

Saranac Community School

Board of Education Agenda

Regular Meeting

January 21, 2016

7:00 PM

Library, Saranac Jr/Sr High School

1. Call to Order_____
2. Pledge of Allegiance
3. Approval of Minutes 2
4. Treasurer's Report-December 6
5. Additions & Deletions
6. Comments from Guests - Agenda Items
7. Instructional Highlight - Sara Serne - Spanish Class
8. Consent Action Item 13
 - a. Appoint School Attorney
 - b. Pay Bills 14
 - c. Accept Gifts 40
9. Reports/Presentations
 - a. 5 Dimensions of Teaching & Learning 41
 - b. NEOLA Policy Review Section 6000 (Finances) and 7000 (Property) 42
 - c. Letter of Understanding - Sick Leave Bank 43
 - d. Mascot Usage Guidelines 45
10. Comments from Guests - Non Agenda Items
11. Superintendent's Report
 - a. Student Enrollment Update
12. Board Requests/Reports
 - a. Finance Committee Update
13. Communications
14. Other
15. Adjournment_____

Saranac Community Schools
Board of Education
Meeting #11

The Organizational/Workshop meeting of the Saranac Community Schools Board of Education was held on Thursday, January 7, 2016 in the Library, Saranac Jr/Sr High School, 150 Pleasant Street, Saranac, MI.

The meeting was called to order at 7:00 p.m.

Present: Coulson, Denny, Doll, LaWarre, Price and VanKuiken.

Absent: Hawkins

Allison Willis led in the Pledge of Allegiance.

ELECTION OF ACTING CHAIRPERSON: Motion by Coulson, supported by Denny and unanimously approved that the Saranac Board of Education appoint Sarah Doll as acting Chairperson until the election of the President is decided.

Acting Chairperson, Sarah Doll appointed Steve LaWarre as temporary Secretary until such time as the Secretary of the Board of Education has been elected.

We will now move to the Annual Organizational Meeting and begin with the Nomination and Election of the President.

Motion was brought by Coulson, supported by Price that Brent Denny be nominated for *President of Saranac Board of Education* for calendar year 2016. Motion by LaWarre, supported by VanKuiken that the nominations be closed and a ballot be cast *Brent Denny for President*. Roll call vote was taken: Voting Yes: Coulson, Denny, Doll, LaWarre, Price & VanKuiken. Motion Carried.

Motion was brought by Coulson, supported by VanKuiken that Roy Hawkins be nominated for *Vice-President of Saranac Board of Education* for calendar year 2016. Motion by VanKuiken, supported by LaWarre that the nominations be closed and a ballot be cast for *Roy Hawkins for Vice-President*. Roll call vote was taken: Voting Yes: Coulson, Denny, Doll, LaWarre, Price & VanKuiken. Motion Carried.

Motion was brought by LaWarre, supported by VanKuiken that Sarah Doll be nominated for *Treasurer of Saranac Board of Education* for calendar year 2016. Motion by LaWarre, supported by Coulson that the nominations be closed and a ballot be cast for *Sarah Doll for Treasurer*. Roll call vote was taken: Voting Yes: Coulson, Denny, Doll, LaWarre, Price & VanKuiken. Motion Carried.

Motion was brought by VanKuiken, supported by Doll that Steve LaWarre be nominated for *Secretary of Saranac Board of Education* for calendar year 2016. Motion by Coulson, supported by LaWarre that the nominations be closed and a ballot be cast for *Steve LaWarre for Secretary*. Roll call vote was taken: Voting Yes: Coulson, Denny, Doll, LaWarre, Price & VanKuiken. Motion Carried.

APPROVAL OF MINUTES: Minutes from regular meeting dated December 17, 2015 were approved as written.

ADDITIONS & DELETIONS: None

COMMENTS FROM GUESTS: The Board heard public comment.

BOARD COMMITTEES: The Saranac Board of Education established committees as listed below:

- Saranac Education Association – Brent Denny, Steve LaWarre & David Price (Alternate – Sarah Doll)
- Saranac Education Support Association – Sarah Doll, Roy Hawkins, Ted VanKuiken (Alternate – Chris Coulson)
- Administrative & Support Staff – Chris Coulson, Roy Hawkins, Ted VanKuiken (Alternate – David Price)
- Finance Committee – Sarah Doll, Brent Denny & Steve LaWarre

BOARD MEMBER COMPENSATION: Board President, Brent Denny reported that the Board may authorize compensation for its members for attendance at any regular, special or subcommittee meetings of the board, or authorized duty if the duty is related directly to the member's responsibility and is authorized in advance by the board. This will include negotiating sessions, meeting compensation shall be \$20 per meeting.

After board discussion the board decided to reduce this amount.

Motion by LaWarre, supported by VanKuiken and unanimously approved that the Saranac Board of Education change the compensation rate of \$15.00 per meeting.

APPOINT SCHOOL ATTORNEY: Superintendent Geiger reported we have used Thrun Law Firm for many years as our legal counsel and wish to continue with their service.

This will be brought back for action at the January 21 meeting.

SET MEETING DATES FOR 2016: Superintendent, Maury Geiger presented the 2016 school board calendar. There will be only one meeting in July.

First meeting of the month is workshop, second meeting is action

1/7/16	1/21/16
2/4/16	2/18/16
3/3/16	3/17/16
4/14/16	4/21/16
5/5/16	5/19/16
6/2/16	6/23/16
7/7/16	
8/4/16	8/18/16

9/1/16	9/15/16
10/6/16	10/20/16
11/3/16	11/17/16
12/1/16	12/15/16

Motion by VanKuiken, supported by LaWarre that the Saranac Board of Education adopt the 2016 Board of Education meeting schedule as listed above.

STUDENT REPORT: None

ADMINISTRATOR'S UPDATE: Curriculum Director, Connie Hamilton reported on happenings at Saranac Elementary. Students & staff raised \$1,009.50 for JDRF (Juvenile Diabetes Research Foundation) by selling paper shoes that are displayed all around the building. Special thanks to the Elementary student council and Mr. Steve Dixon. The Mobile Dentist will be visiting the elementary January 14th to offer free dental services. The elementary will be working on our mid-year assessments for the remainder of the month. The data will be used to check student growth and plan for the second semester. Special thanks to Nancyann Lufkin for organizing our Holiday Happenings. The students and staff did a great job helping to ensure everyone had a great holiday season.

Mrs. Hamilton reported they are planning their Technology Professional Development Day. They will have many offerings and breakout sessions. This will be held on February 15.

On their January 18 Professional Development Day, Mr. Robert Marzano will be the speaker which will be held at Caledonia High School. Mr. Marzano is a well known educational researcher.

Grant Funds have been secured for all certified staff members to receive iPads. These devices will be used to access professional development and enhance instruction in all K-12 classrooms.

M-Step scores are in the process of being shared with students and their families. These scores are from the assessment given in spring of 2015. The 2016 M-STEP will begin after spring break for grades 3-8 and 11.

SCHOOL BOARD RECOGNITION MONTH: Superintendent, Maury Geiger presented certificates of appreciation from MASB, and donated gift certificates from Margaret's Delicatessen in Saranac to all the board members; he thanked them for their dedication & service to Saranac Community Schools.

APPROVE 1ST BUDGET AMENDMENT: Motion by Doll, supported by LaWarre and unanimously approved that the Saranac Board of Education approve the 1st budget amendment for the 2015-2016 school year as presented.

ACCEPT GIFTS: Superintendent Geiger presented the gifts received for December& January totaling \$125,365.00. This will be brought back for action at the January 21 meeting.

COMMENTS FROM GUESTS: None

SUPERINTENDENT REPORT: Superintendent Geiger reported we have a new Mechanic in place through METS and is doing very well.

January 13 is the Countywide Board meeting with MASB presenting, this will be held at Ionia County ISD.

February 26 there is a MASB workshop on Labor Relations in Lansing if anyone is interested in attending.

BOARD REQUESTS/REPORTS: Board member, Sarah Doll said that she has been working with Brad Banasik from MASB on the superintendent's contract. She will have the other committee members review it, and have it updated for Mr. Geiger.

COMMUNICATIONS: None

OTHER: Board member, Sarah Doll had a draft of written mascot usage guidelines to be presented at the next board meeting..

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 8:42 p.m.

Respectfully submitted,

Steve LaWarre
Secretary

SARANAC COMMUNITY SCHOOL
GENERAL FUND TRIAL BALANCE
DECEMBER 31, 2015

Cash Checking	\$2,078,324.98
Cash Savings	\$252,100.10
Cash Savings State Aid Note Set Aside YE	\$0.00
Cash Payroll Checking	\$1,336.69
Petty Cash Petty Cash	\$400.00
Petty Cash Cash on Hand	\$800.00
Accounts Receivable	\$0.00
Due From Other Funds Food Service	\$112.73
Due From Other Governmental Units	\$0.00
Inventory Supplies	\$75,928.69
TOTAL ASSETS	<u>\$2,409,003.19</u>

Accounts Payable	\$1,622.86
Accounts Payable Workers Comp	\$12,539.07
Accounts Payable Priority Health Employee Portion	\$869.12
Tax Anticipation Notes and Loans Payable	\$2,800,000.00
Due to Other Governmental Units Taxes Retirement	\$55,262.95
Due to Other Governmental Units Taxes Retirement - Stabilization 147c	(\$136,795.39)
Payroll Related Accrual Liabilities MESSA Employee Portion	(\$48.80)
Payroll Related Accrual Liabilities Flex - TASC	\$146.69
Payroll Related Accrual Liabilities COBRA Dependent	(\$57.26)
Payroll Related Accrual Liabilities MESSA Taxes/Fees Employee Portio	\$291.19
Deferred Revenue	\$44,001.59
TOTAL LIABILITIES	<u>\$2,777,832.02</u>

Beginning Fund Balance	\$914,960.93
Fund Revenues	\$2,212,637.76
Fund Expenses	(\$3,496,427.52)
TOTAL FUND BALANCE	<u>(\$368,828.83)</u>

TOTAL LIABILITIES AND FUND BALANCE	<u>\$2,409,003.19</u>
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SARANAC COMMUNITY SCHOOLS
GENERAL FUND REVENUES SUMMARY
AS OF DECEMBER 31, 2016

	Amended Budget	Actual	Budget - Actual	% Used/Rec'd
100 - Revenue from Local Sources	\$818,152.00	\$79,303.73	\$738,848.27	9.69%
300 - Revenue from State Sources	\$7,598,422.00	\$2,084,327.07	\$5,514,094.93	27.43%
400 - Revenues from Federal Sources	\$181,582.00	\$0.00	\$181,582.00	0.00%
500 - Incoming Transfers and Other Transactions	\$211,261.00	\$49,006.96	\$162,254.04	23.20%
	<u>\$8,809,417.00</u>	<u>\$2,212,637.76</u>	<u>\$6,596,779.24</u>	<u>25.12%</u>

SARANAC COMMUNITY SCHOOLS
GENERAL FUND EXPENDITURES
AS OF DECEMBER 31, 2015

Function* Code	Amended Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function* 1111 - Elementary	\$3,121,106.00	\$0.00	\$1,021,817.86	\$2,099,288.14	32.74%
Function* 1112 - Middle/Junior High	\$641,460.00	\$0.00	\$255,202.95	\$386,257.05	39.78%
Function* 1113 - High School	\$1,345,127.00	\$0.00	\$545,776.18	\$799,350.82	40.57%
Function* 1119 - Summer School	\$11,512.00	\$0.00	\$9,860.53	\$1,651.47	85.65%
Function* 1122 - Special Education	\$691,195.00	\$0.00	\$266,151.78	\$425,043.22	38.51%
Function* 1125 - Compensatory Education	\$159,838.00	\$0.00	\$56,182.41	\$103,655.59	35.15%
Function* 1212 - Guidance Services	\$83,820.00	\$0.00	\$32,072.48	\$51,747.52	38.26%
Function* 1215 - Speech Pathology and Audiology Services	\$153,420.00	\$0.00	\$0.00	\$153,420.00	0.00%
Function* 1216 - Social Work Services	\$50,853.00	\$0.00	\$0.00	\$50,853.00	0.00%
Function* 1221 - Improvement of Instruction	\$182,103.00	\$0.00	\$88,054.69	\$94,048.31	48.35%
Function* 1222 - Educational Media Services	\$50,837.00	\$0.00	\$20,676.09	\$30,160.91	40.67%
Function* 1227 - Academic Student Assessment	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Function* 1231 - Board of Education	\$56,356.00	\$0.00	\$47,337.36	\$9,018.64	84.00%
Function* 1232 - Executive Administration	\$235,472.00	\$0.00	\$119,874.91	\$115,597.09	50.91%
Function* 1241 - Office of the Principal	\$247,739.00	\$0.00	\$123,406.55	\$124,332.45	49.81%
Function* 1242 - Junior High Sch Principal Admin	\$122,769.00	\$0.00	\$60,922.05	\$61,846.95	49.62%
Function* 1243 - Senior High Sch Principal Admin	\$127,271.00	\$0.00	\$62,832.37	\$64,438.63	49.37%
Function* 1249 - Other School Administration	\$2,000.00	\$0.00	\$64.86	\$1,935.14	3.24%
Function* 1252 - Fiscal Services	\$167,408.00	\$0.00	\$21,293.57	\$146,114.43	12.72%
Function* 1257 - Internal Services	\$625.00	\$0.00	\$233.73	\$391.27	37.40%
Function* 1259 - Other Business Services	\$31,095.00	\$0.00	\$22,782.50	\$8,312.50	73.27%
Function* 1261 - Operating Buildings Services	\$857,346.00	\$0.00	\$373,603.80	\$483,742.20	43.58%
Function* 1271 - Pupil Transportation Services	\$607,009.00	\$0.00	\$261,282.40	\$345,726.60	43.04%
Function* 1283 - Staff/Personnel Services	\$14,710.00	\$0.00	\$10.15	\$14,699.85	0.07%
Function* 1284 - Non-Instructional Technology Services	\$201,186.00	\$0.00	\$23,387.78	\$177,798.22	11.62%
Function* 1291 - Pupil Activities	\$31,048.00	\$0.00	\$12,600.04	\$18,447.96	40.58%
Function* 1293 - Athletic Activities	\$140,326.00	\$0.00	\$71,000.48	\$69,325.52	50.60%
Function* 1391 - Other Community Services	\$691.00	\$0.00	\$0.00	\$691.00	0.00%
Function* 1411 - Payments to Other Public Schools Within the State of Michigan	\$23,900.00	\$0.00	\$0.00	\$23,900.00	0.00%
	\$9,358,722.00	\$0.00	\$3,496,427.52	\$5,862,294.48	37.36%

School Days available	175
Complete to Date	69
% complete	39.43%

SARANAC COMMUNITY SCHOOLS
FOOD SERVICE TRIAL BALANCE
AS OF DECEMBER 31, 2015

Cash Checking	\$6,733.04
Petty Cash Petty Cash	\$40.00
Due From Other Governmental Units	\$18,885.95
Inventory Supplies	<u>\$5,247.37</u>
TOTAL ASSETS	<u>\$30,906.36</u>
Deferred Revenue	<u>(\$729.48)</u>
TOTAL LIABILITIES	<u>(\$729.48)</u>
Beginning Fund Balance	\$25,155.65
Fund Revenues	\$139,975.07
Fund Expenses	<u>(\$133,494.88)</u>
TOTAL FUND BALANCE	<u>\$31,635.84</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$30,906.36</u></u>

SARANAC COMMUNITY SCHOOLS
FOOD SERVICE REVENUES AND EXPENDITURES
AS OF DECEMBER 31, 2015

Function* Code	Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Revenues:					
100 - Revenue from Local Sources Totals	\$109,549.00		\$55,479.65	\$54,069.35	50.64%
300 - Revenue from State Sources Totals	\$12,800.00		\$4,680.21	\$8,119.79	36.56%
400 - Revenues from Federal Sources Totals	\$180,743.00		\$79,815.21	\$100,927.79	44.16%
500 - Incoming Transfers and Other Transactions Totals	\$0.00		\$0.00	\$0.00	0.00%
	\$303,092.00		\$139,975.07	\$163,116.93	46.18%
Expenditures all in Function 1297 Food Service	\$326,796.00	\$0.00	\$133,494.88	\$193,301.12	40.85%

December 31, 2015

	46,901.76
Athletic Activities	1,538.66
Athletics-"Catching A Dream"	5.43
Auditorium	1,565.08
Band	345.00
Band Boosters	13,381.69
Compagner Memorial Fund	18,800.57
Elementary School Activities	2,204.32
E.S. Summer Enrichment Program	25.72
DI Funds	28,892.96
High School Activities	396.77
High School Spirit Store	(472.83)
Interest Earned	2,603.10
ICCF Grant	1,492.39
Jenkins Educational Fund	12,386.88
Middle School Activities	2,683.71
Red & White	1,125.00
Relay For Life	3,526.20
Revolving	838.72
Robotics	25,534.60
Saranac Education Foundation	1,965.30
Saranac One	51,498.07
Saranac Promise	6,120.33
Simons Memorial	1,365.94
Teachers Pop - Elementary School	952.77
Teachers Pop - High School	820.71
Teachers Pop-Middle School	50.00
Allen Scholarship	82.79
Brown Scholarship	500.00
Crowley Scholarship	0.00
Darby Scholarship	0.00
Draper Scholarship	264.44
Eddy Scholarship	45.01
Hammer Scholarship	0.00
Kramer Scholarship	0.00
Lake Scholarship	63.01
McGee Scholarship	1,000.00
Morris Scholarship	59.16
Raimer Scholarship	2,556.95
Sachen Scholarship	(2,975.82)
Sharritts Scholarship	100.00
Simpson Scholarship	0.00
Slocum Scholarship	59.16
Spens Scholarship	

Total	228,303.55
Cash In Checking	199,761.62
Certificates of Deposit	28,541.93
Total	228,303.55

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Approval of Action Items - Consent Agenda

- Appoint School Attorney – Thrun Law Firm
- Bills Paid: \$522,208.71 from General Fund for December/January
- Accept Gifts totaling \$125,365.00

Suggested Resolution

I move that the Saranac Board of Education approve the Consent Agenda Items as listed.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/15/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	12/14/2015	57287 Accounts Payable	HAMILTON, CONNIE		427.52
	Invoice	Date	Description		Amount
	MG121115	12/11/2015	ES Teaching Supplies		427.52
Check	12/14/2015	57288 Accounts Payable	Kelly , Ted		60.00
	Invoice	Date	Description		Amount
	V121115	12/14/2015	Girls Varsity Basketball Official		60.00
GF CHECKING General Fund Checking Totals:			Transactions: 2		\$487.52
Checks:	2		\$487.52		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/16/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	12/15/2015	57289 Accounts Payable	HAMILTON, CONNIE		289.00
	Invoice	Date	Description		Amount
	MG12915	12/04/2015	Conference Registration		289.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$289.00</u>
Checks:	1		\$289.00		

User: Chris Updyke

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/16/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	12/16/2015	57290 Accounts Payable	Benedict , Bene		60.00
	Invoice	Date	Description		Amount
		V121715	12/10/2015	Varsity Boys Basketball Official	60.00
Check	12/16/2015	57291 Accounts Payable	Forton , Jim		50.00
	Invoice	Date	Description		Amount
		JV121715	12/10/2015	JV Boys Basketball Official	50.00
Check	12/16/2015	57292 Accounts Payable	Hansen , Gordon		50.00
	Invoice	Date	Description		Amount
		JV121715	12/10/2015	JV Boys Basketball Official	50.00
Check	12/16/2015	57293 Accounts Payable	Johnson , Curt		60.00
	Invoice	Date	Description		Amount
		V121715	12/10/2015	Varsity Boys Basketball Official	60.00
Check	12/16/2015	57294 Accounts Payable	M.E.S.S.A.		81,214.34
	Invoice	Date	Description		Amount
		2016-00000229	12/16/2015	Insurance Premium	81,214.34
Check	12/16/2015	57295 Accounts Payable	Simons , Ted		60.00
	Invoice	Date	Description		Amount
		V121815	12/10/2015	Varsity Boys Basketball Official	60.00
GF CHECKING General Fund Checking Totals:			Transactions: 6		\$81,494.34
Checks: 6 \$81,494.34					

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/16/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	12/16/2015	57296 Accounts Payable	A B DICK PRODUCTS OF WEST MICHIGAN		3,025.28
	Invoice	Date	Description		Amount
	2934	12/04/2015	Credit on Postage		(2.94)
	168102	12/04/2015	B/W & Color Printers		69.15
	168103	12/04/2015	Printers		85.64
	168104	12/04/2015	Copier Charges		2,873.43
Check	12/16/2015	57297 Accounts Payable	AT&T		89.85
	Invoice	Date	Description		Amount
	MG121115	12/04/2015	Phone Bill		89.85
Check	12/16/2015	57298 Accounts Payable	BADER & SONS CO.		9.68
	Invoice	Date	Description		Amount
	135041	12/04/2015	Maint. Supplies		141.10
	135724	12/04/2015	Return Maint. Supplies		(131.42)
Check	12/16/2015	57299 Accounts Payable	BERT'S GLASS		35.00
	Invoice	Date	Description		Amount
	41082	12/04/2015	Labor To Reseal Bus Windshield-951		35.00
Check	12/16/2015	57300 Accounts Payable	Blough , Tammy		2.97
	Invoice	Date	Description		Amount
	MG042315	12/04/2015	ES Teaching Supplies		2.97
Check	12/16/2015	57301 Accounts Payable	Cambridge Educational Services		1,899.75
	Invoice	Date	Description		Amount
	212980	12/04/2015	PSAT & SAT Test		1,899.75
Check	12/16/2015	57302 Accounts Payable	Central Montcalm High School		120.00
	Invoice	Date	Description		Amount
	MG12915	12/04/2015	XC Invite Fee-Hornet Run		120.00
Check	12/16/2015	57303 Accounts Payable	CRYSTAL FLASH ENERGY		1,578.95
	Invoice	Date	Description		Amount

User: Chris Updyke

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/16/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	9725001	12/04/2015	Diesel Fuel		1,578.95
Check	12/16/2015	57304 Accounts Payable	ENGINEERED PROTECTION SYSTEMS		512.10
	Invoice	Date	Description		Amount
	A972978	12/04/2015	Quarterly Monitoring-HS		179.52
	A972979	12/04/2015	Quarterly MONitoring-Admin		120.36
	A972980	12/04/2015	Quarterly Monitoring-Tech		212.22
Check	12/16/2015	57305 Accounts Payable	Gallagher Uniform		118.95
	Invoice	Date	Description		Amount
	10451541	12/04/2015	Bus Garage Uniforms & Towels/Custodial Towels		54.80
	10452554	12/04/2015	Uniforms & Towels		64.15
Check	12/16/2015	57306 Accounts Payable	GEIGER, MAURY		40.00
	Invoice	Date	Description		Amount
	MG121515	12/04/2015	Cell Phone		40.00
Check	12/16/2015	57307 Accounts Payable	GREAT LAKES SYSTEMS, INC.		2,750.56
	Invoice	Date	Description		Amount
	23220	12/04/2015	Labor & Materials HS Roof Repairs		2,072.01
	23180	12/04/2015	Labor & Materials-MS Roff Repair		678.55
Check	12/16/2015	57308 Accounts Payable	Hi-Tech Building Services		4,074.08
	Invoice	Date	Description		Amount
	010777	12/04/2015	November Custodial Cost		4,074.08
Check	12/16/2015	57309 Accounts Payable	LANSING SANITARY SUPPLY, INC.		686.25
	Invoice	Date	Description		Amount
	862159	12/04/2015	Custodial Supplies		686.25
Check	12/16/2015	57310 Accounts Payable	M.A.S.S.P.		199.00
	Invoice	Date	Description		Amount
	177912	12/04/2015	Conference-Sara Serne		199.00
Check	12/16/2015	57311 Accounts Payable	MAS/FPS		200.00
	Invoice	Date	Description		Amount
	MG121115	12/04/2015	Registration		200.00

User: Chris Updyke

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12/16/2015 12:24:04 PM

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/16/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/16/2015	57312 Accounts Payable	METS		5,853.72
	Invoice		Date	Description	Amount
	9962		12/04/2015	Salaries & Fees	5,853.72
Check	12/16/2015	57313 Accounts Payable	NAPA AUTO & TRUCK PARTS		627.49
	Invoice		Date	Description	Amount
	751407		12/04/2015	Parts	227.76
	758439		12/04/2015	Parts	31.54
	758453		12/04/2015	Parts	(81.00)
	758466		12/04/2015	Parts	31.54
	757560		12/04/2015	Parts	36.01
	758606		12/04/2015	Parts	82.08
	758716		12/04/2015	Parts	270.44
	758862		12/04/2015	GArage Supplies	14.88
	758929		12/04/2015	Garage Supplies	14.24
Check	12/16/2015	57314 Accounts Payable	NEFF COMPANY		712.55
	Invoice		Date	Description	Amount
	002398529		12/04/2015	Athletic Award Plaques	712.55
Check	12/16/2015	57315 Accounts Payable	PCMI		5,052.46
	Invoice		Date	Description	Amount
	41170		12/04/2015	Salaries & Fees	2,800.76
	41279		12/04/2015	Salaries & Fees	2,251.70
Check	12/16/2015	57316 Accounts Payable	PLUMLEY, PHYLLIS		19.98
	Invoice		Date	Description	Amount
	19.98		12/04/2015	HS Teaching Supplies	19.98
Check	12/16/2015	57317 Accounts Payable	R.E. RUEHS GARAGE INC.		801.51
	Invoice		Date	Description	Amount
	7642		12/04/2015	Bus Repairs-Bus 221	628.87
	7651		12/04/2015	Bus Repairs-981	172.64
Check	12/16/2015	57318 Accounts Payable	REED & HOPPES, INC.		200.00
	Invoice		Date	Description	Amount

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/16/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	86597	12/04/2015	Bus Towing-221		200.00
Check	12/16/2015	57319 Accounts Payable	REYNOLDS & SONS, INC		1,638.45
	Invoice	Date	Description		Amount
	096750	12/04/2015	Athletic Supplies		1,567.50
	096780	12/04/2015	Athletic Supplies		70.95
Check	12/16/2015	57320 Accounts Payable	SARANAC COMMUNITY SCHOOLS		191.07
	Invoice	Date	Description		Amount
	CU12315	12/04/2015	Petty Cash Reimb.		96.27
	MM12815	12/04/2015	Petty Cash		94.80
Check	12/16/2015	57321 Accounts Payable	SARANAC HARDWARE		82.22
	Invoice	Date	Description		Amount
	43815	12/04/2015	Maint. Supplies		73.44
	83853	12/04/2015	Maint. Supplies		8.78
Check	12/16/2015	57322 Accounts Payable	SCHOOL SPECIALTY INC.		134.97
	Invoice	Date	Description		Amount
	208115527999	12/04/2015	ES Officie Supplies		134.97
Check	12/16/2015	57323 Accounts Payable	SENTINEL STANDARD		98.00
	Invoice	Date	Description		Amount
	300370782	12/04/2015	Mechanic Ads		41.30
	300371874	12/04/2015	Sub Ads		56.70
Check	12/16/2015	57324 Accounts Payable	Smith , Burr		250.60
	Invoice	Date	Description		Amount
	0111615	12/04/2015	Traffic Safety Services		250.60
Check	12/16/2015	57325 Accounts Payable	SMITH, JASON		30.00
	Invoice	Date	Description		Amount
	MG12715	12/04/2015	Parking		30.00
Check	12/16/2015	57326 Accounts Payable	TBD Repair Service		123.00
	Invoice	Date	Description		Amount
	287525	12/04/2015	95-Pont Grand AM Repairs		123.00

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/16/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/16/2015	57327 Accounts Payable	TRANSPORTATION ACCESSORIES CO.		38.60
	Invoice	Date	Description		Amount
	446898	12/04/2015	Parts		38.60
Check	12/16/2015	57328 Accounts Payable	Vinyl Repair Of America		350.00
	Invoice	Date	Description		Amount
	10950	12/04/2015	Vinyl Repair Kit		350.00
Check	12/16/2015	57329 Accounts Payable	West Michigan International		1,060.00
	Invoice	Date	Description		Amount
	R101003228:01	12/04/2015	Bus Repairs-931		1,060.00
Check	12/16/2015	57330 Accounts Payable	WINZER CORPORATION		292.24
	Invoice	Date	Description		Amount
	5478355	12/04/2015	Maint. Supplies		292.24
GF CHECKING General Fund Checking Totals:			Transactions: 35		\$32,899.28
Checks:	35	\$32,899.28			

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/17/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	12/18/2015	57331 Accounts Payable	Advanced Pension Solution Inc.		180.00
	Invoice	Date	Description		Amount
	2016-00000230	12/18/2015	ROTH IRA - ROTH IRA		180.00
Check	12/18/2015	57332 Accounts Payable	AFLAC		80.67
	Invoice	Date	Description		Amount
	2016-00000231	12/18/2015	AFLAC Pre-Tax - AFLAC Pre-Tax **		80.67
Check	12/18/2015	57333 Accounts Payable	HealthEquity, Inc.		150.00
	Invoice	Date	Description		Amount
	2016-00000232	12/18/2015	HSA - Health Savings Account *		150.00
Check	12/18/2015	57334 Accounts Payable	HORACE MANN		1,737.26
	Invoice	Date	Description		Amount
	2016-00000233	12/18/2015	H MANN - Horace Mann Insurance		1,737.26
Check	12/18/2015	57335 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice	Date	Description		Amount
	2016-00000234	12/18/2015	FOC - Child Support FOC		201.61
Check	12/18/2015	57336 Accounts Payable	STATE OF MICHIGAN		5,523.97
	Invoice	Date	Description		Amount
	2016-00000235	12/18/2015	MI TAX - Michigan Withholding Tax		5,523.97
Check	12/18/2015	57337 Accounts Payable	TRANSAMERICA WORKSITE , MARKETING		56.11
	Invoice	Date	Description		Amount
	2016-00000236	12/18/2015	TRANS SELECT - Trans Select Life Ins *		56.11
GF CHECKING General Fund Checking Totals:			Transactions: 7		\$7,929.62
Checks:		7	\$7,929.62		

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/05/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/05/2016	57338 Accounts Payable	Buchin , Jared		60.00
	Invoice	Date	Description		Amount
	VBB1516	01/04/2016	Varsity Boys Basketball Official		60.00
Check	01/05/2016	57339 Accounts Payable	Hansen , Gordon		50.00
	Invoice	Date	Description		Amount
	JVBB1516	01/04/2016	JV Boys Basketball Official		50.00
Check	01/05/2016	57340 Accounts Payable	Miller , Adam		60.00
	Invoice	Date	Description		Amount
	VBB1516	01/04/2016	Varsity Boys Basketball Official		60.00
Check	01/05/2016	57341 Accounts Payable	Moreno , Jim		60.00
	Invoice	Date	Description		Amount
	VBB1516	01/04/2016	Varsity Boys Basketball Official		60.00
Check	01/05/2016	57342 Accounts Payable	Sebald , Tim		50.00
	Invoice	Date	Description		Amount
	JVBB1516	01/04/2016	JV Boys Basketball Official		50.00
GF CHECKING General Fund Checking Totals:			Transactions: 5		\$280.00
Checks: 5			\$280.00		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/06/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/06/2016	57343 Accounts Payable	Armantrout , James		60.00
	Invoice		Date	Description	Amount
	VGB1616		01/04/2016	Varsity Girls Basketball Official	60.00
Check	01/06/2016	57344 Accounts Payable	Fuller , Mike		60.00
	Invoice		Date	Description	Amount
	VGB1616		01/04/2016	Varsity Girls Basketball Official	60.00
Check	01/06/2016	57345 Accounts Payable	Hagerty , Andy		50.00
	Invoice		Date	Description	Amount
	JVGB1616		01/04/2016	JV Girls Basketball Official	50.00
Check	01/06/2016	57346 Accounts Payable	Russell , , Brian		50.00
	Invoice		Date	Description	Amount
	JVGB1616		01/04/2016	JV Girls Basketball Official	50.00
GF CHECKING General Fund Checking Totals:			Transactions: 4		\$220.00
Checks:		4	\$220.00		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/06/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/06/2016	57347 Accounts Payable	Aventric Technologies		125.00
	Invoice	Date	Description		Amount
	6060914	01/04/2016	AED Battery		125.00
Check	01/06/2016	57348 Accounts Payable	BCAM		80.00
	Invoice	Date	Description		Amount
	MG121515	01/04/2016	Coaches Membership		80.00
Check	01/06/2016	57349 Accounts Payable	BERT'S GLASS		223.72
	Invoice	Date	Description		Amount
	41176	01/04/2016	Glass Installation		223.72
Check	01/06/2016	57350 Accounts Payable	BRUNETTE, TERI		150.02
	Invoice	Date	Description		Amount
	MG121615	01/04/2016	ES Teaching Supplies		150.02
Check	01/06/2016	57351 Accounts Payable	CAPITAL CITY INTERNATIONAL , TRUCKS, INC.		1,528.81
	Invoice	Date	Description		Amount
	232825	01/04/2016	Parts		(850.18)
	232617	01/04/2016	Parts		(336.32)
	81257	01/04/2016	Labor		105.00
	234073	01/04/2016	Parts		2,455.95
	232404	01/04/2016	Parts		154.36
Check	01/06/2016	57352 Accounts Payable	COOPER, CATHY		28.66
	Invoice	Date	Description		Amount
	MG121615	01/04/2016	ES Teaching Supplies		28.66
Check	01/06/2016	57353 Accounts Payable	Encore Technology Group, LLC		1,828.56
	Invoice	Date	Description		Amount
	121673	01/04/2016	District Phone Bill		1,828.56
Check	01/06/2016	57354 Accounts Payable	Eric's Lock & Key		33.00
	Invoice	Date	Description		Amount

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/06/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	2228	01/04/2016	Keys Cut		33.00
Check	01/06/2016	57355 Accounts Payable	Gallagher Uniform		58.28
	Invoice	Date	Description		Amount
	10453469	01/04/2016	Bus Garage Uniforms & Towels		58.28
Check	01/06/2016	57356 Accounts Payable	GULLIKSON, ROXANNE		24.00
	Invoice	Date	Description		Amount
	MG121615	01/04/2016	ES Spec Ed Teaching Supplies		24.00
Check	01/06/2016	57357 Accounts Payable	IONIA COUNTY INT. SCH. DIST.		2,433.80
	Invoice	Date	Description		Amount
	2016-5	01/04/2016	Skyward Conference/Economic Alliance		1,473.80
	2016-8	01/04/2016	Dolly Parton Imagination Library		960.00
Check	01/06/2016	57358 Accounts Payable	KENT I.S.D. , ACCOUNTS RECEIVABLE		100.00
	Invoice	Date	Description		Amount
	16854	01/04/2016	Conference		100.00
Check	01/06/2016	57359 Accounts Payable	LINDEN LIGHTING SUPPLY		588.90
	Invoice	Date	Description		Amount
	122943	01/04/2016	Light Bulbs		529.10
	123060	01/04/2016	Maint. Supplies		59.80
Check	01/06/2016	57360 Accounts Payable	M.A.S.B.		928.19
	Invoice	Date	Description		Amount
	17382	01/04/2016	Superintendent Eval Expense		928.19
Check	01/06/2016	57361 Accounts Payable	MENARDS-IONIA		18.95
	Invoice	Date	Description		Amount
	93228	01/04/2016	Maint. Supplies		18.95
Check	01/06/2016	57362 Accounts Payable	NAPA AUTO & TRUCK PARTS		36.00
	Invoice	Date	Description		Amount
	759281	01/04/2016	Parts		36.00
Check	01/06/2016	57363 Accounts Payable	O'Mara Plumbing, Heating & Cooling		2,175.00

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/06/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Invoice					Amount
					71825 01/04/2016 Replace Toilet-HS 225.00
					71868 01/04/2016 Repair Tube Heater 1,950.00
Check	01/06/2016	57364 Accounts Payable	O.C. Construction		100.00
Invoice					Amount
					05143 01/04/2016 Garage Door Opener Repair 100.00
Check	01/06/2016	57365 Accounts Payable	PCMI		6,548.13
Invoice					Amount
					41437 01/04/2016 Sub Salaries & Fees 2,943.37
					41543 01/04/2016 Salaries & Fees 3,604.76
Check	01/06/2016	57366 Accounts Payable	R.E. RUEHS GARAGE INC.		819.97
Invoice					Amount
					7652 01/04/2016 Bus Repairs-982 819.97
Check	01/06/2016	57367 Accounts Payable	REED, LINETTE		80.82
Invoice					Amount
					MG121615 01/04/2016 ES Teaching Supplies 80.82
Check	01/06/2016	57368 Accounts Payable	RENAISSANCE LEARNING, INC.		137.50
Invoice					Amount
					INV4224988 01/04/2016 AR & Star Ad On 137.50
Check	01/06/2016	57369 Accounts Payable	REYNOLDS & SONS, INC		2,922.30
Invoice					Amount
					0966841 01/04/2016 Girls Basketball Uniforms 2,922.30
Check	01/06/2016	57370 Accounts Payable	SANDERS STACY		45.90
Invoice					Amount
					MG121615 01/04/2016 ES Teaching Supplies 45.90
Check	01/06/2016	57371 Accounts Payable	SARANAC COMMUNITY SCHOOLS		70.80
Invoice					Amount
					TB121615 01/04/2016 Postage 70.80
Check	01/06/2016	57372 Accounts Payable	Sebald , Tim		50.00

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/06/2016

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
	MG121815		01/04/2016	JV Boys Basketball Official		50.00
Check	01/06/2016	57373	Accounts Payable	SENTINEL STANDARD		131.88
	Invoice		Date	Description		Amount
	300386398		01/04/2016	District Sub Ad		51.30
	300388969		01/04/2016	ES PArapro Ad		40.29
	300388970		01/04/2016	Jr/Sr Parapro Ad		40.29
Check	01/06/2016	57374	Accounts Payable	SIMON ELECTRIC,INC		100.00
	Invoice		Date	Description		Amount
	151205		01/04/2016	Service Call		100.00
Check	01/06/2016	57375	Accounts Payable	SPEEDWAY LLC		285.32
	Invoice		Date	Description		Amount
	MG121715		01/04/2016	GAs District Vehicles		285.32
Check	01/06/2016	57376	Accounts Payable	Sterzick , Rebecca		10.00
	Invoice		Date	Description		Amount
	MG121615		01/04/2016	Athletic Supplies		10.00
Check	01/06/2016	57377	Accounts Payable	SUNRISE SUPPLIES, INC.		1,673.98
	Invoice		Date	Description		Amount
	17516		01/04/2016	Maint. Sppls		1,496.60
	17588		01/04/2016	Transportation Supplies		54.44
	17541		01/04/2016	Maint. Supplies		122.94
Check	01/06/2016	57378	Accounts Payable	SYNCB/Amazon		2,391.09
	Invoice		Date	Description		Amount
	059602667959		01/04/2016	Tec Supplies		329.00
	111004368883		01/04/2016	Tech Supplies		215.67
	236845681920		01/04/2016	HS Teaching Supplies		145.80
	236841416533		01/04/2016	HS Teaching Supplies		349.92
	134458818980		01/04/2016	Tech Supplies		65.98
	029449165145		01/04/2016	Tech Supplies		600.08
	112118939994		01/04/2016	Tech Supplies		437.13

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/06/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		179799307644	01/04/2016	ES Library Books-Battle of the Books	106.49
		179795442688	01/04/2016	ES Library Books-Battle of the Books	141.02
Check	01/06/2016	57379 Accounts Payable	THRUN LAW FIRM, P.C.		290.03
	Invoice	Date	Description		Amount
		228143	01/04/2016	Legal Services	290.03
Check	01/06/2016	57380 Accounts Payable	TRANSPORTATION ACCESSORIES CO.		126.32
	Invoice	Date	Description		Amount
		445774-2	01/04/2016	Parts	64.50
		447455	01/04/2016	Parts	8.95
		447539	01/04/2016	Parts	8.94
		447568	01/04/2016	Parts	43.93
Check	01/06/2016	57381 Accounts Payable	VALLEY TRUCK PARTS INC.		1,561.93
	Invoice	Date	Description		Amount
		20-706	01/04/2016	Bus Repair-931	1,561.93
GF CHECKING General Fund Checking Totals:			Transactions: 35		\$27,706.86
Checks:	35	\$27,706.86			

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/06/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/06/2016	57382 Accounts Payable	Bernath , Terry		60.00
	Invoice	Date	Description		Amount
	VGB1616	01/06/2016	Varsity Girls Basketball Official		60.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$60.00</u>
Checks:	1	\$60.00			

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/08/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/07/2016	57383 Accounts Payable	Babbitt , Jeremy		50.00
	Invoice	Date	Description		Amount
		JVBB1716	01/05/2016	JV Boys Basketball Official	50.00
Check	01/07/2016	57384 Accounts Payable	Mascho , Doug		60.00
	Invoice	Date	Description		Amount
		VBB1716	01/05/2016	Varsity Boys Basketball Official	60.00
Check	01/07/2016	57385 Accounts Payable	Russell , , Darren		50.00
	Invoice	Date	Description		Amount
		JVBB1716	01/05/2016	JV Boys Basketball Official	50.00
Check	01/07/2016	57386 Accounts Payable	Swain , Tim		60.00
	Invoice	Date	Description		Amount
		VBB1716	01/05/2016	Varsity Boys Basketball Official	60.00
Check	01/07/2016	57387 Accounts Payable	Wall , Thomas		60.00
	Invoice	Date	Description		Amount
		VBB1716	01/05/2016	Varsity Boys Basketball Official	60.00
GF CHECKING General Fund Checking Totals:			Transactions: 5		\$280.00
Checks:		5	\$280.00		

Saranac Community Schools
Accounts Payable Payment Post Listing

Batch Department / Invoice Department		Bank Account		Check Date		Starting Check Number
ADMIN Central Office		General Fund Checking		01/08/2016		57388
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
ADMIN Central Office	325 - U. S. POSTMASTER	MM1716	Stamps	01/08/2016	01/08/2016	490.00
Total Selected Invoices: 1						\$490.00

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/11/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/08/2016	57389 Accounts Payable	ArbiterPay Trust Account		3,135.00
	Invoice	Date	Description		Amount
	MG1716	01/07/2016	Winter Sports Officials		3,135.00
Check	01/08/2016	57390 Accounts Payable	Sutter, , Jerry		50.00
	Invoice	Date	Description		Amount
	JVBB1716	01/07/2016	JV Boys Basketball Official		50.00
GF CHECKING General Fund Checking Totals:			Transactions: 2		<u>\$3,185.00</u>
Checks:	2	\$3,185.00			

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/11/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/11/2016	57391 Accounts Payable	A B DICK PRODUCTS OF WEST MICHIGAN		2,470.90
	Invoice	Date	Description		Amount
	16914	01/05/2016	Copier Charges		2,470.90
Check	01/11/2016	57392 Accounts Payable	AURORA GROUP, INC.		270.00
	Invoice	Date	Description		Amount
	151201	01/05/2016	Firewall Changes & Rules		270.00
Check	01/11/2016	57393 Accounts Payable	CHROUCH COMMUNICATIONS		2,850.00
	Invoice	Date	Description		Amount
	80000604	01/05/2016	Annual Repeater Rental Unit Fee		2,850.00
Check	01/11/2016	57394 Accounts Payable	CRYSTAL FLASH ENERGY		1,764.71
	Invoice	Date	Description		Amount
	000805375	01/05/2016	Diesel Additive		19.49
	177125404	01/05/2016	Diesel Fuel		1,745.22
Check	01/11/2016	57395 Accounts Payable	Gallagher Uniform		67.12
	Invoice	Date	Description		Amount
	10454446	01/05/2016	Uniforma & Towels		67.12
Check	01/11/2016	57396 Accounts Payable	GORDON FOOD SERVICE		26.68
	Invoice	Date	Description		Amount
	167171281-2	01/05/2016	ES Teaching Supplies		26.68
Check	01/11/2016	57397 Accounts Payable	Grand Valley Tools Inc.		662.99
	Invoice	Date	Description		Amount
	9310	01/05/2016	Tools		662.99
Check	01/11/2016	57398 Accounts Payable	Hi-Tech Building Services		4,295.93
	Invoice	Date	Description		Amount
	010954	01/05/2016	December Custodial Hours		4,295.93
Check	01/11/2016	57399 Accounts Payable	IONIA COUNTY SHOPPER'S GUIDE		425.84
	Invoice	Date	Description		Amount

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/11/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	12587	01/05/2016	Ads		168.88
	12718	01/05/2016	Sub Ads		256.96
Check	01/11/2016	57400 Accounts Payable	J.W. PEPPER & SON INC.		33.75
	Invoice	Date	Description		Amount
	07685133	01/05/2016	ES Teaching Supplies		33.75
Check	01/11/2016	57401 Accounts Payable	LINDEN LIGHTING SUPPLY		569.10
	Invoice	Date	Description		Amount
	123073	01/05/2016	Light Bulbs		569.10
Check	01/11/2016	57402 Accounts Payable	MEEKHOF TIRE SALES & SERVICE		2,049.12
	Invoice	Date	Description		Amount
	365254-08	01/05/2016	Tires/Accessories		834.12
	364338-08	01/05/2016	Tires		1,215.00
Check	01/11/2016	57403 Accounts Payable	MENARDS-IONIA		64.58
	Invoice	Date	Description		Amount
	93570	01/05/2016	Maint. Supplies		29.64
	93657	01/05/2016	Maint. Supplies		34.94
Check	01/11/2016	57404 Accounts Payable	METS		7,567.78
	Invoice	Date	Description		Amount
	10025	01/05/2016	Salaries & Fees		7,567.78
Check	01/11/2016	57405 Accounts Payable	NAPA AUTO & TRUCK PARTS		1,259.64
	Invoice	Date	Description		Amount
	760151	01/05/2016	Parts		674.93
	760197	01/05/2016	Parts		48.38
	760209	01/05/2016	Parts		(239.58)
	760392	01/05/2016	Parts		353.20
	760103	01/05/2016	Parts		422.71
Check	01/11/2016	57406 Accounts Payable	R.E. RUEHS GARAGE INC.		687.21
	Invoice	Date	Description		Amount
	7671	01/05/2016	Bus Repairs-931		687.21
Check	01/11/2016	57407 Accounts Payable	RASMUS TARA		33.12

User: Chris Updyke

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/11/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Invoice					Amount
MG1616					33.12
Check	01/11/2016	57408 Accounts Payable	REYNOLDS & SONS, INC		471.75
Invoice					Amount
096816					103.42
096831					368.33
Check	01/11/2016	57409 Accounts Payable	SARANAC HARDWARE		47.15
Invoice					Amount
83849					47.15
Check	01/11/2016	57410 Accounts Payable	SERVPRO		6,495.97
Invoice					Amount
4755124					6,495.97
Check	01/11/2016	57411 Accounts Payable	SMITH, GREG		40.00
Invoice					Amount
MG1716					40.00
Check	01/11/2016	57412 Accounts Payable	SMITH, JASON		240.00
Invoice					Amount
MG1416					240.00
Check	01/11/2016	57413 Accounts Payable	TASC-CLIENT INVOICES		221.00
Invoice					Amount
IN696053					221.00
Check	01/11/2016	57414 Accounts Payable	THRUN LAW FIRM, P.C.		1,800.00
Invoice					Amount
228623					1,800.00
Check	01/11/2016	57415 Accounts Payable	VILLAGE OF SARANAC		5,002.34
Invoice					Amount
MG1416					5,002.34
Check	01/11/2016	57416 Accounts Payable	WASTE MANAGEMENT OF MI-MIDWEST		1,194.03

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/11/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<hr/>					
	Invoice	Date	Description		Amount
	7656603-2333-6	01/05/2016	Trash Removal-ES		430.69
	7656602-2333-8	01/05/2016	Trash Removal-MS		194.21
	7656601-2333-6	01/05/2016	Trash Removal-HS		462.62
	7646604-2333-4	01/05/2016	Trash Removal-BG		106.51
Check	01/11/2016	57417 Accounts Payable	West Michigan International		102.45
	Invoice	Date	Description		Amount
	XX101023855:01	01/05/2016	Parts		102.45
<hr/>					
GF CHECKING General Fund Checking Totals:			Transactions: 27		<u>\$40,713.16</u>
Checks:	27	\$40,713.16			

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/13/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	12/31/2015	57418 Accounts Payable	Advanced Pension Solution Inc.		180.00
	Invoice	Date	Description		Amount
		2016-00000249	12/31/2015	ROTH IRA - ROTH IRA	180.00
Check	12/31/2015	57419 Accounts Payable	AFLAC		80.67
	Invoice	Date	Description		Amount
		2016-00000250	12/31/2015	AFLAC Pre-Tax - AFLAC Pre-Tax **	80.67
Check	12/31/2015	57420 Accounts Payable	HealthEquity, Inc.		150.00
	Invoice	Date	Description		Amount
		2016-00000251	12/31/2015	HSA - Health Savings Account *	150.00
Check	12/31/2015	57421 Accounts Payable	HORACE MANN		1,727.03
	Invoice	Date	Description		Amount
		2016-00000252	12/31/2015	H MANN - Horace Mann Insurance	1,727.03
Check	12/31/2015	57422 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice	Date	Description		Amount
		2016-00000253	12/31/2015	FOC - Child Support FOC	201.61
Check	12/31/2015	57423 Accounts Payable	STATE OF MICHIGAN		5,978.19
	Invoice	Date	Description		Amount
		2016-00000254	12/31/2015	MI TAX - Michigan Withholding Tax	5,978.19
GF CHECKING General Fund Checking Totals:			Transactions: 6		\$8,317.50
Checks:		6	\$8,317.50		

User: Kristy Thomas

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Saranac Community Schools

Payment Register

From Payment Date: 12/21/2015 - To Payment Date: 1/8/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
GF CHECKING - General Fund Checking									
EFT									
170	12/29/2015	Open			Accounts Payable	M.P.S.E.R.S.	\$55,174.82		
171	12/29/2015	Open			Accounts Payable	M.P.S.E.R.S.	\$45,598.46		
172	01/08/2016	Open			Accounts Payable	M.P.S.E.R.S.	\$55,014.14		
173	12/31/2015	Open			Accounts Payable	INDEPENDENT BANK	\$162,069.01		
Type EFT Totals:							\$317,856.43		
GF CHECKING - General Fund Checking Totals									

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	4	\$317,856.43	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	4	\$317,856.43	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	4	\$317,856.43	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	4	\$317,856.43	\$0.00

Grand Totals:

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	4	\$317,856.43	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	4	\$317,856.43	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	4	\$317,856.43	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	4	\$317,856.43	\$0.00

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Accept Gifts

POLICY: 9350 Public Gifts and Bequests

This is directly related to the following areas of the District Strategic Plan:

- Community Relations

Here are the latest gifts received from various people and organizations.

YourCause, LLC	Stacy Sachen (U of M Scholarship)	\$ 500.00
The Horace Mann Companies (Carol Pyka)	Donation of Halloween Costumes/School Supplies	\$ -
Mr. & Mrs. Fredric Laskowski	Steven Simpson Scholarship Fund	\$ 100.00
Jason & Stephanie Smith	Saranac Promise "Bridge to Success" Donation	\$ 100.00
Michigan One	Donation for Saranac families in need	\$ 500.00
Riverside Radio Amateurs - Tim Jurmo	Saranac Promise "Bridge to Success" Donation	\$ 100.00
Mrs. Connie Hamilton	Saranac Promise "Bridge to Success" Donation	\$ 20.00
Mr. Gary Hubbard	Donation to the Elementary School for families in need	\$ 500.00
Mr. & Mrs. Ron Goff	Donation for the Purple-Out Game - Relay for Life	\$ 20.00
Mr. & Mrs. John Hardy	Donation for the Purple-Out Game - Relay for Life	\$ 250.00
Michigan Pallet Inc. - Mr. Darrin Hyde	Donation for the Purple-Out Game - Relay for Life	\$ 250.00
Mr. & Mrs. Edward Wood	McGee Memorial Scholarship	\$ 50.00
Belden Brick & Supply - Jason Fulton	Donation to the FFA Club	\$ 500.00
Kim Cahoon	Saranac Promise "Bridge to Success" Donation	\$ 100.00
Helene Alfano	Saranac Promise "Bridge to Success" Donation	\$ 100.00
Roy Hawkins	Saranac Promise "Bridge to Success" Donation	\$ 20.00
Stacy Schen	U of M Scholarship	\$ 250.00
Mr. & Mrs. Donald Page	Saranac Promise "Bridge to Success" Donation	\$ 50,000.00
Mrs. Sandra Brown	Jr/Sr High Library in Memory of Joe Brown	\$ 200.00
Paul's Barber Shop	Purple Game/Relay for Life	\$ 10.00
Saranac Lions Club	Purple Game/Relay for Life	\$ 100.00
NAPA Auto & Truck Parts	Purple Game/Relay for Life	\$ 100.00
Carhart Products	Purple Game/Relay for Life	\$ 100.00
Jones Farm Market	Purple Game/Relay for Life	\$ 100.00
Mr. & Mrs. Dorrell Priest	Purple Game/Relay for Life	\$ 50.00
Village Floral & Gifts	Purple Game/Relay for Life	\$ 25.00
Joe's Place	Purple Game/Relay for Life	\$ 20.00
Saranac Chiropractic Ctr	Purple Game/Relay for Life	\$ 20.00
Shear Styles Salon	Purple Game/Relay for Life	\$ 20.00
Eric & Maureen Jorgensen	Saranac Promise "Bridge to Success" Donation	\$ 100.00
Jim & Teresa McCarty	Saranac Promise "Bridge to Success" Donation	\$ 610.00
Ryan Simmons	Saranac Promise "Bridge to Success" Donation	\$ 500.00
Doug & Doris McPherson	Saranac Promise "Bridge to Success" Donation	\$ 50.00
Saranac Education Foundation	Tutoring Program Grant	\$ 70,000.00
Total This Month		\$ 125,365.00
Total Gifts for 2015-2016 Including This Month		\$ 140,913.00

38148303

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: 5 Dimensions of Teaching & Learning

Josh Leader and Sara Serne will be presenting a PowerPoint on the 5 Dimensions of Teaching & Learning.

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: NEOLA Policy Review Section 6000 (Finances) and 7000 (Property)

This is directly related to the following areas of the District Strategic Plan:

- Student Achievement
- Technology
- Facilities and Learning Environment
- Community Relations

As was the consensus of the Board at our last regularly scheduled board meeting, the Board decided to review two sections of the new NEOLA school board policies over the next five board meetings. The projected schedule is as follows:

The timelines dates have been changed to give the board more time to review the policies.

November 5 th board meeting	Sections 0000 (Bylaws) and 1000 (Administration)
November 19 th board meeting	Sections 2000 (Programs) and 3000 (Professional Staff)
December 3rd board meeting	Sections 4000 (Support Staff) and 5000 (Students)
December 17 th board meeting	Sections 4000 (Support Staff) and 5000 (Students)
December 17th board meeting	Sections 6000 (Finances) and 7000 (Property)
January 21 st board meeting	Sections 6000 (Finances) and 7000 (Property)
January 7th board meeting	Sections 8000 (Operations) and 9000 (Relations)
February 18 board meeting	Sections 8000 (Operations) and 9000 (Relations)
January 21st board meeting	Second reading and adoption
Date to be determined	Second reading and adoption

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Letter of Understanding – Sick Leave Bank

We have a teacher that is requesting a sick leave bank. The attached Letter of Understanding #2 addresses this issue. You have the choice to waive past practice and approve at tonight's meeting, or you can wait to approve it at the February 4 meeting.

Suggested Resolution

I move that the Saranac Board of Education waive past practice and approve/deny Letter of Understanding #2 – Sick Leave Bank as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Letter of Understanding #2 (2015-16)

SARANAC EDUCATION ASSOCIATION, MEA, NEA

AND THE SARANAC COMMUNITY SCHOOLS BOARD OF EDUCATION

RE: Donation of Days & Extend Use of Sick Time

The Saranac Community Schools Board of Education and the SEA, MEA-NEA, mutually agree that any teacher may contribute up to ten (10) of his/her sick days (whole days only) to a temporary sick day pool for a designated staff member agreed upon by the SEA & the Saranac Community Schools Board of Education. Sick days donated during the 2015-2016 school year will be available to the designated staff person for days missed during the 2015-2016 school year after all of his/her sick and personal days are expended.

Donated days will be recorded in the order in which the donation is received. As the designated staff person needs to use days, one day per donor will be utilized in the order in which they were donated. If additional days are needed after going through the list of donors the first time, one additional day will be utilized from those remaining on the donor list. This process will continue until the needed number of sick days is met or no days remain in the sick day pool. Any unused days will be credited back to the donor.

The designated staff persons own sick days and sick days donated under this agreement may be used for personal/family illness as per the Saranac Community Schools Board of Education and the SEA Collective Bargaining Agreement.

This letter of understanding binds neither the SEA nor the Board to any position in future situations or contracts.

Carrie Smith, President

Brent Denny, Board President

Jason Douma, Vice President

Maury Geiger, Superintendent

June Thomas Truswell, Secretary

Date

Sally Mutschler, Treasurer

Mike McGee, UBC

Date

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Mascot Usage Guidelines

The following mascot usage guidelines are being presented for board review. The board has the option of have consensus or taking action to approve the guidelines.

Saranac Community Schools

Mascot Usage Guidelines

Background:

Throughout 2014 and 2015, the Board of Education of Saranac Community Schools collected feedback and opinions from staff, students, parents and community members regarding our mascot. All input, and extensive research was carefully considered.

On November 19, 2015, the Board of Education of Saranac Community Schools took action to retain the Redskins mascot. Although we shall remain Redskins, we continue to be culturally sensitive and fiscally responsible. Therefore, the following mascot name and symbol guidelines shall be followed with regard to general fund expenditures.

SCS funds may be allocated for items that display the following previously approved Saranac icons/images:



Variations or complimentary versions of the above icons may be submitted for consideration, but must be approved by the superintendent or his designee before being ordered with general district funds and put into use.

In regards to printing the mascot name of "Redskins" on items, it is our opinion that a future governmental action may limit our usage of this mascot name at a later date. **Thus, to limit potential unplanned replacement expenses, we will continue to follow past practice and will refrain from placing "Redskins" on apparel, jerseys or official signage when these items are paid with SCS's general funds.** We will not, however, restrict student groups, community groups, organizations, teams, clubs, etcetera from printing "Redskins" on items considered "self-funded."