

# Saranac Community School

## Board of Education Agenda

### Regular Meeting

October 6, 2016

7:00 PM

Library, Saranac Jr/Sr High School

1. Call to Order\_\_\_\_\_
2. Pledge of Allegiance
3. Approval of Minutes 2
4. Treasurer's Report 5
5. Additions & Deletions to the Agenda
6. Student Report
7. Administrator's Update
8. Comments from Guests - Agenda Items
9. Reports/Presentations
  - a. Out-of-State Field Trips 17
  - b. Accept Gifts 25
  - c. Student Count Update 26
10. Comments from Guests - Non Agenda Items
11. Superintendent's Report
12. Board Requests/Reports
13. Communications
14. Approve Executive Session Minutes
15. Closed Session for Negotiations Purposes
16. Other
17. Adjournment\_\_\_\_\_

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda."

Saranac Community Schools  
Board of Education  
Meeting #26

The regular meeting of the Saranac Community Schools Board of Education was held on Thursday, September 15, 2016 in the Cafeteria, Saranac Jr/Sr High School, 150 Pleasant Street, Saranac, MI.

The meeting was called to order by Brent Denny, President at 7:00 p.m.

Present: Coulson, Denny, Doll, Hawkins, LaWarre, Price & VanKuiken.

**PLEDGE OF ALLEGIANCE:** The second grade classes led in the Pledge of Allegiance and sang a couple of patriotic songs in honor of Constitution Day. Thank you to the students and their teachers, Bridget Harder & Doris McPherson.

**APPROVAL OF MINUTES:** Minutes from regular meeting dated September 1 & Finance Committee meeting dated September 13, 2016 were approved as written.

**ADDITIONS & DELETIONS:** Superintendent Geiger would like to add Student Report and Finance Committee Minutes to the agenda.

**STUDENT REPORT:** Kelsey Coulier from Student Council reported they are preparing for Homecoming week with many activities. They have a senior that will be hosting as the DJ at this year's Homecoming dance. The journalism class will be publishing an online paper called the Saranac Express.

**COMMENTS FROM GUESTS – AGENDA ITEMS:** The Board heard public comment.

**BILLS PAID:** Motion by Coulson, supported by VanKuiken and unanimously approved that the Saranac Board of Education authorize the payment of August/September bills from General Fund totaling \$507,626.61.

**APPROVE NEOLA POLICIES:** Superintendent, Maury Geiger reported that the Board has been reviewing the NEOLA policies for the last several months and we are ready to approve and implement them.

Policy: 0000 – BYLAWS  
Policy: 1000 – ADMINISTRATION  
Policy: 2000 – PROGRAM  
Policy: 3000 – PROFESSIONAL STAFF  
Policy: 4000 – SUPPORT STAFF  
Policy: 5000 – STUDENTS  
Policy: 6000 – FINANCES  
Policy: 7000 – PROPERTY  
Policy: 8000 – OPERATIONS  
Policy: 9000 – RELATIONS

Motion by VanKuiken, supported by LaWarre and unanimously approved that the Saranac Board of Education approve the NEOLA Policies as listed above.

**OUT-OF-STATE FIELD TRIP:** Motion by Hawkins, supported by Doll and unanimously approved that the Saranac Board of Education approve the Out-of-State Field Trip to the FFA National Convention on Thursday, October 20.

Tracy Dahms, FFA Advisor presented a short video that student Alex Graft prepared regarding a \$500 grant they received through Grow More Communities. Denny Farm planted the sweet corn from this grant. When the corn was ready the students went and picked the corn and served it to the whole student body. This turned into a volunteer project that supplied our schools and the Saranac Food Pantry.

**HIRE SPECIAL EDUCATION TEACHER:** Josh Leader, JSH Principal, reported that an interview team consisting of Sara Serne, Sarah Milbratz, Patti Patton, Amy Austhof and he conducted interviews on Monday, September 12. There were five candidates that were interviewed and Mr. Leader would like to recommend Melissa Chaffins to this position.

Mr. Geiger met with Melissa on Wednesday and supports the interview teams recommendation.

Motion by LaWarre, supported by Price and unanimously approved that the Saranac Board of Education waive past board practice, and hire Melissa Chaffins as the JSH Special Education Teacher for the 2016-2017 school year.

**STUDENT ENROLLMENT UPDATE:** Superintendent, Maury Geiger reported that we currently show an enrollment of 981 students. We will continue to watch our student numbers as we get closer to the official count day of October 5.

Josh Leader, JSH Principal, presented on class sizes at the JSH. They have 7 exchange students, 3 Seat Time Waiver students and 5 GO (Graduation Option) students. They have over 200 classes online.

**SUPERINTENDENT'S CONTRACT:** School Board President, Brent Denny report at the regularly scheduled meeting on September 1, 2016, the board reviewed the updated Superintendent's Contract that the Michigan Association of School Board's attorney, Brad Banasik, provided to our district. Mr. Banasik's assistance was sought by the board, in order to address old contract language that is either not needed, or is not permitted by current laws.

In addition to the board's review of Mr. Geiger's contract language, the board also recognizes the current contract expiration date of June 30, 2017. Board President, Brent Denny, has communicated to all board members that the time has come to advise Mr. Geiger as to whether the board intends to extend the contract by one additional year, or let it expire on June 30, 2017.

Each board member was able to speak regarding Mr. Geiger, and acknowledge his hard work and dedication to our district over the past five years.

Motion by Hawkins, supported by Doll that the Saranac Board of Education allow Mr. Geiger's contract to expire on June 30, 2017 as presented. Roll Call Vote: Yes – Coulson, Denny, Doll, Hawkins, & VanKuiken. Voting No – LaWarre & Price. Motion Carried.

**COMMENTS FROM GUESTS-NON AGENDA ITEMS:** The Board heard public comment.

**SUPERINTENDENT REPORT:** Superintendent Geiger reported that there will be a MiBLSi District Implementation Team Meeting at the ISD on Monday, September 19. The old district office "House" will be listed for sale next week. The Middle School has been surveyed. The website is up and running. The new computer lab at the Elementary School is replacing the Mac Lab, and has 32 units up and running thanks to the Technology Department. There is still a posting for a part-time Art Teacher at the Elementary School; and we will be posting for a part-time ELA teacher at the JSH.

Both libraries are being staffed by volunteers. They have schedules and training set up to help serve the students.

The first MASB Superintendent Evaluation training will be on September 28 at the ISD beginning at 5:30 pm. The second training will be on October 27 at Saranac JSH with our board.

**BOARD REQUESTS/REPORTS:** A board member wondered where the process was regarding the Consumer Energy project. Mr. Geiger has been in contact with Consumers Energy and they are working with a contractor on an agreement.

**COMMUNICATIONS:** None

**CLOSED SESSION FOR NEGOTIATIONS PURPOSES:** Motion by Hawkins, supported by VanKuiken that the Saranac Board of Education go into closed session at 8:40 p.m. for the purpose of negotiations planning returning to open session at 9:15 p.m. Roll Call Vote was taken: Yes Votes: Denny, Doll, Coulson, Hawkins, LaWarre, Price and VanKuiken. Motion Carried.

**OTHER:** A board member will follow-up regarding the birth rates, noting that there will be at least 2 more years of low class sizes.

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 9:17 p.m.

Respectfully submitted,

Steve LaWarre  
Secretary

SARANAC COMMUNITY SCHOOLS  
GENERAL FUND TRIAL BALANCE  
JULY 31, 2016

Cash Checking	\$2,220,809.95
Cash Savings	\$252,437.00
Cash Payroll Checking	\$1,336.69
Petty Cash Petty Cash	\$400.00
Due From Other Funds Food Service	\$300.18
Inventory Supplies	\$68,183.79
TOTAL ASSETS	<u>\$2,543,467.61</u>

Accounts Payable	\$9,989.12
Accounts Payable Workers Comp	\$19,206.83
Accounts Payable Priority Health Employee Portion	\$1,102.56
Tax Anticipation Notes and Loans Payable	\$2,500,000.00
Due to Other Governmental Units Taxes Retirement	\$90,824.49
Payroll Related Accrual Liabilities Insurance Employee Portion	\$22,013.39
Payroll Related Accrual Liabilities Flex - TASC	\$229.88
Payroll Related Accrual Liabilities MESSA Taxes/Fees Employee Portio	\$4,221.39
Accrued Expenditures	\$28,978.82
Salaries Payable Terminal Leave Payable	\$14,028.97
Deferred Revenue	\$70,707.35
TOTAL LIABILITIES	<u>\$2,761,302.80</u>

Beginning Fund Balance	\$432,945.25
Fund Revenues	(\$758,074.91)
Fund Expenses	\$107,294.47
TOTAL FUND BALANCE	<u>(\$217,835.19)</u>

TOTAL LIABILITIES AND FUND BALANCE	<u>\$2,543,467.61</u>
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SARANAC COMMUNITY SCHOOLS  
GENERAL FUND REVENUES SUMMARY  
AS OF JULY 31, 2016

	Budget	Actual	Budget - Actual	% Used/Rec'd
100 - Revenue from Local Sources	\$857,823.00	\$60.13	\$857,762.87	0.01%
300 - Revenue from State Sources	\$7,536,926.00	(\$690,198.11)	\$8,227,124.11	-9.16%
400 - Revenues from Federal Sources	\$207,246.00	(\$28,817.38)	\$236,063.38	-13.90%
500 - Incoming Transfers and Other Transactions	\$191,261.00	(\$39,119.55)	\$230,380.55	-20.45%
	\$8,793,256.00	(\$758,074.91)	\$9,551,330.91	-8.62%

SARANAC COMMUNITY SCHOOLS  
 GENERAL FUND EXPENDITURES  
 AS OF JULY 31, 2016

Function *	Function * Code	Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function *	1111 - Elementary	\$2,617,008.00	\$0.00	(\$171,501.35)	\$2,788,509.35	-6.55%
Function *	1112 - Middle/Junior High	\$587,145.00	\$0.00	(\$40,266.95)	\$627,411.95	-6.86%
Function *	1113 - High School	\$1,409,236.00	\$0.00	(\$68,434.57)	\$1,477,670.57	-4.86%
Function *	1119 - Summer School	\$25,712.00	\$0.00	\$143.57	\$25,568.43	0.56%
Function *	1122 - Special Education	\$748,945.00	\$0.00	(\$41,212.79)	\$790,157.79	-5.50%
Function *	1125 - Compensatory Education	\$112,017.00	\$0.00	(\$7,857.86)	\$119,874.86	-7.01%
Function *	1212 - Guidance Services	\$89,857.00	\$0.00	(\$6,224.86)	\$96,081.86	-6.93%
Function *	1215 - Speech Pathology and Audiology Services	\$158,042.00	\$0.00	\$0.00	\$158,042.00	0.00%
Function *	1221 - Improvement of Instruction	\$211,737.00	\$0.00	\$5,997.68	\$205,739.32	2.83%
Function *	1222 - Educational Media Services	\$32,221.00	\$0.00	\$4.53	\$32,216.47	0.01%
Function *	1227 - Academic Student Assessment	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Function *	1231 - Board of Education	\$60,060.00	\$0.00	\$6,123.50	\$53,936.50	10.20%
Function *	1232 - Executive Administration	\$251,352.00	\$0.00	\$21,310.73	\$230,041.27	8.48%
Function *	1241 - Office of the Principal	\$269,667.00	\$0.00	\$17,010.59	\$252,656.41	6.31%
Function *	1242 - Junior High Sch Principal Admin	\$125,123.00	\$0.00	\$7,951.08	\$117,171.92	6.35%
Function *	1243 - Senior High Sch Principal Admin	\$129,998.00	\$0.00	\$8,450.37	\$121,547.63	6.50%
Function *	1249 - Other School Administration	\$2,300.00	\$0.00	\$0.00	\$2,300.00	0.00%
Function *	1252 - Fiscal Services	\$131,826.00	\$0.00	\$2,053.66	\$129,772.34	1.56%
Function *	1257 - Internal Services	\$693.00	\$0.00	\$0.00	\$693.00	0.00%
Function *	1259 - Other Business Services	\$39,480.00	\$0.00	\$2,208.14	\$37,271.86	5.59%
Function *	1261 - Operating Buildings Services	\$725,885.00	\$0.00	\$54,705.52	\$671,179.48	7.54%
Function *	1271 - Pupil Transportation Services	\$546,051.00	\$0.00	\$101,549.05	\$444,501.95	18.60%
Function *	1283 - Staff/Personnel Services	\$5,659.00	\$0.00	\$50.00	\$5,609.00	0.88%
Function *	1284 - Non-Instructional Technology Services	\$180,403.00	\$0.00	\$0.00	\$180,403.00	0.00%
Function *	1291 - Pupil Activities	\$33,733.00	\$0.00	\$25.91	\$33,707.09	0.08%
Function *	1293 - Athletic Activities	\$130,586.00	\$0.00	\$449.39	\$130,136.61	0.34%
Function *	1295 - Agency Activities	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Function *	1391 - Other Community Services	\$691.00	\$0.00	\$0.00	\$691.00	0.00%
Function *	1411 - Payments to Other Public Schools Within the State of Michigan	\$15,900.00	\$0.00	\$170.19	\$15,729.81	1.07%
Function *	1625 - Fund Modification - FS	\$34,337.00	\$0.00	\$0.00	\$34,337.00	0.00%
		\$8,680,164.00	\$0.00	(\$107,294.47)	\$8,787,458.47	-1.24%

School Days available	180
Complete to Date	0
% complete	0.00%

SARANAC COMMUNITY SCHOOLS  
FOOD SERVICE TRIAL BALANCE  
AS OF JULY 31, 2016

Cash Checking	\$12,616.55
Petty Cash Petty Cash	\$40.00
Inventory Supplies	\$3,449.15
TOTAL ASSETS	<u>\$16,105.70</u>
Accounts Payable	\$30.00
Due to Other Funds	\$300.18
Deferred Revenue	\$4,829.06
TOTAL LIABILITIES	<u>\$5,159.24</u>
Beginning Fund Balance	\$17,113.61
Fund Revenues	(\$1,552.46)
Fund Expenses	(\$4,614.69)
TOTAL FUND BALANCE	<u>\$10,946.46</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$16,105.70</u>



SARANAC COMMUNITY SCHOOLS  
 FOOD SERVICES AND EXPENDITURES  
 AS OF JULY 31, 2016

Function* Code	Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
100 - Revenue from Local Sources	\$101,549.00	\$0.00	\$125.30	\$101,423.70	0.12%
300 - Revenue from State Sources	\$18,800.00	\$0.00	(\$1,677.76)	\$20,477.76	-1.65%
400 - Revenues from Federal Sources	\$179,743.00	\$0.00	\$0.00	\$179,743.00	0.00%
600 - Fund Modifications	\$34,337.00	\$0.00	\$0.00	\$34,337.00	0.00%
	\$334,429.00	\$0.00	(\$1,552.46)	\$335,981.46	-0.46%
Expenditures all in Function 1297 Food Service	\$334,429.00	\$0.00	\$4,614.69	\$329,814.31	1.38%

SARANAC COMMUNITY SCHOOLS  
GENERAL FUND TRIAL BALANCE  
AUGUST 31, 2016

Cash Checking	\$2,103,902.81
Cash Savings	\$252,494.06
Cash Payroll Checking	\$1,336.69
Petty Cash Petty Cash	\$400.00
Petty Cash Cash on Hand	\$800.00
Inventory Supplies Default	\$68,183.79
<b>TOTAL ASSETS</b>	<u><u>\$2,427,117.35</u></u>

Accounts Payable Default	\$64,133.58
Accounts Payable Default Workers Comp	\$17,009.43
Accounts Payable Default Priority Health Employee Portion	\$1,102.50
Tax Anticipation Notes and Loans Payable Default	\$2,200,000.00
Due to Other Governmental Units Taxes Retirement	\$50,251.39
Payroll Related Accrual Liabilities Insurance Employee Portion	\$8,138.77
Payroll Related Accrual Liabilities Flex - TASC	\$229.88
Accrued Expenditures Default	\$496.96
Salaries Payable Terminal Leave Payable	\$6,496.14
Deferred Revenue Default	\$70,707.35
<b>TOTAL LIABILITIES</b>	<u><u>\$2,418,566.00</u></u>

Beginning Fund Balance	\$432,945.25
Fund Revenues	\$30,699.33
Fund Expenses	(\$455,093.23)
<b>TOTAL FUND BALANCE</b>	<u><u>\$8,551.35</u></u>

<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u><u>\$2,427,117.35</u></u>
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SARANAC COMMUNITY SCHOOLS  
GENERAL FUND REVENUES SUMMARY  
AS OF AUGUST 31, 2016

	Budget	Actual	Budget - Actual	% Used/Rec'd
100 - Revenue from Local Sources	\$857,823.00	\$30,129.49	\$827,693.51	3.51%
300 - Revenue from State Sources	\$7,536,926.00	\$0.00	\$7,536,926.00	0.00%
400 - Revenues from Federal Sources	\$207,246.00	\$0.00	\$207,246.00	0.00%
500 - Incoming Transfers and Other Transactions	\$191,261.00	\$569.84	\$190,691.16	0.30%
	\$8,793,256.00	\$30,699.33	\$8,762,556.67	0.35%

SARANAC COMMUNITY SCHOOLS  
GENERAL FUND EXPENDITURES  
AS OF AUGUST 31, 2016

Function* Code	Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function* 1111 - Elementary	\$2,617,008.00	\$0.00	\$24,401.06	\$2,592,606.94	0.93%
Function* 1112 - Middle/Junior High	\$587,145.00	\$0.00	\$4,604.74	\$582,540.26	0.78%
Function* 1113 - High School	\$1,409,236.00	\$0.00	\$24,921.32	\$1,384,314.68	1.77%
Function* 1119 - Summer School	\$25,712.00	\$0.00	\$8,523.98	\$17,188.02	33.15%
Function* 1122 - Special Education	\$748,945.00	\$0.00	\$166.09	\$748,778.91	0.02%
Function* 1125 - Compensatory Education	\$112,017.00	\$0.00	(\$73.65)	\$112,090.65	-0.07%
Function* 1212 - Guidance Services	\$89,857.00	\$0.00	(\$58.52)	\$89,915.52	-0.07%
Function* 1215 - Speech Pathology and Audiology Services	\$158,042.00	\$0.00	\$0.00	\$158,042.00	0.00%
Function* 1221 - Improvement of Instruction	\$211,737.00	\$0.00	\$23,265.47	\$188,471.53	10.99%
Function* 1222 - Educational Media Services	\$32,221.00	\$0.00	\$4.80	\$32,216.20	0.01%
Function* 1227 - Academic Student Assessment	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Function* 1231 - Board of Education	\$60,060.00	\$0.00	\$21,788.08	\$38,271.92	36.28%
Function* 1232 - Executive Administration	\$251,352.00	\$0.00	\$39,119.32	\$212,232.68	15.56%
Function* 1241 - Office of the Principal	\$269,667.00	\$0.00	\$33,450.78	\$236,216.22	12.40%
Function* 1242 - Junior High Sch Principal Admin	\$125,123.00	\$0.00	\$15,656.98	\$109,466.02	12.51%
Function* 1243 - Senior High Sch Principal Admin	\$129,998.00	\$0.00	\$17,281.05	\$112,716.95	13.29%
Function* 1249 - Other School Administration	\$2,300.00	\$0.00	\$42.23	\$2,257.77	1.84%
Function* 1252 - Fiscal Services	\$131,826.00	\$0.00	\$5,213.52	\$126,612.48	3.95%
Function* 1257 - Internal Services	\$693.00	\$0.00	\$0.00	\$693.00	0.00%
Function* 1259 - Other Business Services	\$39,480.00	\$0.00	\$11,019.48	\$28,460.52	27.91%
Function* 1261 - Operating Buildings Services	\$725,885.00	\$0.00	\$96,735.88	\$629,149.12	13.33%
Function* 1271 - Pupil Transportation Services	\$546,051.00	\$0.00	\$111,621.98	\$434,429.02	20.44%
Function* 1283 - Staff/Personnel Services	\$5,659.00	\$0.00	\$50.00	\$5,609.00	0.88%
Function* 1284 - Non-instructional Technology Services	\$180,403.00	\$0.00	\$1,451.52	\$178,951.48	0.80%
Function* 1291 - Pupil Activities	\$33,733.00	\$0.00	\$3,022.45	\$30,710.55	8.96%
Function* 1293 - Athletic Activities	\$130,586.00	\$0.00	\$12,884.67	\$117,701.33	9.87%
Function* 1295 - Agency Activities	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Function* 1391 - Other Community Services	\$691.00	\$0.00	\$0.00	\$691.00	0.00%
Function* 1411 - Payments to Other Public Schools Within the State of Michigan	\$15,900.00	\$0.00	\$0.00	\$15,900.00	0.00%
Function* 1625 - Fund Modification - FS	\$34,337.00	\$0.00	\$0.00	\$34,337.00	0.00%
	\$8,680,164.00	\$0.00	\$455,093.23	\$8,225,070.77	5.24%

School Days available	180
Complete to Date	3
% complete	1.67%

SARANAC COMMUNITY SCHOOLS  
FOOD SERVICE TRIAL BALANCE  
AS OF AUGUST 31, 2016

Cash Checking	\$10,654.13
Petty Cash Petty Cash	\$40.00
Inventory Supplies	<u>\$4,772.57</u>
TOTAL ASSETS	<u><u>\$15,466.70</u></u>
Deferred Revenue	<u>\$9,888.48</u>
TOTAL LIABILITIES	<u>\$9,888.48</u>
Beginning Fund Balance	\$17,113.61
Fund Revenues	\$1,474.64
Fund Expenses	<u>(\$13,010.03)</u>
TOTAL FUND BALANCE	<u>\$5,578.22</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$15,466.70</u></u>

SARANAC COMMUNITY SCHOOLS  
 FOOD SERVICE REVENUES AND EXPENDITURES  
 AS OF AUGUST 31, 2016

Function* Code	Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
100 - Revenue from Local Sources	\$101,549.00	\$0.00	\$1,474.64	\$100,074.36	1.45%
300 - Revenue from State Sources	\$18,800.00	\$0.00	\$0.00	\$18,800.00	0.00%
400 - Revenues from Federal Sources	\$179,743.00	\$0.00	\$0.00	\$179,743.00	0.00%
600 - Fund Modifications	\$34,337.00	\$0.00	\$0.00	\$34,337.00	0.00%
	\$334,429.00	\$0.00	\$1,474.64	\$332,954.36	0.44%
Expenditures all in Function 1297 Food Service	\$334,429.00	\$0.00	\$13,010.03	\$321,418.97	3.89%

TRUST FUND ACCOUNTS

**August 31, 2016**

Athletic Activities	41,764.10
Athletics-"Catching A Dream"	1,538.66
Auditorium	5.43
Band Boosters	1,644.09
Band	1,763.05
Compagner Memorial Fund	18,558.43
DI Funds	425.92
Elementary School Activities	8,952.67
E.S. Summer Enrichment Program	699.41
High School Activities	21,150.02
High School Spirit Store	302.92
Interest Earned	(740.25)
ICCF Grant	2,780.92
Jenkins Educational Fund	2,843.08
Middle School Activities	1,484.15
Relay For Life	51.00
Red & White	2,683.71
Revolving	2,822.20
Robotics	5,138.72
Saranac Education Foundation	68,546.62
Saranac One	1,965.30
Saranac Promise	13,552.22
Simons Memorial	10,036.89
Teachers Pop - Elementary School	938.27
Teachers Pop - High School	724.24
Teachers Pop-Middle School	820.71
Allen Scholarship	50.00
Brown Scholarship	582.79
Crowley Scholarship	250.00
Darby	0.00
Draper Scholarship	0.00
Eddy Scholarship	264.44
Hammer Scholarship	45.01
Kramer Scholarship	0.00
Lake Scholarship	0.00
McGee Scholarship	13.01
Morris Scholarship	1,000.00
Raimer Scholarship	59.16
Sachen Scholarship	556.95
Sharritts Scholarship	(975.82)
Simpson Scholarship	1,100.00
Slocum	0.00
Spens Scholarship	59.16

TRUST FUND ACCOUNTS

<b>Total</b>	213,457.18
Cash In Checking	184,993.57
Certificates of Deposit	28,463.61
<b>Total</b>	213,457.18



TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Out-of-State Field Trip

We have received a request for another Out-of-State field trip. This is for the 8<sup>th</sup> Grade Washington D.C. trip from June 8-13, 2017.

Teacher, Glenn Fountain, is the trip organizer. JSH Principal, Josh Leader will answer any questions you may have.

Teacher, Brien Simpson has a request for the International Travel Club to travel to Europe next summer. The trip is through Explorica – Best of the British Isles. The dates are 6/27/17 – 7/12/17.

Action for these trips will be requested at the October 13 meeting.

# Saranac Community Schools

150 Pleasant Street  
Saranac, Michigan 48881

## Out-Of-State Field Trip Request

Today's Date 9-26-2016

Trip Organizer Glen Fountain

Date(s) of Trip June 8-13, 2017

Destination Washington D.C

Mode of Transportation Motor Coach

Purpose/Who is Going?

8<sup>th</sup> Grade trip. To further understand our Govt and to appreciate our military.

Number of Student Participants 50 Cost to Student \$ 850

Cost covered by other sources \$ 250 from Various fund raising

Chaperon(s) and other supervision to be provided (Reminder...overnight trips require both male and female chaperones) many parents will sign up. Myself

& perhaps Joel Marion will chaperone. One of the men will be designated a female chaperone.

Additional Budget and Itinerary Information see attached

Signature of person making the request Glen Fountain

Principals Approval [Signature]

Superintendent's Approval [Signature]

Date Approved by Board of Education \_\_\_\_\_

**Saranac 8th Grade Washington, D.C. Trip**  
**June 08 - 13, 2017**  
**Preliminary Itinerary - subject to change**

**Hotel for the week:** Hampton Inn Alexandria Old Town Area South  
5821 Richmond Hwy Alexandria, VA 22303  
(703 - 329 - 1400) phone (703 - 329 - 0516) fax

**Thursday, June 8th**

- 5:45am Meet at Harker Middle School back parking lot (across from high school)
- 6:00am Depart for Washington, D.C.
- 10:00am Brunch at Vermilian Valley Service Plaza (between markers 135 and 140)
- 4:30pm Dinner at Golden Corall 5621 Spectrum Dr. Frederick MD 21703
- 7:00pm FDR Memorial, Jefferson Memorial, MLK Jr. Memorial
- 8:30pm Depart for Hotel
- 9:00pm Hotel drop off - 10:00pm curfew, must be in own rooms

**Friday, June 9th**

- 7:00am Wake up
- 7:30am Breakfast
- 8:00am Depart for Mt. Vernon  
Lunch via ticket
- 1:00pm Depart for Smithsonian Museums
- 4:30pm Depart for White House Picture Stop
- 6:15pm Hard Rock Cafe
- 7:30pm Souvenir Shopping at Joe's Souvenir Shop
- 8:15pm Depart for Hotel
- 8:30pm Story Time with Oney Judge (email sent 9/6/2016)
- 10:00pm Curfew, must be in own rooms

**Saturday, June 10th**

- 7:00am Wake up
- 7:30am Breakfast
- \*\* **Group Picture Day - before or after tour**
- 8:00am Depart Hotel -
- 9:00am Capitol Building Tour, Picture stop Library of Congress & Supreme Court.
- 12:30pm Depart for Union Station
- 1:00pm Lunch at Union Station
- 2:15pm Depart for National Archives
- 3:30pm Depart for Washington Monument and WWII Memorial
- 5:00pm Depart for Medieval Times Dinner Theatre & Tournament
- 7:00pm Dinner Theatre & Tournament starts
- 9:30pm Depart for hotel
- 10:00pm arrive at hotel
- 10:15pm Curfew, must be in own rooms

## **Sunday, June 11th**

- 7:00am Wake up
- 8:00am Breakfast
- 8:30am Depart Arlington National Cemetery
- 11:30am Depart for Iwo Jima Marine Memorial
- 12:00pm Depart for lunch at Pentagon City Mall
- 1:30pm Depart for the 9/11 Pentagon Memorial
- 2:30pm Depart for United States Holocaust Memorial Museum
- 5:30pm Depart for the Sizzling Express for Dinner
- 6:30pm Depart for, Vietnam, Korean and Lincoln Memorials
- 9:00pm Depart for hotel
- 9:30pm Arrive at hotel
- 10:00pm Curfew, must be in own rooms
- 10:00pm Do a little pre-packing as we'll be heading out in the morning

## **Monday, June 12th**

- 7:00am Wake Up, Breakfast and Load Bus
- 8:00am Depart for Gettysburg
- 9:30am Arrive at Gettysburg National Military Park
- 10:00am Gettysburg Film and Cyclorama (must be in line early)
- 11:30am Battlefield Tour
- 1:30pm Lunch at General Pickett's Buffet
- 2:00pm Depart for Hershey Park
- 3:00pm Arrive at Hershey Park
- 10:00pm Depart Hershey park
- 10:30pm Arrive at hotel

## **Hampton Inn and Suites**

**749 E. Chocolate Avenue, Hershey, Pennsylvania, 17033, USA TEL: +1-717-533-8400**

## **Tuesday, June 13th**

- 7:00am Wake up, Breakfast and Load Bus
- 8:00am Depart for Saranac
- 7:00pm Arrive at Saranac Jr/Sr High School (estimated time)

# Saranac Community Schools

150 Pleasant Street  
Saranac, Michigan 48881

## Out-Of-State Field Trip Request

Today's Date 9/27/16  
Trip Organizer Brian Simpson  
Date(s) of Trip 6/27 - 7/12 2017  
Destination Best of The British Isles and Paris, France  
Mode of Transportation Plane / Train / Automobile  
Purpose/Who is Going? Int'l Travel Club

Number of Student Participants 2 Cost to Student \$ approx \$4000  
Cost covered by other sources \$ with tickets @ from fund raising

Chaperon(s) and other supervision to be provided (Reminder...overnight trips require both male and female chaperones) \_\_\_\_\_  
Brian Simpson  
Jill DeBoer

### Additional Budget and Itinerary Information

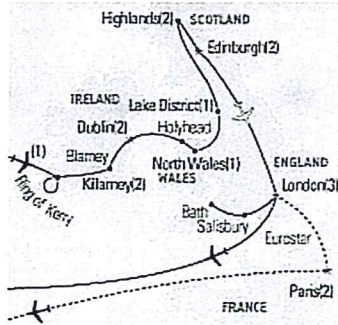
we will supply transportation to  
Detroit Airport to and from SALTAC

Signature of person making the request Brian Simpson  
Principals Approval \_\_\_\_\_  
Superintendent's Approval \_\_\_\_\_  
Date Approved by Board of Education \_\_\_\_\_



## Best of the British Isles

### GROUP INFORMATION



**Tour Center ID:**  
Simpson-2386

**Departing From:**  
Detroit

Departing From: Detroit

**Departing:**  
June 26, 2017

**Returning:**  
July 12, 2017

**Tour Fee increases on**  
October 1, 2016



**YOU CAN SIGN UP AT:**

<http://www.explorica.com/Simpson-2386>  
(/Simpson-2386)

**BEST PRICE**  
guaranteed

**Total Fee:\* \$4,302.00**

### Tour Quote Breakdown

The following fees apply to your full-paying participants:

Tour Fee\* \$4,302.00

**Total Fee\* \$4,302.00**

OR 7 monthly payments of \$607.43

After initial payment of \$50.00

\* Tour Fee increases on Oct 1, 2016,  
tour fee will never change after sign-up.

### Additional Adult Fees

The following additional fees apply only to full-paying participants 23 and older and are not included in the total price listed above.

Adult Supplement	\$130.00
Twin Room Upgrade	\$525.00
Additional Adult Fee	\$655.00

### TOUR ITINERARY

#### Day 1 Start tour

Fly to Ireland

#### Day 2 Hello Shannon

Meet your tour director, travel to Killarney & check into hotel

#### Day 3 Ring of Kerry

Ring of Kerry excursion

Sheep farm visit (mid-April to October)

#### Day 4 Killarney--Dublin

Travel to Dublin via Blarney Castle

Blarney Castle visit

#### Day 5 Dublin landmarks

Dublin guided sightseeing tour

Phoenix Park, St. Patrick's Cathedral, Trinity College Book of

Kells visit

Dublin city walk

O'Connell Street, Parnell Square, Henry Street

Traditional public house dinner

#### Day 6 Dublin--North Wales

Ferry to Holyhead across Irish Sea

Travel to North Wales

Llanfairpwllgwyngyllgogerychwyrndrobwllllantysilio- gogogoch

Snowdonia National Park

### TOUR FEE INCLUDES:

- Round-trip airfare
- Flight from Edinburgh--London
- 14 overnight stays (16 with extension) in hotels with private bathrooms
- Full European breakfast daily
- Dinner daily
- Full-time services of a professional Tour Director
- Guided sightseeing tours and city walks as per itinerary
- Visits to select attractions as per itinerary
- 4-day London travel card
- Hard Rock Café dinner
- High-Speed Eurostar Chunnel crossing on extension
- Seine cruise on extension
- Tour Diary™
- Note: On arrival day only dinner is provided; on departure day, only breakfast is provided
- Note: Tour cost does not include airline-imposed baggage fees, or fees for any required passport or visa. Please visit our Fees FAQ page

visit. Please visit our Fees FAQ page for a full list of items that may not be included in the cost of your tour.

### **Day 7 North Wales--Lake District**

Travel to Lake District via Rydal Mount, home of Romantic poet William Wordsworth  
Rydal Mount visit

### **Day 8 Lake District--Highlands**

Travel to Highlands via Lake District & Loch Lomond  
Gretna Green  
Loch Lomond

### **Day 9 Glencoe and Loch Ness**

Glencoe and Loch Ness excursion  
Loch Ness Monster Exhibition visit, Culloden Moor

### **Day 10 Highlands--Edinburgh**

Travel to Edinburgh via the Trossachs  
Stirling Castle visit

### **Day 11 Edinburgh landmarks**

Edinburgh guided sightseeing tour  
Royal Mile, Old Town, Sir Walter Scott Monument, Edinburgh Castle  
Edinburgh city walk  
Charlotte Square, Alexander Graham Bell's home, Robert Louis Stevenson's home, Robert Burns Monument  
*Optional Scottish folklore show \$105*

### **Day 12 Edinburgh--London**

Fly to London  
London city walk  
Thames River, Trafalgar Square, National Gallery visit, Piccadilly Circus, Covent Garden, Leicester Square, Soho  
Classic fish & chips dinner

### **Day 13 London landmarks**

London guided sightseeing tour  
Buckingham Palace, Big Ben, Houses of Parliament, Westminster Abbey, Tower Bridge, Hyde Park, St. Paul's Cathedral  
*Optional Windsor Castle guided excursion \$80*  
Hard Rock Cafe dinner

### **Day 14 Stonehenge & Bath**

*Optional Stonehenge & Bath guided excursion \$120*  
Curry dinner

### **Day 15 Start extension to Paris**

Eurostar Chunnel crossing  
Louvre visit  
Dinner in Latin Quarter  
Paris city walk  
Île de la Cité, Notre Dame Cathedral visit, Île St. Louis, Latin Quarter visit

### **Day 16 Paris landmarks**

Paris guided sightseeing tour  
Arc de Triomphe, Champs-Élysées, Eiffel Tower, Champ de Mars, École Militaire, Les

Invalides, Conciergerie, Tuileries, Place Vendôme, Opera House  
Seine River cruise

**Day 17 End tour**



TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Accept Gifts

Here are the latest gifts received from various people and organizations.

Saranac Promise	Donation	\$ 5,000.00
Saranac Jr/Sr High Band	Banner Sponsorship Program	\$ 200.00
Saranac Jr/Sr High Band	Banner Sponsorship Program	\$ 700.00
Saranac Jr/Sr High Band	Banner Sponsorship Program	\$ 50.00
Saranac Jr/Sr High Band	Banner Sponsorship Program	\$ 700.00
Saranac Jr/Sr High Band	Banner Sponsorship Program	\$ 200.00
Saranac Jr/Sr High Band	Banner Sponsorship Program	\$ 200.00
Saranac Jr/Sr High Band	Banner Sponsorship Program	\$ 700.00
Girls Volleyball Program	Theme Nights Donation	\$ 100.00
Girls Volleyball Program	Theme Nights Donation	\$ 300.00
Girls Volleyball Program	Theme Nights Donation	\$ 100.00
Girls Volleyball Program	Theme Nights Donation	\$ 240.00
Saranac Cheerleaders	Mini Footballs	\$ 132.00
Saranac Jr/Sr High Band	Music Folders for Band	\$ 600.00
Saranac Jr/Sr High Band	Banner Sponsorship Program	\$ 200.00
Saranac Jr/Sr High Band	Banner Sponsorship Program	\$ 200.00
Saranac Boys Football	Donation	\$ 20.00
Saranac Cheerleaders	Donation	\$ 100.00
Saranac Jr/Sr High Band	Banner Sponsorship Program	\$ 200.00
Saranac Jr/Sr High Band	Banner Sponsorship Program	\$ 500.00
Saranac Elementary	Physical Education Donation	\$ 500.00
Saranac Community Schools	Hot Patch for drives	\$ 152.10
Total This Month		<b>\$ 11,094.10</b>
Total Gifts for 2016-2017 Including This Month		\$ 72,399.10

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Student Count Update

Our student count is Wednesday, October 5. I will share what our projected student count numbers at the meeting on Thursday.