

# Saranac Community School

## Board of Education Agenda

### Regular Meeting

November 19, 2015

7:00 PM

**Library, Saranac Jr/Sr High School**

**The Board will tour the Middle School at 5:30 p.m.  
There will be a meet & greet of new employees at 6:30 p.m.**

1. Call to Order\_\_\_\_\_
2. Pledge of Allegiance
3. Approval of Minutes 2
4. Additions & Deletions
5. Comments from Guests - Agenda Items
6. Action Items - Consent Agenda 6
  - a. Pay Bills 7
  - b. Accept Gifts 36
  - c. Bond Refunding - 2006 Resolution 37
7. Reports/Presentations
  - a. CMC Bankruptcy & USF Reimbursements 61
  - b. District Strategic Planning - Student Achievement 63
  - c. M-Step Review 67
  - d. Mascot Update 72
  - e. Board Policy Review - 1st Reading of 2000 (Programs) & 3000 (Professional Staff) 73
8. Comments from Guests - Non Agenda Items
9. Superintendent's Report
10. Board Requests/Reports
11. Communications
12. Closed Session for Superintendent's Evaluation
13. Other
14. Adjournment\_\_\_\_\_

Saranac Community Schools  
Board of Education  
Meeting #7

The Saranac Community Schools Board of Education held a regular meeting on Thursday, November 5, 2015 in the Library, Saranac Jr/Sr High School, 150 Pleasant Street, Saranac, MI.

The board was able to have a “Meet and Greet” with our new Athletic Director, Kevin Sankey at 6:30 p.m. before the regular meeting began.

The meeting was called to order by President, Brent Denny at 7:01 p.m.

Present: Coulson, Denny, Doll, Hawkins, LaWarre, Price & VanKuiken.

Kevin Sankey led in the Pledge of Allegiance.

**APPROVAL OF MINUTES:** Minutes from regular meeting dated October 15 and special workshop meeting dated October 17, 2015 were approved as written with corrections to the workshop meeting. **The Pledge of Allegiance was led by Jason Mellema, and the BOARD INPUT BREAKOUT SESSION should say: The board separated into 6 different groups with members of the audience to write down comments. and have dialog.**

**ADDITIONS & DELETIONS:** None

**COMMENTS FROM GUESTS- AGENDA ITEMS:** None

**STUDENT REPORT:** Josie Manion from Student Council reported they recently held a blood drive. They had 47 people who were able to donate. They are planning an activity night for the Jr/Sr High and Mock Rock will be coming up in December.

**ADMINISTRATOR’S UPDATE:** Jr/Sr High Principal, Josh Leader reported they held parent-teacher conferences this week with great attendance by parents. Mr. Leader thanked the group of parents who provided meals to the staff. Band Director, Matt Stauffer is conducting a Choir Concert tonight in the auditorium. They recently held a 6-8<sup>th</sup> grade band concert. Numbers are very strong in the band and choir program.

Last Friday they had their first early release day for students, and professional development for teachers in the afternoon. Monday was a staff professional development day with great presenters. Curriculum Director, Connie Hamilton did an excellent job organizing the professional development..

**ATHLETIC UPDATE:** Athletic Director, Kevin Sankey gave an update on fall sports with the athletic participation and the upcoming winter sports. They will be offering boys and girls basketball from 7<sup>th</sup> grade through varsity. They will also have basketball sideline cheer.

Mr. Sankey has secured the services of Michael Magee for the purpose of conducting an athletic culture audit. Mr. Magee recently presented our athletic department with findings that will be useful in improving our district's athletic programs. Mr. Sankey is working with Mr. Magee to implement two-week and one-month goals to help improve our athletic department.

Mr. Sankey is working to update some of the varsity sports banners that will include conference, district, and regional championships.

The athletic department will be implementing Arbiter Pay this winter. The district will no longer write individual checks to officials. Instead, we will use Arbiter Pay to pay all officials.

**INSTRUCTIONAL HIGHLIGHT:** Jr/Sr High School Art Teacher, Beth Kelly presented information on the International Exhibition of Sculpture and Functional Art. The art exhibit is in Chicago and is called SOFA (Sculpture Objects Functional Art and Design). Ms. Kelly received a grant from the Compagner Grant Committee to be able to take some of her advanced art students. The art fair is held at Navy Pier with nearly 70 galleries including 17 first-time exhibitors, as well as innovative special exhibits, compelling lectures, artist demonstrations and more. The galleries and exhibitors come from all over the United States and around the globe. The date of the event is November 6. They will leave early in the morning returning back home around 9 p.m.

**OUT-OF-STATE FIELD TRIP:** Jr/Sr High School Teacher, Beth Kelly has requested to take her Advanced Independent Art Students to the International Exhibition of Sculpture and Functional Art in Chicago on November 6, 2015.

Motion by LaWarre, supported by Doll and unanimously approved that the Saranac Board of Education waive past practice and approve the Out-of-State Field Trip as presented.

**ACCEPT GIFTS:** Superintendent Geiger presented the gifts received for September & October totaling \$14,025.00. This will be brought back for action at the November 19 meeting.

**NEOLA BOARD POLICY SECTION 0000 (BYLAWS) & 1000 (ADMINISTRATION):** Superintendent, Maury Geiger went through Sections 0000 & 1000. There are questions from board members, and Mr. Geiger asked that they be emailed to Central Office so that we can review, and have clarifications that will be brought back at the next meeting.

The board will be reviewing Sections 2000 (Programs) and 3000 (Professional Staff) at the November 19 meeting. Any updates to these two sections will be emailed to the board for review by Friday, November 6.

Below is the schedule to get through the new board policies.

November 5 <sup>th</sup> board meeting	Sections 0000 (Bylaws) and 1000 (Administration)
November 19 <sup>th</sup> board meeting	Sections 2000 (Programs) and 3000 (Professional Staff)
December 3 <sup>rd</sup> board meeting	Sections 4000 (Support Staff) and 5000 (Students)
December 17 <sup>th</sup> board meeting	Sections 6000 (Finances) and 7000 (Property)

January 7<sup>th</sup> board meeting  
January 21<sup>st</sup> board meeting

Sections 8000 (Operations) and 9000 (Relations)  
Second reading and adoption

**2006 BOND REFUNDING RESOLUTION:** Superintendent, Maury Geiger reported the district has the opportunity to refund bonds for the purpose of refinancing our 2006 School Building and Site Funds. The anticipated savings to our community is approximately \$592,630.00. This will be brought back for action at the November 19 meeting.

**DISTRICT STRATEGIC PLAN – COMMUNITY RELATIONS GOAL:** Jr/Sr High Principal, Josh Leader led a team of Sara Serne, George Johnson, Phaedra Desjarden, and Cathy & Phil Hesche with the Community Relations Focus Area of the District's Strategic Plan. They came up with three goals which are Promotion, Communication, and Involvement, and then each of these goals had 1 to 3 objectives on what the strategy/plan would be, the person/team responsible, a timeline and evidence of success with a cost analysis. Some of the areas discussed were updating the Website, promoting through our local media, additional signage around the district and community. Revise the Focal Point, more alumni highlights, update district flyers, implement Skyward Notification System, weekly superintendent articles, encourage staff participation, and many more ideas. This is a five year plan, but some of these areas can be implemented this year.

**STUDENT ENROLLMENT UPDATE:** Superintendent Geiger reported we continue to monitor our student count, with the official count day of October 7 with our projected count as 1,011. This number will be audited by the Ionia County ISD, and should be finalized by the next meeting.

**BUDGET UPDATE:** Superintendent, Maury Geiger reviewed the projected budget and first amendment options, which is attached with much discussion from board members.

**COMMENTS FROM GUESTS- NON AGENDA ITEMS:** The Board heard public comment.

**SUPERINTENDENT REPORT:** Superintendent Geiger reported they held there Saranac Promise fundraising kick-off meeting this week and the Sentinel had a very nice article regarding the creation of the Saranac Promise Program. Saturday is the Saranac Firefighters Pancake Supper and there will be a booth set up with information on the Saranac Promise and Saranac Schools. Mr. Geiger will be holding another budget meeting next Thursday in the auditorium for staff and will be presenting audit information. The group BT4S (Better Together for Saranac) is planning a Christmas dinner at the Saranac Housing Commission.

**BOARD REQUESTS/REPORTS:** A board member reported they are still putting together a summary from the workshop meeting and will be presenting it at an upcoming meeting.

**COMMUNITICATION:** Superintendent, Maury Geiger attended the Ionia County Economic Alliance meeting today in Portland. We have two local businesses that are part of this which are ADAC Plastics and Herbrucks Poultry.

**OTHER:** We will be posting for a Mechanic and will be looking at other options. Greg



Smith has been done an exemplary job with directing our transportation services.

A board member requested an update on our bus fleet to include years and mileage.

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 9:00 p.m.

Respectfully submitted,

Steve LaWarre  
Secretary

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Approval of Action Items - Consent Agenda

- Bills Paid: \$668,661.65 from General Fund for October/November
- Accept Gifts Totaling \$14,025.00
- Bond Refunding 2006 Resolution

Suggested Resolution

I move that the Saranac Board of Education approve the Consent Agenda Items as listed.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_

**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/13/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	10/09/2015	57008 Accounts Payable	Advanced Pension Solution Inc.		200.00
	Invoice		Date	Description	Amount
		2016-00000137	10/09/2015	ROTH IRA - ROTH IRA	200.00
Check	10/09/2015	57009 Accounts Payable	AFLAC		80.67
	Invoice		Date	Description	Amount
		2016-00000138	10/09/2015	AFLAC Pre-Tax - AFLAC Pre-Tax **	80.67
Check	10/09/2015	57010 Accounts Payable	HealthEquity, Inc.		150.00
	Invoice		Date	Description	Amount
		2016-00000139	10/09/2015	HSA - Health Savings Account *	150.00
Check	10/09/2015	57011 Accounts Payable	HORACE MANN		1,754.83
	Invoice		Date	Description	Amount
		2016-00000140	10/09/2015	H MANN - Horace Mann Insurance	1,754.83
Check	10/09/2015	57012 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice		Date	Description	Amount
		2016-00000141	10/09/2015	FOC - Child Support FOC	201.61
Check	10/09/2015	57013 Accounts Payable	STATE OF MICHIGAN		5,646.12
	Invoice		Date	Description	Amount
		2016-00000142	10/09/2015	MI TAX - Michigan Withholding Tax	5,646.12
GF CHECKING General Fund Checking Totals:			Transactions: 6		\$8,033.23
Checks:		6	\$8,033.23		

User: Kristy Thomas

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Saranac Community Schools  
**Payment Batch Register**  
Bank Account: GF CHECKING - General Fund Checking  
Batch Date: 10/16/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	10/16/2015	57014 Accounts Payable	Hyden , Jeff		80.00
	Invoice		Date	Description	Amount
	MG101615		10/15/2015	Bus Driver Trainer	80.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$80.00</u>
Checks:	1		\$80.00		

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/19/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	10/19/2015	57015 Accounts Payable	MICHIGAN NEGOTIATORS ASSOCIATION		245.00
	Invoice	Date	Description		Amount
	MG101615	10/16/2015	Fall Conference-Maury Geiger		245.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$245.00
Checks:	1	\$245.00			

**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/20/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	10/19/2015	57016 Accounts Payable	Babbitt, Jeremy		70.00
	Invoice	Date	Description		Amount
		VB102115	10/15/2015	Volleyball Offiical	70.00
Check	10/19/2015	57017 Accounts Payable	Canada, , Nolan		70.00
	Invoice	Date	Description		Amount
		VB102115	10/15/2015	Volleyball Official	70.00
Check	10/19/2015	57018 Accounts Payable	Collins, James		125.00
	Invoice	Date	Description		Amount
		VB102415	10/15/2015	Volleyball Tournament Official	125.00
Check	10/19/2015	57019 Accounts Payable	Fogarty, Russell		125.00
	Invoice	Date	Description		Amount
		VB102415	10/15/2015	Volleyball Tournament Official	125.00
Check	10/19/2015	57020 Accounts Payable	Grant, Kelvin		125.00
	Invoice	Date	Description		Amount
		VB102415	10/15/2015	Volleyball Tournament Official	125.00
Check	10/19/2015	57021 Accounts Payable	Justin, David		125.00
	Invoice	Date	Description		Amount
		VB102415	10/15/2015	Volleyball Tournament Official	125.00
Check	10/19/2015	57022 Accounts Payable	Nurenberg, Bruce		70.00
	Invoice	Date	Description		Amount
		VB102115	10/15/2015	Volleyball Official	70.00
Check	10/19/2015	57023 Accounts Payable	Stopczynski, Timothy		70.00
	Invoice	Date	Description		Amount
		VB102115	10/15/2015	Volleyball Official	70.00
GF CHECKING General Fund Checking Totals:			Transactions: 8		\$780.00
Checks:		8	\$780.00		

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Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/21/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	10/21/2015	57024 Accounts Payable	U. S. POSTMASTER		129.50
	Invoice	Date	Description		Amount
	KH102115	10/21/2015	Post Card Stamps		129.50
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$129.50
Checks:		1	\$129.50		

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/21/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	10/21/2015	57025 Accounts Payable	U. S. POSTMASTER		392.00
	Invoice		Date	Description	Amount
	TB101315		10/14/2015	Stamps	392.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$392.00</u>
Checks:	1		\$392.00		



Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/21/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	10/21/2015	57026 Accounts Payable	Northview High School Athletic Department		400.00
	Invoice		Date	Description	Amount
	MG102115		10/21/2015	Scoreboards	400.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$400.00</u>
Checks:	1		\$400.00		

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/22/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	10/22/2015	57027 Accounts Payable	Babbitt , Jeremy		10.00
	Invoice		Date	Description	Amount
		VB102215	10/22/2015	Volleyball Official	10.00
Check	10/22/2015	57028 Accounts Payable	Canada, , Nolan		10.00
	Invoice		Date	Description	Amount
		VB102215	10/22/2015	Volleyball Official	10.00
Check	10/22/2015	57029 Accounts Payable	Nurenberg , Bruce		40.00
	Invoice		Date	Description	Amount
		VB102215	10/22/2015	Volleyball Official	40.00
Check	10/22/2015	57030 Accounts Payable	Stopczynski , Timothy		10.00
	Invoice		Date	Description	Amount
		VB102215	10/22/2015	Volleyball Official	10.00
GF CHECKING General Fund Checking Totals:			Transactions: 4		\$70.00
Checks:		4	\$70.00		

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/22/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	10/22/2015	57031 Accounts Payable	A B DICK PRODUCTS OF WEST MICHIGAN		306.38
	Invoice	Date	Description		Amount
	165005	10/14/2015	HS_Copier Supplies		70.29
	164939	10/14/2015	Copier Supplies		116.09
	157900	10/14/2015	HS Duplo Repairs		120.00
Check	10/22/2015	57032 Accounts Payable	A PARTS WAREHOUSE		1,231.92
	Invoice	Date	Description		Amount
	123506	10/14/2015	Parts		768.52
	123564	10/14/2015	Parts		463.40
Check	10/22/2015	57033 Accounts Payable	ARROW UNIFORM		314.55
	Invoice	Date	Description		Amount
	13-905891	10/14/2015	Towels & Uniforms		73.25
	13-911866	10/14/2015	Towels & Uniforms		84.99
	13-919569	10/14/2015	Towel & Uniforms		73.25
	13-837011	10/14/2015	Towels & Uniforms		83.06
Check	10/22/2015	57034 Accounts Payable	AT&T		89.85
	Invoice	Date	Description		Amount
	MG101515	10/14/2015	district Phone Bill		89.85
Check	10/22/2015	57035 Accounts Payable	BADER & SONS CO.		107.76
	Invoice	Date	Description		Amount
	122063	10/14/2015	Maint. Supplies		107.76
Check	10/22/2015	57036 Accounts Payable	BLICK ART MATERIALS		5.00
	Invoice	Date	Description		Amount
	4896532	10/14/2015	HS Teaching Supplies		5.00
Check	10/22/2015	57037 Accounts Payable	CAPITAL CITY INTERNATIONAL , TRUCKS, INC.		742.07
	Invoice	Date	Description		Amount
	232507	10/14/2015	Parts		18.05

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**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/22/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	232602	10/14/2015	Parts		369.24
	232380	10/14/2015	Parts		154.93
	232437	10/14/2015	Parts		199.85
Check	10/22/2015	57038 Accounts Payable	CRYSTAL FLASH ENERGY		2,500.39
	Invoice	Date	Description		Amount
	177126278	10/14/2015	Diesel For Buses		2,500.39
Check	10/22/2015	57039 Accounts Payable	Edwards , Becky		30.22
	Invoice	Date	Description		Amount
	MG10715	10/14/2015	Mileage		30.22
Check	10/22/2015	57040 Accounts Payable	ENVIROSAFE, INC.		3,050.00
	Invoice	Date	Description		Amount
	4533	10/14/2015	Pest Management 2015/2016		3,050.00
Check	10/22/2015	57041 Accounts Payable	Eric's Lock & Key		8.48
	Invoice	Date	Description		Amount
	2377	10/14/2015	Keys		8.48
Check	10/22/2015	57042 Accounts Payable	GARTER, STARR , DBA TECHPLEX		532.31
	Invoice	Date	Description		Amount
	3269	10/14/2015	USF Assistance Work		532.31
Check	10/22/2015	57043 Accounts Payable	GEIGER, MAURY		80.00
	Invoice	Date	Description		Amount
	MG101515	10/14/2015	Cell Phone reimb-Aug/Sept		80.00
Check	10/22/2015	57044 Accounts Payable	Godwin Heights High School		150.00
	Invoice	Date	Description		Amount
	VB101315	10/14/2015	Varsity Volleyball Invite		150.00
Check	10/22/2015	57045 Accounts Payable	GORDON FOOD SERVICE		8.94
	Invoice	Date	Description		Amount
	165802725-2	10/14/2015	Transportation Supplies		8.94
Check	10/22/2015	57046 Accounts Payable	Hi-Tech Building Services		4,820.03

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**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/22/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Invoice					Amount
010402					4,820.03
Check	10/22/2015	57047 Accounts Payable	HOOPLE, BECKY		13.99
Invoice					Amount
MG101915					13.99
Check	10/22/2015	57048 Accounts Payable	J.W. PEPPER & SON INC.		143.79
Invoice					Amount
07676030					143.79
07683430					(59.95)
07684197					59.95
Check	10/22/2015	57049 Accounts Payable	KENT I.S.D. , ACCOUNTS RECEIVABLE		675.00
Invoice					Amount
16427					625.00
16398					50.00
Check	10/22/2015	57050 Accounts Payable	KERKSTRA PORTABLE RESTROOM , SERVICE, INC.		290.00
Invoice					Amount
84663					290.00
Check	10/22/2015	57051 Accounts Payable	M.A.S.B.		1,513.88
Invoice					Amount
16347					842.45
16642					671.43
Check	10/22/2015	57052 Accounts Payable	M.A.S.S.P.		3,000.00
Invoice					Amount
178005					3,000.00
Check	10/22/2015	57053 Accounts Payable	METS		8,746.05
Invoice					Amount
9710					8,746.05
Check	10/22/2015	57054 Accounts Payable	NAPA AUTO & TRUCK PARTS		186.89

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**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/22/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice	Date	Description		Amount
	754531	10/14/2015	Transportatin Supplies		123.00
	754924	10/14/2015	Parts		39.39
	755180	10/14/2015	Transportatin Supplies		5.49
	755191	10/14/2015	Transportation Supplies		14.56
	755077	10/14/2015	Core Deposit		(27.00)
	755079	10/14/2015	Transportatin Supplies		22.89
	754377	10/14/2015	Part		8.56
Check	10/22/2015	57055 Accounts Payable	O'Mara Plumbing, Heating & Cooling		89.00
	Invoice	Date	Description		Amount
	71321	10/14/2015	A/C Repairs-Tech Building		89.00
Check	10/22/2015	57056 Accounts Payable	PCMI		5,475.62
	Invoice	Date	Description		Amount
	40100	10/14/2015	Subs Salaries & Fees		3,644.60
	40208	10/14/2015	Salaries & Fes		1,831.02
Check	10/22/2015	57057 Accounts Payable	Perry High School		170.00
	Invoice	Date	Description		Amount
	MG101215	10/14/2015	JV Volleyball Invite		170.00
Check	10/22/2015	57058 Accounts Payable	REYNOLDS & SONS, INC		147.37
	Invoice	Date	Description		Amount
	096459	10/14/2015	Athletic Supplies		24.27
	096549	10/14/2015	Athletic Supplies		123.10
Check	10/22/2015	57059 Accounts Payable	Rogers , Sandy		277.75
	Invoice	Date	Description		Amount
	MG10815	10/14/2015	Mileage Reimb.-HC Bus Down		277.75
Check	10/22/2015	57060 Accounts Payable	RWL Sign Company, LLC		270.00
	Invoice	Date	Description		Amount
	24768	10/14/2015	Labor Hours		270.00
Check	10/22/2015	57061 Accounts Payable	S & K TROPHIES & PLAQUES, INC.		1,115.50
	Invoice	Date	Description		Amount

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**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/22/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		12323	10/14/2015	Xc Color Run & V/JV Volleyball Trophies	1,115.50
Check	10/22/2015	57062 Accounts Payable	Sankey , Kevin		4.00
	Invoice	Date	Description		Amount
		MG101315	10/14/2015	Aletic Office Supplies	4.00
Check	10/22/2015	57063 Accounts Payable	SARANAC COMMUNITY SCHOOLS		6.90
	Invoice	Date	Description		Amount
		MG101615	10/14/2015	Petty Cash	6.90
Check	10/22/2015	57064 Accounts Payable	SCHOOL SPECIALTY INC.		204.76
	Invoice	Date	Description		Amount
		208115391148	10/14/2015	ES Library Office Supplies	151.67
		208115390670	10/14/2015	ES Teaching Supplies	53.09
Check	10/22/2015	57065 Accounts Payable	SERVICE REPRODUCTION COMPANY		121.63
	Invoice	Date	Description		Amount
		385490	10/14/2015	HS Teaching Supplies	121.63
Check	10/22/2015	57066 Accounts Payable	STATE OF MICHIGAN		300.00
	Invoice	Date	Description		Amount
		BLR378991	10/14/2015	Boiler Certificate	300.00
Check	10/22/2015	57067 Accounts Payable	SUNRISE SUPPLIES, INC.		327.07
	Invoice	Date	Description		Amount
		17200	10/14/2015	Maint. Supplies	175.66
		17208	10/14/2015	Custodial Supplies	120.06
		17209	10/14/2015	Custodial Supplies	31.35
Check	10/22/2015	57068 Accounts Payable	SYNCB/Amazon		703.89
	Invoice	Date	Description		Amount
		14251290401	10/14/2015	HS Books	454.65
		256737342225	10/14/2015	Tech Supplies	32.24
		092928553072	10/14/2015	HS Books	217.00
Check	10/22/2015	57069 Accounts Payable	TRANSPORTATION ACCESSORIES CO.		105.38
	Invoice	Date	Description		Amount

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Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/22/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		441853-2	10/14/2015	Parts	59.50
		444078-1	10/14/2015	Parts	34.41
		444078-2	10/14/2015	Parts	11.47
Check	10/22/2015	57070 Accounts Payable	TRUSWELL, JUNE		50.39
	Invoice	Date	Description		Amount
	MG101915	10/14/2015	ES Teaching Supplies		50.39
GF CHECKING General Fund Checking Totals:			Transactions: 40		\$37,916.76
Checks:	40	\$37,916.76			



**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/23/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	10/23/2015	57071 Accounts Payable	Advanced Pension Solution Inc.		200.00
	Invoice	Date	Description		Amount
		2016-00000155	10/23/2015	ROTH IRA - ROTH IRA	200.00
Check	10/23/2015	57072 Accounts Payable	AFLAC		80.67
	Invoice	Date	Description		Amount
		2016-00000156	10/23/2015	AFLAC Pre-Tax - AFLAC Pre-Tax **	80.67
Check	10/23/2015	57073 Accounts Payable	HealthEquity, Inc.		150.00
	Invoice	Date	Description		Amount
		2016-00000157	10/23/2015	HSA - Health Savings Account *	150.00
Check	10/23/2015	57074 Accounts Payable	HORACE MANN		1,738.94
	Invoice	Date	Description		Amount
		2016-00000158	10/23/2015	H MANN - Horace Mann Insurance	1,738.94
Check	10/23/2015	57075 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice	Date	Description		Amount
		2016-00000159	10/23/2015	FOC - Child Support FOC	201.61
Check	10/23/2015	57076 Accounts Payable	STATE OF MICHIGAN		5,573.27
	Invoice	Date	Description		Amount
		2016-00000160	10/23/2015	MI TAX - Michigan Withholding Tax	5,573.27
Check	10/23/2015	57077 Accounts Payable	TRANSAMERICA WORKSITE , MARKETING		56.11
	Invoice	Date	Description		Amount
		2016-00000161	10/23/2015	TRANS SELECT - Trans Select Life Ins *	56.11
GF CHECKING General Fund Checking Totals:			Transactions: 7		\$8,000.60
Checks:		7	\$8,000.60		

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Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/26/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	10/26/2015	57078 Accounts Payable	Armantrout , James		120.00
	Invoice	Date	Description		Amount
	VB102615	10/26/2015	JV Volleyball Tournament Official		120.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$120.00</u>
Checks:	1		\$120.00		

Saranac Community Schools  
**Payment Batch Register**

Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/29/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	10/29/2015	57079 Accounts Payable	M.E.S.S.A.		84,122.06
	Invoice		Date	Description	Amount
		15-0063186/15-C0	10/27/2015	Nov. Ins Premium	84,122.06
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$84,122.06</u>
Checks:		1	\$84,122.06		

**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 11/02/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	10/30/2015	57080 Accounts Payable	A B DICK PRODUCTS OF WEST MICHIGAN		1,781.78
	Invoice		Date	Description	Amount
		165993	10/26/2015	Copier Charges	1,808.48
		165998	10/26/2015	B/W & Color	101.87
		166000	10/26/2015	Printer Charges	129.36
		2196	10/26/2015	HS Printer	(257.93)
Check	10/30/2015	57081 Accounts Payable	ARROW UNIFORM		84.99
	Invoice		Date	Description	Amount
		13-927246	10/26/2015	Towels & Uniforms	84.99
Check	10/30/2015	57082 Accounts Payable	BUYERS GUIDE		7.35
	Invoice		Date	Description	Amount
		MG101615	10/26/2015	JV Softball Coach Ad	7.35
Check	10/30/2015	57083 Accounts Payable	CHROUCH COMMUNICATIONS		869.35
	Invoice		Date	Description	Amount
		117004669-2	10/26/2015	Installation Of New Bus Radio-251	869.35
Check	10/30/2015	57084 Accounts Payable	CRYSTAL FLASH ENERGY		2,307.18
	Invoice		Date	Description	Amount
		177126354	10/26/2015	Diesel Fuel	2,307.18
Check	10/30/2015	57085 Accounts Payable	FIRE PROS, INC.		425.00
	Invoice		Date	Description	Amount
		1516433	10/26/2015	5 Year Flow On Standpipe	425.00
Check	10/30/2015	57086 Accounts Payable	GORDON FOOD SERVICE		159.68
	Invoice		Date	Description	Amount
		166115956-2	10/26/2015	Athletic Supplies	159.68
Check	10/30/2015	57087 Accounts Payable	GTW		143.27
	Invoice		Date	Description	Amount
		86247	10/26/2015	Acetylene	143.27

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**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 11/02/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	10/30/2015	57088 Accounts Payable	Hyden , Jeff		80.00
	Invoice	Date	Description		Amount
	MG102715	10/29/2015	Bus Driving Exam		80.00
Check	10/30/2015	57089 Accounts Payable	IONIA COUNTY INT. SCH. DIST.		210.47
	Invoice	Date	Description		Amount
	2016-4	10/26/2015	Laptop Storage & Charging Station		210.47
Check	10/30/2015	57090 Accounts Payable	LINDEN LIGHTING SUPPLY		789.70
	Invoice	Date	Description		Amount
	122219	10/26/2015	Light Bulbs		789.70
Check	10/30/2015	57091 Accounts Payable	MENARDS-IONIA		72.34
	Invoice	Date	Description		Amount
	88099	10/26/2015	Misc Maint. Supplies		72.34
Check	10/30/2015	57092 Accounts Payable	Morrison Industrial Equipment Co.		835.94
	Invoice	Date	Description		Amount
	28859570	10/26/2015	Hi-Low Repairs		835.94
Check	10/30/2015	57093 Accounts Payable	NAPA AUTO & TRUCK PARTS		183.29
	Invoice	Date	Description		Amount
	756050	10/26/2015	Parts		183.29
Check	10/30/2015	57094 Accounts Payable	Nevco, Inc.		366.66
	Invoice	Date	Description		Amount
	0000152128	10/26/2015	Parts To Repair Score Units		366.66
Check	10/30/2015	57095 Accounts Payable	O'Mara Plumbing, Heating & Cooling		430.00
	Invoice	Date	Description		Amount
	71322	10/26/2015	Labor For Clearing Drains of Drinking Fountain		430.00
Check	10/30/2015	57096 Accounts Payable	QUILL CORP.		91.59
	Invoice	Date	Description		Amount
	8834031	10/26/2015	Office Supplies		91.59
Check	10/30/2015	57097 Accounts Payable	SARANAC HARDWARE		148.73

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**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 11/02/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description	Amount
Check	83729		10/26/2015	Maint. Supplies	148.73
	10/30/2015	57098	Accounts Payable	SCHAEFFER MFG CO	465.60
	Invoice		Date	Description	Amount
Check	AHP2090-INV1		10/26/2015	Grease	465.60
	10/30/2015	57099	Accounts Payable	SCHOOL SPECIALTY INC.	240.20
	Invoice		Date	Description	Amount
Check	208115422779		10/26/2015	ES Teaching Supplies	5.29
	208115390659		10/26/2015	ES Teaching Supplies	142.88
	208115396505		10/26/2015	HS Spec Ed Teaching Supplies	92.03
	10/30/2015	57100	Accounts Payable	SPEEDWAY LLC	449.34
	Invoice		Date	Description	Amount
Check	MG102615		10/26/2015	Gas For District Vehicles	449.34
	10/30/2015	57101	Accounts Payable	SUNRISE SUPPLIES, INC.	570.20
	Invoice		Date	Description	Amount
Check	17258		10/26/2015	Maint. Supplies	339.20
	17259		10/26/2015	Maint. Supplies	231.00
	10/30/2015	57102	Accounts Payable	TASC-CLIENT INVOICES	217.25
	Invoice		Date	Description	Amount
Check	IN635325		10/26/2015	Admin & Claim Card Fees	217.25
	10/30/2015	57103	Accounts Payable	TRANSPORTATION ACCESSORIES CO.	130.00
	Invoice		Date	Description	Amount
Check	444828		10/26/2015	Parts	130.00
	10/30/2015	57104	Accounts Payable	WESTERN TEL-COM, INC.	525.00
	Invoice		Date	Description	Amount
	027232		10/26/2015	3rd Quarter Cable Protection	525.00
GF CHECKING General Fund Checking Totals:				Transactions: 25	\$11,584.91
Checks:		25	\$11,584.91		

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Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 11/05/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account:</b> GF CHECKING - General Fund Checking					
Check	11/05/2015	57105 Accounts Payable	WHITE, THOMAS		450.00
	Invoice	Date	Description		Amount
	MG11515	11/05/2015	ECM Computer Unit-Bus 931		450.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$450.00</u>
Checks:	1		\$450.00		



**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 11/05/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	11/06/2015	57106 Accounts Payable	Advanced Pension Solution Inc.		200.00
	Invoice	Date	Description		Amount
		2016-00000174	11/06/2015	ROTH IRA - ROTH IRA	200.00
Check	11/06/2015	57107 Accounts Payable	AFLAC		80.67
	Invoice	Date	Description		Amount
		2016-00000175	11/06/2015	AFLAC Pre-Tax - AFLAC Pre-Tax **	80.67
Check	11/06/2015	57108 Accounts Payable	HealthEquity, Inc.		150.00
	Invoice	Date	Description		Amount
		2016-00000176	11/06/2015	HSA - Health Savings Account *	150.00
Check	11/06/2015	57109 Accounts Payable	HORACE MANN		1,738.94
	Invoice	Date	Description		Amount
		2016-00000177	11/06/2015	H MANN - Horace Mann Insurance	1,738.94
Check	11/06/2015	57110 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice	Date	Description		Amount
		2016-00000178	11/06/2015	FOC - Child Support FOC	201.61
Check	11/06/2015	57111 Accounts Payable	STATE OF MICHIGAN		5,969.62
	Invoice	Date	Description		Amount
		2016-00000179	11/06/2015	MI TAX - Michigan Withholding Tax	5,969.62
GF CHECKING General Fund Checking Totals:					<u>\$8,340.84</u>
Transactions: 6					
Checks:	6	\$8,340.84			

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**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 11/09/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	11/09/2015	57112 Accounts Payable	A PARTS WAREHOUSE		66.50
	Invoice	Date	Description		Amount
	124010	11/03/2015	Parts		66.50
Check	11/09/2015	57113 Accounts Payable	Architectural Openings & Access, Inc.		1,096.39
	Invoice	Date	Description		Amount
	S1003694	11/03/2015	Maint. Supplies		1,096.39
Check	11/09/2015	57114 Accounts Payable	CONSUMERS ENERGY		15,358.60
	Invoice	Date	Description		Amount
	MG11915	11/03/2015	Electric & Natural Gas Cost		15,358.60
Check	11/09/2015	57115 Accounts Payable	Dave Burgess Consulting, Inc.		75.00
	Invoice	Date	Description		Amount
	532	11/03/2015	Teach Like A Pirate PD Books		75.00
Check	11/09/2015	57116 Accounts Payable	Encore Technology Group, LLC		1,829.55
	Invoice	Date	Description		Amount
	120810	11/03/2015	District Phone Bill		1,829.55
Check	11/09/2015	57117 Accounts Payable	ENERCO CORPORATION		4,804.00
	Invoice	Date	Description		Amount
	99798	11/03/2015	Boiler Additives		4,804.00
Check	11/09/2015	57118 Accounts Payable	ENGINEERED PROTECTION SYSTEMS		187.74
	Invoice	Date	Description		Amount
	A969014	11/03/2015	Quarterly Alarm Monitoring		187.74
Check	11/09/2015	57119 Accounts Payable	Ford , Ryan		120.00
	Invoice	Date	Description		Amount
	MG11215	11/03/2015	PD Presenter Fee		120.00
Check	11/09/2015	57120 Accounts Payable	GEIGER, MAURY		52.93
	Invoice	Date	Description		Amount
	MG11415	11/03/2015	PD Presenter Meal		52.93

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**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 11/09/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	11/09/2015	57121 Accounts Payable	HAMILTON, CONNIE		81.25
	Invoice	Date	Description		Amount
	MG11215	11/03/2015	PD Supplies		81.25
Check	11/09/2015	57122 Accounts Payable	Hi-Tech Building Services		4,698.02
	Invoice	Date	Description		Amount
	010589	11/03/2015	Oct Custodial Hours		4,698.02
Check	11/09/2015	57123 Accounts Payable	HONEYWELL , ACS-SERVICE		2,789.83
	Invoice	Date	Description		Amount
	5234390011	11/03/2015	Cleaned Out High School Compressors		524.83
	5234360679	11/03/2015	Removed & Replaced Pneumatic Compressor		2,265.00
Check	11/09/2015	57124 Accounts Payable	KERKSTRA PORTABLE RESTROOM , SERVICE, INC.		290.00
	Invoice	Date	Description		Amount
	85804	11/03/2015	Portable Restroom Rental		290.00
Check	11/09/2015	57125 Accounts Payable	LANSING SANITARY SUPPLY, INC.		908.64
	Invoice	Date	Description		Amount
	857160	11/03/2015	Maint. Supplies		39.60
	856524	11/03/2015	Custodial Supplies		869.04
Check	11/09/2015	57126 Accounts Payable	MEEKHOF TIRE SALES & SERVICE		396.00
	Invoice	Date	Description		Amount
	347345-29	11/03/2015	Tires		396.00
Check	11/09/2015	57127 Accounts Payable	METS		8,327.93
	Invoice	Date	Description		Amount
	9777	11/03/2015	Salaroes & Fees		8,327.93
Check	11/09/2015	57128 Accounts Payable	MONTCALM AREA ISD		150.00
	Invoice	Date	Description		Amount
	5912	11/03/2015	Effective & Engaging Methods for Writing in Science		150.00
Check	11/09/2015	57129 Accounts Payable	NAPA AUTO & TRUCK PARTS		102.45
	Invoice	Date	Description		Amount

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**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 11/09/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	750333	11/03/2015	Transportation Supplies		72.71
	756756	11/03/2015	Part		29.74
Check	11/09/2015	57130 Accounts Payable	Neola, Inc.		1,978.51
	Invoice	Date	Description		Amount
	60863	11/03/2015	Six Month Billing Bylaws & Policies		1,900.00
	63647	11/03/2015	Shipping Charges on 1st Draft Policies		78.51
Check	11/09/2015	57131 Accounts Payable	Partlow , Hope		860.00
	Invoice	Date	Description		Amount
	MG11615	11/03/2015	Bus Driver Training		860.00
Check	11/09/2015	57132 Accounts Payable	PCMI		19,958.39
	Invoice	Date	Description		Amount
	40368	11/03/2015	Sub Salaries & Fees		2,957.26
	40476	11/03/2015	Salaries & Fees		17,001.13
Check	11/09/2015	57133 Accounts Payable	Poquette , Keriann		153.35
	Invoice	Date	Description		Amount
	MG11215	11/03/2015	PD Presenter Fee/Mileage		153.35
Check	11/09/2015	57134 Accounts Payable	R.E. RUEHS GARAGE INC.		34.67
	Invoice	Date	Description		Amount
	77479	11/03/2015	Hydrolic Hose repair		34.67
Check	11/09/2015	57135 Accounts Payable	Radisson Plaza Hotel		249.90
	Invoice	Date	Description		Amount
	MG11315	11/03/2015	Conference Lodging		249.90
Check	11/09/2015	57136 Accounts Payable	REYNOLDS & SONS, INC		883.53
	Invoice	Date	Description		Amount
	096578	11/03/2015	Athletic Supplies		171.70
	096611	11/03/2015	Mens Basketballs		444.53
	096617	11/03/2015	Polo Shirts		102.15
	096619	11/03/2015	Under Armour Pullovers		165.15
Check	11/09/2015	57137 Accounts Payable	S.A. MORMAN & CO.		420.00

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**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 11/09/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	Invoice		Description		Amount
	605877		Key Blanks		420.00
	11/09/2015	57138 Accounts Payable	SARANAC COMMUNITY SCHOOLS		57.22
	Invoice		Description		Amount
Check	CS11315		PD Lucheon Supplies		57.22
	11/09/2015	57139 Accounts Payable	SARANAC HARDWARE		127.91
	Invoice		Description		Amount
	83756		Maint. Supplies		127.91
Check	11/09/2015	57140 Accounts Payable	SCHOOL SPECIALTY INC.		158.36
	Invoice		Description		Amount
	208115443459		HS Office Supplies		158.36
	11/09/2015	57141 Accounts Payable	SENTINEL STANDARD		70.90
Check	Invoice		Description		Amount
	300349659		JV Softball Coach Ad		55.00
	300350371		JV Softball Coach Ad		15.90
	11/09/2015	57142 Accounts Payable	SIMON ELECTRIC, INC		180.00
Check	Invoice		Description		Amount
	151017		Power Problem		180.00
	11/09/2015	57143 Accounts Payable	SMITH, GREG		40.00
	Invoice		Description		Amount
Check	MG11215		Cell Phone		40.00
	11/09/2015	57144 Accounts Payable	Sumpter , Lance		223.50
	Invoice		Description		Amount
	MG11215		PD Presenter Fee/Mileage		223.50
Check	11/09/2015	57145 Accounts Payable	THE MARKERBOARD PEOPLE		210.00
	Invoice		Description		Amount
	203538		Marker Boards		210.00
	11/09/2015	57146 Accounts Payable	THRUN LAW FIRM, P.C.		1,057.12

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**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 11/09/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	Invoice	Date	Description		Amount
	227013	11/03/2015	legal Services		440.00
	227122	11/03/2015	Legal Services		617.12
	11/09/2015	57147 Accounts Payable	WASTE MANAGEMENT OF MI-MIDWEST		1,191.78
	Invoice	Date	Description		Amount
Check	764180923337	11/03/2015	Es Trash Removal		429.87
	764180823339	11/03/2015	MS Trash Removal		193.86
	764180723331	11/03/2015	HS Trash Removal		461.75
	764181023335	11/03/2015	BG Trash Removal		106.30
	11/09/2015	57148 Accounts Payable	WINZER CORPORATION		145.85
	Invoice	Date	Description		Amount
	5459158	11/03/2015	Transportation Supplies		145.85
GF CHECKING General Fund Checking Totals:			Transactions: 37		\$69,335.82
Checks:		37	\$69,335.82		

**Saranac Community Schools**  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 11/10/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	11/10/2015	57149 Accounts Payable	SARANAC COMMUNITY SCHOOLS		97.66
	Invoice		Date	Description	Amount
	CU111015		11/10/2015	Petty Cash Reimb.	97.66
Check	11/10/2015	57150 Accounts Payable	Sparta Area Schools		145.00
	Invoice		Date	Description	Amount
	MG111015		11/10/2015	XC Invite	145.00
GF CHECKING General Fund Checking Totals:			Transactions: 2		\$242.66
Checks:		2	\$242.66		

# Payment Register

From Payment Date: 10/19/2015 - To Payment Date: 11/13/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
GF CHECKING - General Fund Checking									
<b>EFT</b>									
153	10/23/2015	Open			Accounts Payable	TASC-CLIENT INVOICES	\$1,942.21		
154	10/23/2015	Open			Accounts Payable	INDEPENDENT BANK	\$151,710.05		
155	11/01/2015	Open			Accounts Payable	Priority Health	\$8,590.62		
156	10/28/2015	Open			Accounts Payable	M.P.S.E.R.S.	\$54,706.17		
157	11/06/2015	Open			Accounts Payable	TASC-CLIENT INVOICES	\$1,942.21		
158	11/08/2015	Open			Accounts Payable	INDEPENDENT BANK	\$161,550.10		
159	11/11/2015	Open			Accounts Payable	M.P.S.E.R.S.	\$57,976.91		
Type EFT Totals:					7 Transactions		\$438,418.27		

GF CHECKING - General Fund Checking Totals

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	7	\$438,418.27	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	7	\$438,418.27	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	7	\$438,418.27	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	7	\$438,418.27	\$0.00
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	7	\$438,418.27	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	7	\$438,418.27	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	7	\$438,418.27	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	7	\$438,418.27	\$0.00

Grand Totals:

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Accept Gifts

POLICY: 9350 Public Gifts and Bequests

This is directly related to the following areas of the District Strategic Plan:

- Community Relations

Here are the latest gifts received from various people and organizations.

Mr. Brodie Killian, William Blair & Co.	Saranac Promise "Bridge to Success" Donation	\$ 1,000.00
Mr. & Mrs. Chris Coulson	Saranac Promise "Bridge to Success" Donation	\$ 1,000.00
Larry Curtiss	Saranac Promise "Bridge to Success" Donation	\$ 10,000.00
Mr. & Mrs. Steve LaWarre	Saranac Promise "Bridge to Success" Donation	\$ 200.00
Mr. & Mrs. Dave Pachulski	Middle Schools Girls Volleyball Program	\$ 100.00
Mr. & Mrs. Keith Hopkins	Saranac Promise "Bridge to Success" Donation	\$ 500.00
Mrs. Sandra Vanstee	Donation to the Saranac Elementary School Library	\$ 100.00
Mr. & Mrs. June Truswell	Donation for the Band Uniform Fundraiser	\$ 20.00
Mr. & Mrs. David Price	Saranac Promise "Bridge to Success" Donation	\$ 500.00
Mr. & Mrs. Barry Nowak	Donation for the Band Fundraiser	\$ 30.00
Mr. & Mrs. Richard Bush II	Donation for the Band Fundraiser	\$ 75.00
Cascade Engineering - Sharon Darby	Donation to the Robotics Team	\$ 500.00
Total This Month		\$ 14,025.00
Total Gifts for 2015-2016 Including This Month		\$ 15,548.00



**RESOLUTION AUTHORIZING THE ISSUANCE AND DELEGATING THE SALE OF  
SARANAC COMMUNITY SCHOOLS  
2016 REFUNDING BONDS**

Saranac Community Schools, Ionia County, Michigan (the "Issuer")

A regular meeting of the board of education of the District (the "Board") was held in the \_\_\_\_\_, within the boundaries of the Issuer, on the 19th day of November, 2015, at \_\_\_\_\_ o'clock in the \_\_\_\_m.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. Part VI of Act 34, Public Acts of Michigan, 2001, as amended, the Revised Municipal Finance Act (the "Act"), permits the Issuer to refund all or part of its bonded indebtedness; and

2. The Issuer has received a proposal from William Blair & Company, L.L.C., Southfield, Michigan (the "Underwriter"), to refund all or part of that portion of the Issuer's outstanding 2006 School Building and Site Bonds dated July 6, 2006, in the original amount of \$8,860,000, which are callable on or after May 1, 2016, and are due and payable May 1, 2017 through May 1, 2028, inclusive, and May 1, 2031 (the "Prior Bonds"); and

3. The Board determines that it is in the best interest of the Issuer to consider refunding the Prior Bonds; and

4. Prior to the issuance of bonds, the Issuer achieved qualified status from the Michigan Department of Treasury (the "Department") pursuant to the Act.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Bonds of the Issuer designated 2016 Refunding Bonds (General Obligation - Unlimited Tax) (the "Bonds") be issued in the aggregate principal amount of not to exceed \$7,500,000, as finally determined upon sale thereof, for the purpose of refunding all or a portion of the Prior Bonds. The Bonds shall be dated the date of delivery, or such other date as established at the time of sale; shall be numbered in the direct order of their maturities from 1 upwards; shall be fully registered Bonds as to principal and interest; shall bear interest at a rate or rates to be hereafter determined upon sale, payable on November 1, 2016, or such other date as may be established at the time of sale, and semiannually thereafter on May 1 and November 1 in each year; and shall mature on May 1 in each year to be subsequently determined by the



Superintendent of the Issuer (the "Superintendent"), in the final principal amounts determined upon sale and may be subject to redemption in the amounts, at the times, in the manner and at the prices determined upon sale of the Bonds.

2. The Bonds may consist of serial or term Bonds or any combination thereof which may be issued in one or more series, all of which shall be determined upon sale of the Bonds.

3. The Bonds shall be in denominations of \$5,000 or any whole multiple thereof.

4. The principal of the Bonds and the interest thereon shall be payable in lawful money of the United States of America at or by a bank or trust company to be designated by the Superintendent at the time of sale (herein called the "Paying Agent"), which shall act as the paying agent and bond registrar or such successor paying agent-bond registrar as may be approved by the Issuer, on each semiannual interest payment date and the date of each principal maturity.

5. Book Entry. At the request of the Underwriter, the ownership of one fully registered bond for each maturity, in the aggregate principal amount of such maturity, shall be registered in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC"). So long as the Bonds are in the book entry form only, the Paying Agent shall comply with the terms of the Blanket Issuer Letter of Representations to be entered into between the Issuer and DTC, which provisions shall govern registration, notices and payment, among other things, and which provisions are incorporated herein with the same effect as if fully set forth herein. The Superintendent is hereby authorized and directed to enter into the Blanket Issuer Letter of Representations with DTC in such form as determined by the Superintendent, in consultation with bond counsel, to be necessary and appropriate. In the event the Issuer determines that the continuation of the system of book entry only transfer through DTC (or a successor securities depository) is not in the best interest of the DTC participants, beneficial owners of the Bonds, or the Issuer, the Issuer will notify the Paying Agent, whereupon the Paying Agent will notify DTC of the availability through DTC of the bond certificates. In such event, the Issuer shall issue and the Paying Agent shall transfer and exchange Bonds as requested by DTC of like principal amount, series and maturity, in authorized denominations to the identifiable beneficial owners in replacement of the beneficial interest of such beneficial owners in the Bonds, as provided herein.

So long as the book-entry-only system remains in effect, in the event of a partial redemption the Paying Agent will give notice to Cede & Co., as nominee of DTC, only, and only Cede & Co. will be deemed to be a holder of the Bonds. DTC is expected to reduce the credit balances of the applicable DTC Participants in respect of the Bonds and in turn the DTC Participants are expected to select those Beneficial Owners whose ownership interests are to be extinguished or reduced by such partial redemptions, each by such method as DTC or such DTC Participants, as the case may be, deems fair and appropriate in its sole discretion.

6. In the event the Bonds are no longer in book entry form only, the following provisions would apply to the Bonds:

The Paying Agent shall keep or cause to be kept, at its principal office, sufficient books for the registration and transfer of the Bonds, which shall at all times during normal business hours be open to inspection by the Issuer; and, upon presentation and surrender for such purpose,



the Paying Agent shall, under such reasonable regulations as it may prescribe, transfer or cause to be transferred on said books, Bonds as herein provided.

Any Bond may be transferred upon the books required to be kept pursuant to this section by the person in whose name it is registered, in person or by a duly authorized agent, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Paying Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the Issuer shall furnish or cause to be furnished a sufficient number of manual or facsimile executed Bonds and the Paying Agent shall authenticate and deliver a new Bond or Bonds for like aggregate principal amount. The Paying Agent shall require the payment of any tax or other governmental charge required to be paid with respect to the transfer to be made by the bondholder requesting the transfer.

7. If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bonds, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution of the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent, and if satisfactory to the Paying Agent and the Issuer, the Issuer at the expense of the owner, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being sections 129.131 to 129.134, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted, in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

8. The President and Secretary are hereby authorized to provide the Bonds in conformity with the specifications of this resolution by causing their manual or facsimile signatures to be affixed thereto, and upon the manual execution by the authorized signatory of the Paying Agent, the Treasurer is hereby authorized and directed to cause said Bonds to be delivered to the Underwriter upon receipt of the purchase price and accrued interest, if any.

Blank bonds with the manual or facsimile signatures of the President and Secretary of the Board affixed thereto, shall, upon issuance and delivery and from time to time thereafter as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

9. There is hereby created a separate depository account to be kept with a bank located in the State of Michigan and insured by the Federal Deposit Insurance Corporation, previously approved as an authorized depository of funds of the Issuer, to be designated 2016 REFUNDING BOND DEBT RETIREMENT FUND (hereinafter referred to as the "DEBT RETIREMENT FUND"), all proceeds from taxes levied for the fund to be used for the purpose of paying the principal and interest on the Bonds authorized herein as they mature or are redeemed. Upon receipt of the Bond proceeds from the sale of the Bonds, the accrued interest, if any, shall be deposited in the DEBT RETIREMENT FUND. DEBT RETIREMENT FUND moneys may be invested as authorized by law.



Commencing with the 2016 tax levy, there shall be levied upon the tax rolls of the Issuer in each year for the purpose of the DEBT RETIREMENT FUND a sum not less than the amount estimated to be sufficient to pay the principal and interest on the Bonds as such principal and interest fall due prior to the next year's tax levy, the probable delinquency in collections and funds on hand being taken into consideration in arriving at the estimate. When funds are borrowed from the School Loan Revolving Fund, such funds may be taken into consideration in arriving at the estimated required tax levy. In determining the amount to be levied in 2016, there shall be taken into account any money in the DEBT RETIREMENT FUND. Taxes required to be levied to meet the principal and interest obligations may be without limitation as to rate or amount, as provided by Article IX, Section 6, and Article IX, Section 16 of the Michigan Constitution of 1963.

10. The proceeds of the Bonds shall be used to pay the costs of issuance of the Bonds and to secure payment of those Prior Bonds set forth in the Bond Purchase Agreement. Upon receipt of the proceeds of sale of the Bonds, the accrued interest, if any, shall be deposited in the DEBT RETIREMENT FUND for the Bonds. From the proceeds of the Bonds there shall next be set aside a sum sufficient to pay the costs of issuance of the Bonds in a fund designated 2016 BOND ISSUANCE FUND. Moneys in the 2016 BOND ISSUANCE FUND shall be used solely to pay expenses of issuance of the Bonds. Any amounts remaining in the 2016 BOND ISSUANCE FUND after payment of issuance expenses shall be transferred to the DEBT RETIREMENT FUND for the Bonds.

11. The balance of the proceeds of the Bonds, together with any moneys transferred at the time of closing of the Bonds from the debt retirement fund for the Prior Bonds, shall be invested in direct obligations of the United States of America, or obligations, the principal and interest of which are unconditionally guaranteed by the United States of America; or other obligations the principal and interest of which are fully secured by the foregoing (the "Escrow Funds"), and used to pay principal, interest and redemption premiums, if any, on the Prior Bonds. The Escrow Funds shall be held by an escrow agent (the "Escrow Agent") in trust pursuant to an escrow agreement (the "Escrow Agreement") which shall irrevocably direct the Escrow Agent to take all necessary steps to call any Prior Bonds specified by the Superintendent upon sale of the Bonds for redemption, including publication and mailing of redemption notices, on the earliest date specified by the Superintendent that the respective series of Prior Bonds may be called for redemption. The investment held in the Escrow Funds shall be such that the principal and interest payments received thereon will be sufficient, without reinvestment, to pay the principal, interest and redemption premiums on the Prior Bonds as they become due pursuant to maturity or the call for redemption required by this paragraph. Following establishment of the Escrow Funds, any amounts remaining in the debt retirement fund for the Prior Bonds shall be transferred to the DEBT RETIREMENT FUND for the Bonds.

12. The Superintendent, subject to final approval of the Board, is authorized to select an Escrow Agent to serve under the Escrow Agreement.

13. The Bonds shall be in substantially the form attached hereto and incorporated herein as Exhibit A.

14. William Blair & Company, L.L.C., Southfield, Michigan, is hereby named as senior managing underwriter and further, that the Superintendent or designee is authorized to



negotiate and execute a Bond Purchase Agreement with the Underwriter, subject to the requirements of paragraph 18 below. Based upon information provided by the Issuer's financial consulting firm and the Underwriter, a negotiated sale allows flexibility in the timing, sale and structure of the Bonds in response to changing market conditions and flexibility in sizing the defeasance escrow necessary to accomplish the refunding of the Prior Bonds.

15. The Superintendent is authorized to approve circulation of a Preliminary Official Statement describing the Bonds.

16. The Superintendent, or designee if permitted by law, is hereby authorized to:

- a. File with the Department of Treasury (the "Department") an application for approval to issue the Bonds, if required, and to pay any applicable fee therefor and, further, within fifteen (15) business days after issuance of the Bonds, file any and all documentation required subsequent to the issuance of the Bonds, together with any statutorily required fee.
- b. If deemed advisable by the Issuer's financial consultant, request a waiver of the maturity limitations as set forth in the Application for Waiver.
- c. Execute and deliver the Continuing Disclosure Agreement (the "Agreement") in substantially the same form as set forth in Exhibit B attached hereto, or with such changes therein as the individual executing the Agreement on behalf of the Issuer shall approve, his/her execution thereof to constitute conclusive evidence of his/her approval of such changes. When the Agreement is executed and delivered on behalf of the Issuer as herein provided, the Agreement will be binding on the Issuer and the officers, employees and agents of the Issuer, and the officers, employees and agents of the Issuer are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement as executed, and the Agreement shall constitute, and hereby is made, a part of this resolution, and copies of the Agreement shall be placed in the official records of the Issuer, and shall be available for public inspection at the office of the Issuer. Notwithstanding any other provision of this resolution, the sole remedies for failure to comply with the Agreement shall be the ability of any Bondholder or beneficial owner to take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations under the Agreement.

17. The Superintendent is authorized to file with the Department of Treasury or other authorized state agency the Final Qualification Application for the Bonds approved by this Board and in substantially the form attached hereto as Exhibit C with such changes as the Superintendent shall deem necessary to conform with the final sale of the Bonds pursuant to the parameters set forth herein.

18. The Superintendent's authorization to accept and execute a Bond Purchase Agreement with the Underwriter is subject to the following parameters:

- a. the Underwriter spread shall not exceed \$7.50 per \$1,000 (0.75%);
- b. the average true interest rate on the Bonds shall not exceed 4%;
- c. the present value savings from the refunding shall not be less than 3% of the par of the Prior Bonds; and
- d. the receipt of express written recommendation of the Issuer's financial consulting firm identified below to accept the terms of the Bond Purchase Agreement.

19. The Superintendent is further authorized and directed to (i) execute any and all other necessary documents required to complete the approval and sale of the Bonds to the Underwriter in accordance with the terms of the Bond Purchase Agreement; (ii) appoint a paying agent for the Bonds; (iii) select a bond insurer, accept a commitment therefore and authorize payment of a bond insurance premium to insure any or all of the Bonds if recommended in writing by the Financial Advisor; (iv) deem the Preliminary Official Statement for the Bonds final for purposes of SEC Rule 15c2-12(b)(1); and (v) execute and deliver the final Official Statement on behalf of the Issuer.

20. The President or Vice President, the Secretary, the Treasurer, the Superintendent and/or all other officers, agents and representatives of the Issuer and each of them shall execute, issue and deliver any certificates, statements, warranties, representations, or documents necessary to effect the purposes of this resolution, the Bonds or the Bond Purchase Agreement.

21. The officers, agents and employees of the Issuer are authorized to take all other actions necessary and convenient to facilitate the sale and delivery of the Bonds.

22. Thrun Law Firm, P.C., is hereby appointed as bond counsel for the Issuer with reference to the issuance of the Bonds authorized by this resolution. Further, Thrun Law Firm, P.C., has informed this Board that it represents no other party in the issuance of the Bonds.

23. The financial consulting firm of Public Financial Management, Inc., is hereby appointed as financial consultants to the Issuer with reference to the issuance of the Bonds herein authorized.

24. The Board covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended, necessary to maintain the exclusion of interest on the Bonds from gross income.



25. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

---

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Saranac Community Schools, Ionia County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on November 19, 2015, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

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Secretary, Board of Education

JJS/klg

## EXHIBIT A

[No.]

**UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF IONIA  
SARANAC COMMUNITY SCHOOLS  
2016 REFUNDING BOND  
(GENERAL OBLIGATION - UNLIMITED TAX)**

<u>Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP No.</u>
-------------	----------------------	-------------------------------	------------------

REGISTERED OWNER:

PRINCIPAL AMOUNT:

SARANAC COMMUNITY SCHOOLS, COUNTY OF IONIA, STATE OF MICHIGAN (the "Issuer"), promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above in lawful money of the United States of America on the Maturity Date specified above, with interest from the Date of Original Issue until paid at the Rate specified above on the basis of a 360-day year, 30-day month, payable on \_\_\_\_\_, 20\_\_\_\_, and semiannually thereafter on the first day of \_\_\_\_ and \_\_\_\_ of each year (the "Bond" or "Bonds"). Principal on this Bond is payable at the corporate trust office of \_\_\_\_\_, MICHIGAN (the "Paying Agent"), upon presentation and surrender hereof. Interest is payable by check or draft mailed to the Registered Owner at the registered address shown on the registration books of the Issuer kept by the Paying Agent as of the close of business on the 15th day of the month preceding any interest payment date. The Issuer may hereafter designate a successor paying agent/bond registrar by notice mailed to the Registered Owner not less than sixty (60) days prior to any interest payment date.

This Bond is one of a series of bonds of like date and tenor, except as to denomination, rate of interest and date of maturity, aggregating the principal amount of \$\_\_\_\_\_ issued under and in pursuance of the provisions of Act 451, Public Acts of Michigan, 1976, as amended; Act 34, Public Acts of Michigan, 2001, as amended; and resolutions duly adopted by the Board of Education of the Issuer on November 19, 2015, and \_\_\_\_\_, 2016, for the purpose of refunding all or a portion of a certain prior bond issue of the Issuer.

The Issuer has pledged its full faith, credit and resources for the payment of the principal and interest on the Bonds. The Bonds of this issue are payable from ad valorem taxes, which may be levied without limitation as to rate or amount as provided by Article IX, Section 6 and Article IX, Section 16 of the Michigan Constitution of 1963.

### OPTIONAL REDEMPTION

The Bonds or portions of Bonds maturing on or after May 1, \_\_\_\_\_, are subject to redemption prior to maturity at the option of the Issuer in multiples of \$5,000 in such order as the



Issuer may determine, by lot within any maturity, on any date occurring on or after May 1, \_\_\_\_\_, at par and accrued interest to the date fixed for redemption.

### MANDATORY REDEMPTION

The Bonds maturing on May 1, \_\_\_\_\_, are term Bonds subject to mandatory redemption, in part, by lot, on the redemption dates and in the principal amounts set forth below and at a redemption price equal to the principal amount thereof, without premium, together with accrued interest to the date fixed for redemption. When term Bonds are purchased by the Issuer and delivered to the Paying Agent for cancellation or are redeemed in a manner other than by mandatory redemption, the principal amount of the term Bonds affected shall be reduced by the principal amount of the Bonds so redeemed or purchased in the order determined by the Issuer.

<u>Redemption Dates</u>	<u>Principal Amounts</u>
May 1, _____	\$ _____
May 1, _____	
May 1, _____	
May 1, _____ (maturity)	

Notice of redemption of any Bond shall be given not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption by mail to the Registered Owner at the registered address shown on the registration books kept by the Paying Agent. Bonds shall be called for redemption in multiples of \$5,000, and Bonds of denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000, and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the Registered Owner thereof. No further interest payment on the Bonds or portions of Bonds called for redemption shall accrue after the date fixed for redemption, whether presented for redemption, provided funds are on hand with the Paying Agent to redeem the same.

If less than all of the Bonds of any maturity shall be called for redemption prior to maturity, unless otherwise provided, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Paying Agent, in such manner as the Paying Agent in its discretion may deem proper, in the principal amounts designated by the Issuer. Upon presentation and surrender of such Bonds at the corporate trust office of the Paying Agent, such Bonds shall be paid and redeemed.

This Bond is registered as to principal and interest and is transferable as provided in the resolutions authorizing the Bonds only upon the books of the Issuer kept for that purpose by the Paying Agent, by the Registered Owner hereof in person or by an agent of the Registered Owner duly authorized in writing, upon the surrender of this Bond together with a written instrument of transfer satisfactory to the Paying Agent duly executed by the Registered Owner or agent thereof and thereupon a new Bond or Bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolutions authorizing the Bonds, and upon payment of the charges, if any, therein provided. The Bonds

are issuable in denominations of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

It is hereby certified and recited that all acts, conditions and things required to be done, to happen, and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed in due time, form and manner, as required by law.

This Bond shall not be deemed a valid and binding obligation of the Issuer in the absence of authentication by manual execution hereof by the authorized signatory of the Paying Agent.

**IN WITNESS WHEREOF**, Saranac Community Schools, County of Ionia, State of Michigan, by its Board of Education, has caused this Bond to be signed in the name of the Issuer by the manual or facsimile signature of its President and countersigned by the manual or facsimile signature of its Secretary as of \_\_\_\_\_, 2016, and to be manually signed by the authorized signatory of the Paying Agent as of the date set forth below.

SARANAC COMMUNITY SCHOOLS  
COUNTY OF IONIA  
STATE OF MICHIGAN

Countersigned

By \_\_\_\_\_  
Secretary

By \_\_\_\_\_  
President

#### CERTIFICATE OF AUTHENTICATION

Dated:

This Bond is one of the Bonds described herein.

(Name of Bank)  
(City, State)  
PAYING AGENT

By \_\_\_\_\_  
Authorized Signatory



-----  
ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_  
\_\_\_\_\_ the within Bond and does hereby  
irrevocably constitute and appoint \_\_\_\_\_ attorney to  
transfer the Bond on the books kept for registration of the within Bond, with full power of  
substitution in the premises.

Dated: \_\_\_\_\_

\_\_\_\_\_  
NOTICE: The assignor's signature to this  
assignment must correspond with the name as it  
appears upon the face of the within Bond in every  
particular without alteration or any change  
whatever.

Signature Guaranteed:

\_\_\_\_\_  
Signature(s) must be guaranteed by an eligible guarantor institution participating in a  
Securities Transfer Association recognized signature guarantee program.

The Paying Agent will not effect transfer of this Bond unless the information concerning  
the transferee requested below is provided.

Name and Address: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Include information for all joint owners if the Bond is held by joint  
account.)

PLEASE INSERT SOCIAL SECURITY NUMBER OR  
OTHER IDENTIFYING NUMBER OF ASSIGNEE

(if held by joint account, insert number  
for first named transferee)

**EXHIBIT B**

**FORM OF  
CONTINUING DISCLOSURE AGREEMENT**

**\$ \_\_\_\_\_  
SARANAC COMMUNITY SCHOOLS  
COUNTY OF IONIA  
STATE OF MICHIGAN  
2016 REFUNDING BONDS  
(GENERAL OBLIGATION - UNLIMITED TAX)**

This Continuing Disclosure Agreement (the "Agreement") is executed and delivered by Saranac Community Schools, County of Ionia, State of Michigan (the "Issuer"), in connection with the issuance of \$ \_\_\_\_\_ 2016 Refunding Bonds (General Obligation - Unlimited Tax) (the "Bonds"). The Bonds are being issued pursuant to resolutions adopted by the Board of Education of the Issuer on November 19, 2015 and \_\_\_\_\_, 2016 (together, the "Resolution"). The Issuer covenants and agrees as follows:

**SECTION 1. Purpose of the Disclosure Agreement.** This Agreement is being executed and delivered by the Issuer for the benefit of the Bondholders and in order to assist the Participating Underwriters in complying with the Rule. The Issuer acknowledges that this Agreement does not address the scope of any application of Rule 10b-5 promulgated by the SEC pursuant to the 1934 Act to the Annual Reports or notices of the Listed Events provided or required to be provided by the Issuer pursuant to this Agreement.

**SECTION 2. Definitions.** In addition to the definitions set forth in the Resolution, which apply to any capitalized term used in this Agreement unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

"Annual Report" shall mean any Annual Report provided by the Issuer pursuant to, and as described in, Sections 3 and 4 of this Agreement.

"Bondholder" means the registered owner of a Bond or any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including any person holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Bond for federal income tax purposes.

"Dissemination Agent" means any agent designated as such in writing by the Issuer and which has filed with the Issuer a written acceptance of such designation, and such agent's successors and assigns.

"EMMA" shall mean the MSRB's Electronic Municipal Market Access which provides continuing disclosure services for the receipt and public availability of continuing disclosure documents and related information required by Rule 15c2-12 promulgated by the SEC.

"Listed Events" shall mean any of the events listed in Section 5(a) of this Agreement.



"MSRB" shall mean the Municipal Securities Rulemaking Board.

"1934 Act" shall mean the Securities Exchange Act of 1934, as amended.

"Official Statement" shall mean the final Official Statement for the Bonds dated \_\_\_\_\_, 2016.

"Participating Underwriter" shall mean any of the original underwriters of the Bonds required to comply with the Rule in connection with the offering of the Bonds.

"Resolution" shall mean the resolutions duly adopted by the Issuer authorizing the issuance, sale and delivery of the Bonds.

"Rule" shall mean Rule 15c2-12 promulgated by the SEC pursuant to the 1934 Act, as the same may be amended from time to time.

"SEC" shall mean the Securities and Exchange Commission.

"State" shall mean the State of Michigan.

"State Repository" shall mean any public or private repository or entity designated by the State as a state repository for the purpose of the Rule and recognized as such by the SEC. Currently, the following is the State Repository:

Municipal Advisory Council of Michigan  
Buhl Building  
535 Griswold, Suite 1850  
Detroit, Michigan 48226  
Tel: (313) 963-0420  
Fax: (313) 963-0943  
E-Mail: mac@macmi.com

### SECTION 3. Provision of Annual Reports.

(a) Each year, the Issuer shall provide, or shall cause the Dissemination Agent to provide, on or prior to the 180th day after the end of the fiscal year of the Issuer commencing with the fiscal year ending June 30, 2016, to EMMA and the State Repository an Annual Report for the preceding fiscal year which is consistent with the requirements of Section 4 of this Agreement. Currently, the Issuer's fiscal year ends on June 30. In each case, the Annual Report may be submitted as a single document or as separate documents comprising a package, and may include by specific reference other information as provided in Section 4 of this Agreement; provided, however, that if the audited financial statements of the Issuer are not available by the deadline for filing the Annual Report, they shall be provided when and if available, and unaudited financial statements in a format similar to the financial statements contained in the Official Statement shall be included in the Annual Report.

(b) The Annual Report shall be submitted to EMMA either through a web-based electronic submission interface or through electronic computer-to-computer data connections with EMMA in accordance with the submission process, document format and configuration requirements established by the MSRB. The Annual Report shall also include all related



information required by MSRB to accurately identify: (i) the category of information being provided; (ii) the period covered by the Annual Report; (iii) the issues or specific securities to which the Annual Report is related (including CUSIP number, Issuer name, state, issue description/securities name, dated date, maturity date, and/or coupon rate); (iv) the name of any obligated person other than the Issuer; (v) the name and date of the document; and (vi) contact information for the Dissemination Agent or the Issuer's submitter.

(c) If the Issuer is unable to provide to EMMA an Annual Report by the date required in subsection (a), the Issuer shall send a notice in a timely manner to the MSRB and to the State Repository in substantially the form attached as Appendix A.

(d) If the Issuer's fiscal year changes, the Issuer shall send a notice of such change to the MSRB and to the State Repository in substantially the form attached as Appendix B. If such change will result in the Issuer's fiscal year ending on a date later than the ending date prior to such change, the Issuer shall provide notice of such change to the MSRB and to the State Repository on or prior to the deadline for filing the Annual Report in effect when the Issuer operated under its prior fiscal year. Such notice may be provided to the MSRB and to the State Repository along with the Annual Report, provided that it is filed at or prior to the deadline described above.

SECTION 4. Content of Annual Reports. The Issuer's Annual Report shall contain or include by reference the following:

(a) audited financial statements of the Issuer prepared pursuant to State laws, administrative rules and guidelines and pursuant to accounting and reporting policies conforming in all material respects to generally accepted accounting principles as applicable to governmental units as such principles are prescribed, in part, by the Financial Accounting Standards Board and modified by the Government Accounting Standards Board and in effect from time to time; and

(b) additional annual financial information and operating data as set forth in the Official Statement under "CONTINUING DISCLOSURE".

Any or all of the items listed above may be included by specific reference to other documents, including official statements of debt issues of the Issuer or related public entities, which previously have been provided to each of the Repositories or filed with the SEC. If the document included by specific reference is a final official statement, it must be available from the MSRB. The Issuer shall clearly identify each such other document so included by reference.

SECTION 5. Reporting of Significant Events.

(a) The Issuer covenants to provide, or cause to be provided, notice in a timely manner not in excess of ten business days of the occurrence of any of the following events with respect to the Bonds in accordance with the Rule:

- (1) principal and interest payment delinquencies;
- (2) non-payment related defaults, if material;
- (3) unscheduled draws on debt service reserves reflecting financial difficulties;

- (4) unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) substitution of credit or liquidity providers, or their failure to perform;
- (6) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (7) modifications to rights of security holders, if material;
- (8) bond calls, if material, and tender offers;
- (9) defeasances;
- (10) release, substitution, or sale of property securing repayment of the securities, if material;
- (11) rating changes;
- (12) bankruptcy, insolvency, receivership or similar event of the obligated person;
- (13) the consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) appointment of a successor or additional trustee or the change of name of a trustee, if material.

(b) Whenever the Issuer obtains knowledge of the occurrence of a Listed Event, the Issuer shall as soon as possible determine if such event would constitute material information for the Bondholders, provided, that any event other than those listed under Section 5(a)(1), (3), (4), (5), (9), (11) (only with respect to any change in any rating on the Bonds) or (12) above will always be deemed to be material. Events listed under Section 5(a)(6) and (8) above will always be deemed to be material except with respect to that portion of those events which must be determined to be material.

(c) The Issuer shall promptly cause a notice of the occurrence of a Listed Event, determined to be material in accordance with the Rule, to be electronically filed with EMMA and with the State Repository together with a significant event notice cover sheet substantially in the form attached as Appendix C. In connection with providing a notice of the occurrence of a Listed Event described in Section 5(a)(9) above, the Issuer shall include in the notice explicit disclosure as to whether the Bonds have been escrowed to maturity or escrowed to call, as well as appropriate disclosure of the timing of maturity or call.

(d) The Issuer acknowledges that the "rating changes" referred to above in Section 5(a)(11) of this Agreement may include, without limitation, any change in any rating on the Bonds or other indebtedness for which the Issuer is liable, or on any indebtedness for which the State is liable.



(e) The Issuer acknowledges that it is not required to provide a notice of a Listed Event with respect to credit enhancement when the credit enhancement is added after the primary offering of the Bonds, the Issuer does not apply for or participate in obtaining such credit enhancement, and such credit enhancement is not described in the Official Statement.

#### SECTION 6. Termination of Reporting Obligation.

(a) The Issuer's obligations under this Agreement shall terminate upon the legal defeasance of the Resolution or the prior redemption or payment in full of all of the Bonds.

(b) This Agreement, or any provision hereof, shall be null and void in the event that the Issuer (i) receives an opinion of nationally recognized bond counsel, addressed to the Issuer, to the effect that those portions of the Rule, which require such provisions of this Agreement, do not or no longer apply to the Bonds, whether because such portions of the Rule are invalid, have been repealed, amended or modified, or are otherwise deemed to be inapplicable to the Bonds, as shall be specified in such opinion, and (ii) delivers notice to such effect to the MSRB, and to the State Repository, if any.

SECTION 7. Dissemination Agent. The Issuer, from time to time, may appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Agreement, and may discharge any such Dissemination Agent, with or without appointing a successor Dissemination Agent.

SECTION 8. Amendment. Notwithstanding any other provision of this Agreement, this Agreement may be amended, and any provision of this Agreement may be waived to the effect that:

(a) such amendment or waiver is made in connection with a change in circumstances that arises from a change in legal requirements, a change in law or a change in the identity, nature or status of the Issuer, or the types of business in which the Issuer is engaged;

(b) this Agreement as so amended or taking into account such waiver, would have complied with the requirements of the Rule at the time of the primary offering of the Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances, in the opinion of independent legal counsel; and

(c) such amendment or waiver does not materially impair the interests of the Bondholders, in the opinion of independent legal counsel.

If the amendment or waiver results in a change to the annual financial information required to be included in the Annual Report pursuant to Section 4 of this Agreement, the first Annual Report that contains the amended operating data or financial information shall explain, in narrative form, the reasons for the amendment and the impact of such change in the type of operating data or financial information being provided. If the amendment or waiver involves a change in the accounting principles to be followed in preparing financial statements, the Annual Report for the year in which the change is made shall present a comparison between the financial statements or information prepared based on the new accounting principles and those prepared based on the former accounting principles. The comparison should include a qualitative discussion of such differences and the impact of the changes on the presentation of the financial



information. To the extent reasonably feasible, the comparison should also be quantitative. A notice of the change in the accounting principles should be sent by the Issuer to the MSRB and to the State Repository. Further, if the annual financial information required to be provided in the Annual Report can no longer be generated because the operations to which it related have been materially changed or discontinued, a statement to that effect shall be included in the first Annual Report that does not include such information.

SECTION 9. Additional Information. Nothing in this Agreement shall be deemed to prevent the Issuer from disseminating any other information, using the means of dissemination set forth in this Agreement or any other means of communication, or including any other information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is required by this Agreement. If the Issuer chooses to include any information in any Annual Report or notice of occurrence of a Listed Event in addition to that which is specifically required by this Agreement, the Issuer shall have no obligation under this Agreement to update such information or include it in any future Annual Report or notice of occurrence of a Listed Event.

SECTION 10. Default. In the event of a failure of the Issuer to comply with any provision of this Agreement, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations under this Agreement. A default under this Agreement shall not be deemed an Event of Default under the Resolution or the Bonds, and the sole remedy under this Agreement in the event of any failure of the Issuer to comply with the Agreement shall be an action to compel performance.

SECTION 11. Duties of Dissemination Agent. The Dissemination Agent shall have only such duties as are specifically set forth in this Agreement.

SECTION 12. Beneficiaries. This Agreement shall inure solely to the benefit of the Issuer, the Dissemination Agent, the Participating Underwriters, and the Bondholders and shall create no rights in any other person or entity.

SECTION 13. Governing Law. This Agreement shall be construed and interpreted in accordance with the laws of the State, and any suits and actions arising out of this Agreement shall be instituted in a court of competent jurisdiction in the State. Notwithstanding the foregoing, to the extent this Agreement addresses matters of federal securities laws, including the Rule, this Agreement shall be construed and interpreted in accordance with such federal securities laws and official interpretations thereof.

SARANAC COMMUNITY SCHOOLS  
COUNTY OF IONIA  
STATE OF MICHIGAN

By: \_\_\_\_\_  
Its: Superintendent

Dated: \_\_\_\_\_, 2016

**APPENDIX A**

NOTICE TO THE MSRB AND TO THE STATE REPOSITORY  
OF FAILURE TO FILE ANNUAL REPORT

Name of Issuer:       Saranac Community Schools, Ionia County, Michigan

Name of Bond Issue: 2016 Refunding Bonds (General Obligation - Unlimited Tax)

Date of Bonds:       \_\_\_\_\_, 2016

NOTICE IS HEREBY GIVEN that the Issuer has not provided an Annual Report with respect to the above-named Bonds as required by Section 3 of its Continuing Disclosure Agreement with respect to the Bonds. The Issuer anticipates that the Annual Report will be filed by \_\_\_\_\_.

SARANAC COMMUNITY SCHOOLS  
COUNTY OF IONIA  
STATE OF MICHIGAN

By: \_\_\_\_\_  
Its: Superintendent

Dated: \_\_\_\_\_



**APPENDIX B**

NOTICE TO THE MSRB AND THE STATE REPOSITORY  
OF CHANGE IN ISSUER'S FISCAL YEAR

Name of Issuer:       Saranac Community Schools, Ionia County, Michigan

Name of Bond Issue: 2016 Refunding Bonds (General Obligation - Unlimited Tax)

Date of Bonds:       \_\_\_\_\_, 2016

NOTICE IS HEREBY GIVEN that the Issuer's fiscal year has changed. Previously, the Issuer's fiscal year ended on \_\_\_\_\_. It now ends on \_\_\_\_\_.

SARANAC COMMUNITY SCHOOLS  
COUNTY OF IONIA  
STATE OF MICHIGAN

By: \_\_\_\_\_  
Its: Superintendent

Dated: \_\_\_\_\_

## APPENDIX C

### SIGNIFICANT EVENT NOTICE COVER SHEET

This cover sheet and significant event notice should be provided in an electronic format to the Municipal Securities Rulemaking Board and the State Repository pursuant to Securities and Exchange Commission Rule 15c2-12(b)(5)(i)(C) and (D).

Issuer's and/or other Obligated Person's Name: \_\_\_\_\_

Issuer's Six-Digit CUSIP Number(s): \_\_\_\_\_

or Nine-Digit CUSIP Number(s) to which this significant event notice relates: \_\_\_\_\_

Number of pages of attached significant event notice: \_\_\_\_\_

#### Description of Significant Events Notice (Check One):

1. \_\_\_\_\_ Principal and interest payment delinquencies
2. \_\_\_\_\_ Non-payment related defaults
3. \_\_\_\_\_ Unscheduled draws on debt service reserves reflecting financial difficulties
4. \_\_\_\_\_ Unscheduled draws on credit enhancements reflecting financial difficulties
5. \_\_\_\_\_ Substitution of credit or liquidity providers, or their failure to perform
6. \_\_\_\_\_ Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security
7. \_\_\_\_\_ Modifications to rights of security holders
8. \_\_\_\_\_ Bond calls
9. \_\_\_\_\_ Tender offers
10. \_\_\_\_\_ Defeasances
11. \_\_\_\_\_ Release, substitution, or sale of property securing repayment of the securities
12. \_\_\_\_\_ Rating changes
13. \_\_\_\_\_ Bankruptcy, insolvency, receivership or similar event of the obligated person
14. \_\_\_\_\_ The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms
15. \_\_\_\_\_ Appointment of a successor or additional trustee or the change of name of a trustee
16. \_\_\_\_\_ Other significant event notice (specify) \_\_\_\_\_

I hereby represent that I am authorized by the issuer or its agent to distribute this information publicly:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Voice Telephone Number: (\_\_\_\_\_) \_\_\_\_\_

The MSRB Gateway is [www.msrb.org](http://www.msrb.org) or through the EMMA portal at [emma.msrb.org/submission/Submission\\_Portal.aspx](http://emma.msrb.org/submission/Submission_Portal.aspx). Contact the MSRB at (703) 797-6600 with questions regarding this form or the dissemination of this notice. The cover sheet and notice may also be faxed to the MAC at (313) 963-0943.

## Application for Final Qualification of Bonds for Participation in the Michigan School Bond Qualification and Loan Program

Issued under authority of Public Act 92 of 2005, as amended.

Legal Name of School District <b>Saranac Community Schools</b>	District Code Number <b>34120</b>	Telephone Number <b>(616) 642-1400</b>	
Address <b>88 Pleasant St</b>	City <b>Saranac</b>	County <b>Ionia</b>	ZIP Code <b>48881-9707</b>
Name of Person Responsible for Preparation of this Application <b>Maury Geiger</b>		Title <b>Superintendent</b>	

### CERTIFICATION

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a

☐ regular **or** ☐ special meeting held on the 19 day of November, 2015,

and that the meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

Name of Secretary (Print or Type) <b>Steve LaWarre</b>	Signature of Secretary	Date
---	------------------------	------

### PARTICIPANTS

Secretary, Board of Education <b>Steve LaWarre</b>	Superintendent of Schools <b>Maury Geiger</b>
Treasurer, Board of Education <b>Sarah Doll</b>	Architectural Firm <b>Not Applicable</b>
Bond Counsel <b>Thrun Law Firm, P.C.</b>	Construction Manager <b>Not Applicable</b>
Financial Advisor <b>Public Financial Management, Inc.</b>	Paying Agent
Senior Underwriter <b>William Blair &amp; Company</b>	

### SALE TYPE

<input type="checkbox"/> Competitive Bid	<input checked="" type="checkbox"/> Negotiated Sale
--	---

### RESOLUTION

A meeting was called to order by _____, President.
Present: Members _____
Absent: Member _____
The following preamble and resolution were offered by Member _____ and supported by Member _____.



**BACKGROUND**

1. Act 92 of the Public Acts of Michigan, 2005, as amended, ("Act 92") enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for the final qualification of bonds for participation in the School Bond Qualification and Loan Program.
2. This district has taken all necessary actions to comply with all legal and procedural requirements for final qualification of this bond issue.

**ACTION OF THE BOARD**

1. The district hereby applies for final qualification of bonds by the State Treasurer for the purpose of:
  - ☐ Financing the school construction **and/or**
  - ☒ Refinancing existing debt as described in this application.
2. The bonds of the district qualified by the State Treasurer will conform to all the requirements of law pertaining generally to school bonds and specifically to school bonds qualified under Section 16, Article IX of the 1963 Michigan Constitution, Act 92, and Act 112, Public Acts of 1961, as amended.
3. Any moneys obtained through the sale of the qualified bonds of the district as herein proposed will be used only for the purpose of:
  - ☐ Financing the projects described in the application for preliminary qualification of bonds numbered SBL \_\_\_\_\_ **/and/ or**
  - ☒ Refinancing existing qualified debt and for no other purpose unless such change of purpose is permitted by law and has the prior approval of the State Treasurer.
4. The district agrees to annually certify and levy its debt millage tax by filing an Annual Loan Activity Statement in accordance with the requirements of Act 92 and to determine the amounts, if any, to be borrowed from or repaid to the School Loan Revolving Fund ("SLRF"). The district agrees to deposit proceeds of debt millage upon receipt into an account established solely for debt service with the appointed banking institution as defined in Section 9. The district agrees to comply with the provisions of Act 92 governing the periodic recalculation of its millage, the adjustment of its millage levy when necessary, and the repayment of funds to the SLRF, where applicable.
5. The district agrees to enter into a loan agreement and file all necessary applications for qualified loans from the SLRF along with all supporting information for repayment to the SLRF within statutory application dates and in accordance with forms and procedures as prescribed by the State Treasurer. The (insert title of authorized school district official(s)) Superintendent are/is authorized and directed to execute and deliver the loan agreement and any other documents that may be required by the loan agreement on behalf of the district. The district covenants to comply with the terms of any applicable qualified loan agreement it is now or may be a party to, including the provisions related to its millage levy.
6. The district agrees to take actions and refrain from taking actions as necessary to maintain the tax-exempt status of tax-exempt debt issued by the State of Michigan or the Michigan Finance Authority for the purpose of financing the School Bond Loan Fund or the School Loan Revolving Fund as defined in P.A. 227 of 1985, as amended.
7. The district agrees that if these bonds are issued as tax exempt bonds, it will use the proceeds of these bonds only for the purposes that are allowed for tax exempt bonds and that none of such proceeds will be used for more than the first advance refunding of any original bond issued after 1985, nor more than the second advance refunding of any original bond issued before 1986, and the district further agrees that proceeds of bonds issued as Qualified Zone Academy Bonds, Qualified School Construction Bonds, Build America Bonds or Recovery Zone Economic Development Bonds[ will only be used for the purposes that are allowed for such bonds.
8. The district agrees to use any funds borrowed from the SLRF only for the payment of principal and interest on qualified bonds that is immediately payable to bondholders and not to fund escrow or sinking funds.



9. The district agrees to appoint a banking institution that performs paying agent services in general, and to execute a signed agreement that provides, at a minimum, the following procedures:
  - a. If the district has not established an irrevocable escrow account with a qualified escrow agent, the district agrees to submit debt service payments for its qualified bonds in immediately available funds to its banking institution no less than five business days prior to the debt service due date, and agrees not to withdraw, or cause a debit to be drawn against, such funds except to pay debt service.
  - b. The district agrees to use an existing or establish a new interest bearing, money market or investment account with the banking institution that performs paying agent services for the subject bonds, that allows the district to provide written investment instructions for the investment of collected funds on hand preceding the debt service due date.
  - c. The paying agent will implement notification procedures that provide that if sufficient funds for full payment of debt service do not reach the banking institution five business days prior to the debt service payment due date, the paying agent will notify the district of the amount of insufficient funds four business days prior to the debt service payment due date. In the event that the district does not immediately resolve the insufficient funds situation, the paying agent will notify the Michigan Department of Treasury of the delinquency three business days before the payment due date.
  - d. The district agrees to furnish written notification to the paying agent and the Department of Treasury of any bonds that have been refunded.
10. The district agrees to deposit all federal interest credits received with respect to its qualified bonds issued as direct credit type bonds into the debt retirement fund payable for such bonds.
11. The district requests that the State Treasurer increase its computed millage if at any time the full amount of any tax credit related to direct credit type bonds is not received or the amount of debt service on its qualified bonds increases for any reason and the current computed millage is not sufficient to repay all outstanding qualified loans by the final mandatory repayment date.
12. The district agrees that if Treasury determines that the district will not be able to make all or part of the debt service payment, Treasury will process an emergency loan from the SLRF. If the district incurs an emergency loan it shall be a legal debt of the district and the State Treasurer shall bill the school district for the amount paid and the school district shall remit the amount to the state.
13. The board directs the school district administration to report any failure to perform as a result of this application. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.
14. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this Final Application and submit same to the State Treasurer for his or her review and approval.

Ayes: Members \_\_\_\_\_

Nays: Members \_\_\_\_\_



**BOND DETAIL**

1. PURPOSE: Specify the purpose of bond issue exactly as stated on the ballot and as it is to be cited in the Order Qualifying Bonds (or attach an official copy).

The Bonds are being issued for the purpose of refunding that portion of the School District's 2006 School Building and Site Bonds dated July 6, 2006 which are due and payable May 1 in the years 2017 through and including 2028 and 2031.

2. ELECTION DATA:

- a. Date of election: \_\_\_\_\_
- b. Attach a copy of the Certified Official Canvass of Election (if not already on file).

3. FINAL MATURITY SCHEDULE:

- a. Total amount of this issue ..... \$ \_\_\_\_\_
- b. Due date annually for principal payments: May 1st
- c. Due date semi-annually for interest payments: May 1st/Nov 1st
- d. Attach a copy of the bond amortization and millage impact schedules.

4. DEBT AMOUNTS:

- a. Amount of this bond issue ..... \$ \_\_\_\_\_
- b. Total amount of bonded debt prior to this issue ..... \$ 28,280,000
- c. Total amount of bonds being refunded ..... \$ \_\_\_\_\_
- d. Total amount of proposed and existing debt (4a + b - c) ..... \$ 28,280,000

5. PROPERTY VALUATION: Taxable valuation as of this date ..... \$ 198,848,004

6. CHANGES IN FINANCIAL STRUCTURE: Specify any changes in financial structure since Preliminary Qualification or original Order Qualifying Bonds was approved:

Not Applicable

7. Bond Type(s) (Check all that apply):

- ☒ Fixed Rate
- ☐ Variable Rate
- ☒ Tax Exempt
- ☐ Taxable
- ☐ Qualified Zone Academy Bond

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Board Resolution for CMC Telecom

I've attached a resolution from Thrun Law Firm, in reference to acting on our behalf for collections from CMC Telecom, Inc. for reimbursements that should have been made to us for "e-rate services" as part of a federal government program. CMC has recently filed for bankruptcy, and Thrun Law Firm is representing six school districts to secure the appropriate funds.

The amount of funds projected to be owed to us is approximately \$17,370.72.

Suggested Resolution

I move that the Saranac Board of Education waive past practice and approve/deny the attached resolution as presented.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_

Saranac Community Schools, Ionia County, Michigan

A \_\_\_\_\_ meeting of the Board of Education of the District was held in the \_\_\_\_\_ in the District, on the \_\_\_\_\_ day of November, 2015 at \_\_\_\_\_ o'clock in the \_\_\_\_\_.

The meeting was called to order by President \_\_\_\_\_.

Present:     Members

Absent:     Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS**, the District, through its representative, Thrun Law Firm, P.C., has engaged CMC Telecom, Inc., in collection discussions regarding Universal Service Fund ("USF") reimbursements that CMC Telecom, Inc. has failed remit to the District; and

**WHEREAS**, CMC Telecom, Inc., has filed a Chapter 11 Bankruptcy with the United States Bankruptcy Court, Eastern District of Michigan, Southern Division, Bankruptcy Case No. 15-50082-mbm; and

**WHEREAS**, the District believes it appropriate and necessary to file an adversary proceeding against CMC Telecom, Inc., in Case No. 15-50082-mbm, in order to collect its USF reimbursements. The timing of the filing of which is dictated by certain motions filed against CMC by its creditors.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1.     The Board authorizes its legal counsel, Thrun Law Firm, P.C., to file the appropriate adversary proceeding and other necessary actions in the United States Bankruptcy Court, Eastern District of Michigan, Southern Division against CMC Telecom, Inc., Bankruptcy Case No. 15-50082-mbm. This action will also retroactively authorize any action previously filed by Thrun Law Firm, P.C., in the United States Bankruptcy Court, Eastern District of Michigan, Southern Division against CMC Telecom, Inc., Bankruptcy Case No. 15-50082-mbm.

2.     All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes:     Members

Nays:     Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Saranac Community Schools, Ionia County, Michigan hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a \_\_\_\_\_ meeting held on November \_\_\_\_, 2015, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

\_\_\_\_\_  
Secretary, Board of Education



TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: District Strategic Plan – Student Achievement Goal

Our District Strategic Plan continues to be developed and I have met with all of the chairs and co-chairs to further develop strategies, responsibilities, timelines, measurements of success, and projected costs.

Upon review of the four goals, I have decided to have each group update the board over the next four board meetings on the specifics of each goal. I believe this will allow us time to thoroughly review and discuss the plans and progress in each of these areas.

The projected board meeting review of the four District Strategic Planning goals is as follows:

November 5 <sup>th</sup> , 2015	Community Relations – Josh Leader
November 19 <sup>th</sup> , 2015	Student Achievement – Connie Hamilton
December 3 <sup>rd</sup> , 2015	Technology
December 17 <sup>th</sup> , 2015	Facilities & Learning Environment

Many thanks to our chairs and co-chairs for their leadership in each of these areas.

		Strategy/Plan	Person/Team Responsible	Timeline	What evidence of Success	Cost Analysis
Student Achievement						
Goal: Curriculum						
	The delivered curriculum will be based on current research that leads to student achievement					
Object #1	A process for curriculum review and revisions will be established					
		Establish criteria for course offerings	District Improvement Team	2015-16	Document outlining criteria	Costs for time
		Curriculum documents for courses will be housed in a central location for easy access	Curriculum Director	2016-18	Documents are saved	
		Horizontal and vertical alignment will be in place	ES and JSH School Improvement Teams	2017-18	Alignment documents	Costs for Time
		Curriculum Teams will be established to review K-12 curriculum in all areas.	Curriculum Teams	2015-16	Agendas and Minutes	\$500/department
Object #2	Curriculum resources will be aligned to state standards and support best practices					
		A timeline will be created to ensure materials for all areas of the curriculum are reviewed for accuracy, relevancy, and current best practices	Curriculum Director	2015-16	Timeline	
		Curriculum materials will be provided for all core areas that align with Michigan standards	Curriculum Teams	2015-2020	Materials in place for science, SS, Reading, Writing, and math	\$75,000 per year/Cost for time
		Curriculum materials will provided for teachers of elective/exploratory courses that align with Michigan standards, support our strategic plan, and include best practices	Curriculum Teams	2018-20	Materials in place for art, technology, world language, music, PE, and all other non-core classes	Costs for time
		Curriculum Teams will be established to review horizontal and vertical alignment of standards	Curriculum Teams	2015-16	Agendas and Minutes	Costs for time
Object #3	A variety of core and non-core courses will be available for students at all levels					
		An analysis of course offerings will be conducted K-12.	District Improvement Team	2015-17	Analysis Document	
		Advanced placement options will continue be offered at the JSH.	JSH School Improvement Team	Annual review of schedule	Master Schedule	
		Exposure to the arts will continue be available to all students K-12.	District Improvement Team	Annual review of schedule	Master Schedules in both buildings	
		Technology standards will be transitioned into gen ed.	Technology Committee	2016-20	Technology Plan	Technology costs
Goal: Instruction	Through research-based, quality classroom instruction, a minimum of 80% of all students will be proficient without additional interventions					

<b>Object #1</b>	A system will be used to provide timely and research-based interventions for students					
		Research will be conducted on MTSS	School Improvement Teams	2015-16	School Improvement Plans	
		Common Assessments will be used K-12 in all content areas to measure standards	Curriculum Teams	2018-19	Assessment Documents	
		A tiered intervention system will be developed for K-6	Elementary School Improvement Team	2016-17	Schedule and System	
		A tiered intervention system will be developed for 7-12	JSH School Improvement Team	2017-18	Schedule and System	
		Interventions for reading and math standards will be implemented for students	School Improvement Teams	2015-17	Schedule and System	
		Interventions for writing, science and SS standards will be implemented for students	School Improvement Teams	2016-18	Schedule and System	
		A behavior intervention system will be implemented	School Improvement Teams	2015-18	Schedule and System	
<b>Object #2</b>	A variety of assessment data will be used to drive instruction within the classrooms, grade levels/courses, buildings, and district					
		Common assessments based on Michigan standards will be used	Curriculum Teams	2015-17	Data warehouse	
		Teachers will have access to assessment data in a usable format to help them make day-to-day instructional decisions.	District Improvement Team	2016-17	Assessment System	\$8-25/student
		Usable data will be available to stakeholders to allow district/system decisions to be made.	District Improvement Team	2016-17	Assessment System	\$8-25/student
		Standards based learning philosophies will be implemented K-12.	Building Leaders	2015-17	Report Cards and Progress Reports	
<b>Goal: Professional Development</b>	A quality professional development system will support a culture of learning and growth of all district employees					
<b>Object #1</b>	Professional development for instructinal staff will align with the Five Dimensions of Teaching and Learning (classroom environment and culture student engagement, purpose, assessment for student learning and/or curriculum, and pedagogy, the art of teaching)					
		All professional development will align with building and district improvement plans.	Building and District Improvement Teams along with Curriculum Director	2015-16	PD Plan	PD expenses
		District provided professional development will be focused on Five Dimensions of Teaching and Learning	Building and District Improvement Teams along with Curriculum Director	2015-16	PD PLan	PD expenses



		Staff will be held accountable for implementing the learning provided by the district.	Building and District Improvement Teams along with Building Leaders	2015-16	Teacher Evaluations	PD expenses
Object #2	Professional development for all district employees will be on-going and job-embedded					
		Consideration for job-embedded and on-going professional development will be made when developing schedules and calendars.	Building Leaders, Negotiating Teams, Curriculum Director	2016-17	Calendar, schedules	Contract changes
		Administrators and instructional leaders will be trained in providing support to other staff members	Building Leaders	2015-17	Administrator Evaluations	PD Costs
		All employees will be afforded opportunities to improve their job performance as it relates to student safety and achievement.	School and District Improvement Teams along with building leaders	2015-16	PD Plan	Additional hours, PD Costs

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: M-Step Review

Connie Hamilton, Curriculum Director will give an overview of the M-Step Data.

# Saranac Community Schools


## 2015 M-STEP Data

*IMPORTANT - Individual student results may be shared with parents at this time; however, it is NOT permissible to share any school, district or state-level results with parents, the community, or other external parties until the embargo is lifted by the Michigan Department of Education. School Board meetings are open meetings; therefore, the sharing of embargoed assessment results at these meetings is not permissible until the embargo is lifted.*

We have individual student scores and aggregated classroom, building, and district data.

Administrators, school improvement chairs, and instructional consultants are reviewing the data to determine a plan for analysis.

We are anticipating item analysis data next.



### Next Steps

- Learn what details we can gather from the reports and their formats.
- Compare M-STEP data with other sources of assessment data we have collected.
- Set new target goals for School Improvement
- Develop strategies to maintain areas of success and tackle areas in need of improvement.

### M-STEP Elevator Speech (Taken from MDE)

**Background:** Parents, teachers and administrators often have only a few seconds to discuss the important changes that are going on in Michigan schools. An “elevator speech” is a very brief summary of important information.

Our school district is working hard to keep pace with the dramatic advancements in K–12 education.

The MEAP is now gone, and our students took the new M-STEP for the first time last year.

The M-STEP measures student performance on a strong set of higher standards in English language arts and mathematics. Instead of bubble sheets and multiple-choice tests, students are showing critical thinking, problem solving, and deeper understanding.

Fast-forwarding from the MEAP to the M-STEP is a big deal. All Michigan schools expect the results to look different this year, as we set a new baseline that shows a better picture of what students know and where they need help. Local families need to be prepared. It’s a short-term problem with a long-term positive result.

Here’s how we’re looking at it: Would we rather have an easier test that doesn’t get our students where they need to be for careers in the future, or do we want a strong and useful test that helps our kids be successful in life? We’re pretty sure getting our kids prepared for future success is the better answer.



## M-STEP School/District Talking Points

#1

**Background:** Many parents are not very familiar with Michigan's new assessment M-STEP. For some, student score reports will be their first introduction to the assessment and they are likely to have questions about why the assessment is important to their student.

The messages below can serve as a guide for talking about the assessment and student scores in a clear and accurate way.

**Michigan is aggressively advancing its educational practices to make students more competitive. This is a challenging process.**

- Michigan has adopted higher standards in English language arts and mathematics for its public schools—standards that are on par with other states and nations around the world. These standards are aligned with the demands of career- and college-readiness.
- Preparing our students for what lies ahead – in the next grade, after graduation, in careers training and/or college, and life – is Job Number One for educators. Measuring how well our students are reaching our state standards is important for informing curriculum development and instruction.
- The M-STEP examination, administered statewide for the first time last spring, assessed student learning of our new, higher standards in English language arts and mathematics.
  - M-STEP requires students to move beyond bubble sheets and multiple choice questions to show their work. Students also must demonstrate critical thinking, problem solving, and deeper knowledge through written responses.
- M-STEP is the state's general assessment given to students each year and is required by both state and federal law to ensure all children are learning and receiving a high-quality education.

As the only statewide student academic measurement, the test provides valuable information to parents on their child's, schools' and district's academic progress in relation to statewide results. M-STEP in the future also will provide teachers and schools with important data to identify struggling students and the academic supports they need.

An alternate assessment called MI-Access is given to students with significant cognitive impairments whose school's Individualized Educational Program (IEP) team has determined that general assessments, even with accommodations, are not appropriate.

- Any other assessments given by local school districts, such as NWEA, MAP, Scantron assessments, etc., are provided by each school district individually to meet other school needs.
- State Superintendent Brian Whiston has directed the Michigan Department of Education to work with local districts and assessment experts to align the various types of assessments in order to coordinate testing and reduce the amount of testing of students.

**Higher standards + new test = adjustments in student scores this year.**

- Over the past few years, Michigan has transitioned to new expectations for student learning in English language arts and mathematics. Our new assessment measures these higher academic standards and new skills differently than the old state test. As a result, student scores may be lower than they were in the past during this period of transition.
- The 2015 M-STEP is about setting a new baseline of student performance, so we can better understand where our students excel or need help. As a result, we recommend these initial results not be used for student promotion or retention; district graduation requirements; college admissions; student GPAs; teacher evaluations or school rankings.

Please see Michigan Department of Education's recommended use of 2015 assessment data

([http://www.michigan.gov/documents/mde/Recommended\\_Use\\_of\\_2015\\_Data\\_488728\\_7.pdf](http://www.michigan.gov/documents/mde/Recommended_Use_of_2015_Data_488728_7.pdf)).

- There are other complicating factors likely to impact student results.
  - We know students and teachers had to adjust to the new testing format. Online testing was new for many students this year, requiring a shift from our old bubble sheet tests.
  - Michigan's higher standards hold our students to higher expectations. While we know that students and teachers will rise to the occasion, we are asking more of them and this transition will take time.
  - Any test change takes time as test developers and administrators continuously work to improve the assessment.

**This year's adjustment will translate into tomorrow's success story.**

- Taking tests is a part of life. You have to take a test to get into the military and most four-year colleges or universities. In many professions — from hair dressers to doctors — you have to take tests to earn licenses. These end-of-year summative tests helps prepare students for what lies ahead: tests for technical schools, college, the military and many professions.



- Michigan students deserve a world-class education. By setting high learning expectations, we can make sure that our students graduate ready to be competitive in today's knowledge economy.
- And we know every parent wants his/her child to be as successful as possible, just as we do.

**Educators and parents can use this year's data as feedback for the future.**

- The new tests are important in measuring how our students are doing. The data will give parents, teachers and schools the information they need to see what schools are doing well and where we need to improve.
  - As multiple years of data become available, teachers will have information on how students are progressing over time which can help inform student instruction and boost progress.
  - These data also will be able to help measure overall student progress within an individual school, among school districts, and across the state.
- Parents and students can do the same—use the data to note where performance was strong and where help is needed.
  - Families then can work with teachers to support students with extra help where needed to boost lasting learning and achievement.

In the end there is only one question: Would we rather have an easier test that doesn't get our students where they need to be for careers in the future, or do we want a strong and useful test that helps our kids be successful in life?



TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Mascot Update

The committee of Roy Hawkins, Steve LaWarre and David Price will give an update on Mascot.

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: NEOLA Policy Review Section 2000 (Programs) and 3000 (Professional Staff)

This is directly related to the following areas of the District Strategic Plan:

- Student Achievement
- Technology
- Facilities and Learning Environment
- Community Relations

As was the consensus of the Board at our last regularly scheduled board meeting, the Board decided to review two sections of the new NEOLA school board policies over the next five board meetings. The projected schedule is as follows:

November 5 <sup>th</sup> board meeting	Sections 0000 (Bylaws) and 1000 (Administration)
November 19 <sup>th</sup> board meeting	Sections 2000 (Programs) and 3000 (Professional Staff)
December 3 <sup>rd</sup> board meeting	Sections 4000 (Support Staff) and 5000 (Students)
December 17 <sup>th</sup> board meeting	Sections 6000 (Finances) and 7000 (Property)
January 7 <sup>th</sup> board meeting	Sections 8000 (Operations) and 9000 (Relations)
January 21 <sup>st</sup> board meeting	Second reading and adoption

For our meeting on November 19<sup>th</sup>, the Board will be reviewing NEOLA Policy Section 2000 (Programs) and 3000 (Professional Staff), along with updates to these two sections.