

Saranac Community School

Board of Education Agenda

Regular Meeting

March 30, 2017

7:00 PM

Library, Saranac Jr/Sr High School

1. Call to Order_____
2. Pledge of Allegiance
3. Approval of Minutes 2
4. Additions & Deletions to the Agenda
5. Comments from Guests - Agenda Items
6. Student Report
7. Administrator's Update
8. Action Item
 - a. Approve the Sale of the District Office House 4
9. Presentation Items
 - a. Consumers Energy Update 7
 - b. Hire JV Softball Coach 16
 - c. 1st Budget Amendment Update 18
10. Comments from Guests - Non Agenda Items
11. Superintendent's Report
12. Board Requests/Reports
13. Communications
14. Approve Executive Session Minutes
15. Closed Session for Negotiations Purposes
16. Other
17. Adjournment_____

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda."

Saranac Community Schools
Board of Education
Meeting #6

The regular meeting of the Saranac Community Schools Board of Education was held on Thursday, March 16, 2017 in the Cafeteria, Saranac Jr/Sr High School, 150 Pleasant Street, Saranac, MI.

The meeting was called to order by Brent Denny, President at 5:58 p.m.

Present: Courtney, Denny, Doll, Hawkins, Jackson, Price & VanKuiken.

The Robotics Team led in the Pledge of Allegiance.

Superintendent, Maury Geiger thanked Carmen Smith & the Food Service Department for preparing the meal as part of our annual district strategic planning review.

INSTRUCTIONAL HIGHLIGHT: Robert Johnson, Robotics Coach explained the robotics program and introduced all the members. They conducted a demonstration for the board.

DISTRICT STRATEGIC PLAN ANNUAL REVIEW:

Student Achievement: Connie Hamilton presented on the current progress for 2016-2017, and the next steps for 2017-2018 school year.

Technology: Dave Erbes & Joel Manion presented on the accomplishments, continued plans for 2016-2017, and the next steps for 2017-2018 school year.

Facilities and Learning Environment: Greg Smith presented on the current progress and continued plans for 2017-2018 school year.

Community Relations: Josh Leader presented on the current progress and continued plans for 2017-2018 school year.

APPROVAL OF MINUTES: Minutes from regular meeting dated March 2, 2017 were approved as presented.

TREASURER'S REPORT: The Treasurer's Report for February was accepted as presented.

ADDITIONS & DELETIONS TO THE AGENDA: None

COMMENTS FROM GUESTS – AGENDA ITEMS: The Board heard public comment.

CONSENT/ACTION ITEMS: Motion by Hawkins, supported by Doll and unanimously approved that the Saranac Board of Education approve the Consent Agenda items as listed:

- ✓ Bills Paid: \$431,327.69 from General Fund for February/March
- ✓ Accept Gifts Totaling \$10,609.91
- ✓ Approve Letter of Understanding – Sick Leave Bank

- ✓ Approve Leave of Absence Request
- ✓ Approve Resolution of Non-Renewal of Administrators Contracts

COMMENTS FROM GUESTS – NON AGENDA ITEMS: None.

SUPERINTENDENT’S REPORT: Mr. Geiger reported that all of the Destination Imagination Teams qualified for the state tournament. The Robotics Team had a meet in St. Joseph last weekend, and have another competition in Allendale at GVSU on 3/24-3/25.

BOARD REQUESTS/REPORTS: Mr. Price updated the board on the Home-School Committee meeting.

There was an email shared with staff regarding the Mascot name.

They would like to set up a meeting with State Representatives Brian Calley and Mike Nofs.

COMMUNICATIONS: None

CLOSED SESSION FOR NEGOTIATIONS PURPOSES: Motion by Hawkins, supported by Doll that the Saranac Board of Education go into closed session at 9:00 p.m. for the purpose of negotiations purposes returning to open session at 9:07 p.m. Yes Votes: Courtney, Denny, Doll, Hawkins, Jackson, Price & VanKuiken. Motion Carried.

OTHER: The board is continuing to work with Mr. Tom White from MASB regarding the hiring process for the superintendent’s position.

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 9:09 p.m.

Respectfully submitted,

David Price
Secretary

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Sale of Old Administrative Office (House)

On January 31, 2017, the Finance Committee discussed 2 offers that were received on the property at 88 Pleasant Street. It was consensus to move forward with the highest of the two offers.

Representing the school district on the sale of the house, Superintendent, Maury Geiger and Finance Director, Jammie Sprank signed the necessary papers selling the property at 88 Pleasant Street through Greenridge Realty Inc. and American Land Title Association.

Suggested Resolution

I move that the Saranac Board of Education accept the offer from the sale of the property at 88 Pleasant Street in the amount of \$120,000.00 as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

File Number:
 Print Date & Time: 3/24/2017 10:11 AM
 Escrow Officer:
 Settlement Location:

Property Address: Property Address
 88 Pleasant St. Saranac, Michigan 48881

PIN
 34-021-012-000-160-00

Township
 , Township Boston, Ionia County, Michigan

Buyer:

Seller: Saranac Community Schools - 150 Pleasant St., Saranac, MI 48881
 Lender: Success Mortgage Partners, Inc. - 1200 S. Sheldon Rd., Suite 150, Plymouth, MI 48170

Settlement Date: 3/24/2017
 Disbursement Date: 3/24/2017
 Additional dates per state requirements: 3/24/2017

Description	Seller	
	Debit	Credit
Financial		
Sales Price of Property		\$120,000.00
Seller Credit	\$3,600.00	
Title Charges & Escrow/Settlement Charges		
Title - Owner's Policy (optional) to Greenridge Title of Michigan, LLC	\$867.73	
Title - Settlement or closing fee to Chicago Title of Michigan, Inc.	\$275.00	
Commission		
Brokerage Fee to Greenridge Realty (Lowell)	\$195.00	
Real Estate Commission Buyer's Broker \$3,600.00 to Midwest Properties of Michigan	\$3,600.00	
Real Estate Commission Seller's Broker \$3,600.00 to Greenridge Realty (Lowell)	\$3,600.00	
Miscellaneous		
Home Warranty Fee to American Home Shield	\$605.00	
Water / Sewer - estimated to Saranac Village Water Dept	\$50.00	
	Debit	Credit
Subtotals	\$12,792.73	\$120,000.00
Due To Seller	\$107,207.27	
Totals	\$120,000.00	\$120,000.00

SUBSTITUTE FORM 1099 SELLER STATEMENT: The information contained herein is important tax information and is being furnished to the Internal Revenue Service. If you are required to file a return, a negligence penalty or other sanction will be imposed on you if this item is required to be reported and the IRS determines that it has not been reported. SELLER INSTRUCTIONS: If this real estate was our principal residence, file form 2119, Sale or Exchange of Principal Residence, for any gain, with your income tax return; for other transactions, complete the applicable parts of form 4797, Form 6252 and/or Schedule D (Form 1040). This transaction does not need to be reported on Form 1099-S if you sign a certification containing assurances that any capital gain from this transaction will be exempt from tax under new IRS Code Section 121. You are required by law to provide the Settlement Agent with your correct taxpayer identification number. If you do not provide the Settlement Agent with your correct taxpayer identification number, you may be subject to civil or criminal penalties imposed by law.

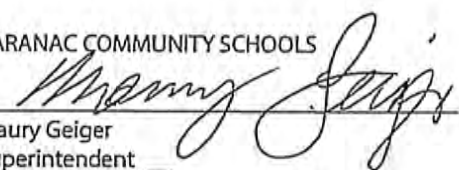
Acknowledgement

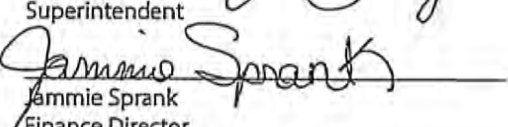
We/I have carefully reviewed the ALTA Settlement Statement and find it to be a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction and further certify that I have received a copy of the ALTA Settlement Statement. We/I authorize Essential Title Agency, LLC to cause the funds to be disbursed in accordance with this statement.

I have carefully reviewed the Settlement Statement and to the best of my knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a copy of Settlement Statement. The Settlement Agent does not warrant or represent the accuracy of information provided by any party, including information concerning POC items and information supplied by the lender in this transaction appearing on this Settlement Statement pertaining to "Comparison of Loan Estimate, Closing Disclosure and Settlement Statement Charges" and "Loan Terms", and the parties hold harmless the Settlement Agent as to any inaccuracies in such matters. The parties have read the above sentences, recognize that the recitations herein are material, agree to same, and recognize Title Company is relying on the same.

Seller(s):

SARANAC COMMUNITY SCHOOLS


Maury Geiger
Superintendent


Jammie Sprank
Finance Director

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Consumers Energy Update

Marty Morgan from Consumers Energy will be at the meeting to provide information on the EMP (Environmental Mitigation Project). There are three implementation phases with the estimated cost for each phase.

The team of Maury Geiger, Roy Hawkins, Greg Smith & Rob Richter has reviewed this with Consumers Energy.

Consumers Energy & Saranac Community Schools

Environmental Mitigation Project

Saranac Community Schools Board Meeting

March 30, 2017



Consumers Energy's actions and expenditures for this EMP are required by U.S. v Consumers Energy Company, Civil Action 14-13580, U.S. District Court for the Eastern District of Michigan

Consent Decree

Consumers entered into a Consent Decree (CD) with the U.S. Environmental Protection Agency (EPA) and U.S. Department of Justice on November 4, 2014

- Energy Efficiency category for low income residents and/or public schools
 - Section VI. Energy Efficiency Projects
- Actions and expenditures in accordance with EPA-approved Project Plan

Budget

- \$425,000 available in project funds
 - A/E Firm Fees
 - Contracted Construction
 - Equipment / Material Costs
 - Labor
- Potential Consumers Energy Business Energy Efficiency Program (CEBEEP) Rebate(s)

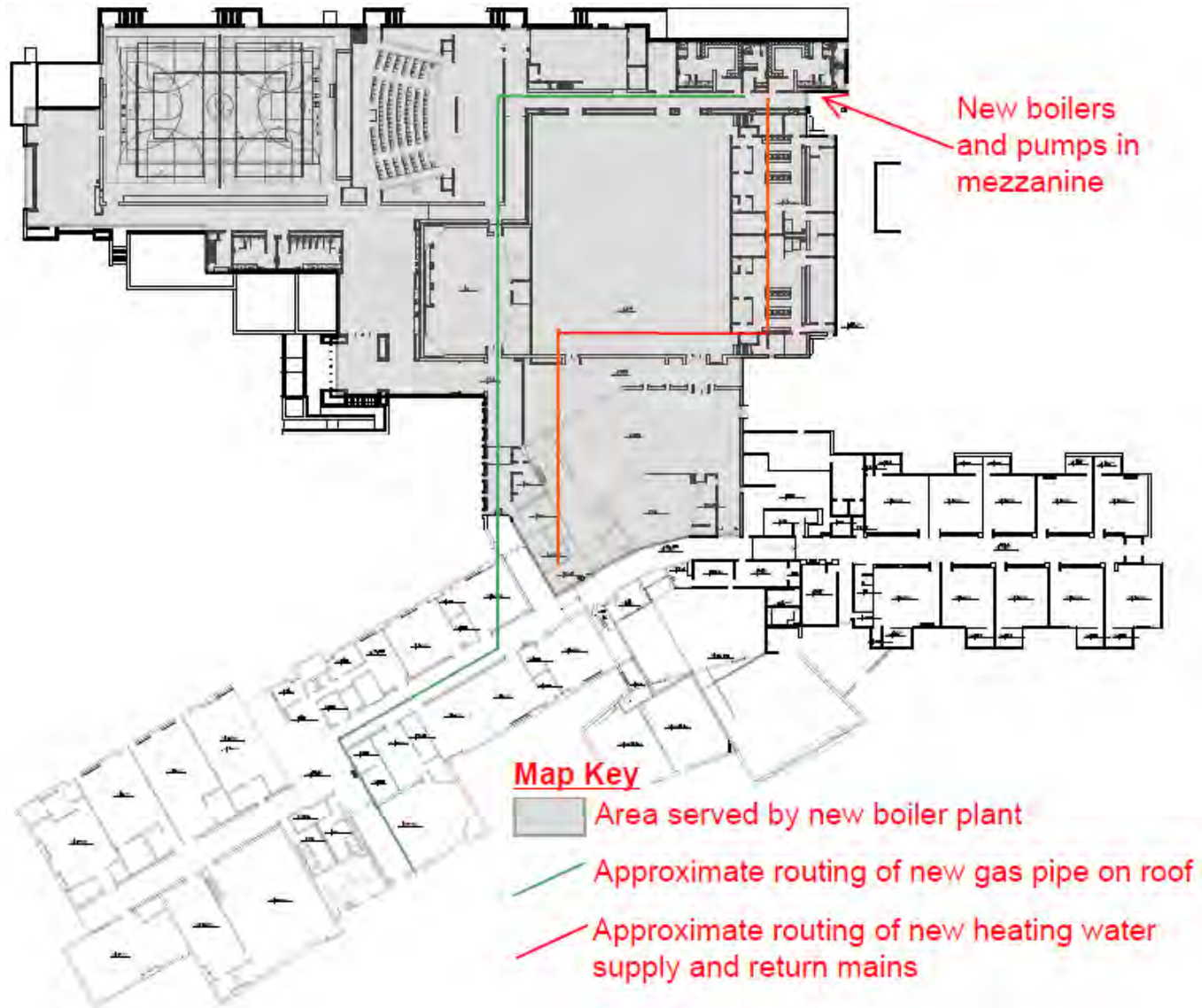
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Three Implementation Phases

- Phase I – Estimated \$340,000
 - New Hot Water Boiler for 60% of High School
 - Variable Speed Pumping at HS/MS
 - Variable Speed Fans at Elementary and HS/MS
 - Retro-Commissioning of Elementary's 2006 Air Systems
 - EC fan motors for Walk-in Refrigeration
 - Bus Block Heater Timers
 - Vending Machine Misers

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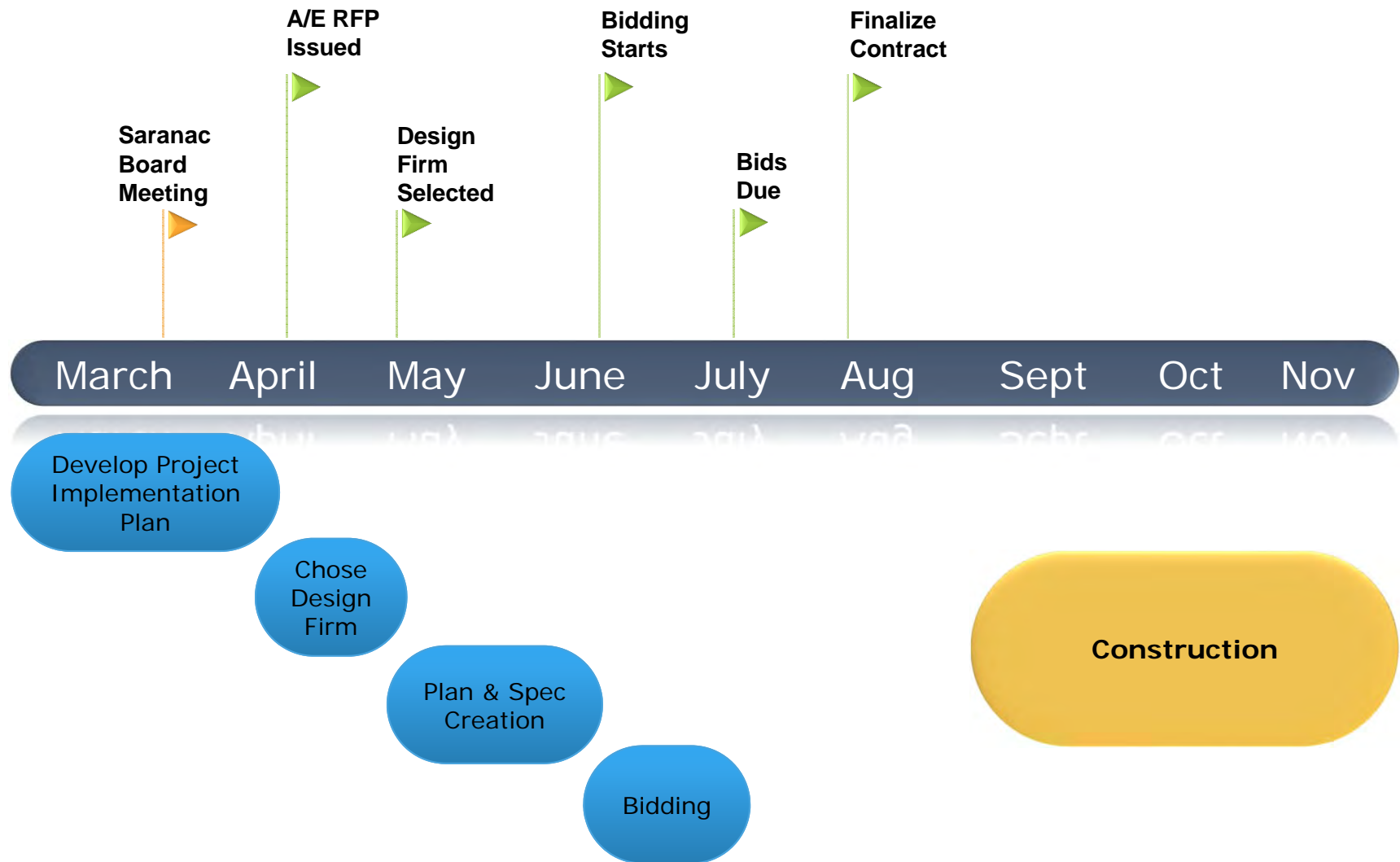
Hot Water Boiler Scope



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Consumers Energy's actions and expenditures for this EMP are required by U.S. v Consumers Energy Company, Civil Action 14-13580, U.S. District Court for the Eastern District of Michigan

Timeline – Phase I



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Consumers Energy's actions and expenditures for this EMP are required by U.S. v Consumers Energy Company, Civil Action 14-13580, U.S. District Court for the Eastern District of Michigan

Three Implementation Phases

- Phase II – Estimated \$150,000
 - Exterior LED Lighting
 - Interior LED Lighting in High School and Elementary
- Phase III – Estimated \$350,000
 - Interior LED pendants for Elementary Classrooms
 - Energy Management System: Update and Expand HVAC Control



Marty Morgan
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616-916-7466

Kate Ross
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517-788-0648

ConsumersEnergy.com/startsaving
Phone: 877-607-0737



Consumers Energy's actions and expenditures for this EMP are required by U.S. v Consumers Energy Company, Civil Action 14-13580, U.S. District Court for the Eastern District of Michigan

TO: Board of Education
FROM: Maury Geiger, Superintendent
SUBJECT: Hire JV Softball Coach

We posted for the JV Softball Coach position. We interviewed 3 candidates. The interview committee consisting of Kim Stevens, Sue Frank, Amy McElvain, and Andy Lytle are recommending Marcy Couturier for this position.

If you would like to waive past practice and approve Marcie at the meeting here is the recommended resolution:

Suggested Resolution

I move that the Saranac Board of Education waive past board practice and hire Marcy Couturier as the Girls JV Softball Coach upon a clear criminal history check as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Marcy J. Couturier

6352 Tangelwood Dr · Lowell, MI 49331 · (616) 318-1579 · Mcouturier10@gmail.com

Education

Diploma - J. W. Sexton High School, Lansing, MI

Qualifications

- Knowledgeable in Microsoft Office. Has the ability to learn computer software programs quickly.
 - Uses problem solving in day to day tasks which creates solutions to maximize productivity.
 - Excellent customer service skills.
-

Skills and Abilities

I have worked in an array of positions within my current employment. I can type, answer phones, copy, ship, do accounts receivable and have an excellent customer service track record.

Computer Skills:

Peachtree Accounting, Word 2010, Excel 2010, PowerPoint 2010, Adobe Reader, EV Cube Software

Copying Machines:

Kodak 2110, Canon 550,600, 8500, 4080, 7095 (Print and Scan), Ikon Pro 1050

Shipping:

UPS Worldship, Pitney Bowes mail Machine DM 550

Employment History

Coder 8/95 – Present *Statistical Surveys, Inc Grand Rapids, MI*

Answer incoming phone calls regarding sales, products and reports. Generate Market Share Reports for Customers based on their industry (Marine & RV). Inside Sales by comparing products, filling out the order form and completing the transaction. Accounts Receivable. Entered account information into the system. Travel to trade shows to sell marine products to dealers and manufactures. Complete shipping requests via UPS & USPS. Order building and office supplies for staff.

Clerical Staff 2/95 – 7/95 *Kelly Temporary Services*

State of Michigan – Land and Water Management Division of the DNR

Sparrow Hospital – Medical Records Department

Part Time Clerical Staff 6/93 – 12/94 *Holt Family Practice Holt, MI*

Filed, ran and located patient charts, answered phones & took messages.

Honors and Activities

Coach Softball April 2009 – August 2014

Played high school softball

Active member of the community as a coach for youth softball and assistant volleyball. Coaching with a strong emphasis of hard work, team work and sportsmanship. Volunteering at the Grand Rapids Tri-Athlon with High School Volleyball team.

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: 1st Amendment budget projections update

The Finance Committee will be meeting on Tuesday to review the 1st budget amendment projections and I will be presenting these at the meeting on Thursday.