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Remote Learning Plan

Approved by Dr. Kyle Thompson

Start date 3/17/2020 (ISBE Guidelines/Recommendations followed as they were disseminated.)

A "Digital/Home Based Learning Day" approach allows us to provide an "instructional day" even if our buildings are not open due to weather or another reason. Teachers will provide content to students using digital platforms or with paper and pencil materials that can be completed at home.

15 Home-Based Learning Days

Goal or objective is to keep students thinking and learning, and in a school mindset.

Instructor email check and response at the top of each hour.

9:00, 10:00, 11:00, 12:00, 1:00, 2:00, 3:00

Two platforms must be available: There will be a digital platform for the students who have home internet and technology available. The students who do not have these tools will need paper hardcopies of lessons. Another factor that should be considered is age appropriate platform.

Lessons are not required to be sequential to where students are in class. This will prevent constant updating. Lessons should be meaningful and beneficial to the individual's knowledge base that prepares students for advancement.

Supplemental educational lessons should reinforce foundational learning standards for the department, subject, and grade level.

Non graded activities may be considered for additional or extra completion points. After completion of the materials the student must submit assignment to his/her teacher for credit.

Completed remote assignments will be reviewed by the instructor to check for student understanding. This may lead to re-teaching of the content in later school based lessons.

What is best for students is an actual school based attendance day with their teacher, but this is an effective alternative when schools are closed because of weather conditions or another reason such as a building mechanical breakdowns or for public health reasons.



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Round Two of Remote Learning (ISBE Guidelines/Recommendations are being followed)

Start Date April 14, 2020 with material pick-up/turn in on April 13, 2020. This part of the plan will have students completing lessons on regularly scheduled school days until May 3, 2020.

Teachers are allowed to work on materials on campus starting 4/1/2020 with all materials completed by 4/10/2020 at 8:00AM. Please remember to use social distancing while working on campus. Mr. Butler does NOT need to be contacted before coming to campus during this time period. After April 14, the campus buildings will be closed while work is being done on the hallways. This is for the safety of the faculty and staff. Should the need arise for you to come to campus, please continue to contact Mr. Butler in advance to see if it is possible.

Teachers need to complete a paper packet for each student in their class. Elementary and Middle School teachers will prepare packets as teams and place them in prepared envelopes. High School teachers need to make a copy for each student in a class plus ten extra. All materials in the district need to be available in both paper packet form and online-giving students two options for completion. Volunteers will be able to assist during the pick-up/drop off time.

Educational lessons should reinforce foundational learning standards for the department, subject, and grade level. Lessons should be meaningful and beneficial to the individual's knowledge base that prepares students for advancement. The ISBE recommendation is that if new content is being covered, instructors should chunk content into smaller pieces to match students' needs and be flexible with pacing. Remember that students cannot be required to master and cannot be penalized for failure to master new content. We are all in the same boat.

Remote Learning Days assignments will be required for - PASS or INCOMPLETE - we will not be following traditional grade assignments of A-F. This is going to be outside of the comfort zone of several teachers in our district. We have to continue to do our best to keep our students in a learning mindset, control what we can control, and be there for our students everyday.

Teachers may be asked to participate in grade level/team meetings either through social distancing on campus, by teleconference, or by virtual meetings. These meetings are to help prepare for next year with schedules, classes, and students.

Teachers are asked to continue checking emails on the hours from 9:00AM until 3:00PM to assist students and parents with questions. Teachers are also encouraged to contact students/parents/guardians on other platforms to



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keep communication open and flowing. Documentation of efforts is encouraged. Paraeducators may be involved in these processes through communication with the classroom teachers. Teachers are allowed to download a phone app in order to receive a random local phone number instead of using their personal number OR they may use the process sent via email from Mr. Wheeler to use the school phone system from home. This will aid in contacting families with poor internet service.

Special Education:

Special education teachers need to make amendment pages and an Individualized Remote Learning Plan to attach to current IEPs addressing changes in minutes/instruction for remote learning.

IEP/MDC and other special education meetings still need to be held. During these meetings, social distancing and occupancy numbers need to be followed. Virtual meetings or teleconference meetings are highly encouraged. Regular classroom educators may request to attend, may send an email with updated notes/information, or participate virtually or by phone.

Educational Support Personnel will continue to report to work when necessary to provide essential services for the district per the Superintendent's instruction.

These expectations/recommendations may change if there are changes in the ISBE recommendations.



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