

Saranac Community School

Board of Education Agenda

Regular Meeting

March 16, 2017

5:45 PM

Cafereria, Saranac Jr/Sr High School

1. Call to Order _____
2. Pledge of Allegiance
3. District Strategic Plan Annual Review
 - a. Student Achievement 2
 - b. Technology 3
 - c. Facilities and Learning Environment 4
 - d. Community Relations 5
4. Approval of Minutes 7
5. Treasurer's Report - February 11
6. Additions & Deletions to the Agenda
7. Comments from Guests - Agenda Items
8. Instructional Highlight - Robotics Team
9. Consent/Action Items 18
 - a. Pay Bills 19
 - b. Accept Gifts 36
 - c. Approve Letter of Understanding - Sick Leave Bank 37
 - d. Approve Leave of Absence Request
 - e. Resolution of Non-Renewal of Administrators Contracts 38
10. Comments from Guests - Non Agenda Items
11. Superintendent's Report
12. Board Requests/Reports
13. Communications
14. Approve Executive Session Minutes
15. Closed Session for Negotiations Purposes
16. Other
17. Adjournment _____

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda."

District Strategic Plan Student Achievement Board Update – March 16, 2017

Committee Co-Chairs: Connie Hamilton and Stephanie Smith

Committee members: Sarah Gallagher, Tanja Greenfield, Barb Pachulski, and Sara Serne

Strategic Goal Statement: The delivered curriculum will be based on current research that leads to student achievement.

Strategic Goal Statement: Through research-based quality classroom instruction, a minimum of 80% of all students will be proficient without additional interventions.

Strategic Goal Statement: A quality professional development system will support a culture of learning and growth of all district employees.

Current Progress in 2016-17:

- ✓ Implemented use of K-12 math curriculum materials
- ✓ Rolled out dimensions of purpose and assessment in 5D
- ✓ MIBLSI Teams developed and are meeting
- ✓ Standards based grading systems implemented in elementary math
- ✓ Multi-Tiered System of Support (MTSS) Behavior Consultant hired
- ✓ JSH ELA Teachers using MAISA units for reading and writing
- ✓ MI Early Literacy – 1 year grant to support early literacy (K-2nd) – Interventionist hired
- ✓ Job embedded professional development is structured K-12
- ✓ MIBLSI Teams established and beginning development of Multi-Tiered System of Support (MTSS) for behavior
- ✓ Review of Reading and Science curriculum revealed a lack of horizontal and vertical alignment to MI Standards
- ✓ Data analysis of math curriculum showed significant growth in a single year of enactment of a coherent curriculum and systematic supports for teachers as they implement.

Next Steps for 2017-18 School Year

- Monitor progress and adjust strategies as needed from 2015-16 and 2016-17
- Implement Tier 1 interventions for behavior and begin study in reading
- Select curriculum materials for secondary science and elementary reading

District Strategic Plan Technology March 16, 2017

Committee Chair: John Milewski

Committee members: Michael Beach, Dave Erbes, Joel Manion, Amy Miles

Strategic Goal Statement: All district technology will be functional and able to provide an environment conducive to a positive learning environment.

Accomplishments over the past year:

- ✓ Purchase of 32 refurbished desktops for elementary MacLab replacement. This continues the process of renewing the existing devices from the 2006 bond. Monitors were donated via the State Farm program affiliation through the Ionia County ISD
- ✓ Increased Elementary devices to 32 (Labs, Chromebook carts)
- ✓ Additional Wireless Access Points to buildings (12 new APs added so far)
- ✓ Migrated website to WordPress, and to off-site hosting

Continued Plans for the 2016-2017 school year:

- Hire staff to fill vacancies
- Purchase and configure NEW Virtual Machine Host to consolidate servers from 2003 and 2006 Bond Purchases. Reduced physical servers produce less heat, less AC needed
- Continue replacement of lab PCs from 2006 Bond
 - Replace Jr/Sr Lab 2 with MSU purchases (35 qty)
- Replace remaining non-managed network switches in District, e-Rate reimbursement in amount of 70%

Plans for the 2017-2018 school year:

- Continue replacement of lab PCs from 2006 Bond
 - Replace elementary Student Lab 1 – existing monitors used
 - Remaining Mac Lab at Jr/Sr 15 qty – donated monitors
- Consolidate the firewall and intrusion detection systems, allowing local staff the capacity to make necessary changes
 - Aurora Group & e-Rate funded purchases
- Offer additional training opportunities to students and staff on current devices
 - Professional Development as staffing permits
- Provide on-going Student Information System & Electronic Gradebook training for staff
 - Professional Development as staffing permits
- Assess need and feasibility of technology/instructional coach
- District user survey of technology needs

District Strategic Plan Facilities and Learning Environment Board update – March 16th, 2017

Committee Co-Chairs: Jason Smith and Greg Smith

Committee members: Don Videtich, Rob Richter, Stephanie Smith, Becky Edwards, and Maureen Jorgensen

Strategic Goal Statement: Facilities and Grounds: The district will promote a positive school environment through the maintenance of school facilities and grounds

Strategic Goal Statement: Learning Environment: The district will provide a learning environment that promotes pride and respect towards facilities, staff, and peers

Strategic Goal Statement: Future Development: The district will continue to seek opportunity for future development and growth.

Current Progress in 2016-17:

- Finished insurance projects, last project was drywall repair at the elementary
- Annual walk-thru/inspection of facilities- completed 9/27/16
- Inventory list complete for Harker Building
- Tenants have removed all items from Harker Building
- Community update meeting in regards to facilities, completed 1/23/17
- Community update presentation for Saranac Lion's Club, completed 2/6/17
- Consumer's Energy collaborative participation agreement-ongoing, last meeting was 3/3/17, next meeting scheduled for 3/21/17
- Road repairs completed
- Boiler updates and repairs complete
- Central office moved completed, house sold
- Baseball field repairs complete
- Retention pond cleaning, will complete in spring

Continued Plans for the 2017-2018 school year:

- Schedule community presentation for Saranac Housing- summer
- Handicap access work at football/track
- Road work on Otto Laabs Lane
- Evaluate middle school building use/value – ongoing
 - Waiting on appraisal information
- Suggestion of honoring Jean K. Harker with naming the elementary school

Saranac Community Schools

Maury Geiger, Superintendent
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District Strategic Plan - Community Relations Board update – March 16, 2017

Committee Co-Chairs: Josh Leader and Sara Serne

Committee members: Phaedra Desjardens and George Johnson

Strategic Goal Statement: The district will enhance the relationship with our community through positive promotions of the district

Strategic Goal Statement: The district will effectively communicate with staff, students, parents & the community, improving relations.

Strategic Goal Statement: The district will increase and encourage student, parent and community engagement to promote positive community relations.

Current Progress in 2016-17:

- ✓ Increased district social media and online presence through Facebook, Instagram, Remind and Twitter
- ✓ Increased communication of “Points of Pride,” student achievements, and district news through local print media
- ✓ Conducted monthly budget update meetings for district staff
- ✓ Promoted the Saranac Promise
- ✓ Promoted and worked with newly-formed JSH student groups, the ‘NacSAC and the Saranac Spirit Club
- ✓ Beautification Day
- ✓ Creation of PTSO Group for Elementary School
- ✓ Recruitment of volunteers for Elementary events/needs
- ✓ Media/Journalism class to promote school – 2016-2017 school year
 - o Presented as instructional highlight at February Board meeting
- ✓ Increase district social media presence - FaceBook, Twitter, Website, Instagram, etc.
- ✓ Unveil revamped district website
- ✓ Service Learning Project with HS and Green Acres
- ✓ Students With A Goal SWAG, Scouts, Graduation, Food Pantry, Portland Credit Union Bank
- ✓ Conducted surveys of staff parents and students in both the JSH and elementary in regards to building climate (for use by MiBLSI team)

Next Steps for the remainder of the '16-17 school year and 2017-18 school year:

- Implement Skyward notification system
 - Combined with Technology Goal
- Increase and publicize volunteer opportunities within the district
 - Data collection on volunteers and hours, etc.
 - Establish JSH PTSO

Saranac Community Schools
Board of Education
Meeting #5

The regular meeting of the Saranac Community Schools Board of Education was held on Thursday, March 2, 2017 in the Library, Saranac Jr/Sr High School, 150 Pleasant Street, Saranac, MI.

The meeting was called to order by Brent Denny, President at 7:00 p.m.

Present: Courtney, Denny, Doll, Jackson, & Price.
Absent: Hawkins & VanKuiken

Kelsey Coulier led in the Pledge of Allegiance.

APPROVAL OF MINUTES: Minutes from regular meeting dated February 16, and Special Meeting dated February 23, 2017 were approved as presented.

ADDITIONS & DELETIONS TO THE AGENDA: Superintendent, Maury Geiger would like to add Student Request for Readmission to the agenda.

COMMENTS FROM GUESTS – AGENDA ITEMS: None

STUDENT REPORT: Kelsey Coulier from Student Council reported their next blood drive is scheduled for March 22, and the Student Council Executive Board elections are coming up soon.

ADMINISTRATOR'S UPDATE: Josh Leader, JSH Principal, reported that the girl's basketball team has recorded their best season record of 12-8 in a very long time. They will be playing in the district finals tomorrow night with a spectator bus going to the game to cheer the girls on. They play against Springport.

Parent teacher conferences are under way this evening as well as next Tuesday evening.

Congratulations to Band Director, Matt Stauffer and the High School band who received all "1" ratings at their recent Regional Band Festival, they now advance to the State level.

Mr. Leader and Elementary Principal, Jason Smith recently met with Brandon Mulnix to review the requirements of the new CPR legislation for K12 students and create an action plan moving forward. Mr. Mulnix has assisted both buildings in developing Medical Emergency Response Teams and practices.

Connie Hamilton, Curriculum Director reported an onsite review process of our State and Federal Programs has just been completed. This process involved the Michigan Department of Education reviewing the programs and strategies we have implemented with Federal and State funds. These funds include grants like Title and at-risk. The monitor was pleased with the strategies we have selected to fund through these dollars. The only change that is required is to write out some of the processes and procedures used when making the decisions about how to use the grant monies. Special thanks to the local team of Sarah Gallagher, Mike Catrell, Connie

Hamilton, Stephanie Smith, Teri Brunette, and Jason Smith for being a part of the team this year.

On March 3rd, our District Implementation Team for Positive Behavior Intervention Supports (PBIS) visited a middle school in their 4th year of implementation and an elementary school in their 7th year. The team was able to talk to administrators and teachers about PBIS system and use that information to develop our own rollout.

Both buildings have completed a state self-assessment that is required annually for schools to reflect on their current systems to support school improvement. The school improvement teams use this data to write school improvement plans for the following school year.

Saranac, along with the other Districts in Ionia and Montcalm counties, have been selected to participate in an audit of our Homeless supports. Connie Hamilton will have more information about that process in the next few months.

Mrs. Hamilton reported that Mr. Geiger, Mr. Leader, and Mr. Smith met with Joe & Tara Rasmus to discuss the possibility of a Math and Science Academy at the Saranac Jr/Sr High School.

John Milewski, Technology Director reported they have purchased 35 refurbished computers from MSU. They have migrated the website from our server to an outside server. Mike Beach has accepted another job with Lakewood School District. We wish him well! We have been interviewing for some open technology positions as well.

INSTRUCTIONAL HIGHLIGHT-ICT: Roxie Gullikson, ICT Coordinator gave a PowerPoint presentation on this program. They have had this program in place at the elementary now for over 10 years. This program puts interventions into place for students who need that extra push and helps students stay in their classrooms for their education. It also helps address academic and behavior issues with students. They have a great team of staff that works hard to help with the student's needs to make them successful in their learning.

TRANSPORTATION UPDATE: Greg Smith, Transportation Director gave an update on the Transportation Department and their fleet of vehicles. The miles buses travel each day and the number of students that ride buses. Our Mechanic, Chuck Prins is doing a fine job of keeping the vehicles running.

STUDENT REQUEST: A student and parents requested to be readmitted from a previous expulsion. Motion by Price, supported by Courtney that the Saranac Board of Education go into closed session at 8:11 p.m. for the purpose of a student request for readmittance returning to open session at 8:34 p.m. Yes votes: Courtney, Denny, Doll, Jackson, & Price. Motion Carried.

Motion by Price, supported by Doll and unanimously approved that the Saranac Board of Education approve the student request for readmission with stipulations as suggested.

ACCEPT GIFTS: Superintendent Geiger presented the gifts received for January & February totaling \$10,609.91. This will be brought back for action at the next meeting.

HIRE VARSITY SOFTBALL COACH: Motion by Denny, supported by Jackson and unanimously approved that the Saranac Board of Education waive past practice and hire Todd Chipman as the Varsity Softball Coach for 2017 as presented.

HIRE JV BASEBALL COACH: Motion by Doll, supported by Price and unanimously approved that the Saranac Board of Education waive past practice and hire Ethan Veenstra as the JV Baseball Coach for 2017 as presented.

LETTER OF UNDERSTANDING – SICK LEAVE BANK: Superintendent Geiger reported we have a teacher that is requesting a sick leave bank. Mr. Geiger has met with the individual and support, the sick leave bank as requested. This will be brought back at the March 16 meeting for action.

LEAVE OF ABSENCE REQUEST: Superintendent Geiger reported we have a person that has been on FMLA for the last 12 weeks, and is now requesting a leave for the remainder of the school year. This staff person is a classroom paraprofessional at the Elementary School. Mr. Geiger has spoken with the individual and supports the leave for the remainder of the school year. This will be brought back at the March 16 meeting for action.

NON-RENEWAL OF ADMINISTRATORS CONTRACTS: Superintendent Geiger reported that in light of the current uncertainty regarding how we will make reductions in the district to more closely align our projected expenditures with projected decrease in revenues, I am recommending that all administrators be given notice of possible termination of services. The administrators have been informed that this is going to happen. If any administrator's employment is terminated, it will be due to the fiscal conditions of the district and/or resulting in a need for administrative restructuring. The administrative team is of a very high caliber and this is not in any way performance based. The timeline for administrative restructuring/reductions is as follows. The Board must take action by the dates listed below.

March 30	Notice that non-renewal is being considered
April 30	Board action regarding non-renewal; no further obligation after the end of the contract
June 30	Last date of work under the current contract

A resolution that previously was prepared by the Thrun Law Firm in 2014 has been updated to consider non-renewal of administrative contracts due to the fiscal conditions of the district. This will be brought back for action at the March 16 meeting.

1ST BUDGET AMENDMENT PROJECTIONS UPDATE: Superintendent Geiger presented the most up to date first budget amendment projections of revenues and expenditures showing a fund balance of 2.10%.

SUPERINTENDENT SEARCH CONSULTING: Board President, Brent Denny reported he has spoken with Tom White from the Michigan Association of School Boards. Mr. White will provide the following services to the district:

- Provide consultation and preparation for Saranac's internal candidate for Superintendent. The purpose of this consultation will be to assist the candidate in understanding the role of Superintendent and preparing for an interview for that position.

- Additionally, I will assist the candidate in preparing a professional development plan and a one year plan of action for use of the candidate if selected as Superintendent.

Motion by Price, supported by Doll and unanimously approved that the Saranac Board of Education approve to hire Tom White, consultant with the Michigan Association of School Boards to provide the services as listed above with the Superintendent in the amount of \$600.00

COMMENTS FROM GUESTS – NON AGENDA ITEMS: The Board heard public comment.

SUPERINTENDENT'S REPORT: Mr. Geiger reported the Destination Imagination Teams performed for the board tonight at the Elementary School. The regionals are this weekend in Parma. The Robotics Team will be competing next weekend in St. Joe and then at GVSU on March 25th. At the next meeting we will be reviewing the District Strategic Plans beginning 5:45 p.m. April 18 is the Community Appreciation Dinner. We will be having the closing on the house in the next few weeks. The district energy team will be going over the energy audit tomorrow with Consumers Energy.

BOARD REQUESTS/REPORTS: A board member requested follow up information regarding the Home School Initiative and what it will take to get something implemented here. A committee of Kevin Courtney, Kirk Jackson and David Price along with Mr. Geiger and teacher, Tara Rasmus will be exploring this and will bring a report to the next meeting.

COMMUNICATIONS: None

APPROVE EXECUTIVE SESSION MINUTES: The board approved the Executive Session Minutes dated February 16 & February 23, 2017 as written.

CLOSED SESSION FOR NEGOTIATIONS PURPOSES: Motion by Courtney, supported by Price that the Saranac Board of Education go into closed session at 9:42 p.m. for the purpose of negotiations purposes returning to open session at 10:01 p.m. Yes Votes: Courtney, Denny, Doll, Jackson, & Price. Motion Carried.

OTHER: None

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 10:01 p.m.

Respectfully submitted,

David Price
Secretary

SARANAC COMMUNITY SCHOOLS
GENERAL FUND TRIAL BALANCE
FEBRUARY 28, 2017

Cash Checking	\$1,079,285.69
Cash Savings	\$252,758.77
Cash Payroll Checking	\$1,336.69
Petty Cash Petty Cash	\$400.00
Petty Cash Cash on Hand	\$800.00
Due From Other Funds Food Service	\$171.19
Inventory Supplies	\$73,851.79
TOTAL ASSETS	<u><u>\$1,408,604.13</u></u>

Accounts Payable	\$891.25
Accounts Payable Workers Comp	\$3,424.95
Tax Anticipation Notes and Loans Payable	\$2,200,000.00
Due to Other Governmental Units Taxes Retirement	\$53,672.20
Due to Other Governmental Units Taxes Retirement - Stabilization 147c	(\$237,355.73)
Payroll Related Accrual Liabilities Flex - TASC	(\$652.93)
Payroll Related Accrual Liabilities Insurance	\$2,745.13
Accrued Expenditures	\$60.01
Salaries Payable Terminal Leave Payable	\$784.62
Deferred Revenue	\$70,410.06
TOTAL LIABILITIES	<u><u>\$2,093,979.56</u></u>

Beginning Fund Balance	\$432,945.25
Fund Revenues	\$3,458,655.65
Fund Expenses	(\$4,576,976.33)
TOTAL FUND BALANCE	<u><u>(\$685,375.43)</u></u>

TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$1,408,604.13</u></u>
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SARANAC COMMUNITY SCHOOLS
 GENERAL FUND REVENUES SUMMARY
 AS OF FEBRUARY 28, 2017

	Budget	Actual	Budget - Actual	% Used/Rec'd
100 - Revenue from Local Sources	\$857,823.00	\$694,278.69	\$163,544.31	80.93%
300 - Revenue from State Sources	\$7,536,926.00	\$2,729,147.76	\$4,807,778.24	36.21%
400 - Revenues from Federal Sources	\$207,246.00	\$3,825.00	\$203,421.00	1.85%
500 - Incoming Transfers and Other Transactions	\$191,261.00	\$31,404.20	\$159,856.80	16.42%
	<u>\$8,793,256.00</u>	<u>\$3,458,655.65</u>	<u>\$5,334,600.35</u>	<u>39.33%</u>

SARANAC COMMUNITY SCHOOLS
 GENERAL FUND EXPENDITURES
 AS OF FEBRUARY 28, 2017

Function* Code	Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function* 1111 - Elementary	\$2,617,008.00	\$319.93	\$1,217,165.55	\$1,399,842.45	46.52%
Function* 1112 - Middle/Junior High	\$587,145.00	\$0.00	\$328,049.59	\$259,095.41	55.87%
Function* 1113 - High School	\$1,409,236.00	\$71.40	\$610,896.24	\$798,268.36	43.35%
Function* 1119 - Summer School	\$25,712.00	\$0.00	\$9,205.74	\$16,506.26	35.80%
Function* 1122 - Special Education	\$748,945.00	\$0.00	\$351,017.14	\$397,927.86	46.87%
Function* 1125 - Compensatory Education	\$112,017.00	\$0.00	\$51,193.38	\$60,823.62	45.70%
Function* 1212 - Guidance Services	\$89,857.00	\$0.00	\$41,837.29	\$48,019.71	46.56%
Function* 1215 - Speech Pathology and Audiology Services	\$158,042.00	\$0.00	\$78,835.80	\$79,206.20	49.88%
Function* 1216 - Social Work Services	\$0.00	\$0.00	\$2,259.87	(\$2,259.87)	
Function* 1221 - Improvement of Instruction	\$211,737.00	\$0.00	\$119,357.03	\$92,379.97	56.37%
Function* 1222 - Educational Media Services	\$32,221.00	\$0.00	\$5,656.29	\$26,564.71	17.55%
Function* 1227 - Academic Student Assessment	\$500.00	\$0.00	\$55.00	\$445.00	11.00%
Function* 1231 - Board of Education	\$60,060.00	\$0.00	\$64,111.04	(\$4,051.04)	106.74%
Function* 1232 - Executive Administration	\$251,352.00	\$0.00	\$161,648.32	\$89,703.68	64.31%
Function* 1241 - Office of the Principal	\$269,667.00	\$0.00	\$162,324.11	\$107,342.89	60.19%
Function* 1242 - Junior High Sch Principal Admin	\$125,123.00	\$0.00	\$78,978.23	\$46,144.77	63.12%
Function* 1243 - Senior High Sch Principal Admin	\$129,998.00	\$0.00	\$82,947.31	\$47,050.69	63.81%
Function* 1249 - Other School Administration	\$2,300.00	\$0.00	\$42.23	\$2,257.77	1.84%
Function* 1252 - Fiscal Services	\$131,826.00	\$0.00	\$69,121.08	\$62,704.92	52.43%
Function* 1257 - Internal Services	\$693.00	\$0.00	\$356.56	\$336.44	51.45%
Function* 1259 - Other Business Services	\$39,480.00	\$0.00	\$11,019.48	\$28,460.52	27.91%
Function* 1261 - Operating Buildings Services	\$725,885.00	\$0.00	\$566,046.39	\$159,838.61	77.98%
Function* 1271 - Pupil Transportation Services	\$546,051.00	\$0.00	\$384,816.19	\$161,234.81	70.47%
Function* 1281 - Planning, Research, Development, and Evaluation	\$0.00	\$0.00	\$342.43	(\$342.43)	
Function* 1283 - Staff/Personnel Services	\$5,659.00	\$0.00	\$50.00	\$5,609.00	0.88%
Function* 1284 - Non-Instructional Technology Services	\$180,403.00	\$8,898.12	\$83,602.11	\$87,902.77	51.27%
Function* 1285 - Pupil Accounting	\$0.00	\$0.00	\$0.00	\$0.00	
Function* 1291 - Pupil Activities	\$33,733.00	\$0.00	\$15,697.46	\$18,035.54	46.53%
Function* 1293 - Athletic Activities	\$130,586.00	\$19.44	\$77,302.25	\$53,264.31	59.21%
Function* 1295 - Agency Activities	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Function* 1391 - Other Community Services	\$691.00	\$0.00	\$0.00	\$691.00	0.00%
Function* 1411 - Payments to Other Public Schools Within the State of Michigan	\$15,900.00	\$0.00	\$3,042.22	\$12,857.78	19.13%
Function* 1625 - Fund Modification - FS	\$34,337.00	\$0.00	\$0.00	\$34,337.00	0.00%
	\$8,680,164.00	\$9,308.89	\$4,576,976.33	\$4,093,878.78	52.84%

School Days available	180
Complete to Date	117
% complete	65.00%

SARANAC COMMUNITY SCHOOLS
FOOD SERVICE TRIAL BALANCE
AS OF FEBRUARY 28, 2017

Cash Checking	\$8,598.38
Petty Cash Petty Cash	\$40.00
Due From Other Governmental Units	\$21,143.79
Inventory Supplies	\$6,957.47
TOTAL ASSETS	<u>\$36,739.64</u>
Deferred Revenue	<u>\$7,963.03</u>
TOTAL LIABILITIES	<u>\$7,963.03</u>
Beginning Fund Balance	\$17,113.61
Fund Revenues	\$196,283.97
Fund Expenses	(\$184,620.97)
TOTAL FUND BALANCE	<u>\$28,776.61</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$36,739.64</u>

SARANAC COMMUNITY SCHOOLS
 FOOD SERVICE REVENUES AND EXPENDITURES
 AS OF FEBRUARY 28, 2017

Function* Code	Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
100 - Revenue from Local Sources	\$101,549.00	\$0.00	\$70,242.31	\$31,306.69	69.17%
300 - Revenue from State Sources	\$18,800.00	\$0.00	\$6,703.65	\$12,096.35	35.66%
400 - Revenues from Federal Sources	\$179,743.00	\$0.00	\$119,338.01	\$60,404.99	66.39%
600 - Fund Modifications	\$34,337.00	\$0.00	\$0.00	\$34,337.00	0.00%
	\$334,429.00	\$0.00	\$196,283.97	\$138,145.03	58.69%
Expenditures all in Function 1297 Food Service	\$334,429.00	\$0.00	\$184,620.97	\$149,808.03	55.20%

TRUST FUND ACCOUNTS

February 28, 2017

Athletic Activities	36,992.46
Athletics-"Catching A Dream"	1,538.66
Auditorium	5.43
Band Boosters	7,354.19
Band	1,163.52
DI	260.92
Compagner Memorial Fund	11,922.98
Elementary School Activities	26,250.05
E.S. Summer Enrichment Program	1,838.33
High School Activities	25,807.78
High School Spirit Store	531.35
Interest Earned	(623.26)
ICCF Grant	2,612.16
Jenkins Educational Fund	1,895.08
Middle School Activities	9,725.82
Red & White	2,683.71
Relay	4,866.92
Revolving	3,471.93
Robotics	1,138.72
Saranac Education Foundation	113,579.90
Saranac One	1,965.30
Simons Memorial	6,241.01
Saranac Promise	8,242.22
Teachers Pop - Elementary School	1,434.82
Teachers Pop - High School	1,066.99
Teachers Pop-Middle School	820.71
Allen Scholarship	50.00
Brown Scholarship	582.79
Crowley Scholarship	250.00
Darby	0.00
Draper Scholarship	0.00
Eddy Scholarship	264.44
Hammer Scholarship	45.01
Kramer Scholarship	0.00
Lake	0.00
McGee Scholarship	63.01
Morris Scholarship	1,000.00
Raimer Scholarship	59.16
Sachen Scholarship	656.95
Sharritts Scholarship	(975.82)
Simpson Scholarship	1,200.00
Spens Scholarship	59.16
Total	276,042.40

TRUST FUND ACCOUNTS

Cash In Checking	247,362.10
Certificates of Deposit	28,680.30
Total	276,042.40

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Approval of Action Items – Consent Agenda

- Bills Paid: \$431,327.69 from General Fund for February/March
- Accept Gifts Totaling \$10,609.91
- Approve Letter of Understanding – Sick Leave Bank
- Approve Leave of Absence Request
- Approve Resolution of Non-Renewal of Administrators Contracts

Background:

Suggested Resolution

I move that the Saranac Board of Education approve the Consent Agenda Items as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Saranac Community Schools
Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/13/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/13/2017	58804 Accounts Payable	BLUE CROSS BLUE SHIELD		8,440.63
		Invoice	Date	Description	Amount
		007043024710-317	02/13/2017	Insurance Premium	8,440.63
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$8,440.63
Checks:		1	\$8,440.63		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/15/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/15/2017	58805 Accounts Payable	Meijer		25.00
	Invoice	Date	Description		Amount
	MG21517	02/15/2017	Purchase iTune Gift Card-ES Spec Ed		25.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$25.00
Checks:	1		\$25.00		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/15/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/15/2017	58806 Accounts Payable	M.E.S.S.A.		2,134.30
	Invoice	Date	Description		Amount
	17-0071596	02/15/2017	Mamrch Insurance Premium		2,134.30
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$2,134.30
Checks:	1	\$2,134.30			

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/15/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/15/2017	58807 Accounts Payable	UNUM Life Insurance Company of America		672.77
	Invoice	Date	Description		Amount
	0413549-001 3 17	02/15/2017	Mar Ins. Prem.		672.77
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$672.77
Checks:	1	\$672.77			

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/16/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/15/2017	58808 Accounts Payable	UNUM Life Insurance Company of America		211.21
	Invoice	Date	Description		Amount
	0413550-001 9 17	02/15/2017	March Insurance Premium		211.21
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$211.21</u>
Checks:	1	\$211.21			

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/17/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/17/2017	58809 Accounts Payable	SARANAC COMMUNITY SCHOOLS		3,541.00
	Invoice		Description		Amount
	MG21717	02/17/2017	Computers		3,541.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$3,541.00
Checks:	1	\$3,541.00			

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/23/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/24/2017	58810 Accounts Payable	Advanced Pension Solution Inc.		200.00
	Invoice		Date	Description	Amount
		2017-00000336	02/24/2017	ROTH IRA - ROTH IRA	200.00
Check	02/24/2017	58811 Accounts Payable	AFLAC		80.67
	Invoice		Date	Description	Amount
		2017-00000337	02/24/2017	AFLAC Pre-Tax - AFLAC Pre-Tax **	80.67
Check	02/24/2017	58812 Accounts Payable	HORACE MANN		1,794.02
	Invoice		Date	Description	Amount
		2017-00000338	02/24/2017	H MANN - Horace Mann Insurance	1,794.02
Check	02/24/2017	58813 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice		Date	Description	Amount
		2017-00000339	02/24/2017	FOC - Child Support FOC	201.61
Check	02/24/2017	58814 Accounts Payable	STATE OF MICHIGAN		5,485.73
	Invoice		Date	Description	Amount
		2017-00000340	02/24/2017	MI TAX - Michigan Withholding Tax	5,485.73
Check	02/24/2017	58815 Accounts Payable	TRANSAMERICA WORKSITE , MARKETING		32.41
	Invoice		Date	Description	Amount
		2017-00000341	02/24/2017	TRANS SELECT - Trans Select Life Ins *	32.41
GF CHECKING General Fund Checking Totals:					
					Transactions: 6
					\$7,794.44
Checks:		6		\$7,794.44	

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/23/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/23/2017	58816 Accounts Payable	A B DICK PRODUCTS OF WEST MICHIGAN		3,021.51
	Invoice	Date	Description		Amount
	194438	02/10/2017	Copier Machine Charges		3,021.51
Check	02/23/2017	58817 Accounts Payable	A PARTS WAREHOUSE		1,159.00
	Invoice	Date	Description		Amount
	133086	02/10/2017	Parts		1,159.00
Check	02/23/2017	58818 Accounts Payable	ArbiterPay Trust Account		5,000.00
	Invoice	Date	Description		Amount
	MG22317	02/10/2017	Spring Sports Officials		5,000.00
Check	02/23/2017	58819 Accounts Payable	Aventric Technologies		94.00
	Invoice	Date	Description		Amount
	6063647	02/10/2017	Adult Smart Pad Cartridges		94.00
Check	02/23/2017	58820 Accounts Payable	BOUCK, MARY		655.12
	Invoice	Date	Description		Amount
	MG21317	02/10/2017	Consultant Fee & Mileage		655.12
Check	02/23/2017	58821 Accounts Payable	CRYSTAL FLASH ENERGY		1,531.31
	Invoice	Date	Description		Amount
	158993869	02/10/2017	Diesel Fuel		1,531.31
Check	02/23/2017	58822 Accounts Payable	Encore Technology Group, LLC		2,548.34
	Invoice	Date	Description		Amount
	129298	02/10/2017	Phone Bill		2,548.34
Check	02/23/2017	58823 Accounts Payable	ENGINEERED PROTECTION SYSTEMS		170.00
	Invoice	Date	Description		Amount
	S655473	02/10/2017	Move Antenna-Admin		170.00
Check	02/23/2017	58824 Accounts Payable	Frohrip, Eric		25.00
	Invoice	Date	Description		Amount
	MG21617	02/10/2017	Assigner For Spring Sports		25.00

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/23/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	02/23/2017	58825 Accounts Payable	Gallagher Uniform		121.84
	Invoice		Date	Description	Amount
		10510136	02/10/2017	Towels & Uniforms	58.32
		10511156	02/10/2017	Towels & Uniforms	63.52
Check	02/23/2017	58826 Accounts Payable	Grand River Physical Therapy , Specialists, P.C.		80.00
	Invoice		Date	Description	Amount
		MG22117	02/10/2017	Athletic training Hours	80.00
Check	02/23/2017	58827 Accounts Payable	Hurst Mechanical		4,888.68
	Invoice		Date	Description	Amount
		S9765	02/10/2017	Wall Heater-Jr/Sr	246.75
		S9766	02/10/2017	Circulation Pump-Jr/Sr	1,768.25
		S9767	02/10/2017	Return Air Motor-Jr/Sr	764.64
		S9768	02/10/2017	Replaced Blower Motor & Coupler-ES	2,109.04
Check	02/23/2017	58828 Accounts Payable	IONIA COUNTY INT. SCH. DIST.		115.86
	Invoice		Date	Description	Amount
		2017-06	02/10/2017	Check Stock	115.86
Check	02/23/2017	58829 Accounts Payable	LANSING COMMUNITY COLLEGE		1,896.51
	Invoice		Date	Description	Amount
		X00604963-2017	02/10/2017	Dual Enrollment	1,896.51
Check	02/23/2017	58830 Accounts Payable	LINDEN LIGHTING SUPPLY		388.55
	Invoice		Date	Description	Amount
		126062	02/10/2017	Light Bulbs	388.55
Check	02/23/2017	58831 Accounts Payable	METS		5,498.02
	Invoice		Date	Description	Amount
		11616	02/10/2017	Salaries & Fees	5,498.02
Check	02/23/2017	58832 Accounts Payable	Montcalm Community College		1,264.34
	Invoice		Date	Description	Amount
		8176201730	02/10/2017	Dual Enrollment	1,264.34
Check	02/23/2017	58833 Accounts Payable	NAPA AUTO & TRUCK PARTS		513.90

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/23/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description	Amount
	789161		02/10/2017	Parts	27.32
	789225		02/10/2017	Parts	23.67
	789243		02/10/2017	4 Ton Bottle Jack	23.67
	789301		02/10/2017	Parts	376.50
	789303		02/10/2017	Garage Supplies	4.72
	789323		02/10/2017	Battery Core Deposit Return	(81.00)
	789637		02/10/2017	Parts & Supplies	139.02
Check	02/23/2017	58834 Accounts Payable		OTTAWA AREA ISD	23,207.00
	Invoice		Date	Description	Amount
	MG21517		02/10/2017	On Line Learning Consortium	23,207.00
Check	02/23/2017	58835 Accounts Payable		PCMI	7,804.25
	Invoice		Date	Description	Amount
	48651		02/10/2017	Salaries & Fees	2,483.03
	48532		02/10/2017	Sub Salaries & Fees	5,321.22
Check	02/23/2017	58836 Accounts Payable		Prinz , Charles	80.00
	Invoice		Date	Description	Amount
	MG21717		02/10/2017	CDL License	80.00
Check	02/23/2017	58837 Accounts Payable		PUBLIC FINANCIAL MANAGEMENT INC	1,000.00
	Invoice		Date	Description	Amount
	MG22117		02/10/2017	Preparation & Filing 2016 Disclosure	1,000.00
Check	02/23/2017	58838 Accounts Payable		REYNOLDS & SONS, INC	300.00
	Invoice		Date	Description	Amount
	098646		02/10/2017	TSI Pitchers L-Screen	300.00
Check	02/23/2017	58839 Accounts Payable		SANDERS STACY	51.50
	Invoice		Date	Description	Amount
	MG21517		02/10/2017	ES Teaching Supplies	51.50
Check	02/23/2017	58840 Accounts Payable		SCHOOL SPECIALTY INC.	30.74
	Invoice		Date	Description	Amount

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/23/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		308102679635	02/10/2017	Classroom Order	30.74
Check	02/23/2017	58841 Accounts Payable	SEG WORKERS COMPENSATION FUND		3,480.00
	Invoice		Date	Description	Amount
		MG22117	02/10/2017	Workers Comp Installment	3,480.00
Check	02/23/2017	58842 Accounts Payable	SIMPLEXGRINNELL		1,180.81
	Invoice		Date	Description	Amount
		83356456	02/10/2017	Replaced Smoke Head-ES	852.09
		83363968	02/10/2017	Battery Replacement-Sr/Jr	328.72
Check	02/23/2017	58843 Accounts Payable	SPEEDWAY LLC		298.40
	Invoice		Date	Description	Amount
		FEB2017	02/10/2017	Gas District Vehicles	298.40
Check	02/23/2017	58844 Accounts Payable	SUNRISE SUPPLIES, INC.		125.50
	Invoice		Date	Description	Amount
		19323	02/10/2017	Maint. Supplies	125.50
Check	02/23/2017	58845 Accounts Payable	SURVEYMONKEY.COM LLC , C/O BAK OF AMERICA L		300.00
	Invoice		Date	Description	Amount
		28236417	02/10/2017	Web Survey	300.00
Check	02/23/2017	58846 Accounts Payable	SYNCB/Amazon		771.26
	Invoice		Date	Description	Amount
		166801194625	02/10/2017	Tech Supplies	430.66
		200572665435	02/10/2017	Tech Supplies	91.98
		110366808918	02/10/2017	ES Teaching Supplies	227.29
		184084272288	02/10/2017	ES Spec Ed Teaching Supplies	21.33
Check	02/23/2017	58847 Accounts Payable	TASC-CLIENT INVOICES		229.75
	Invoice		Date	Description	Amount
		IN981643	02/10/2017	Admin & Claim Card Fees	229.75
Check	02/23/2017	58848 Accounts Payable	THINKING MAPS INC.		1,950.00
	Invoice		Date	Description	Amount

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/23/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		INV0049256	02/10/2017	WFTB & Beyond TOT Training	1,950.00
Check	02/23/2017	58849 Accounts Payable	U. S. POSTMASTER		98.00
		Invoice	Date	Description	Amount
		CU22117	02/10/2017	Stamps	98.00
Check	02/23/2017	58850 Accounts Payable	Unity School Bus Parts		51.79
		Invoice	Date	Description	Amount
		0386569-IN	02/10/2017	Parts	51.79
Check	02/23/2017	58851 Accounts Payable	UNIVERSITY OF OREGON		55.00
		Invoice	Date	Description	Amount
		171-01461	02/10/2017	DIBELS Data System Billing	55.00
Check	02/23/2017	58852 Accounts Payable	VANPOLEN, BARB		7.50
		Invoice	Date	Description	Amount
		MG21417	02/10/2017	ES Teaching Supplies	7.50
Check	02/23/2017	58853 Accounts Payable	West Michigan International		1,551.75
		Invoice	Date	Description	Amount
		X101062736:01	02/13/2017	Core Deposit Return	(1,200.00)
		X101063245:02	02/13/2017	Parts	13.65
		X101063755:01	02/13/2017	Parts	565.29
		X101063755:02	02/13/2017	Parts	2,172.81
Check	02/23/2017	58854 Accounts Payable	Wow Business		60.00
		Invoice	Date	Description	Amount
		MG21617	02/10/2017	Cable Service	60.00
GF CHECKING General Fund Checking Totals:				Transactions: 39	\$71,605.23
Checks:	39	\$71,605.23			

Saranac Community Schools
Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/27/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/27/2017	58855 Accounts Payable	Priority Health		5,924.90
	Invoice	Date	Description		Amount
	170460001342	02/27/2017	Priority Health Insurance Premium		5,924.90
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$5,924.90
Checks:	1		\$5,924.90		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/01/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/28/2017	58856 Accounts Payable	CRYSTAL FLASH ENERGY		1,835.87
	Invoice	Date	Description		Amount
	158927475	02/27/2017	Diesel Fuel		1,835.87
Check	02/28/2017	58857 Accounts Payable	ENGINEERED PROTECTION SYSTEMS		112.00
	Invoice	Date	Description		Amount
	S655695	02/27/2017	repairs To Equipment		112.00
Check	02/28/2017	58858 Accounts Payable	Gallagher Uniform		58.32
	Invoice	Date	Description		Amount
	10512077	02/27/2017	Towels & Uniforms		58.32
Check	02/28/2017	58859 Accounts Payable	GEIGER, MAURY		240.00
	Invoice	Date	Description		Amount
	MG22417	02/27/2017	Cell Phone Sept.-Feb.		240.00
Check	02/28/2017	58860 Accounts Payable	HARDER, BRIDGET		68.12
	Invoice	Date	Description		Amount
	MG22217	02/27/2017	ES Teaching Supplies		68.12
Check	02/28/2017	58861 Accounts Payable	HARDY , KATE		125.80
	Invoice	Date	Description		Amount
	MG22117	02/27/2017	Postage-Post Card Stamps		125.80
Check	02/28/2017	58862 Accounts Payable	LANSING SANITARY SUPPLY, INC.		518.40
	Invoice	Date	Description		Amount
	923248	02/27/2017	Custodial Supplies		518.40
Check	02/28/2017	58863 Accounts Payable	LINDEN LIGHTING SUPPLY		237.65
	Invoice	Date	Description		Amount
	126176	02/27/2017	Maint. Supplies		237.65
Check	02/28/2017	58864 Accounts Payable	MACUL		245.00
	Invoice	Date	Description		Amount
	MG22717	02/27/2017	Conference-Stacy Sanders		245.00

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/01/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	02/28/2017	58865 Accounts Payable	MobyMax, LLC		99.00
	Invoice	Date	Description		Amount
		84671	02/27/2017	Teacher Pro License	99.00
Check	02/28/2017	58866 Accounts Payable	NAPA AUTO & TRUCK PARTS		75.83
	Invoice	Date	Description		Amount
		790153	02/27/2017	Transportation Supplies	75.83
Check	02/28/2017	58867 Accounts Payable	REED, LINETTE		87.34
	Invoice	Date	Description		Amount
		MG22217	02/27/2017	ES Teaching Supplies	87.34
Check	02/28/2017	58868 Accounts Payable	STATE WIRE & TERMINAL INC.		173.16
	Invoice	Date	Description		Amount
		305820	02/27/2017	Transportation Supplies	173.16
Check	02/28/2017	58869 Accounts Payable	SUNRISE SUPPLIES, INC.		69.59
	Invoice	Date	Description		Amount
		19391	02/27/2017	Maint. Supplies	15.99
		19394	02/27/2017	Maint. Supplies	16.80
		19367	02/27/2017	Transportation Supplies	36.80
Check	02/28/2017	58870 Accounts Payable	THE DATACOM GROUP, INC.		17,500.00
	Invoice	Date	Description		Amount
		1902141	02/27/2017	Intercom/Paging Upgrades	17,500.00
Check	02/28/2017	58871 Accounts Payable	THRUN LAW FIRM, P.C.		147.00
	Invoice	Date	Description		Amount
		238404	02/27/2017	Legal Services	147.00
Check	02/28/2017	58872 Accounts Payable	TROPHY DEPOT INC.		422.16
	Invoice	Date	Description		Amount
		1477672	02/27/2017	Track Medals & Trophies	422.16
Check	02/28/2017	58873 Accounts Payable	Unity School Bus Parts		73.42
	Invoice	Date	Description		Amount
		0386475-IN	02/27/2017	Parts	73.42

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Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/01/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	02/28/2017	58874 Accounts Payable	West Michigan International		479.00
	Invoice		Description		Amount
	X101065046:01	02/27/2017	Software-Transportation		479.00
GF CHECKING General Fund Checking Totals:			Transactions: 19		\$22,567.66
Checks:	19	\$22,567.66			

Saranac Community Schools

Payment Register

From Payment Date: 2/11/2017 - To Payment Date: 3/9/2017

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
GF CHECKING - General Fund Checking										
EFT										
296	02/15/2017	Open			Accounts Payable	M.P.S.E.R.S.	\$53,066.44			
297	02/21/2017	Open			Accounts Payable	M.P.S.E.R.S.	\$47,471.15			
298	02/24/2017	Open			Accounts Payable	HealthEquity, Inc.	\$3,286.07			
299	02/24/2017	Open			Accounts Payable	TASC-CLIENT INVOICES	\$752.67			
300	02/24/2017	Open			Accounts Payable	INDEPENDENT BANK	\$150,422.78			
301	03/02/2017	Open			Accounts Payable	M.P.S.E.R.S.	\$53,411.44			
Type EFT Totals:										
GF CHECKING - General Fund Checking Totals							6 Transactions	\$308,410.55		

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	6	\$308,410.55	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	6	\$308,410.55	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	6	\$308,410.55	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	6	\$308,410.55	\$0.00

Grand Totals:

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	6	\$308,410.55	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	6	\$308,410.55	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	6	\$308,410.55	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	6	\$308,410.55	\$0.00

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Accept Gifts

Here are the latest gifts received from various people and organizations.

From	Donation for:	Amount
Purple Game - Relay for Life	Donation	\$ 250.00
Purple Game - Relay for Life	Donation	\$ 100.00
Purple Game - Relay for Life	Donation	\$ 50.00
Purple Game - Relay for Life	Donation	\$ 100.00
Purple Game - Relay for Life	Donation	\$ 300.00
Purple Game - Relay for Life	Donation	\$ 20.00
Purple Game - Relay for Life	Donation	\$ 200.00
Purple Game - Relay for Life	Donation	\$ 200.00
Purple Game - Relay for Life	Donation	\$ 250.00
Band "Banner Sponsorship Program"	Donation	\$ 200.00
Power washing bleachers/buildings	Donation towards football area	\$ 3,000.00
Saranac Promise	Donation	\$ 30.00
Saranac Promise	Donation	\$ 100.00
Purple Game - Relay for Life	Donation	\$ 100.00
Purple Game - Relay for Life	Donation	\$ 100.00
Saranac Promise	Donation	\$ 300.00
Saranac Promise	Donation	\$ 1,000.00
SCS Trust Account-JSH & ES	Donation	\$ 500.00
Saranac 2017 Robotics Team	Donation	\$ 1,000.00
Purple Game - Relay for Life	Donation	\$ 100.00
Purple Game - Relay for Life	Donation	\$ 200.00
Saranac Promise	Donation	\$ 50.00
SCS Auditorium	Donation	\$ 84.91
Landscaping Work for Graduation	Donation from May, 2016	\$ 1,800.00
Relay for Life	Donation	\$ 75.00
Elementary School	Donation	\$ 500.00
		\$ -
Total This Month		\$ 10,609.91
Total Gifts for 2016-2017 Including This Month		\$ 178,860.43

Letter of Understanding #5 (2016-17)

SARANAC EDUCATION ASSOCIATION, MEA, NEA

AND THE SARANAC COMMUNITY SCHOOLS BOARD OF EDUCATION

RE: Donation of Days & Extend Use of Sick Time

The Saranac Community Schools Board of Education and the SEA, MEA-NEA, mutually agree that any teacher may contribute up to ten (10) of his/her sick days (whole days only) to a temporary sick day pool for a designated staff member agreed upon by the SEA & the Saranac Community Schools Board of Education. Sick days donated during the 2016-2017 school year will be available to the designated staff person for days missed during the 2016-2017 school year after all of his/her sick and personal days are expended.

Donated days will be recorded in the order in which the donation is received. As the designated staff person needs to use days, one day per donor will be utilized in the order in which they were donated. If additional days are needed after going through the list of donors the first time, one additional day will be utilized from those remaining on the donor list. This process will continue until the needed number of sick days is met or no days remain in the sick day pool. Any unused days will be credited back to the donor.

The designated staff persons own sick days and sick days donated under this agreement may be used for personal/family illness as per the Saranac Community Schools Board of Education and the SEA Collective Bargaining Agreement.

This letter of understanding binds neither the SEA nor the Board to any position in future situations or contracts.

Carrie Smith, President

Brent Denny, Board President

Jason Douma, Vice President

Maury Geiger, Superintendent

Amy McGee, Secretary

Date

Sally Mutschler, Treasurer

Stacy Sanders, UBC

Date

Saranac Community Schools, Ionia County, Michigan

A regular meeting of the Board of Education of the district was held in the Saranac Jr/Sr High School Library, in the District, on the _____ day of March, 2017, at _____, p.m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, Connie Hamilton, Joshua Leader, and Jason Smith are employed as Administrators with the Saranac Community Schools pursuant to individual contracts of employment expiring on June 30, 2017; and

WHEREAS, the Superintendent of Schools, Maury Geiger, has presented the Board of Education with a recommendation that it consider non-renewal of the contracts of employment of Connie Hamilton, Joshua Leader, and Jason Smith as Administrators with the Saranac Community Schools; and

WHEREAS, the Board of Education after review and consideration of the recommendation of the Superintendent of Schools and for the reasons set forth therein has determined that there exist sufficient reasons to consider non-renewal of Connie Hamilton's, Joshua Leader's, and Jason Smith's individual contract of employment.

NOW, THEREFORE BE IT RESOLVED:

1. That the Board of Education of the Saranac Community Schools determines that there exist sufficient reasons to consider non-renewal of the contracts of employment of Connie Hamilton, Joshua Leader, and Jason Smith as Administrators for the Saranac Community Schools; and

2. That the Board of Education directs the Superintendent of Schools to promptly provide Connie Hamilton, Joshua Leader, and Jason Smith notice of this resolution and that the Board of Education is considering non-renewal of their contracts as Administrators with the Saranac Community Schools, together with a written statement of the reasons the Board of Education is considering the non-renewal of those contracts; and

3. That further, the Superintendent of Schools is directed to notify Connie Hamilton, Joshua Leader, and Jason Smith that each of them shall be given the opportunity to meet with not less than a majority of the Board of Education to discuss the reasons for consideration of non-renewal adopted herein. The Superintendent of Schools is hereby authorized to establish the date, time and place of the meeting to discuss the reasons stated in the written statement.

4. That the reason(s) for consideration of non-renewal of the administrative contracts of Connie Hamilton, Joshua Leader, and Jason Smith are fiscal conditions and the possible need for administrative restructuring.

5. This resolution is enacted pursuant to and in conformance with Section 1229 of the Revised School Code, MCL 380.1229.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Motion declared adopted.

Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of the Saranac Community Schools, Ionia County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on _____, 2017, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

Secretary, Board of Education