conformity with the specifications of this resolution by causing their manual or facsimile signatures to be affixed thereto, and upon the manual execution by the authorized signatory of the Paying Agent, the Treasurer be and is hereby authorized and directed to cause said Bonds to be delivered to the Underwriter upon receipt of the purchase price and accrued interest, if any.

10. The Preliminary Official Statement, dated January 26, 2016, is deemed final for purposes of SEC Rule 15c2-12(b)(1), relating to the Bonds and its use and distribution by the Underwriter is hereby authorized, approved and confirmed.

11. The Superintendent is authorized and directed to execute and deliver the final Official Statement on behalf of the Issuer. The Superintendent is further authorized to approve, execute and

deliver any amendments and supplements to the final Official Statement necessary to assure that the statements therein are true, as of the time the Bonds are delivered to the Underwriter, and that it does not contain any untrue statement of a material fact and does not omit to state a material fact necessary in order to make the statements, in light of the circumstances under which they were made, not misleading. In the absence of the Superintendent, the President may execute the above documents.

12. The President or Vice President, the Secretary, the Treasurer, the Superintendent, and/or all other officers, agents and representatives of the Issuer and each of them shall execute, issue and deliver any certificates, statements, warranties, representations, or documents necessary to effect the purposes of this resolution, the Bonds or the Bond Purchase Agreement.

13. The officers, agents and employees of the Issuer are authorized to take all other actions necessary and convenient to facilitate sale and delivery of the Bonds.


14. The Issuer hereby appoints The Bank of New York Mellon Trust Company, N.A., Detroit, Michigan, as Paying Agent-Bond Registrar and directs the Superintendent of Schools to execute for and on behalf of the Issuer a Paying Agent-Bond Registrar Agreement.

15. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.


Ayes: Members

Nays: Members

Resolution declared adopted.


Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Saranac Community Schools, Ionia County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on March 3, 2016, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).


Secretary, Board of Education

JJS/klg

EXHIBIT A

BOND PRICING

Saranac Community Schools
2016 Refunding Bonds
\$6,485,000
County of Ionia, State of Michigan
(General Obligation - Unlimited Tax)
FINAL VERIFIED PRICING

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Call Date	Call Price	Premium (-Discount)
Bond Component:									
	05/01/2017	310,000	4.000%	0.880%	103.544				10,986.40
	05/01/2018	400,000	4.000%	1.080%	106.172				24,688.00
	05/01/2019	400,000	3.000%	1.220%	105.473				21,892.00
	05/01/2020	400,000	4.000%	1.330%	110.730				42,920.00
	05/01/2021	425,000	4.000%	1.450%	112.595				53,528.75
	05/01/2022	425,000	2.000%	1.650%	102.036				8,653.00
	05/01/2023	425,000	4.000%	1.820%	114.541				61,799.25
	05/01/2024	425,000	4.000%	1.990%	115.041				63,924.25
	05/01/2025	450,000	4.000%	2.130%	115.461				69,574.50
	05/01/2026	450,000	2.000%	2.250%	97.742				-10,161.00
	05/01/2027	475,000	4.000%	2.340%	114.910 C	2.462%	05/01/2026	100.000	70,822.50
	05/01/2028	475,000	4.000%	2.440%	113.941 C	2.650%	05/01/2026	100.000	66,219.75
	05/01/2029	475,000	4.000%	2.530%	113.077 C	2.803%	05/01/2026	100.000	62,115.75
	05/01/2030	475,000	4.000%	2.610%	112.315 C	2.930%	05/01/2026	100.000	58,496.25
	05/01/2031	475,000	4.000%	2.700%	111.466 C	3.049%	05/01/2026	100.000	54,463.50
		6,485,000							659,922.90

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Transportation Update – Greg Smith

Greg Smith, Transportation Director, will be presenting information in regards to the transportation department.

Saranac Community Schools

Transportation

Miles as of 2/23/16

Number of students per day, per bus – 50-68

Total miles per day - 654

071 – 2008 International – 88,396 miles – field trip bus with cargo holds

209 – 2009 International – 153,236 miles - wheelchair lift bus – 114 miles per day

219 – 2001 International - 156,083 miles - vo – ed bus – 42 miles per day

301 – 2003 Bluebird – 136,709 miles – route bus – 48 miles per day

221 – 2003 Bluebird – 144,153 miles – route bus – 44 miles per day

987 – 1998 Thomas - 104,118 miles -route bus – 36 miles per day

-mid day run – 36 miles per day

951 – 2005 Bluebird – 117,186 miles – route bus – 32 miles per day

241 – 2004 Bluebird – 75,532 miles – route bus – 30 miles per day

982 – 2002 Bluebird – 162,914 miles – route bus – 26 miles per day

981 – 2001 International – 141,613 miles – route bus – 28 miles per day

931 – 2002 Bluebird – 214,817 miles – route bus – 30 miles per day

072 – 2008 International – 104,943 miles - route bus – 38 miles per day

962 – 2001 International – 193,399 miles – route bus – 42 miles per day

201 – 1999 Thomas – 84,611 miles – route bus – 24 miles per day

961 – 2001 International – 114,670 miles – route bus – 44 miles per day

960 – 1996 Thomas – 144,813 miles – mid day run/spare – 40 miles per day

Saranac Community Schools

Transportation

School Vehicle Information

Mileage as of 2/24/16

2001 Ford F-250 Truck – snowplowing, maintenance, drivers training -
142,808 miles

2001 Ford E-350 Passenger Van – Field trips, athletics, conferences, drivers
training – 47,150 miles

2007 Chevrolet Uplander – Special education run, homeless student run, drivers
training, field trips, conferences, athletics – 121,739 miles

1995 Pontiac Grand Am – Special education run, homeless student run, drivers
training – 116,915 miles

2006 Pontiac Uplander – Special education run, homeless student run, drivers
training, field trips, conferences, athletics – 95,765 miles

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Accept Gifts

POLICY: 9350 Public Gifts and Bequests

This is directly related to the following areas of the District Strategic Plan:

- Community Relations

Here are the latest gifts received from various people and organizations.

The Jenkins Family Trust-Educational Fund	Donation to fund grants	\$ 2,711.75
Relay for Life	Donation	\$ 100.00
The Saranac Promise	Donation	\$ 175.00
Saranac Area Musicians & Singers	Donation to the Elementary School Music Program	\$ 500.00
Total This Month		\$ 3,486.75
Total Gifts for 2015-2016 Including This Month		\$ 149,239.75

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: 2nd 2015-2016 Budget Amendment

The second budget amendment is currently being finalized and is scheduled to be reviewed with the Board Finance Committee on Tuesday, March 1st. The final second budget amendment will then be shared and reviewed with the board at our meeting.

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Projected 1st Draft of 2016-2017 Budget Update

March is the time of the year that we begin preliminary planning for the budget for the 2016-2017 school year. As a reminder, a preliminary projection of the 2015-2016 2nd amendment was presented in February, and the most current information in regards to the 2nd amendment will be reviewed at the board meeting. The first draft of the 2016-2017 budget will be shared with the Board Finance Committee on March 1st, and then presented at the board meeting for your review. As always, the goal is to have a balanced budget of projected expenditures to anticipated revenues.

The budget timeline for presentation and approval is as follows:

March 3rd – Preliminary 2016-2017 budget projections (First draft)

- Review 2nd amendment revenue/expenditure projections
- Review student projections
- Update on current legislative projections
- Set budget parameters – 5 % Fund balance of revenues & expenditures

April 14th – Update 2016-2017 budget projections (Second draft)

- Review current revenue/expenditure projections
- Review student projections
- Review additional projected revenues/expenditures for next year
- Update on current legislative projections

May 5th – Update 2016-2017 budget projections (Third draft)

- Review current revenue/expenditure projections
- Review student projections
- Review additional projected revenues/expenditures for next year
- Update on current legislative projections
- Make staffing recommendations

June 2nd – Update 2016-2017 budget projections (Final draft)

- Review 3rd amendment of the 2015-2016 school year
- Review student projections
- Review additional projected revenues/expenditures for next year
- Update on current legislative projections

June 23rd – Final 2016-2017 budget projections – Budget Hearing

- Approve 3rd amendment of the 2014-2015 school year
- Review student projections
- Review additional projected revenues/expenditures for next year
- Update on current legislative projections
- Approve the 2016-2017 budget with a minimum of a 5% fund balance

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