

Saranac Community School

Board of Education Agenda

Regular Meeting

February 18, 2016

7:00 PM

Library, Saranac Sr/Jr High School

1. Call to Order_____	
2. Pledge of Allegiance	
3. Approval of Minutes	2
4. Treasurer's Report-January	7
5. Additions & Deletions	
6. Comments from Guests - Agenda Items	
7. Consent Action Items	14
a. Bills Paid	15
b. Accept Gifts	39
c. Disclosure Compliance Resolution	40
8. Reports/Presentations	
a. Student Enrollment Update	52
b. Final Mascot Usage Guidelines	54
c. S.E.A. Letter of Understandings #3 & #4	55
d. NEOLA Board Policy Update & Reveiw Sections 8000 (Operations) & 9000 (Relations)	58
9. Comments from Guests - Non Agenda Items	
10. Superintendent's Report	
11. Approve Executive Session Minutes	
12. Board Requests/Reports	
13. Communications	
14. Closed Session for Superintendent Evaluation Calendar & Goals	
15. Other	
16. Adjournment_____	

Saranac Community Schools
Board of Education
Meeting #13

The regular meeting of the Saranac Community Schools Board of Education was held on Thursday, February 4, 2016 in the Library, Saranac Jr/Sr High School, 150 Pleasant Street, Saranac, MI.

The meeting was called to order by Vice President, Roy Hawkins at 6:01 p.m. for the purpose of a student hearing.

Present: Coulson, Doll, Hawkins, LaWarre, Price & VanKuiken.

Absent: Denny

Chris Coulson led in the Pledge of Allegiance.

STUDENT HEARING: The parent and student requested a closed hearing. Motion by Coulson, supported by Doll that the Saranac Board of Education go into Closed Session for the purpose of a student hearing at 6:02 p.m. returning to open session at 6:32 p.m. Yes Votes: Coulson, Doll, Hawkins, LaWarre, Price & VanKuiken. Motion Carried.

Motion by LaWarre, supported by VanKuiken that the Saranac Board of Education not expel the student, and that the student be allowed to return to school immediately.

Yes Votes: Coulson, Doll, Hawkins, LaWarre, Price & VanKuiken. Motion Carried.

Board member Brent Denny joined the meeting at 6:59 p.m.

Maury Geiger led in the Pledge of Allegiance.

APPROVAL OF MINUTES: Minutes from regular meeting dated January 21, 2016 were approved as written.

ADDITIONS & DELETIONS: None

COMMENTS FROM GUESTS – AGENDA ITEMS: The Board heard public comment.

STUDENT REPORT: Elissa Mutschler from Student Council reported they held a blood drive on January 22. The District FFA competition was held at Saranac. The Ag Issues team of Laensa Dibaba, Emma Hale, Gabby Lauer, Nicole Knapp & Ashley Albert received a gold award and are moving on to regionals in Lowell. Elissa Mutschler competed in the job interview and will also be moving on to regionals as well. Next week is the Winter Homecoming and the Snowcoming Dance is next Saturday.

ADMINISTRATOR'S UPDATE: Elementary School Principal, Jason Smith reported that their building is participating on "Souper Bowl of Caring". Students are bringing in non-perishable food items and placing them next to the team they want to win the big game. Items will be sent to the Saranac Food Pantry. The classrooms will be celebrating

Valentines next Friday. Junior Achievement will be presenting JA in a day. Students will get a great taste of economics.

Jr/Sr High Principal, Josh Leader reported that report cards will be sent out next week. They have a Robotics Assembly tomorrow.

Technology Director, John Milewski reported they will be doing a practice test on the ELA learners next week.

INSTRUCTIONAL HIGHLIGHT: Elementary School teacher, June Truswell reported on Thinking Maps for Writing. Mrs. Truswell walked through all the stages of the personal writing narrative and used the circle map and “flee” map, which is a combination of Flow and Tree map. Mrs. Truswell interacted with the board members and it was very informative.

5 DIMENSIONS OF TEACHING AND LEARNING: Motion by Hawkins, supported by LaWarre and unanimously approved that the Saranac Board of Education approve the 5 Dimensions of Teaching and Learning Evaluation Rubric for the 2015-2016 school year.

WEBSITE DESIGN UPDATE: Technology Director, John Milewski presented on the new web design that they hope to have in place by July 1. Mr. Milewski and Mr. Beach have been working to get this ready, which will be more interactive and easier to edit and is also very cost effective.

ACCEPT GIFTS: Superintendent Geiger presented the gifts received for January & February totaling \$4,840.00. This will be brought back for action at the February 18 meeting.

CONTINUING DISCLOSURE COMPLIANCE POLICY RESOLUTION: Superintendent Geiger reported the purpose of this policy is to summarize the continuing disclosure responsibilities of the Issuer in connection with the Bonds. This policy supplements, but does not replace, any other policy or continuing disclosure of the Issuer. This policy is something all districts needs to pass. This will be brought back for action at the February 18 meeting.

STUDENT ENROLLMENT: Superintendent Geiger reported the student enrollment seems to be leveling off. We are at approximately the same number of students that we were a year ago. This is encouraging news in that the state is still projecting a loss in student enrollment statewide due to low birth rates. Our next official count day is Wednesday, February 10.

BUDGET UPDATE: Superintendent Geiger reviewed the projected 2nd amendment of the budget. With a few adjustments to revenues and expenditures of approximately \$100,000, our estimated fund balance is at 4.9% of expenditures, and 5.16% of revenues. This does meet the new state requirement of a minimum of 5% for revenues. However, the board has directed Mr. Geiger to also have a minimum of 5% of expenditures by June 30th, 2016.

MASCOT USAGE GUIDELINES: The board mascot guidelines continue to be reviewed and will be brought back to the next meeting for more discussion.

COMMENTS FROM GUESTS-NON AGENDA ITEMS: The Board heard public comment.

SUPERINTENDENT REPORT: Mr. Geiger reported that The Promise Committee met this week and continue to meet with members/groups in the community.

The district is currently going through a Title 1 audit.

The Better Together for Saranac “BT4S” group met this week and are looking at events and activities for our community over the next 6 months.

Mr. Geiger held a community budget meeting and many school and community members attended.

Saranac Community Schools will be hosting a drop off site for “Water for Flint” on Saturday, February 20 from 9 am – 3 pm in the Jr/Sr High School front parking lot.

The Transportation Department had their annual bus inspection this week. They received 11 green tags, 2 yellow tags, and 2 red tags. We are still able to drive the busses with the 2 yellow tags due to minor repairs, and have 60 days to have them re-inspected. We have 1 of the red tag busses that will need to be fixed before it can be on the road, and we needed to “retire” the other bus that had a red tag. We still have enough busses for all of our routes, and appreciate all of the hard work of our new bus mechanic, Chuck Prins, Rob Richter, Greg Smith and our bus drivers for maintaining our busses and safely transporting our students.

The board is considering the annual District Strategic Planning update this year on Thursday, March 17. The idea discussed is to have a dinner and progress reports at 6 pm, followed by the regularly scheduled meeting at 7 pm.

BOARD REQUESTS/REPORTS: There was a board member who received an email advocating for the Native Americans.

Board member, Steve LaWarre reviewed the Finance Committee Meeting minutes. These will be approved at the February 18 meeting.

The board has been invited to the Technology Professional Development Day on Monday, February 15.

COMMUNICATIONS: None

CLOSED SESSION FOR SUPERINTENDENT EVALUATION CALENDAR & SUPERINTENDENT/BOARD GOALS: Motion by Hawkins, supported by LaWarre that the Saranac Board of Education go into closed session at 9:36 p.m. returning to open session at 10:00 p.m. Yes Votes: Coulson, Denny, Doll, Hawkins, LaWarre, Price & VanKuiken. Motion Carried.

OTHER: None

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 10:00 p.m.

Respectfully submitted,

Steve LaWarre
Secretary

Saranac Community Schools

Finance Committee Meeting

February 2, 2016

The meeting began at 6 pm at Central Office, 88 Pleasant Street, Saranac, MI.

Present: Brent Denny, Sarah Doll, Steve LaWarre and Maury Geiger

Items discussed:

- The Committee reviewed revenues and expenditures as they relate to the 2nd budget amendment and the direction needed for to meet the board expectation of a 5% fund balance.
- The committee requested a calendar of future budget presentations.
- The committee reviewed the district organizational chart and changes that have occurred over the past several years. It was requested that the superintendent update the chart for the first board meeting in March.
- The committee reviewed Middle School usage. As this usage wraps up for the winter sports season, time and resources for this building will be limited as we continue an egress plan for this summer.
- The committee recommended that any individuals or groups, representing the interests of Saranac community Schools, get prior approval from the superintendent prior to setting up a PayPal account (or similar) for solicitation of monetary or in-kind donations.

Next Meetings: Tentatively scheduled for Tuesday, February 16th, and March 1st, @ 6:00 in the district administrative office.

Respectfully submitted,

Steve LaWarre

SARANAC COMMUNITY SCHOOL
GENERAL FUND TRIAL BALANCE
JANUARY 31, 2016

Cash Checking	\$2,323,634.26
Cash Savings	\$252,130.15
Cash Payroll Checking	\$14,369.13
Petty Cash Petty Cash	\$400.00
Petty Cash Cash on Hand	\$800.00
Due From Other Funds Food Service	\$322.15
Inventory Supplies	\$75,928.69
TOTAL ASSETS	<u>\$2,667,584.38</u>

Accounts Payable	\$1,972.86
Accounts Payable Workers Comp	\$15,260.66
Accounts Payable Priority Health Employee Portion	\$869.12
Tax Anticipation Notes and Loans Payable	\$2,800,000.00
Due to Other Governmental Units Taxes Retirement	\$55,416.65
Due to Other Governmental Units Taxes Retirement - Stabilization 147c	(\$182,393.86)
Payroll Related Accrual Liabilities MESSA Employee Portion	(\$114.42)
Payroll Related Accrual Liabilities Flex - TASC	\$146.69
Payroll Related Accrual Liabilities COBRA Dependent	(\$57.26)
Payroll Related Accrual Liabilities MESSA Taxes/Fees Employee Portio	\$291.26
Deferred Revenue	\$44,001.59
TOTAL LIABILITIES	<u>\$2,735,393.29</u>

Beginning Fund Balance	\$914,960.93
Fund Revenues	\$3,221,865.30
Fund Expenses	(\$4,204,635.14)
TOTAL FUND BALANCE	<u>(\$67,808.91)</u>
 TOTAL LIABILITIES AND FUND BALANCE	 <u>\$2,667,584.38</u>

SARANAC COMMUNITY SCHOOLS
GENERAL FUND REVENUES SUMMARY
AS OF JANUARY 31, 2016

	Amended Budget	Actual	Budget - Actual	% Used/Rec'd
100 - Revenue from Local Sources	\$818,152.00	\$396,133.95	\$422,018.05	48.42%
300 - Revenue from State Sources	\$7,598,422.00	\$2,775,826.75	\$4,822,595.25	36.53%
400 - Revenues from Federal Sources	\$181,582.00	\$0.00	\$181,582.00	0.00%
500 - Incoming Transfers and Other Transactions	\$211,261.00	\$49,904.60	\$161,356.40	23.62%
	<u>\$8,809,417.00</u>	<u>\$3,221,865.30</u>	<u>\$5,587,551.70</u>	<u>36.57%</u>

SARANAC COMMUNITY SCHOOLS
GENERAL FUND EXPENDITURES
AS OF JANUARY 31, 2016

Function*	Function* Code	Amended Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function*	1111 - Elementary	\$3,121,106.00	\$0.00	\$1,258,272.79	\$1,862,833.21	40.31%
Function*	1112 - Middle/Junior High	\$641,460.00	\$0.00	\$301,555.88	\$339,904.12	47.01%
Function*	1113 - High School	\$1,345,127.00	\$0.00	\$640,252.03	\$704,874.97	47.60%
Function*	1119 - Summer School	\$11,512.00	\$0.00	\$24,028.96	(\$12,516.96)	208.73%
Function*	1122 - Special Education	\$691,195.00	\$0.00	\$319,256.95	\$371,938.05	46.19%
Function*	1125 - Compensatory Education	\$159,838.00	\$0.00	\$67,493.56	\$92,344.44	42.23%
Function*	1212 - Guidance Services	\$83,820.00	\$0.00	\$38,209.25	\$45,610.75	45.58%
Function*	1215 - Speech Pathology and Audiology Services	\$153,420.00	\$0.00	\$0.00	\$153,420.00	0.00%
Function*	1216 - Social Work Services	\$50,853.00	\$0.00	\$0.00	\$50,853.00	0.00%
Function*	1221 - Improvement of Instruction	\$182,103.00	\$0.00	\$99,760.12	\$82,342.88	54.78%
Function*	1222 - Educational Media Services	\$50,837.00	\$0.00	\$24,544.66	\$26,292.34	48.28%
Function*	1227 - Academic Student Assessment	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Function*	1231 - Board of Education	\$56,356.00	\$0.00	\$53,059.25	\$3,296.75	94.15%
Function*	1232 - Executive Administration	\$235,472.00	\$0.00	\$138,232.75	\$97,239.25	58.70%
Function*	1241 - Office of the Principal	\$247,739.00	\$0.00	\$141,798.53	\$105,940.47	57.24%
Function*	1242 - Junior High Sch Principal Admin	\$122,769.00	\$0.00	\$69,852.72	\$52,916.28	56.90%
Function*	1243 - Senior High Sch Principal Admin	\$127,271.00	\$0.00	\$72,539.35	\$54,731.65	57.00%
Function*	1249 - Other School Administration	\$2,000.00	\$0.00	\$64.86	\$1,935.14	3.24%
Function*	1252 - Fiscal Services	\$167,408.00	\$0.00	\$24,644.19	\$142,763.81	14.72%
Function*	1257 - Internal Services	\$625.00	\$0.00	\$280.48	\$344.52	44.88%
Function*	1259 - Other Business Services	\$31,095.00	\$0.00	\$22,782.50	\$8,312.50	73.27%
Function*	1261 - Operating Buildings Services	\$857,346.00	\$0.00	\$453,818.52	\$403,527.48	52.93%
Function*	1271 - Pupil Transportation Services	\$607,009.00	\$0.00	\$324,368.20	\$282,640.80	53.44%
Function*	1283 - Staff/Personnel Services	\$14,710.00	\$0.00	\$10.15	\$14,699.85	0.07%
Function*	1284 - Non-Instructional Technology Services	\$201,186.00	\$0.00	\$25,877.81	\$175,308.19	12.86%
Function*	1291 - Pupil Activities	\$31,048.00	\$0.00	\$17,971.96	\$13,076.04	57.88%
Function*	1293 - Athletic Activities	\$140,326.00	\$0.00	\$84,999.67	\$55,326.33	60.57%
Function*	1391 - Other Community Services	\$691.00	\$0.00	\$0.00	\$691.00	0.00%
Function*	1411 - Payments to Other Public Schools Within the State of Michigan	\$23,900.00	\$0.00	\$960.00	\$22,940.00	4.02%
		\$9,358,722.00	\$0.00	\$4,204,635.14	\$5,154,086.86	44.93%

School Days available	175
Complete to Date	88
% complete	50.29%

SARANAC COMMUNITY SCHOOLS
FOOD SERVICE TRIAL BALANCE
AS OF JANUARY 31, 2016

Cash Checking	\$3,977.20
Petty Cash Petty Cash	\$40.00
Due From Other Governmental Units	\$22,441.57
Inventory Supplies	<u>\$6,634.87</u>
TOTAL ASSETS	<u><u>\$33,093.64</u></u>
Deferred Revenue	<u>(\$1,094.73)</u>
TOTAL LIABILITIES	<u><u>(\$1,094.73)</u></u>
Beginning Fund Balance	\$25,155.65
Fund Revenues	\$172,782.55
Fund Expenses	<u>(\$163,749.83)</u>
TOTAL FUND BALANCE	<u><u>\$34,188.37</u></u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$33,093.64</u></u>

SARANAC COMMUNITY SCHOOLS
FOOD SERVICE REVENUES AND EXPENDITURES
AS OF JANUARY 31, 2016

Function* Code	Amended Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Revenues:					
100 - Revenue from Local Sources	\$109,549.00		\$67,164.81	\$42,384.19	61.31%
300 - Revenue from State Sources	\$12,800.00		\$6,240.28	\$6,559.72	48.75%
400 - Revenues from Federal Sources	\$180,743.00		\$99,377.46	\$81,365.54	54.98%
	\$303,092.00		\$172,782.55	\$130,309.45	57.01%
Expenditures all in Function 1297 Food Service					
	\$326,796.00	\$0.00	\$163,749.83	\$163,046.17	50.11%

TRUST FUND ACCOUNTS

January 31, 2016

Athletic Activities	44,414.83
Athletics-"Catching A Dream"	1,538.66
Auditorium	5.43
Band	2,045.08
Band Boosters	555.00
Compagner Memorial Fund	12,607.20
Elementary School Activities	26,941.74
E.S. Summer Enrichment Program	2,204.32
DI Funds	25.72
High School Activities	27,419.44
High School Spirit Store	138.93
Interest Earned	(451.36)
ICCF Grant	2,603.10
Jenkins Educational Fund	4,204.14
Middle School Activities	14,481.21
Red & White	2,683.71
Relay For Life	1,353.27
Revolving	3,526.20
Robotics	2,338.72
Saranac Education Foundation	95,513.61
Saranac One	1,965.30
Saranac Promise	48,155.74
Simons Memorial	6,120.33
Teachers Pop - Elementary School	1,420.84
Teachers Pop - High School	977.70
Teachers Pop-Middle School	820.71
Allen Scholarship	50.00
Brown Scholarship	82.79
Crowley Scholarship	500.00
Darby Scholarship	500.00
Draper Scholarship	0.00
Eddy Scholarship	264.44
Hammer Scholarship	45.01
Kramer Scholarship	0.00
Lake Scholarship	0.00
McGee Scholarship	63.01
Morris Scholarship	1,000.00
Raimer Scholarship	59.16
Sachen Scholarship	2,556.95
Sharritts Scholarship	(2,975.82)
Simpson Scholarship	1,100.00
Slocum Scholarship	0.00
Spens Scholarship	59.16

TRUST FUND ACCOUNTS

Total	306,914.27
Cash In Checking	278,350.87
Certificates of Deposit	28,563.40
Total	306,914.27

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Approval of Action Items - Consent Agenda

- Bills Paid: \$791,796.49 from General Fund for December/January
- Accept Gifts totaling \$4,840.00
- Continuing Disclosure Compliance Policy Resolution

Suggested Resolution

I move that the Saranac Board of Education approve the Consent Agenda Items as listed.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/15/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/15/2016	57424 Accounts Payable	Advanced Pension Solution Inc.		180.00
	Invoice	Date	Description		Amount
	2016-00000274	01/15/2016	ROTH IRA - ROTH IRA		180.00
Check	01/15/2016	57425 Accounts Payable	AFLAC		80.67
	Invoice	Date	Description		Amount
	2016-00000275	01/15/2016	AFLAC Pre-Tax - AFLAC Pre-Tax **		80.67
Check	01/15/2016	57426 Accounts Payable	HealthEquity, Inc.		150.00
	Invoice	Date	Description		Amount
	2016-00000276	01/15/2016	HSA - Health Savings Account *		150.00
Check	01/15/2016	57427 Accounts Payable	HORACE MANN		1,763.77
	Invoice	Date	Description		Amount
	2016-00000277	01/15/2016	H MANN - Horace Mann Insurance		1,763.77
Check	01/15/2016	57428 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice	Date	Description		Amount
	2016-00000278	01/15/2016	FOC - Child Support FOC		201.61
Check	01/15/2016	57429 Accounts Payable	STATE OF MICHIGAN		5,225.78
	Invoice	Date	Description		Amount
	2016-00000279	01/15/2016	MI TAX - Michigan Withholding Tax		5,225.78
GF CHECKING General Fund Checking Totals:			Transactions: 6		\$7,601.83
Checks:	6		\$7,601.83		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/18/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/18/2016	57430 Accounts Payable	A B DICK PRODUCTS OF WEST MICHIGAN		102.30
	Invoice		Date	Description	Amount
		169182	01/12/2016	Black Ink Cartridge-HS	102.30
Check	01/18/2016	57431 Accounts Payable	AT&T		102.89
	Invoice		Date	Description	Amount
		MG11216	01/12/2016	Phone Bill	102.89
Check	01/18/2016	57432 Accounts Payable	BELDING AREA SCHOOLS		365.80
	Invoice		Date	Description	Amount
		MG11116	01/12/2016	Mileage for Mid Michigan Migrant & ELL Consortium Staff	365.80
Check	01/18/2016	57433 Accounts Payable	BUYERS GUIDE		277.08
	Invoice		Date	Description	Amount
		MG113015	01/12/2016	Sub Ads/HS & ES Parapro AD	277.08
Check	01/18/2016	57434 Accounts Payable	Caledonia Community Schools		1,525.00
	Invoice		Date	Description	Amount
		1092	01/12/2016	PD Speaking Engagement	1,525.00
Check	01/18/2016	57435 Accounts Payable	CONSUMERS ENERGY		31,386.46
	Invoice		Date	Description	Amount
		MG11216	01/12/2016	District Electric & Natural Gas Cost	31,386.46
Check	01/18/2016	57436 Accounts Payable	Frontier Truck Parts		711.00
	Invoice		Date	Description	Amount
		8633233	01/12/2016	Parts	711.00
Check	01/18/2016	57437 Accounts Payable	Grand Valley Tools Inc.		495.00
	Invoice		Date	Description	Amount
		9344	01/12/2016	Tools	495.00
Check	01/18/2016	57438 Accounts Payable	HAMILTON, CONNIE		891.00
	Invoice		Date	Description	Amount
		MG1816	01/12/2016	Title IIA Supplies	769.94

User: Chris Updyke

Pages: 1 of 4

1/18/2016 12:58:11 PM

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/18/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		MG1116	01/12/2016	Books	121.06
Check	01/18/2016	57439 Accounts Payable	Haviland Products Company		417.00
		Invoice	Date	Description	Amount
		183054	01/12/2016	Maint. Supplies	642.00
		183210	01/12/2016	Container Deposit	(225.00)
Check	01/18/2016	57440 Accounts Payable	HONEYWELL , ACS-SERVICE		1,923.74
		Invoice	Date	Description	Amount
		5235035879	01/12/2016	Replace Stats/Cleaned Out Steam Pig	1,923.74
Check	01/18/2016	57441 Accounts Payable	LANSING SANITARY SUPPLY, INC.		452.83
		Invoice	Date	Description	Amount
		849627	01/12/2016	Custodial Supplies	144.12
		856743	01/12/2016	Custodial Supplies	(144.12)
		866717-1	01/12/2016	Custodial Supplies	16.62
		866717	01/12/2016	Custodial Supplies	430.13
		866918	01/12/2016	Custodial Supplies	6.08
Check	01/18/2016	57442 Accounts Payable	M.A.S.A.		300.00
		Invoice	Date	Description	Amount
		MG11116	01/12/2016	Conference-Maury Geiger	300.00
Check	01/18/2016	57443 Accounts Payable	MENARDS-IONIA		339.19
		Invoice	Date	Description	Amount
		94177	01/12/2016	Maint. Supplies	332.71
		94736	01/12/2016	Maint. Supplies	6.48
Check	01/18/2016	57444 Accounts Payable	METS		3,503.48
		Invoice	Date	Description	Amount
		10076	01/12/2016	Salaries & Fees	3,503.48
Check	01/18/2016	57445 Accounts Payable	MIDWEST AIR FILTER		463.88
		Invoice	Date	Description	Amount
		G0617529	01/12/2016	Maint. Supplies	463.88
Check	01/18/2016	57446 Accounts Payable	NAPA AUTO & TRUCK PARTS		307.50

User: Chris Updyke

Pages: 2 of 4

1/18/2016 12:58:11 PM

Bank Account: GF CHECKING - General Fund Checking
Batch Date: 01/18/2016

Batch Date: 01/18/2016

1/18/2016 12:58:11 PM

Saranac Community Schools
Payment Batch Register
Bank Account: GF CHECKING - General Fund Checking
Batch Date: 01/18/2016

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
GF CHECKING General Fund Checking Totals:				Transactions: 25		\$56,674.13
Checks:		25		\$56,674.13		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/25/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/25/2016	57455 Accounts Payable	SIMPLEXGRINNELL		1,508.95
	Invoice	Date	Description		Amount
	77909302	01/22/2016	Fire Alarm Service Agreement-ES		1,508.95
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$1,508.95</u>
Checks:	1		\$1,508.95		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/28/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/29/2016	57456 Accounts Payable	Advanced Pension Solution Inc.		180.00
	Invoice	Date	Description		Amount
	2016-00000295	01/29/2016	ROTH IRA - ROTH IRA		180.00
Check	01/29/2016	57457 Accounts Payable	AFLAC		80.67
	Invoice	Date	Description		Amount
	2016-00000296	01/29/2016	AFLAC Pre-Tax - AFLAC Pre-Tax **		80.67
Check	01/29/2016	57458 Accounts Payable	HealthEquity, Inc.		150.00
	Invoice	Date	Description		Amount
	2016-00000297	01/29/2016	HSA - Health Savings Account *		150.00
Check	01/29/2016	57459 Accounts Payable	HORACE MANN		1,792.01
	Invoice	Date	Description		Amount
	2016-00000298	01/29/2016	H MANN - Horace Mann Insurance		1,792.01
Check	01/29/2016	57460 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice	Date	Description		Amount
	2016-00000299	01/29/2016	FOC - Child Support FOC		201.61
Check	01/29/2016	57461 Accounts Payable	STATE OF MICHIGAN		5,456.27
	Invoice	Date	Description		Amount
	2016-00000300	01/29/2016	MI TAX - Michigan Withholding Tax		5,456.27
Check	01/29/2016	57462 Accounts Payable	TRANSAMERICA WORKSITE , MARKETING		56.11
	Invoice	Date	Description		Amount
	2016-00000301	01/29/2016	TRANS SELECT - Trans Select Life Ins *		56.11
GF CHECKING General Fund Checking Totals:			Transactions: 7		<u>\$7,916.67</u>
Checks:	7		\$7,916.67		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/29/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/28/2016	57463 Accounts Payable	A B DICK PRODUCTS OF WEST MICHIGAN		886.25
	Invoice	Date	Description		Amount
	169710	01/20/2016	B/W & Color Printers Cost		488.41
	169711	01/20/2016	Printer Cost		141.75
	169897	01/20/2016	HS Duplo Repair		140.00
	170352	01/20/2016	Staples		116.09
Check	01/28/2016	57464 Accounts Payable	Associated Heating Sales		1,367.00
	Invoice	Date	Description		Amount
	9017	01/20/2016	Replacement Condensate Pump With Motor		1,367.00
Check	01/28/2016	57465 Accounts Payable	CRYSTAL FLASH ENERGY		1,106.95
	Invoice	Date	Description		Amount
	000852350	01/20/2016	Propane Cylinders		44.98
	000852265	01/20/2016	Diesel Additive		19.49
	1589992956	01/20/2016	Diesel Fuel		1,042.48
Check	01/28/2016	57466 Accounts Payable	Gallagher Uniform		647.46
	Invoice	Date	Description		Amount
	10457557	01/20/2016	Towels & Uniforms		69.70
	10450095	01/20/2016	Uniforms & Towels		51.68
	10450302	01/20/2016	Uniforms & Towels		54.48
	10451304	01/20/2016	Uniforms & Towels		54.80
	1042546	01/20/2016	Uniforms & Towels		64.15
	10455562	01/20/2016	Uniforms & Towels		100.46
	10458511	01/20/2016	Uniforms & Towels		74.33
	10456535	01/20/2016	Uniforms & Towels		177.86
Check	01/28/2016	57467 Accounts Payable	GREAT LAKES SYSTEMS, INC.		3,701.80
	Invoice	Date	Description		Amount
	23621	01/20/2016	Labor & Materials Repair HS Roof		2,293.23
	23641	01/20/2016	Labor & Materials-HS Roof Repair		1,408.57
Check	01/28/2016	57468 Accounts Payable	Home Exteriors by Collins Builders		165.00

User: Chris Updyke

Pages: 1 of 6

1/29/2016 7:56:25 AM

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/29/2016

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	Invoice		Date	Description		Amount
	1059		01/20/2016	HS Roof Repairs		165.00
	01/28/2016	57469	Accounts Payable	HOUSTON, KEITH		288.01
	Invoice		Date	Description		Amount
Check	MG12516		01/20/2016	HS Teaching Supplies		288.01
	01/28/2016	57470	Accounts Payable	LANSING SANITARY SUPPLY, INC.		456.32
	Invoice		Date	Description		Amount
	866883		01/20/2016	Custodial Supplies		182.44
Check	868439		01/20/2016	Custodial Supplies		273.88
	01/28/2016	57471	Accounts Payable	LINDEN LIGHTING SUPPLY		2,645.45
	Invoice		Date	Description		Amount
	123316		01/20/2016	HS Parking Lot Pole Light Repairs		791.90
Check	123319		01/20/2016	Replace Panel Contactor For Hallway-HS		866.55
	123320		01/20/2016	Repair Lighting IN HS Meeting Room		987.00
	01/28/2016	57472	Accounts Payable	M.A.S.A.		720.00
	Invoice		Date	Description		Amount
Check	62084		01/20/2016	Conference-Steve LaWarre		180.00
	62092		01/20/2016	Conference-Sarah Doll		180.00
	62098		01/20/2016	Conference-David Price		180.00
	62129		01/20/2016	Conference-Roy Hawkins		180.00
Check	01/28/2016	57473	Accounts Payable	M.E.S.S.A.		81,214.34
	Invoice		Date	Description		Amount
Check	2016-00000294		01/28/2016	Insurance Premium		81,214.34
	01/28/2016	57474	Accounts Payable	MEEKHOF TIRE SALES & SERVICE		1,295.80
Check	Invoice		Date	Description		Amount
	368802-08		01/20/2016	Bus Tires		1,295.80
	01/28/2016	57475	Accounts Payable	MENARDS-IONIA		46.39
	Invoice		Date	Description		Amount
	95577		01/20/2016	Maint. Supplies		46.39

User: Chris Updyke

Pages: 2 of 6

1/29/2016 7:56:25 AM

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/29/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	01/28/2016	57476 Accounts Payable	METS		8,412.05
	Invoice	Date	Description		Amount
	10136	01/20/2016	Salaries & Fees		8,412.05
Check	01/28/2016	57477 Accounts Payable	Miller, Johnson, Snell, & Cummiskey, P.L.C.		106.25
	Invoice	Date	Description		Amount
	1579057	01/20/2016	Legal Services		106.25
Check	01/28/2016	57478 Accounts Payable	Motor Defense		136.83
	Invoice	Date	Description		Amount
	363	01/20/2016	Bus Garage Supplies		136.83
Check	01/28/2016	57479 Accounts Payable	NAPA AUTO & TRUCK PARTS		1,506.71
	Invoice	Date	Description		Amount
	761264	01/20/2016	Parts		(15.20)
	761263	01/20/2016	Parts		177.31
	761271	01/20/2016	Parts		177.86
	759766	01/20/2016	Parts		18.06
	759793	01/20/2016	Parts		3.99
	759791	01/20/2016	Parts		26.98
	761018	01/20/2016	Parts		35.62
	761068	01/20/2016	193.34		193.34
	761178	01/20/2016	Parts		215.80
	761535	01/20/2016	Parts		48.11
	761449	01/20/2016	Parts		624.84
Check	01/28/2016	57480 Accounts Payable	O'Mara Plumbing, Heating & Cooling		420.00
	Invoice	Date	Description		Amount
	71831	01/20/2016	Unplugged Drains-HS Boys Bathroom		190.00
	72134	01/20/2016	Unplugged Drain HS Boiler Room & Materials		230.00
Check	01/28/2016	57481 Accounts Payable	PCMI		6,492.67
	Invoice	Date	Description		Amount
	41974	01/20/2016	Salaries & Fees		3,374.10
	41866	01/20/2016	Sub Salaries & Fees		3,118.57

User: Chris Updyke

Pages: 3 of 6

1/29/2016 7:56:25 AM

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/29/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	01/28/2016	57482 Accounts Payable	PLUMLEY, PHYLLIS		21.75
	Invoice	Date	Description		Amount
		MG12216	01/20/2016	HS Teaching Supplies	21.75
Check	01/28/2016	57483 Accounts Payable	R.E. RUEHS GARAGE INC.		94.88
	Invoice	Date	Description		Amount
		77200	01/20/2016	Parts	94.88
Check	01/28/2016	57484 Accounts Payable	REYNOLDS & SONS, INC		234.95
	Invoice	Date	Description		Amount
		096904	01/20/2016	Athletic Equipment	234.95
Check	01/28/2016	57485 Accounts Payable	Sankey , Kevin		406.21
	Invoice	Date	Description		Amount
		MG12516	01/20/2016	Mileage & Phone Reimb.	406.21
Check	01/28/2016	57486 Accounts Payable	Schaeffer's		415.20
	Invoice	Date	Description		Amount
		AHP2158	01/20/2016	Gear Lube	415.20
Check	01/28/2016	57487 Accounts Payable	SCHOOL SPECIALTY INC.		606.60
	Invoice	Date	Description		Amount
		208115713036	01/20/2016	ES Spec Ed Teaching Supplies	81.45
		208115725318	01/20/2016	ES Teaching Supplies	512.68
		208115616251	01/20/2016	MS Teaching Supplies	12.47
Check	01/28/2016	57488 Accounts Payable	SCHULTZ INC.		985.10
	Invoice	Date	Description		Amount
		25532	01/20/2016	Bus Garage Pit Clean	985.10
Check	01/28/2016	57489 Accounts Payable	SIMPLEXGRINNELL		473.00
	Invoice	Date	Description		Amount
		81945074	01/20/2016	Service Smoke Detector-ES	473.00
Check	01/28/2016	57490 Accounts Payable	SPEEDWAY LLC		129.68
	Invoice	Date	Description		Amount
		MG12516	01/20/2016	Gas District Vehicles	129.68

User: Chris Updyke

Pages: 4 of 6

1/29/2016 7:56:25 AM

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/29/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	01/28/2016	57491 Accounts Payable	STATE WIRE & TERMINAL INC.		503.67
	Invoice	Date	Description		Amount
	291969	01/20/2016	Misc. Transportation Supplies		503.67
Check	01/28/2016	57492 Accounts Payable	SUNRISE SUPPLIES, INC.		776.36
	Invoice	Date	Description		Amount
	17646	01/20/2016	Maint. Supplies		36.00
	17647	01/20/2016	Custodial Supplies		75.98
	17616	01/20/2016	Maint. Supplies		135.00
	17617	01/20/2016	Maint. Supplies		529.38
Check	01/28/2016	57493 Accounts Payable	SYNCB/Amazon		423.16
	Invoice	Date	Description		Amount
	214355670565	01/20/2016	Tech Supplies		85.26
	214357450918	01/20/2016	Tech Supplies		85.26
	21435801595	01/20/2016	Tech Supplies		85.26
	135960954380	01/20/2016	Tech Supplies		83.69
	135960384688	01/20/2016	Tech Supplies		83.69
Check	01/28/2016	57494 Accounts Payable	TASC-CLIENT INVOICES		225.50
	Invoice	Date	Description		Amount
	INV718917	01/20/2016	Admin & Claim Card Fees		225.50
Check	01/28/2016	57495 Accounts Payable	TRANSPORTATION ACCESSORIES CO.		125.95
	Invoice	Date	Description		Amount
	448403	01/20/2016	Parts		110.00
	448404	01/20/2016	Parts		15.95
Check	01/28/2016	57496 Accounts Payable	U. S. POSTMASTER		147.00
	Invoice	Date	Description		Amount
	CU12116	01/20/2016	Stamps		147.00
Check	01/28/2016	57497 Accounts Payable	West Michigan International		50.39
	Invoice	Date	Description		Amount
	X101024673:01	01/20/2016	Parts		50.39
Check	01/28/2016	57498 Accounts Payable	WESTERN MICHIGAN INTERNATIONAL		3,424.91

User: Chris Updyke

Pages: 5 of 6

1/29/2016 7:56:25 AM

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/29/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice	Date	Description		Amount
	X101024673:02	01/20/2016	Parts		158.81
	X101025550:01	01/20/2016	Parts		287.14
	X101025304:01	01/20/2016	Dianostic Software		2,055.00
	X101025691:01	01/20/2016	Parts		69.52
	X101025550:02	01/20/2016	Parts		102.45
	X101025304:02	01/20/2016	Dianostic Software		751.99
	Check	01/28/2016	57499 Accounts Payable	WESTERN TEL-COM, INC.	
	Invoice	Date	Description		Amount
	027567	01/20/2016	Cable Protection 4th Quarter		470.00
GF CHECKING General Fund Checking Totals:			Transactions: 37		\$121,129.59
Checks:		37	\$121,129.59		

Saranac Community Schools
Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
Batch Date: 02/03/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/02/2016	57500 Accounts Payable	U. S. POSTMASTER		392.00
	Invoice	Date	Description		Amount
	TB12816	02/02/2016	Stamps		392.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$392.00</u>
Checks:	1		\$392.00		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/08/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/08/2016	57501 Accounts Payable	GEIGER, MAURY		350.00
	Invoice	Date	Description		Amount
	MG121815	01/04/2016	Wellness Gift Cards		270.00
	MG2316	01/06/2016	Parking Fees		80.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$350.00</u>
Checks:	1		\$350.00		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/11/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/12/2016	57502 Accounts Payable	Advanced Pension Solution Inc.		180.00
	Invoice	Date	Description		Amount
		2016-00000323	02/12/2016	ROTH IRA - ROTH IRA	180.00
Check	02/12/2016	57503 Accounts Payable	AFLAC		80.67
	Invoice	Date	Description		Amount
		2016-00000324	02/12/2016	AFLAC Pre-Tax - AFLAC Pre-Tax **	80.67
Check	02/12/2016	57504 Accounts Payable	HealthEquity, Inc.		150.00
	Invoice	Date	Description		Amount
		2016-00000325	02/12/2016	HSA - Health Savings Account *	150.00
Check	02/12/2016	57505 Accounts Payable	HORACE MANN		1,733.12
	Invoice	Date	Description		Amount
		2016-00000326	02/12/2016	H MANN - Horace Mann Insurance	1,733.12
Check	02/12/2016	57506 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice	Date	Description		Amount
		2016-00000327	02/12/2016	FOC - Child Support FOC	201.61
Check	02/12/2016	57507 Accounts Payable	STATE OF MICHIGAN		5,506.07
	Invoice	Date	Description		Amount
		2016-00000328	02/12/2016	MI TAX - Michigan Withholding Tax	5,506.07
GF CHECKING General Fund Checking Totals:			Transactions: 6		\$7,851.47
Checks:		6	\$7,851.47		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/11/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/11/2016	57508 Accounts Payable	A B DICK PRODUCTS OF WEST MICHIGAN		2,723.08
	Invoice	Date	Description		Amount
	170892	02/02/2016	B/W & Color Printer Cost		324.00
	170893	02/02/2016	Copier Charges		2,399.08
Check	02/11/2016	57509 Accounts Payable	Architectural Openings & Access, Inc.		1,234.36
	Invoice	Date	Description		Amount
	S1004450	02/02/2016	Installation of New Door		1,234.36
Check	02/11/2016	57510 Accounts Payable	ARROW UNIFORM		76.84
	Invoice	Date	Description		Amount
	13-934926	02/02/2016	Bus Garage Uniforms		38.35
	13-965899	02/02/2016	Bus Garage Uniforms		11.65
	13-973754	02/02/2016	Bus Garage Uniforms		26.84
Check	02/11/2016	57511 Accounts Payable	CONSUMERS ENERGY		35,533.82
	Invoice	Date	Description		Amount
	MG2416	02/02/2016	District Electric & Natural Gas Cost		35,533.82
Check	02/11/2016	57512 Accounts Payable	COOPER MECHANICAL LLC		3,005.48
	Invoice	Date	Description		Amount
	124213	02/02/2016	Replaced Condenser in Walk In Cooler		3,005.48
Check	02/11/2016	57513 Accounts Payable	CRYSTAL FLASH ENERGY		1,299.08
	Invoice	Date	Description		Amount
	000853621	02/02/2016	Diesel Additive		19.49
	158992287	02/02/2016	Diesel Fuel		1,279.59
Check	02/11/2016	57514 Accounts Payable	Encore Technology Group, LLC		1,830.17
	Invoice	Date	Description		Amount
	122504	02/02/2016	Phone Bill		1,830.17
Check	02/11/2016	57515 Accounts Payable	ENGINEERED PROTECTION SYSTEMS		415.74
	Invoice	Date	Description		Amount

User: Chris Updyke

Pages: 1 of 7

2/11/2016 1:13:07 PM

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/11/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	A981078	02/02/2016	Quarterly Monitoring		187.74
	S638719	02/02/2016	Check & Repair Phone Lines At Each School		228.00
Check	02/11/2016	57516 Accounts Payable	Eric's Lock & Key		3.25
	Invoice	Date	Description		Amount
	2249	02/02/2016	Keys		3.25
Check	02/11/2016	57517 Accounts Payable	FIRE PROS, INC.		240.00
	Invoice	Date	Description		Amount
	160444	02/02/2016	Fire Alarm Monitoring-MS		240.00
Check	02/11/2016	57518 Accounts Payable	Follett School Solutions, Inc.		550.00
	Invoice	Date	Description		Amount
	1211957	02/02/2016	Site License & Title Peek		550.00
Check	02/11/2016	57519 Accounts Payable	Gallagher Uniform		143.46
	Invoice	Date	Description		Amount
	10459534	02/02/2016	Uniforms & Towels		69.13
	10460513	02/02/2016	Towels & Uniforms		74.33
Check	02/11/2016	57520 Accounts Payable	GEIGER, MAURY		40.00
	Invoice	Date	Description		Amount
	MG2916	02/02/2016	Cell Phone		40.00
Check	02/11/2016	57521 Accounts Payable	GORDON FOOD SERVICE		26.68
	Invoice	Date	Description		Amount
	168014834:2	02/02/2016	Graham Crackers		26.68
Check	02/11/2016	57522 Accounts Payable	GTW		15.77
	Invoice	Date	Description		Amount
	93222	02/02/2016	Transportation Supplies		15.77
Check	02/11/2016	57523 Accounts Payable	Hi-Tech Building Services		4,379.75
	Invoice	Date	Description		Amount
	011137	02/02/2016	January Custodial Cost		4,379.75
Check	02/11/2016	57524 Accounts Payable	HONEYWELL , ACS-SERVICE		4,261.04

User: Chris Updyke

Pages: 2 of 7

2/11/2016 1:13:07 PM

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/11/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice	Date	Description		Amount
	5235283365	02/02/2016	Classroom Heating Issues-Parts & Labor		4,261.04
Check	02/11/2016	57525 Accounts Payable	HOOPL, BECKY		33.97
	Invoice	Date	Description		Amount
	MG2216	02/02/2016	ECSE Teaching Supplies		33.97
Check	02/11/2016	57526 Accounts Payable	HOUSTON, NANCY		145.76
	Invoice	Date	Description		Amount
	MG2516	02/02/2016	ES Teaching Supplies		145.76
Check	02/11/2016	57527 Accounts Payable	IONIA COUNTY INT. SCH. DIST.		79.94
	Invoice	Date	Description		Amount
	2016-06	02/02/2016	2015 Tax Forms		79.94
Check	02/11/2016	57528 Accounts Payable	IONIA COUNTY SHOPPER'S GUIDE		80.40
	Invoice	Date	Description		Amount
	12944	02/02/2016	Ads		80.40
Check	02/11/2016	57529 Accounts Payable	J.W. PEPPER & SON INC.		195.78
	Invoice	Date	Description		Amount
	07692427	02/02/2016	ES Teaching Supplies		21.89
	07693247	02/02/2016	ES Teaching Supplies		3.90
	07715159	02/02/2016	HS Teaching Supplies		31.99
	07713225	02/02/2016	HS Teaching Supplies		48.00
	077123313	02/02/2016	HS Teaching Supplies		90.00
Check	02/11/2016	57530 Accounts Payable	Johnstone Muskegon		540.70
	Invoice	Date	Description		Amount
	S3771484.001	02/02/2016	Blower		432.69
	S3833082.001	02/02/2016	Motor Transformer		108.01
Check	02/11/2016	57531 Accounts Payable	LANSING SANITARY SUPPLY, INC.		575.24
	Invoice	Date	Description		Amount
	869104	02/02/2016	Custodial Supplies		435.88
	871335	02/02/2016	Custodial Supplies		139.36

User: Chris Updyke

Pages: 3 of 7

2/11/2016 1:13:07 PM

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/11/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	02/11/2016	57532 Accounts Payable	LINDEN LIGHTING SUPPLY		38.85
	Invoice	Date	Description		Amount
	123450	02/02/2016	Maint. Supplies		38.85
Check	02/11/2016	57533 Accounts Payable	LOWE'S		504.00
	Invoice	Date	Description		Amount
	MG1716	02/02/2016	Ice Melt		504.00
Check	02/11/2016	57534 Accounts Payable	M.A.P.T.		530.00
	Invoice	Date	Description		Amount
	MG12816	02/02/2016	Conferences-Greg Smith		530.00
Check	02/11/2016	57535 Accounts Payable	MCGEE, MICHAEL		132.71
	Invoice	Date	Description		Amount
	MG12816	02/02/2016	ES Teaching Supplies		132.71
Check	02/11/2016	57536 Accounts Payable	MEEKHOF TIRE SALES & SERVICE		803.00
	Invoice	Date	Description		Amount
	355971-08	02/02/2016	Tires		(70.00)
	370569-16	02/02/2016	Tires		873.00
Check	02/11/2016	57537 Accounts Payable	MENARDS-IONIA		170.67
	Invoice	Date	Description		Amount
	96714	02/02/2016	Maint. Supplies		170.67
Check	02/11/2016	57538 Accounts Payable	METS		7,742.14
	Invoice	Date	Description		Amount
	10200	02/02/2016	Salaries & Fees		7,742.14
Check	02/11/2016	57539 Accounts Payable	NAPA AUTO & TRUCK PARTS		391.77
	Invoice	Date	Description		Amount
	761482	02/02/2016	Parts		(239.58)
	761673	02/02/2016	Parts		164.03
	761720	02/02/2016	Parts		210.06
	761729	02/02/2016	Core Deposit		(36.00)
	761759	02/02/2016	Parts		24.69

User: Chris Updyke

Pages: 4 of 7

2/11/2016 1:13:07 PM

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/11/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		762129	02/02/2016	Parts	53.82
		762130	02/02/2016	Parts	11.82
		757594	02/02/2016	Parts	36.01
		760091	02/02/2016	Parts	35.04
		761486	02/02/2016	Parts	56.94
		762072	02/02/2016	Parts	74.94
Check	02/11/2016	57540 Accounts Payable	Neal's Truck Parts		3,036.99
	Invoice	Date	Description		Amount
		1205318	02/02/2016	Bus Repair-962	3,036.99
Check	02/11/2016	57541 Accounts Payable	Neola, Inc.		1,900.00
	Invoice	Date	Description		Amount
		60864	02/02/2016	Nine Month Billing After Signing The Bylaws	1,900.00
Check	02/11/2016	57542 Accounts Payable	O'Mara Plumbing, Heating & Cooling		150.00
	Invoice	Date	Description		Amount
		72249	02/02/2016	Unplug Boys Bathroom Toilets	150.00
Check	02/11/2016	57543 Accounts Payable	PCMI		6,090.55
	Invoice	Date	Description		Amount
		42124	02/02/2016	Sub & Fees	3,119.03
		42235	02/02/2016	Salaries & Fees	2,971.52
Check	02/11/2016	57544 Accounts Payable	RIDDELL/ALL AMERICAN SPORTS , CORP.		7,094.15
	Invoice	Date	Description		Amount
		60293215	02/02/2016	Athletic-Football Equipment	7,094.15
Check	02/11/2016	57545 Accounts Payable	SARANAC HARDWARE		114.26
	Invoice	Date	Description		Amount
		83883	02/02/2016	Misc. Maint. Supplies	114.26
Check	02/11/2016	57546 Accounts Payable	SENTINEL STANDARD		82.12
	Invoice	Date	Description		Amount
		300405545	02/02/2016	HS-Parapro Ad	21.06
		300405546	02/02/2016	ES Parapro Ad	21.06

User: Chris Updyke

Pages: 5 of 7

2/11/2016 1:13:07 PM

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/11/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		300409462	02/02/2016	JV Softball Coach Ad	40.00
Check	02/11/2016	57547 Accounts Payable	SIMPLEXGRINNELL		726.50
	Invoice	Date	Description		Amount
		82128363	02/02/2016	Alarm & Detection Repair-HS	726.50
Check	02/11/2016	57548 Accounts Payable	SMITH, GREG		40.00
	Invoice	Date	Description		Amount
		MG2116	02/02/2016	Cell Phone	40.00
Check	02/11/2016	57549 Accounts Payable	STATE OF MICHIGAN		130.00
	Invoice	Date	Description		Amount
		BLR383535	02/02/2016	Boiler Inspection	130.00
Check	02/11/2016	57550 Accounts Payable	STAUFFER, MATT		95.00
	Invoice	Date	Description		Amount
		87934743	02/02/2016	Conference	95.00
Check	02/11/2016	57551 Accounts Payable	SUNRISE SUPPLIES, INC.		113.72
	Invoice	Date	Description		Amount
		17679	02/02/2016	Maint. Supplies	96.92
		17680	02/02/2016	Maint. Supplies	16.80
Check	02/11/2016	57552 Accounts Payable	TERPSTRA, SPENCER		300.00
	Invoice	Date	Description		Amount
		MG2216	02/02/2016	Tuition Reimbursement	300.00
Check	02/11/2016	57553 Accounts Payable	The Lampo Group, Inc.		154.94
	Invoice	Date	Description		Amount
		6047802	02/02/2016	Jr/Sr Spec Ed Teaching Supplies	154.94
Check	02/11/2016	57554 Accounts Payable	THRUN LAW FIRM, P.C.		447.63
	Invoice	Date	Description		Amount
		229632	02/02/2016	Legal Services	447.63
Check	02/11/2016	57555 Accounts Payable	Van't Hof Door & Gates Systems, Inc.		3,670.00
	Invoice	Date	Description		Amount

User: Chris Updyke

Pages: 6 of 7

2/11/2016 1:13:07 PM

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/11/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	30966	02/02/2016	Replaced Existing Gate Operator		3,670.00
Check	02/11/2016	57556 Accounts Payable	WASTE MANAGEMENT OF MI-MIDWEST		1,225.70
	Invoice	Date	Description		Amount
	7663310-2333-6	02/02/2016	Trash Removal-ES		445.22
	7662209-2333-1	02/02/2016	Trash Removal-MS		192.13
	7663308-2333-3	02/02/2016	Trash Removal-HS		478.24
	7662211-2333-7	02/02/2016	Trash Removal-BG		110.11
Check	02/11/2016	57557 Accounts Payable	WESTERN MICHIGAN INTERNATIONAL		702.97
	Invoice	Date	Description		Amount
	X101026575:01	02/02/2016	Parts		702.97
Check	02/11/2016	57558 Accounts Payable	WINZER CORPORATION		260.68
	Invoice	Date	Description		Amount
	5517139	02/02/2016	Transportation Supplies		260.68
GF CHECKING General Fund Checking Totals:			Transactions: 51		\$94,078.66
Checks:	51		\$94,078.66		

Payment Register

From Payment Date: 1/18/2016 - To Payment Date: 2/12/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
GF CHECKING - General Fund Checking									
<u>EFT</u>									
177	01/25/2016	Open			Accounts Payable	M.P.S.E.R.S.	\$52,572.53		
178	01/25/2016	Reconciled		01/31/2016	Accounts Payable	M.P.S.E.R.S.	\$45,598.47	\$45,598.47	\$0.00
179	02/01/2016	Open			Accounts Payable	Priority Health	\$9,078.77		
180	01/29/2016	Open			Accounts Payable	TASC-CLIENT INVOICES	\$1,884.89		
181	01/29/2016	Reconciled		01/31/2016	Accounts Payable	INDEPENDENT BANK	\$163,267.68	\$163,267.68	\$0.00
182	02/05/2016	Open			Accounts Payable	M.P.S.E.R.S.	\$55,155.86		
183	02/12/2016	Open			Accounts Payable	TASC-CLIENT INVOICES	\$1,884.89		
184	02/12/2016	Open			Accounts Payable	INDEPENDENT BANK	\$164,850.10		
Type EFT Totals:							\$494,293.19	\$208,866.15	\$0.00
GF CHECKING - General Fund Checking Totals									

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	6	\$285,427.04	\$0.00
	Reconciled	2	\$208,866.15	\$208,866.15
	Voided	0	\$0.00	\$0.00
	Total	8	\$494,293.19	\$208,866.15

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	6	\$285,427.04	\$0.00
	Reconciled	2	\$208,866.15	\$208,866.15
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	8	\$494,293.19	\$208,866.15

Grand Totals:

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	6	\$285,427.04	\$0.00
	Reconciled	2	\$208,866.15	\$208,866.15
	Voided	0	\$0.00	\$0.00
	Total	8	\$494,293.19	\$208,866.15
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	6	\$285,427.04	\$0.00
	Reconciled	2	\$208,866.15	\$208,866.15
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	8	\$494,293.19	\$208,866.15

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Accept Gifts

POLICY: 9350 Public Gifts and Bequests

This is directly related to the following areas of the District Strategic Plan:

- Community Relations

Here are the latest gifts received from various people and organizations.

Margaret's Delicatessen	Gift Certificate Donations for School Board Month	\$ 70.00
Mr. & Mrs. James Darby	Scholarship Donation for EMS/Firefighting/Police Officer	\$ 500.00
Impact Operations	Robotics Program	\$ 1,500.00
Relay for Life	Donations	\$ 1,520.00
The Saranac Promise	Donations	\$ 1,250.00
Total This Month		\$ 4,840.00
Total Gifts for 2015-2016 Including This Month		\$ 145,753.00

CONTINUING DISCLOSURE COMPLIANCE CHECKLIST

TO BE COMPLETED ANNUALLY BY DECEMBER 1 AND PLACED IN COMPLIANCE FILE

I. CONTRACTING WITH OUTSIDE ENTITY FOR COMPLIANCE

Do you have a written contract with that entity and have you reviewed it? Have you or your auditor provided the financial and operating information, audit and events, as described below, to the contracting entity and reviewed the information that the contracting entity plans to post on the Electronic Municipal Market Access ("EMMA") System on your behalf? _____

If a contracting entity performs continuing disclosure services for you, complete the checklist below:

- ☐ Has the contracting entity provided us with copies of the audit and operating data submissions to EMMA along with a cover sheet showing the filing date?
- ☐ Have we contacted the contracting entity to verify that all material event notices filings are up to date? This includes both changes to the Issuer's underlying rating and changes to the rating for bond insurers and the State of Michigan.
- ☐ If we received notices of any material events listed in Section V, have we provided those to the contracting entity?
- ☐ Have we received from the contracting entity a copy of the filing of a known material event?

If you have contracted with an outside compliance entity to post required information to EMMA on your behalf, you do not need to complete sections II, IV & V of this checklist in detail. However, it is important to (a) familiarize yourself with the requirements listed below and (b) post Material Event Notices as they occur. Forward these to your contracting entity immediately upon receipt.

II. OUTSTANDING BONDS & AGREEMENTS:

Determine outstanding securities and review related Continuing Disclosure Agreements ("CDAs"):

Name of Bond	Year	CUSIP #s	Final Maturity or Refunded	Subject to CDA?
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

III. AUDITS

- ☐ Have we received our Audit Report from our auditor and has the Board of Education approved it?
- ☐ Have we checked our Continuing Disclosure Agreement(s) to determine the deadline for filing the audit?
 - **Filing Deadline Confirmed:** ____/____/____ (generally 12/27 of every year)
- ☐ Have we marked our calendars for the date by which we expect to receive and file the audit report and have we determined who is responsible for posting to EMMA?
 - **Anticipated Filing Date:** ____/____/____

IV. OPERATING DATA

- ☐ Have we checked our Continuing Disclosure Agreement(s) to determine the earliest deadline for filing Operating Data?
 - **Filing Deadline Confirmed:** ____/____/____ (generally 12/27 of every year)
- ☐ Have we marked our calendars for the date by which we will file the Operating Data and have we determined who is responsible for posting to EMMA?
 - **Anticipated Filing Date:** ____/____/____
- ☐ Have we drafted a written list of Operating Data categories as provided in the section captioned "CONTINUING DISCLOSURE" in the official statement or offering document for each outstanding bond issue?
 - **Operating Data Categories (e.g., taxable value, tax delinquencies, budget, enrollment data/history, debt statement):**
 - 1)
 - 2)
 - 3)
 - 4)
 - 5)
 - 6)
 - 7)
 - 8)
 - 9)
 - 10)

- ☐ Do we have procedures in place to obtain and update the Operating Data?
 - **Responsible party/parties for updating Operating Data:** _____
 - **Method of verifying whether update is required:** _____
- ☐ Have we contacted any other entities on whom we may have to rely in order to obtain any Operating Data [e.g., county(ies), tax collecting units, Michigan Department of Education, etc.]?

V. MATERIAL EVENTS

Ask yourself and your staff the following questions on a periodic basis, at least quarterly (*note that under SEC Rule 15c2-12 you should report these events within 10 business days of occurrence*):

- ☐ Are we in danger of missing a bond payment?
- ☐ Are we in danger of defaulting on any other major covenants with respect to our bonds?
- ☐ Has the IRS (or any other federal agency) contacted us about our bond issues?
- ☐ Have we approved any new documents which substantially change the rights of bondholders?
- ☐ Have any of our outstanding bonds been refunded or otherwise called for redemption?
- ☐ Have any properties which are mortgaged as part of bond issues been sold, replaced, substituted, or had any other significant changes in title?
- ☐ Has a rating agency, such as Standard & Poor's or Moody's, contacted us about a rating review? Have we received any notifications from a rating agency? Do we have any reason to believe the rating on our outstanding bonds is about to change?
- ☐ Is our entity about to file bankruptcy or any other similar financial duress protection?
- ☐ Is our entity about to merge, consolidate, or change in a similar fashion?
- ☐ Has our trustee bank merged, consolidated, or changed its name in a similar fashion? Have we appointed a new and/or additional trustee?
- ☐ Are any of our outstanding bonds insured? If so, have you checked with our financial advisor or underwriter about any change in rating of the bond insurer?
- ☐ Are any of our outstanding bonds qualified for participation in the Michigan School Bond Qualification and Loan Program? If so, have you checked with our financial advisor or the State of Michigan about any change in the State of Michigan's credit rating?

If you answered "yes" to any of these questions, consider drafting a Material Event Notice to be posted onto EMMA and/or consulting with your bond counsel or

financial advisor as soon as possible to discuss. The SEC requires a Material Event Notice to be posted within 10 business days of the occurrence of the event.

VI. NOTICE OF FAILURE TO FILE

Have any of your audits or operating data been posted on EMMA materially late? If so, have you posted a Notice of Failure to File? Discuss this with your financial advisor and bond counsel.

COMPLIANCE OFFICER

DATE COMPLETED

_____ (the "District").

A _____ meeting of the board of education of the District was held in the _____, in the District, on the _____ day of _____, 2015, at ____ o'clock in the __.m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____

WHEREAS:

1. The District is authorized by certain provisions of Michigan law, including but not limited to Act 451, Public Acts of Michigan, 1976, as amended, and Act 34, Public Acts of Michigan, 2001, as amended, to issue bonds and other municipal securities for public purposes; and

2. Federal securities laws require that underwriters of municipal securities enter into a contract with issuers of municipal securities to require the issuer to annually disclose financial information and operating data and report certain material events related to the municipal securities (a "Continuing Disclosure Agreement"); and

3. The District has entered into one or more Continuing Disclosure Agreements and is subject the obligations contained therein; and

4. For the purpose of maximizing the likelihood that the requirements of the Continuing Disclosure Agreement(s) are met, the District desires to adopt the Continuing Disclosure Compliance Policy attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The District's Continuing Disclosure Compliance Policy attached hereto as Exhibit A is approved.

2. This resolution shall take effect immediately as of its adoption.

3. The provisions of the resolutions of the District authorizing the execution of the Continuing Disclosure Agreement(s) shall apply to the documents and actions approved in this resolution, and the provisions of such resolutions are incorporated herein by reference.

4. The District hereby delegates to the _____, in consultation with bond counsel, the power to adopt and implement administrative procedures

related to compliance with the attached Continuing Disclosure Compliance Policy on a case-by-case basis, as deemed necessary.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are rescinded.

Ayes: Members

Nays: Members

Motion declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____
School District Legal Name, certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a _____ meeting held on _____, 2015, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

EXHIBIT A

CONTINUING DISCLOSURE COMPLIANCE POLICY

SARANAC COMMUNITY SCHOOLS

The following policy (the "Policy") is adopted by _____ (the "Issuer") in connection with the issuance of securities subject to the requirements of Securities and Exchange Commission Rule 15c2-12 (the "Bonds") by the Issuer. The Issuer has entered into certain Agreements, as defined herein, regarding the Issuer's continuing obligation to disclose certain information after issuance of the Bonds under federal securities laws and regulations. The continuing disclosure responsibilities are described in the Agreements, which appear in the transcript of proceedings prepared in connection with each series of Bonds.

The purpose of this Policy is to summarize the continuing disclosure responsibilities of the Issuer in connection with the Bonds. The **Superintendent or other appropriate school official** ("Compliance Officer") shall be the Issuer's representative responsible for establishing and coordinating compliance with this Policy.

This Policy supplements, but does not replace, any other policy of the Issuer. The Policy may be supplemented or amended at any time and from time to time by the Issuer, with the advice of nationally recognized bond counsel, but without any notice to or consent from any trustee, any bondholder or any other person. Noncompliance with the Policy is permitted, with the advice of nationally recognized bond counsel, but without any notice to or consent from any trustee, any bondholder or any other person, if compliance would impose unreasonable burdens on the Issuer.

1. General

- a. The Compliance Officer shall be primarily responsible for monitoring and verifying compliance with the Agreements.
- b. The Compliance Officer shall be provided with training and educational resources necessary to ensure compliance with the Agreements.

2. Issuance

- a. In preparation for the issuance of any Bonds, the Compliance Officer shall review any offering materials, including a Preliminary Official Statement, Final Official Statement, or other applicable offering document, prepared by the Issuer, its financial advisor or an underwriter, to ensure that such materials do not (A) contain any untrue statement of a material fact or (B) omit any material fact that would need to be included in order to make the statements contained therein not misleading.

3. Post-Issuance

- a. For any Bonds for which a Continuing Disclosure Agreement (each, an "Agreement") has been executed by the Issuer, the Compliance Officer shall review such Agreement and be primarily responsible for ongoing compliance with its continuing disclosure responsibilities and any Agreement. The Compliance Officer agrees to obtain any needed training or professional assistance for himself/herself or staff, in order to fulfill the Issuer's responsibilities under the Agreements. (See each Agreement for exact requirements and timing.)
- b. The Compliance Officer should annually calendar a time to review a checklist to assist with compliance with obligations under any Agreements. Responsibility for ensuring such ongoing compliance shall include, but is not limited to, reporting to proper repositories (as of the date of adoption of this Policy, the repository is the Electronic Municipal Market Access website of the Municipal Securities Rulemaking Board at <http://www.emma.msrb.org>) the following information, where applicable:
 - i. by December 27 of each year (unless the deadline differs in an applicable Agreement):
 - (a) audited financial statements for the most recently ended fiscal year prepared pursuant to State laws, administrative rules and guidelines and pursuant to accounting and reporting policies conforming in all material respects to generally accepted accounting principles as applicable to governmental units as such principles are prescribed, in part, by the Financial Accounting Standards Board and modified by the Government Accounting Standards Board and in effect from time to time;
 - (b) additional annual financial information and operating data as set forth in the relevant Official Statement under the heading "CONTINUING DISCLOSURE."
 - ii. notice of certain reportable events, subject in some cases to a determination of materiality by the Issuer, within 10 business days of the occurrence. See the Agreements for an exact list of events, but typically includes the following:
 - (a) non-payment related defaults, if material;
 - (b) modifications to rights of bondholders, if material;
 - (c) bond calls, if material;
 - (d) release, substitution or sale of property securing repayment of the Bonds, if material;
 - (e) the consummation of a merger, consolidation, or acquisition, or certain asset sales, involving the obligated person, or entry into or termination of a definitive agreement relating to the foregoing, if material;
 - (f) appointment of a successor or additional trustee or the change of name of a trustee, if material;
 - (g) principal and interest payment delinquencies;
 - (h) unscheduled draws on debt service reserves reflecting financial difficulties;
 - (i) unscheduled draws on credit enhancements reflecting financial difficulties;
 - (j) substitution of credit or liquidity providers, or their failure to perform;
 - (k) defeasances;

- (l) rating changes of the Issuer, the Issuer's underlying credit rating or an enhanced rating on any Bonds due to credit enhancement;
 - (m) adverse tax opinions or events affecting the status of the Bonds, the issuance by the IRS of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material events, notices or determinations with respect to the tax status of the Bonds;
 - (n) tender offers; and
 - (o) bankruptcy, insolvency, receivership or similar event of the obligated person.
- c. If the Issuer enters into a contract with another person or entity to assist the Issuer in fulfilling its continuing disclosure responsibilities under any Agreement, the Compliance Officer should annually review such contract and verify that all of the Issuer's responsibilities thereunder have been fulfilled.

Adopted on: _____

_____, Secretary
Board of Education

_____, Compliance Officer

CONTINUING DISCLOSURE COMPLIANCE POLICY

SARANAC COMMUNITY SCHOOLS

The following policy (the "Policy") is adopted by _____ (the "Issuer") in connection with the issuance of securities subject to the requirements of Securities and Exchange Commission Rule 15c2-12 (the "Bonds") by the Issuer. The Issuer has entered into certain Agreements, as defined herein, regarding the Issuer's continuing obligation to disclose certain information after issuance of the Bonds under federal securities laws and regulations. The continuing disclosure responsibilities are described in the Agreements, which appear in the transcript of proceedings prepared in connection with each series of Bonds.

The purpose of this Policy is to summarize the continuing disclosure responsibilities of the Issuer in connection with the Bonds. The **Superintendent** ("Compliance Officer") shall be the Issuer's representative responsible for establishing and coordinating compliance with this Policy.

This Policy supplements, but does not replace, any other policy of the Issuer. The Policy may be supplemented or amended at any time and from time to time by the Issuer, with the advice of nationally recognized bond counsel, but without any notice to or consent from any trustee, any bondholder or any other person. Noncompliance with the Policy is permitted, with the advice of nationally recognized bond counsel, but without any notice to or consent from any trustee, any bondholder or any other person, if compliance would impose unreasonable burdens on the Issuer.

1. **General**

- a. The Compliance Officer shall be primarily responsible for monitoring and verifying compliance with the Agreements.
- b. The Compliance Officer shall be provided with training and educational resources necessary to ensure compliance with the Agreements.

2. **Issuance**

- a. In preparation for the issuance of any Bonds, the Compliance Officer shall review any offering materials, including a Preliminary Official Statement, Final Official Statement, or other applicable offering document, prepared by the Issuer, its financial advisor or an underwriter, to ensure that such materials do not (A) contain any untrue statement of a material fact or (B) omit any material fact that would need to be included in order to make the statements contained therein not misleading.

3. **Post-Issuance**

- a. For any Bonds for which a Continuing Disclosure Agreement (each, an "Agreement") has been executed by the Issuer, the Compliance Officer shall review such Agreement and be primarily responsible for ongoing compliance with its continuing disclosure responsibilities and any Agreement. The Compliance Officer agrees to obtain any needed training or professional assistance for himself/herself or staff, in order to fulfill the Issuer's responsibilities under the Agreements. (See each Agreement for exact requirements and timing.)
- b. The Compliance Officer should annually calendar a time to review a checklist to assist with compliance with obligations under any Agreements. Responsibility for ensuring such ongoing compliance shall include, but is not limited to, reporting to proper repositories (as of the date of adoption of this Policy, the repository is the Electronic Municipal Market Access website of the Municipal Securities Rulemaking Board at <http://www.emma.msrb.org>) the following information, where applicable:
 - i. by December 27 of each year (unless the deadline differs in an applicable Agreement):
 - (a) audited financial statements for the most recently ended fiscal year prepared pursuant to State laws, administrative rules and guidelines and pursuant to accounting and reporting policies conforming in all material respects to generally accepted accounting principles as applicable to governmental units as such principles are prescribed, in part, by the Financial Accounting Standards Board and modified by the Government Accounting Standards Board and in effect from time to time;
 - (b) additional annual financial information and operating data as set forth in the relevant Official Statement under the heading "CONTINUING DISCLOSURE."
 - ii. notice of certain reportable events, subject in some cases to a determination of materiality by the Issuer, within 10 business days of the occurrence. See the Agreements for an exact list of events, but typically includes the following:
 - (a) non-payment related defaults, if material;
 - (b) modifications to rights of bondholders, if material;
 - (c) bond calls, if material;
 - (d) release, substitution or sale of property securing repayment of the Bonds, if material;
 - (e) the consummation of a merger, consolidation, or acquisition, or certain asset sales, involving the obligated person, or entry into or termination of a definitive agreement relating to the foregoing, if material;

- (f) appointment of a successor or additional trustee or the change of name of a trustee, if material;
 - (g) principal and interest payment delinquencies;
 - (h) unscheduled draws on debt service reserves reflecting financial difficulties;
 - (i) unscheduled draws on credit enhancements reflecting financial difficulties;
 - (j) substitution of credit or liquidity providers, or their failure to perform;
 - (k) defeasances;
 - (l) rating changes of the Issuer, the Issuer's underlying credit rating or an enhanced rating on any Bonds due to credit enhancement;
 - (m) adverse tax opinions or events affecting the status of the Bonds, the issuance by the IRS of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material events, notices or determinations with respect to the tax status of the Bonds;
 - (n) tender offers; and
 - (o) bankruptcy, insolvency, receivership or similar event of the obligated person.
- c. If the Issuer enters into a contract with another person or entity to assist the Issuer in fulfilling its continuing disclosure responsibilities under any Agreement, the Compliance Officer should annually review such contract and verify that all of the Issuer's responsibilities thereunder have been fulfilled.

Adopted on: _____

_____, Secretary
Board of Education

_____, Compliance Officer

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Student Enrollment Update – DSP (Community Relations)

Our official student count day was Wednesday, February 10th, 2016. The breakdown by grade levels is provided in the attached chart.

	Official	Official	Official	Official	Official	Official	Official	Official	Official	Official	
	9/29/10	10/5/11	2/8/12	10/3/12	2/13/13	10/2/13	2/12/14	10/1/14	2/11/15	10/7/15	2/10/16
Grade	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count
ECC	21	16	22	16	16.8	12	14	16	18.2	19	21
KDG	96	114	115	97	96.0	96	97	69	69	90.58	90
1st	72	85	87	96	95.0	74	74	83	83	53	52
2nd	76	78	76	77	70.0	95	96	74	73	91	91
3rd	80	84	81	74	73.0	69	67	93	89	76	76
4th	83	80	81	82	81.0	73	74.84	69	68.16	89	89
5th	80	83	82	77	74.0	84	84	75	75	66	67
6th	97	75	77	83	80.0	72	72	78	78	78	78
7th	81	94	93	80	76.0	81	79	65	62	75	75
8th	86	80	78	87	87.0	75	70	76	75	66	65
9th	81	85	87	86	84.0	82	86	68	68	72.17	71
10th	107	76	75	90	92.0	81	83	96	89	66	60
11th	83	111	108	77	75.0	83	78	81	76.17	78.5	80
12th	87	98	96	106	103.7	79	74.32	89	83.67	88	88
Total	1,130	1,159	1,158	1,128	1103.47	1,056	1,049	1,032	1,007	1008.25	1003

ECC-6	605	615	621	602	585.80	575	578.84	557	553.36	562.58	564
7-8	167	174	171	167	163.00	156	149	141	137	141	140
9-12	358	370	366	359	354.67	325	321.32	334	316.84	304.67	299
Total	1,130	1,159	1,158	1,128	1,103.5	1,056	1,049	1,032	1,007	1,008.25	1,003.00

Fall 2015 Headstart - Has been cancelled due to lack of students
12th grade includes 7 Exchange Students and 3 seat Time Waiver Students

2015 GSRP - 36 eligible

Saranac Community Schools

Mascot Usage Guidelines

Background:

Throughout 2014 and 2015, the Board of Education of Saranac Community Schools collected feedback and opinions from staff, students, parents and community members regarding our mascot. All input, and extensive research was carefully considered.

On November 19, 2015, the Board of Education of Saranac Community Schools took action to retain the Redskins mascot. Although we shall remain Redskins, we continue to be culturally sensitive and fiscally responsible. Therefore, the following mascot name and symbol guidelines shall be followed with regard to general fund expenditures.

SCS funds may be allocated for items that display the following previously approved Saranac icons/images:



Variations or complimentary versions of the above icons may be submitted for consideration, but must be approved by the superintendent or his designee before being ordered with general district funds and put into use.

In regards to printing the mascot name of "Redskins" on items, it is our opinion that a future governmental action may limit our usage of this mascot name at a later date. Thus, to limit potential unplanned replacement expenses, we will continue to follow past practice and will refrain from placing "Redskins" on apparel, jerseys or official signage when these items are paid with SCS's general funds.

We will also refrain from placing "Redskins" or Native American imagery on uniforms, warm ups, etc. that may be part of the teams uniform in future years. We will not, however, restrict student groups, community groups, organizations, teams, clubs, et cetera from printing "Redskins" or Native American imagery on items considered "self-funded," and/or any items that will be retained by the student athlete at the conclusion of the athletic season.

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Letters of Understanding

I have been involved in ongoing discussion with the administrative team and Carrie Smith, SEA president and Mike McGee, SEA UBC in regards to a professional development opportunity for all of our teaching staff on Thursday, August 25th, 2016.

In order for this to be possible for the 2016-2017 school year, our current collective bargaining agreement would need to be completed prior to the start of this professional development activity.

I've attached a letter of understanding #3 as it relates to the end of the current collective bargaining agreement, and letter of understanding #4 as it relates to the tentative professional development scheduled for Thursday, August 25th, 2016.

The board has a few options for consideration:

The board can wait to approve both letters of understanding at the next board meeting on March 3rd, 2016.

The board can waive past practice and approve the letters of understanding at the meeting tonight and allow us to proceed with scheduling the professional development speaker for August 25th, 2016.

Suggested Resolution

I move that the Saranac Board of Education waive past practice and approve the letters of understanding as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Saranac Community Schools

Maury Geiger, Superintendent
88 Pleasant Street
Saranac, Michigan 48881

www.saranac.k12.mi.us

Telephone 616-642-1400
Fax 616-642-1405

Letter of Understanding #3 (2015-2016)

SARANAC EDUCATION ASSOCIATION, MEA, NEA

AND THE SARANAC COMMUNITY SCHOOLS BOARD OF EDUCATION

RE: End date of the collective bargaining agreement

The Saranac Community Schools Board of Education and the SEA, MEA-NEA, mutually agree:

That the end of the current collective bargaining agreement will be on Wednesday, August 24th, 2016, instead of Friday, August 26th, 2016. The final pay for the 2015-2016 school year will be on August 26th, 2016.

This letter of understanding binds neither the SEA nor the Board to any position in future situations or contracts.

Carrie Smith, President

Brent Denny, Board President

Jason Douma, Vice President

Maury Geiger, Superintendent

June Thomas Truswell, Secretary

Date

Sally Mutschler, Treasurer

Mike McGee, UBC

Date

Saranac Community Schools

Maury Geiger, Superintendent
88 Pleasant Street
Saranac, Michigan 48881

www.saranac.k12.mi.us

Telephone 616-642-1400
Fax 616-642-1405

Letter of Understanding #4 (2016-2017)

SARANAC EDUCATION ASSOCIATION, MEA, NEA
AND THE SARANAC COMMUNITY SCHOOLS BOARD OF EDUCATION

RE: Professional development

The Saranac Community Schools Board of Education and the SEA, MEA-NEA, mutually agree:

Six (6.) hours of Professional Development for the 2016-2017 school year will be held on Thursday, August 25th, 2016. This will be included in the 2016-2017 school year calendar. The first pay for the 2016-2017 school year will be on Friday, September 9th, 2016.

This letter of understanding binds neither the SEA nor the Board to any position in future situations or contracts.

Carrie Smith, President

Brent Denny, Board President

Jason Douma, Vice President

Maury Geiger, Superintendent

June Thomas Truswell, Secretary

Date

Sally Mutschler, Treasurer

Mike McGee, UBC

Date

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: NEOLA Policy Review Section 8000 (Operations) and 9000 (Relations)

This is directly related to the following areas of the District Strategic Plan:

- Student Achievement
- Technology
- Facilities and Learning Environment
- Community Relations

As was the consensus of the Board at our last regularly scheduled board meeting, the Board decided to review two sections of the new NEOLA school board policies over the next five board meetings. The projected schedule is as follows:

The timelines dates have been changed to give the board more time to review the policies.

November 5 th board meeting	Sections 0000 (Bylaws) and 1000 (Administration)
November 19 th board meeting	Sections 2000 (Programs) and 3000 (Professional Staff)
December 3rd board meeting	Sections 4000 (Support Staff) and 5000 (Students)
December 17 th board meeting	Sections 4000 (Support Staff) and 5000 (Students)
December 17th board meeting	Sections 6000 (Finances) and 7000 (Property)
January 21 st board meeting	Sections 6000 (Finances) and 7000 (Property)
January 7th board meeting	Sections 8000 (Operations) and 9000 (Relations)
February 18 board meeting	Sections 8000 (Operations) and 9000 (Relations)
January 21st board meeting	Second reading and adoption
Date to be determined	Second reading and adoption