

# Saranac Community School

## Board of Education Agenda

### Regular Meeting

September 15, 2016

7:00 PM

Cafeteria, Saranac Jr/Sr High School

1. Call to Order \_\_\_\_\_
2. Pledge of Allegiance - 2nd Graders
3. Approval of Minutes 2
4. Additions & Deletions to the Agenda
5. Comments from Guests - Agenda Items
6. Action Items
  - a. Pay Bills 5
  - b. Approve NEOLA Policy's 33
  - c. Approve Out-of-State Field Trip 34
7. Reports/Presentations/Action
  - a. Hire JSH Special Education Teacher 35
  - b. Student Count Update 46
  - c. Superintendent's Contract 47
8. Comments from Guests - Non Agenda Items
9. Superintendent's Report
10. Board Requests/Reports
11. Communications
12. Closed Session for Negotiations Purposes
13. Other
14. Adjournment \_\_\_\_\_

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda."

Saranac Community Schools  
Board of Education  
Meeting #25

The regular meeting of the Saranac Community Schools Board of Education was held on Thursday, September 1, 2016 in the Cafeteria, Saranac Jr/Sr High School, 150 Pleasant Street, Saranac, MI.

The meeting was called to order by Brent Denny, President at 7:00 p.m.

Present: Coulson, Denny, Doll, Hawkins, LaWarre, Price & VanKuiken.

Roy Hawkins led in the Pledge of Allegiance.

**APPROVAL OF MINUTES:** Minutes from regular meeting dated August 18, & Finance Committee meeting dated August 31, 2016 were approved as written.

**ADDITIONS & DELETIONS:** Superintendent Geiger would like to add under Reports & Presentations; M-STEP update, and cancel Closed Session for Negotiations Purposes to the agenda.

**ADMINISTRATOR'S UPDATE:** Connie Hamilton, Curriculum Director, reported on the professional development day they recently held with New York Times, best-selling author, Dave Burgess. The theme was Teach like a Pirate. There were over 150 educators from other districts that joined Saranac teachers. Mr. Burgess spoke about passion, engagement, and has many examples of how to hook students into learning.

Mrs. Hamilton thanked Greg Smith, Facilities Director for having the facilities looking so nice.

The (MTSS) Multi-Tiered Systems of Support Interventionist/Behavior Support Specialist position will be reposted.

Mrs. Hamilton thanked teacher Stephanie Smith for her leadership for the K-5 curriculum camp. Elementary teachers spent 2 days reviewing math standards and developing standards based report cards to align with our learning. This will provide more detailed information about where students are performing for parents and students.

John Milewski, Technology Director, reported they have restored the projector in the auditorium. The new website is up & running; and they are working the bugs out of the system. The phone system was down this week due to an issue at the phone company. They were contacted and had it up & running in about 5 hours.

Jason Smith, Elementary School Principal reported information for Josh Leader, JSH Principal as he was attending the football game. M-Step results will be mailed out to students next week. There are quite a few students taking on-line classes. Mr. Leader will be meeting with the staff to look at more options for students to check books out of the library; the Spirit Club is off to a great start.

Mr. Smith will also be having a meeting with elementary staff to look at options for teachers and students to access the library with a part-time paraprofessional.

**INSTRUCTIONAL HIGHLIGHT:** Stephanie Smith, Elementary School Teacher reported on Summer Camp. They had around 40 students attend this year where the students focused on language arts, math and team building. This is for 1<sup>st</sup> through 5<sup>th</sup> grade. This year's theme was "Food", and all activities were around food. Teachers who helped this year with summer camp were Cathy Cooper, Don Videtich, Sue Chipman and Bridget Harder. A great time was had by all.

**COMMENTS FROM GUESTS – AGENDA ITEMS:** The Board heard public comment.

**OUT-OF-STATE FIELD TRIP:** Superintendent, Maury Geiger, reported they have received a request for the FFA students to travel to the FFA National Convention on Thursday, October 20. This will be brought back for action at the September 15 meeting.

**M-STEP UPDATE:** Curriculum Director, Connie Hamilton, updated the board on the M-Step results reporting that students did very well in all areas tested.

**STAFFING UPDATE:** Superintendent, Maury Geiger updated the board on the current staffing at all the buildings.

**STUDENT ENROLLMENT UPDATE:** Superintendent, Maury Geiger reported that we currently show an enrollment of 987 students. Our budget projections were for a loss of 20 students, which would be 988.25. We will continue to watch our student numbers as we get closer to the official count day of October 5.

**PROJECTED 2016-2017 BUDGET:** Superintendent Geiger updated the board on the first amendment budget projections. Mr. Geiger went through the projected revenues and the projected expenditures. We just finished with the auditors and they will be presenting in October. The 1<sup>st</sup> budget amendment will be completed in December once we have completed our financial audit and student count audit.

**REVIEW SUPERINTENDENT'S CONTRACT:** Board member, Sarah Doll reported that she was in contract with Michigan Association of School Boards to help with the review of Mr. Geiger's contract. There is some language in his current contract that needs to be updated. This will be brought back at the next meeting for another review.

**NEOLA POLICY FINAL REVIEW:** Superintendent Geiger reported that the last few months we have been reviewing and updating NEOLA policies. We are ready to have these approved and sent to NEOLA. These will be brought back for action at the next meeting.

**COMMENTS FROM GUESTS-NON AGENDA ITEMS:** The Board heard public comment.

**SUPERINTENDENT REPORT:** Superintendent Geiger reported on the “Welcome Back Power Point” he presented to staff on our opening day.

**BOARD REQUESTS/REPORTS:** A board member requested information on JSH class offerings for a report.

A board member discussed Munetrix and a PowerPoint that was presented to any of the board members who wanted to watch it regarding data analysis.

A board member requested more information regarding 5<sup>th</sup> grade class sizes.

There was discussion regarding how to staff the libraries.

The school board elections will be held on November 8. We have four open seats and those that are on the ballot to be elected are Kevin Courtney, Kirk Jackson, Brent Denny & Roy Hawkins.

**COMMUNICATIONS:** None

**APPROVE EXECUTIVE SESSION MINUTES:** Executive Session minutes dated August 18, 2016 were approved as written.

**OTHER:** None

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 10:39 p.m.

Respectfully submitted,

Steve LaWarre  
Secretary

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Bills to Pay

Background

The payment of August & September bills is available for your review. I would be happy to answer any questions you may have at this time.

Suggested Resolution

"I move that the Saranac Board of Education authorize the payment of August/September bills from General Fund totaling \$507,626.61."

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/22/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	08/12/2016	58096 Accounts Payable	Advanced Pension Solution Inc.		180.00
	Invoice		Description		Amount
		2017-00000058	08/12/2016	ROTH IRA - ROTH IRA	180.00
Check	08/12/2016	58097 Accounts Payable	AFLAC		80.67
	Invoice		Description		Amount
		2017-00000059	08/12/2016	AFLAC Pre-Tax - AFLAC Pre-Tax *	80.67
Check	08/12/2016	58098 Accounts Payable	HealthEquity, Inc.		2,445.50
	Invoice		Description		Amount
		2017-00000060	08/12/2016	HSA - Health Savings Account *	2,445.50
Check	08/12/2016	58099 Accounts Payable	HORACE MANN		1,605.62
	Invoice		Description		Amount
		2017-00000061	08/12/2016	H MANN - Horace Mann Insurance	1,605.62
Check	08/12/2016	58100 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		-201.61
	Invoice		Description		Amount
		2017-00000062	08/12/2016	FOC - Child Support FOC	201.61
Check	08/12/2016	58101 Accounts Payable	STATE OF MICHIGAN		4,922.15
	Invoice		Description		Amount
		2017-00000063	08/12/2016	MI TAX - Michigan Withholding Tax	4,922.15
GF CHECKING General Fund Checking Totals:			Transactions: 6		\$9,435.55
Checks:	6		\$9,435.55		

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/23/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	08/23/2016	58102 Accounts Payable	A B DICK PRODUCTS OF WEST MICHIGAN		527.68
	Invoice	Date	Description		Amount
	180862	08/05/2016	Supt. Printer-Final Payment		527.68
Check	08/23/2016	58103 Accounts Payable	A PARTS WAREHOUSE		181.00
	Invoice	Date	Description		Amount
	129105	08/05/2016	Parts		181.00
Check	08/23/2016	58104 Accounts Payable	ADA SPORTS, BADMINTON & TENNIS		98.00
	Invoice	Date	Description		Amount
	J-7324-16	08/05/2016	HS Teaching Supplies		98.00
Check	08/23/2016	58105 Accounts Payable	Amsterdam Printing & Litho		55.03
	Invoice	Date	Description		Amount
	5341828	08/05/2016	ES Teaching Supplies		55.03
Check	08/23/2016	58106 Accounts Payable	ArbiterPay Trust Account		5,970.00
	Invoice	Date	Description		Amount
	MG81816	08/05/2016	Officials Pay		5,970.00
Check	08/23/2016	58107 Accounts Payable	AT&T		112.30
	Invoice	Date	Description		Amount
	MG81116	08/05/2016	Phone Bill		112.30
Check	08/23/2016	58108 Accounts Payable	BATH HIGH SCHOOL		800.00
	Invoice	Date	Description		Amount
	MG8916	08/05/2016	Fees & Dues		800.00
Check	08/23/2016	58109 Accounts Payable	BATTLE CREEK MATH & SCIENCE , CENTER		142.80
	Invoice	Date	Description		Amount
	17SL0168	08/05/2016	ES Teaching Supplies		142.80
Check	08/23/2016	58110 Accounts Payable	ENGINEERED PROTECTION SYSTEMS		187.74
	Invoice	Date	Description		Amount

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/23/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		A1005195	08/05/2016	Monthly Alarm Monitoring-ES	187.74
Check	08/23/2016	58111 Accounts Payable	Gallagher Uniform		116.12
		Invoice	Date	Description	Amount
		10485011	08/05/2016	Towels & Uniforms	60.66
		10486045	08/05/2016	Towels & Uniforms	55.46
Check	08/23/2016	58112 Accounts Payable	GEIGER, MAURY		40.00
		Invoice	Date	Description	Amount
		MG81116	08/05/2016	Cell Phone-July	40.00
Check	08/23/2016	58113 Accounts Payable	Gopher Sports		210.82
		Invoice	Date	Description	Amount
		9190659	08/05/2016	HS Teaching Supplies	210.82
Check	08/23/2016	58114 Accounts Payable	GRAINGER		398.50
		Invoice	Date	Description	Amount
		9193646256	08/05/2016	Maint. Supplies	398.50
Check	08/23/2016	58115 Accounts Payable	JOSTENS		42.23
		Invoice	Date	Description	Amount
		19016867	08/05/2016	Diplomas & Covers	42.23
Check	08/23/2016	58116 Accounts Payable	KENOWA COMPANIES		372.50
		Invoice	Date	Description	Amount
		33178	08/05/2016	Sprinkler Heads Repair	372.50
Check	08/23/2016	58117 Accounts Payable	LANSING SANITARY SUPPLY, INC.		864.74
		Invoice	Date	Description	Amount
		896639	08/05/2016	Custodial Supplies	338.54
		895788	08/05/2016	Custodial Supplies	526.20
Check	08/23/2016	58118 Accounts Payable	LINDEN LIGHTING SUPPLY		1,041.35
		Invoice	Date	Description	Amount
		124725	08/05/2016	Electrical Supplies	608.50
		124730	08/05/2016	Rerope ES Flag Pole	432.85
Check	08/23/2016	58119 Accounts Payable	M.P.S.E.R.S.		45,316.81

User: Chris Updyke

Pages: 2 of 6

8/23/2016 7:25:08 AM



Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/23/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description	Amount
		2017-00000057	08/19/2016	MIPH - MIP Health 3% **	45,316.81
Check	08/23/2016	58120 Accounts Payable		MENARDS-IONIA	39.98
	Invoice		Date	Description	Amount
		12165	08/05/2016	Maint. Supplies	39.98
Check	08/23/2016	58121 Accounts Payable		METS	2,149.75
	Invoice		Date	Description	Amount
		10896	08/05/2016	Salaries & Fees	2,149.75
Check	08/23/2016	58122 Accounts Payable		MOVIE LICENSING USA	674.00
	Invoice		Date	Description	Amount
		2216034	08/05/2016	Movie Site License- ES & JR/SR HS	674.00
Check	08/23/2016	58123 Accounts Payable		NAPA AUTO & TRUCK PARTS	75.90
	Invoice		Date	Description	Amount
		775811	08/05/2016	Battery	108.03
		776004	08/05/2016	Parts	26.51
		771782	06/30/2016	Ford Truck Part	3.82
		774044	08/05/2016	Rivets	(9.10)
		774267	08/05/2016	Rivets	(45.08)
		773915	08/05/2016	Rivets	28.69
		776321	08/05/2016	Blower Motor Resistor	23.26
		776420	08/05/2016	Parts	(100.66)
		776499	08/05/2016	Transportation Supplies	40.43
Check	08/23/2016	58124 Accounts Payable		Neola, Inc.	1,900.00
	Invoice		Date	Description	Amount
		60866	08/05/2016	Administrative Guidelines Development	1,900.00
Check	08/23/2016	58125 Accounts Payable		O'Mara Plumbing, Heating & Cooling	79.60
	Invoice		Date	Description	Amount
		834048	06/30/2016	Furnace Repairs	79.60
Check	08/23/2016	58126 Accounts Payable		Partlow, Hope	330.00
	Invoice		Date	Description	Amount

User: Chris Updyke

Pages: 3 of 6

8/23/2016 7:25:08 AM

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/23/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		MG8916	08/05/2016	Bus Driver Training	330.00
Check	08/23/2016	58127 Accounts Payable	PLAQUES & SUCH, LLC		311.45
		Invoice	Date	Description	Amount
		Q120861	08/05/2016	Certificates & Varsity Letter Awards	311.45
Check	08/23/2016	58128 Accounts Payable	RENAISSANCE LEARNING, INC.		2.00
		Invoice	Date	Description	Amount
		INV4249370	06/30/2016	SR Service Real Time Subscription	2.00
Check	08/23/2016	58129 Accounts Payable	REYNOLDS & SONS, INC		130.06
		Invoice	Date	Description	Amount
		097830	08/05/2016	Athletic Supplies	130.06
Check	08/23/2016	58130 Accounts Payable	SARANAC COMMUNITY SCHOOLS		800.00
		Invoice	Date	Description	Amount
		MG81016	08/05/2016	Money For Athletic Cash Boxes	800.00
Check	08/23/2016	58131 Accounts Payable	SARANAC COMMUNITY SCHOOLS		4,510.00
		Invoice	Date	Description	Amount
		MG8516	08/05/2016	Air Conditioning Repairs 50%	4,510.00
Check	08/23/2016	58132 Accounts Payable	SARANAC HARDWARE		89.42
		Invoice	Date	Description	Amount
		84144	08/05/2016	Maint. Supplies	89.42
Check	08/23/2016	58133 Accounts Payable	SCHOLASTIC, INC.		1,124.82
		Invoice	Date	Description	Amount
		M5851248	08/05/2016	MS Teaching Supplies	275.02
		M5856603	08/05/2016	ES Teaching Supplies	713.67
		M5786128	08/05/2016	ES Teaching Supplies	136.13
Check	08/23/2016	58134 Accounts Payable	School Datebooks		756.57
		Invoice	Date	Description	Amount
		S16-0110846	08/05/2016	MS Agendas	756.57
Check	08/23/2016	58135 Accounts Payable	SCHOOL SPECIALTY INC.		849.62

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/23/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		<b>Invoice</b>	<b>Date</b>	<b>Description</b>	<b>Amount</b>
		308102530996	08/05/2016	HS Teaching Supplies	70.25
		308102528582	08/05/2016	HS Teaching Supplies	77.97
		208116757890	08/05/2016	HS Teaching Supplies	104.38
		208116758165	08/05/2016	HS Teaching Supplies	98.68
		208116782976	08/05/2016	HS Counselor Supplies	12.59
		308102531101	08/05/2016	HS Teaching Supplies	94.97
		30810252896	08/05/2016	HS Teaching Supplies	58.22
		208116781607	08/05/2016	MS Teaching Supplies	54.98
		308102533714	08/05/2016	HS Teaching Supplies	100.12
		308102525116	08/05/2016	ES Teaching Supplies	177.46
Check	08/23/2016	58136 Accounts Payable	SchoolMate		470.25
		<b>Invoice</b>	<b>Date</b>	<b>Description</b>	<b>Amount</b>
		IN000451408	08/05/2016	ES Planners	470.25
Check	08/23/2016	58137 Accounts Payable	SCOTTY'S REAL PRO AUTO		467.68
		<b>Invoice</b>	<b>Date</b>	<b>Description</b>	<b>Amount</b>
		0031547	08/05/2016	Tires-Uplander	467.68
Check	08/23/2016	58138 Accounts Payable	SENTINEL STANDARD		183.00
		<b>Invoice</b>	<b>Date</b>	<b>Description</b>	<b>Amount</b>
		00213791	08/05/2016	Jr/Sr High Parapro Ad	35.00
		00213794	08/05/2016	AD Ad	35.00
		00213801	08/05/2016	Coaches Ad	35.00
		00217875	08/05/2016	Bus Bid Ad	23.00
		MG81816	08/05/2016	Subscription Renewal	55.00
Check	08/23/2016	58139 Accounts Payable	SUNRISE SUPPLIES, INC.		760.59
		<b>Invoice</b>	<b>Date</b>	<b>Description</b>	<b>Amount</b>
		18474	08/05/2016	Maint. Supplies	51.42
		18481	08/05/2016	Bus Garage Towels	36.00
		18493	08/05/2016	Maint. Supplies	137.11
		18502	08/05/2016	Maint. Supplies	52.42
		18503	08/05/2016	Maint. Supplies	138.90

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/23/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	18504		08/05/2016	Maint. Supplies	152.74
	18581		08/05/2016	Maint. Supplies	192.00
Check	08/23/2016	58140 Accounts Payable	SYNCB/Amazon		251.52
	Invoice	Date	Description		Amount
	028019738322		08/05/2016	Tech Supplies	251.52
Check	08/23/2016	58141 Accounts Payable	TREETOP PUBLISHING		160.88
	Invoice	Date	Description		Amount
	614160		08/05/2016	ES Teaching Supplies	160.88
Check	08/23/2016	58142 Accounts Payable	Unity School Bus Parts		28.62
	Invoice	Date	Description		Amount
	0372821-IN		08/05/2016	Parts	78.12
	0372915-CM		08/05/2016	Parts	(49.50)
Check	08/23/2016	58143 Accounts Payable	WHITE JEAN		280.00
	Invoice	Date	Description		Amount
	MG8916		08/05/2016	Bus Driving Training	280.00
Check	08/23/2016	58144 Accounts Payable	WINZER CORPORATION		314.34
	Invoice	Date	Description		Amount
	564899		08/05/2016	Transportation Supplies	314.34
Check	08/23/2016	58145 Accounts Payable	WMVOA-Friday Scholarship Tournament		150.00
	Invoice	Date	Description		Amount
	MG8216		08/05/2016	Volleyball Tournament	150.00
Check	08/23/2016	58146 Accounts Payable	Wolf Kubota		303.45
	Invoice	Date	Description		Amount
	01-41772		08/05/2016	Parts	303.45
GF CHECKING General Fund Checking Totals:			Transactions: 45		\$73,671.12
Checks:	45	\$73,671.12			

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/24/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	08/23/2016	58147 Accounts Payable	CCRESA-C.O.M.M.I.T.		2,000.00
	Invoice		Date	Description	Amount
	4305		06/30/2016	Summer Leadership Academy	2,000.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$2,000.00
Checks:		1		\$2,000.00	

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/26/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	08/26/2016	58148 Accounts Payable	Block, Chuck		300.00
	Invoice	Date	Description		Amount
	2017-00000075	08/25/2016	XC Timer		300.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$300.00</u>
Checks:	1		\$300.00		

Saranac Community Schools  
**Payment Batch Register**

Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/26/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	08/26/2016	58149 Accounts Payable	Dave Burgess Consulting, Inc.		6,900.00
	Invoice	Date	Description		Amount
	MG82516	08/26/2016	Teach Like a Pirate Professional Development Program		6,900.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$6,900.00
Checks:	1	\$6,900.00			

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/30/2016

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	08/29/2016	58150	Accounts Payable	Block, Chuck		100.00
	Invoice		Date	Description		Amount
	MG83116		08/29/2016	XC Timer		100.00
GF CHECKING General Fund Checking Totals:				Transactions: 1		\$100.00
Checks:		1		\$100.00		



Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/30/2016

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	08/30/2016	58151	Accounts Payable	BELDING AREA SCHOOLS		7,795.61
	Invoice		Date	Description		Amount
	2015-16MMEL		06/30/2016	Mi Migrant Consortium Charges		7,795.61
GF CHECKING General Fund Checking Totals:				Transactions: 1		<u>\$7,795.61</u>
Checks:		1		\$7,795.61		

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/31/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	08/31/2016	58152 Accounts Payable	A B DICK PRODUCTS OF WEST MICHIGAN		179.58
	Invoice		Date	Description	Amount
		181646	08/24/2016	B/W Printers-Final Billing	179.58
Check	08/31/2016	58153 Accounts Payable	Agile Sports Technologies		799.00
	Invoice		Date	Description	Amount
		16240-1S-258723	08/24/2016	Boy's Football Online Video/Playbook Tools	799.00
Check	08/31/2016	58154 Accounts Payable	BATTERIES PLUS		296.00
	Invoice		Date	Description	Amount
		383-103623-01	08/24/2016	AAA Batteries-HS	296.00
Check	08/31/2016	58155 Accounts Payable	BLICK ART MATERIALS		588.67
	Invoice		Date	Description	Amount
		6390622	08/24/2016	HS Teaching Supplies	210.41
		6391667	08/24/2016	HS Teaching Supplies	359.93
		6411840	08/24/2016	HS Teaching Supplies	11.78
		6451066	08/24/2016	HS Teaching Supplies	6.55
Check	08/31/2016	58156 Accounts Payable	Edwards , Becky		27.95
	Invoice		Date	Description	Amount
		MG81916	08/24/2016	Postage	27.95
Check	08/31/2016	58157 Accounts Payable	Five-Star Technology Solutions, LLC		1,200.00
	Invoice		Date	Description	Amount
		12350	08/24/2016	Pivot 5D+ Renewal	1,200.00
Check	08/31/2016	58158 Accounts Payable	Gallagher Uniform		116.12
	Invoice		Date	Description	Amount
		10486929	08/24/2016	Uniforms & Towels	60.66
		10487837	08/24/2016	Towels & Uniforms	55.46
Check	08/31/2016	58159 Accounts Payable	GORDON FOOD SERVICE		34.18
	Invoice		Date	Description	Amount

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/31/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		172342287	08/24/2016	Welcome Back Breakfast Supplies	34.18
Check	08/31/2016	58160 Accounts Payable	Green Valley Recycling & Disposal Service, Inc		121.24
		Invoice	Date	Description	Amount
		MG82916	08/24/2016	Recycling Services	121.24
Check	08/31/2016	58161 Accounts Payable	GTW		87.64
		Invoice	Date	Description	Amount
		106832	08/24/2016	Compressed Gas	87.64
Check	08/31/2016	58162 Accounts Payable	HAMILTON, CONNIE		575.00
		Invoice	Date	Description	Amount
		000237	08/24/2016	Teach Like A Pirate Food	575.00
Check	08/31/2016	58163 Accounts Payable	HERBRUCK POULTRY RANCH		530.00
		Invoice	Date	Description	Amount
		794778	08/24/2016	Nutri Plus 10-2-4 Fertilizer	530.00
Check	08/31/2016	58164 Accounts Payable	KENT I.S.D. , ACCOUNTS RECEIVABLE		900.00
		Invoice	Date	Description	Amount
		18102	08/24/2016	Thinking Maps Leadership	900.00
Check	08/31/2016	58165 Accounts Payable	KERKSTRA PORTABLE RESTROOM , SERVICE, INC.		170.00
		Invoice	Date	Description	Amount
		96021	08/24/2016	Portable Restroom Rental	170.00
Check	08/31/2016	58166 Accounts Payable	M.E.M.S.P.A.		289.00
		Invoice	Date	Description	Amount
		MG82316	08/24/2016	Conference-Jason Smith	289.00
Check	08/31/2016	58167 Accounts Payable	MEEKHOF TIRE SALES & SERVICE		138.52
		Invoice	Date	Description	Amount
		424824-01	08/24/2016	Turf Tires	138.52
Check	08/31/2016	58168 Accounts Payable	METS		3,110.76
		Invoice	Date	Description	Amount

User: Chris Updyke

Pages: 2 of 6

8/31/2016 1:39:40 PM

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/31/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		10924	08/24/2016	Transportation Salaries & Fees	3,110.76
Check	08/31/2016	58169 Accounts Payable	MobyMax		699.00
		Invoice	Date	Description	Amount
		70976	08/24/2016	License Renewal-ES	699.00
Check	08/31/2016	58170 Accounts Payable	Motor Defense		147.12
		Invoice	Date	Description	Amount
		517529	08/24/2016	Oil	147.12
Check	08/31/2016	58171 Accounts Payable	Mulder & Associates, Inc.		750.00
		Invoice	Date	Description	Amount
		16-176	08/24/2016	Certificate of Survey-Old Central Office	750.00
Check	08/31/2016	58172 Accounts Payable	NAPA AUTO & TRUCK PARTS		106.94
		Invoice	Date	Description	Amount
		777314	08/24/2016	Parts	68.78
		777484	08/24/2016	Parts	38.16
Check	08/31/2016	58173 Accounts Payable	NASCO		1,059.78
		Invoice	Date	Description	Amount
		74346	08/24/2016	HS Teaching Supplies	24.06
		57050	08/24/2016	HS Teaching Supplies	19.31
		57051	08/24/2016	HS Teaching Supplies	1,016.41
Check	08/31/2016	58174 Accounts Payable	PCMI		2,869.57
		Invoice	Date	Description	Amount
		45378	08/24/2016	Summer Tutoring	2,869.57
Check	08/31/2016	58175 Accounts Payable	PEARSON EDUCATION		1,898.74
		Invoice	Date	Description	Amount
		7025122907	08/24/2016	MS Math Books	1,898.74
Check	08/31/2016	58176 Accounts Payable	Price , Melissa		143.05
		Invoice	Date	Description	Amount
		MG82316	08/24/2016	ES Spec Ed Teaching Supplies	143.05
Check	08/31/2016	58177 Accounts Payable	REYNOLDS & SONS, INC		72.59

User: Chris Updyke

Pages: 3 of 6

8/31/2016 1:39:40 PM

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/31/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description	Amount
	097874		08/24/2016	Athletic Equipment	36.91
	097921		08/24/2016	Specialty Chain Yardage Marker	35.68
Check	08/31/2016	58178 Accounts Payable		RIDDELL/ALL AMERICAN SPORTS , CORP.	399.17
	Invoice		Date	Description	Amount
	98723581		08/24/2016	Speedflex Accessory Kit-Ath.	298.58
	98736270		08/24/2016	Athletic Equipement	100.59
Check	08/31/2016	58179 Accounts Payable		RUNYAN POTTERY SUPPLY	664.96
	Invoice		Date	Description	Amount
	54170		08/24/2016	HS Teaching Supplies	521.96
	54412		08/24/2016	HS Teaching Supplies	143.00
Check	08/31/2016	58180 Accounts Payable		SCHOOL SPECIALTY INC.	1,064.27
	Invoice		Date	Description	Amount
	308102561942		08/24/2016	HS Teaching Supplies	90.80
	308102570976		08/24/2016	ES Teaching Supplies	97.39
	208116988476		08/24/2016	ES Teaching Supplies	48.27
	308102536339		08/24/2016	HS Teaching Supplies	92.54
	308102575387		08/24/2016	ES Office Supplies	430.40
	30810257624		08/24/2016	HS Teaching Supplies	238.26
	208117001495		08/24/2016	ES Teaching Supplies	66.61
Check	08/31/2016	58181 Accounts Payable		SchoolMate	1,064.00
	Invoice		Date	Description	Amount
	IN00045162		08/24/2016	ES Planners	1,064.00
Check	08/31/2016	58182 Accounts Payable		SEG WORKERS COMPENSATION FUND	3,480.00
	Invoice		Date	Description	Amount
	MG824136		08/24/2016	Workers Comp Installment	3,480.00
Check	08/31/2016	58183 Accounts Payable		SERVICE REPRODUCTION COMPANY	258.95
	Invoice		Date	Description	Amount
	389665		08/24/2016	HS Teaching Supplies	270.99

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/31/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		385554	08/24/2016	HS Teaching Supplies	(12.04)
Check	08/31/2016	58184 Accounts Payable	SERVPRO		1,969.73
		Invoice	Date	Description	Amount
		4755281	08/24/2016	Water Damage Restoration-Athletic Buildings	705.61
		4755282	08/24/2016	Incoming Water Commercial IHC	1,264.12
Check	08/31/2016	58185 Accounts Payable	SMITH, JASON		87.42
		Invoice	Date	Description	Amount
		MG81716	08/24/2016	Custodial Supplies	87.42
Check	08/31/2016	58186 Accounts Payable	SPEEDWAY LLC		63.21
		Invoice	Date	Description	Amount
		MG82616	08/24/2016	Gas District Vehicles	63.21
Check	08/31/2016	58187 Accounts Payable	SSISA		1,500.00
		Invoice	Date	Description	Amount
		M000004591	08/24/2016	Insurance Bidding	1,500.00
Check	08/31/2016	58188 Accounts Payable	SUNRISE SUPPLIES, INC.		54.78
		Invoice	Date	Description	Amount
		18588	08/24/2016	Custodial Supplies	54.78
Check	08/31/2016	58189 Accounts Payable	TASC-CLIENT INVOICES		218.00
		Invoice	Date	Description	Amount
		IN846106	08/24/2016	Admin & Claim Card Fees	218.00
Check	08/31/2016	58190 Accounts Payable	The Experts		705.00
		Invoice	Date	Description	Amount
		033	08/24/2016	Parts & Labor-Clean Toilets Out	705.00
Check	08/31/2016	58191 Accounts Payable	The Math Learning Center		5,031.74
		Invoice	Date	Description	Amount
		BA21997-IN	08/24/2016	ES Math Books	4,956.24
		BA22046-IN	08/24/2016	ES Teaching Supplies	75.50
Check	08/31/2016	58192 Accounts Payable	THOMAS, KELLI		74.01

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/31/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description	Amount
		MG82516	08/24/2016	Breakfast for Teach Like A Pirate	74.01
Check	08/31/2016	58193	Accounts Payable	THRUN LAW FIRM, P.C.	9,577.10
	Invoice		Date	Description	Amount
		234073	08/24/2016	Leagal Services	1,834.00
		234185	08/24/2016	Legal Services	1,300.60
		233239	08/24/2016	Legal Services	2,229.50
		234074	08/24/2016	Legal Services	4,213.00
Check	08/31/2016	58194	Accounts Payable	Tri Unity Christian	150.00
	Invoice		Date	Description	Amount
		MG82616	08/24/2016	VolleyballTournament Fee	150.00
Check	08/31/2016	58195	Accounts Payable	U. S. POSTMASTER	752.00
	Invoice		Date	Description	Amount
		MM81616	08/24/2016	Stamps-HS	470.00
		TB81916	08/24/2016	Stamps-ES	282.00
GF CHECKING General Fund Checking Totals:				Transactions: 44	\$44,024.79
Checks:		44		\$44,024.79	

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/31/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	08/26/2016	58196 Accounts Payable	Advanced Pension Solution Inc.		180.00
	Invoice	Date	Description		Amount
		2017-00000078	08/26/2016	ROTH IRA - ROTH IRA	180.00
Check	08/26/2016	58197 Accounts Payable	AFLAC		80.67
	Invoice	Date	Description		Amount
		2017-00000077	08/26/2016	AFLAC Pre-Tax - AFLAC Pre-Tax *	80.67
Check	08/26/2016	58198 Accounts Payable	HealthEquity, Inc.		2,445.50
	Invoice	Date	Description		Amount
		2017-00000078	08/26/2016	HSA - Health Savings Account *	2,445.50
Check	08/28/2016	58199 Accounts Payable	HORACE MANN		1,605.62
	Invoice	Date	Description		Amount
		2017-00000079	08/26/2016	H MANN - Horace Mann Insurance	1,605.62
Check	08/26/2016	58200 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice	Date	Description		Amount
		2017-00000080	08/26/2016	FOC - Child Support FOC	201.61
Check	08/26/2016	58201 Accounts Payable	STATE OF MICHIGAN		5,777.48
	Invoice	Date	Description		Amount
		2017-00000081	08/26/2016	MI TAX - Michigan Withholding Tax	5,777.48
Check	08/26/2016	58202 Accounts Payable	TRANSAMERICA WORKSITE , MARKETING		56.11
	Invoice	Date	Description		Amount
		2017-00000082	08/26/2016	TRANS SELECT - Trans Select Life Ins *	56.11
<b>GF CHECKING General Fund Checking Totals:</b>			<b>Transactions: 7</b>		<b>\$10,346.99</b>
Checks:	7		\$10,346.99		



Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 09/06/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	09/06/2016	58203 Accounts Payable	Calvin Christian High School		75.00
	Invoice	Date	Description		Amount
	MG81116	09/06/2016	JV Volleyball Tournament		75.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$75.00
Checks:	1		\$75.00		

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 09/09/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	09/08/2016	58204 Accounts Payable	A B DICK PRODUCTS OF WEST MICHIGAN		108.00
	Invoice		Date	Description	Amount
		181932	09/01/2016	Copier Supplies-HS	108.00
Check	09/08/2016	58205 Accounts Payable	BC Drywall		2,620.00
	Invoice		Date	Description	Amount
		MG83016	09/01/2016	Drywall Repair & Paint-ES/HS	2,620.00
Check	09/08/2016	58206 Accounts Payable	BCAM		80.00
	Invoice		Date	Description	Amount
		MG9716	09/01/2016	Basketball Coaches Membership	80.00
Check	09/08/2016	58207 Accounts Payable	BIGGS, HAUSSERMAN, THOMPSON		6,000.00
	Invoice		Date	Description	Amount
		87643	09/01/2016	2016-Audit	6,000.00
Check	09/08/2016	58208 Accounts Payable	BLICK ART MATERIALS		6.18
	Invoice		Date	Description	Amount
		6520760	09/01/2016	HS Teaching Supplies	6.18
Check	09/08/2016	58209 Accounts Payable	Chambers , James		200.00
	Invoice		Date	Description	Amount
		MG9616	09/01/2016	Summer School Refund-HS	200.00
Check	09/08/2016	58210 Accounts Payable	CONSUMERS ENERGY		17,373.49
	Invoice		Date	Description	Amount
		MG9816	09/01/2016	District Natural Gas & Electric Cost	17,373.49
Check	09/08/2016	58211 Accounts Payable	CRYSTAL FLASH ENERGY		1,582.48
	Invoice		Date	Description	Amount
		91589270177	09/01/2016	Diesel Fuel-Buses	1,582.48
Check	09/08/2016	58212 Accounts Payable	Encore Technology Group, LLC		2,562.81
	Invoice		Date	Description	Amount
		126148	09/01/2016	Phone Bill	2,562.81

User: Chris Updyke

Pages: 1 of 6

9/9/2016 7:47:31 AM

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 09/09/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	09/08/2016	58213 Accounts Payable	ENGINEERED PROTECTION SYSTEMS		391.74
	Invoice		Date	Description	Amount
		A1009156	09/01/2016	Monthly Monitopring-HS	179.52
		A1009157	09/01/2016	Monthly Monitoring-Tech	212.22
Check	09/08/2016	58214 Accounts Payable	EPS Literacy & Intervention		476.96
	Invoice		Date	Description	Amount
		10889321	09/01/2016	ES Spec Ed Teaching Supplies	476.96
Check	09/08/2016	58215 Accounts Payable	Eric's Lock & Key		12.00
	Invoice		Date	Description	Amount
		2500	09/01/2016	Keys	12.00
Check	09/08/2016	58216 Accounts Payable	F. Thomas Builders, Inc.		4,700.00
	Invoice		Date	Description	Amount
		MG9916	09/01/2016	Roof Repairs-Concession Stand/Press Box/Pole Bam	4,700.00
Check	09/08/2016	58217 Accounts Payable	Fun & Function		26.92
	Invoice		Date	Description	Amount
		182962	09/01/2016	Mini Loop Scissors	26.92
Check	09/08/2016	58218 Accounts Payable	Gallagher Uniform		116.12
	Invoice		Date	Description	Amount
		10484242	09/01/2016	Towels & Uniforms	55.46
		10488730	09/01/2016	Towels & Uniforms	60.66
Check	09/08/2016	58219 Accounts Payable	GRAINGER		152.46
	Invoice		Date	Description	Amount
		9212112131	09/01/2016	Maint. Supplies	152.46
Check	09/08/2016	58220 Accounts Payable	GREAT LAKES SYSTEMS, INC.		1,344.83
	Invoice		Date	Description	Amount
		24500	09/01/2016	Labor & Materials Roof Repair-HS	826.12
		24542	09/01/2016	Roof Repairs-ES	518.71
Check	09/08/2016	58221 Accounts Payable	Hi-Tech Building Services		4,887.46
	Invoice		Date	Description	Amount

User: Chris Updyke

Pages: 2 of 6

9/9/2016 7:47:31 AM

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 09/09/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		012591	09/01/2016	Custodial Hours-August	4,887.46
Check	09/08/2016	58222 Accounts Payable	IONIA COUNTY SHOPPER'S GUIDE		85.38
		Invoice	Date	Description	Amount
		13964	09/01/2016	Bus Route Ad/HS Parapro Ad	85.38
Check	09/08/2016	58223 Accounts Payable	Jackson , Ryan or Lisa		150.00
		Invoice	Date	Description	Amount
		MG9616	09/01/2016	Family Pass-Refund	150.00
Check	09/08/2016	58224 Accounts Payable	KENOWA COMPANIES		410.00
		Invoice	Date	Description	Amount
		33236	09/01/2016	Sprinkler Repairs	410.00
Check	09/08/2016	58225 Accounts Payable	LANSING SANITARY SUPPLY, INC.		1,466.51
		Invoice	Date	Description	Amount
		899418	09/01/2016	Custodial Supplies	67.97
		899590	09/01/2016	Custodial Supplies	552.43
		899594	09/01/2016	Custodial Supplies	150.11
		899595	09/01/2016	Trash Liners	696.00
Check	09/08/2016	58226 Accounts Payable	Lombardo , Layle		50.00
		Invoice	Date	Description	Amount
		MG9616	09/01/2016	Summer School Refund-HS	50.00
Check	09/08/2016	58227 Accounts Payable	MANION, JOEL		150.00
		Invoice	Date	Description	Amount
		MG9616	09/01/2016	MS Teaching Supplies	150.00
Check	09/08/2016	58228 Accounts Payable	MENARDS-IONIA		11.28
		Invoice	Date	Description	Amount
		14438	09/01/2016	Custodial Supplies	11.28
Check	09/08/2016	58229 Accounts Payable	METS		2,293.95
		Invoice	Date	Description	Amount
		10972	09/01/2016	Salaries & Fees	2,293.95
Check	09/08/2016	58230 Accounts Payable	MHSAA		120.00

User: Chris Updyke

Pages: 3 of 6

9/9/2016 7:47:31 AM

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 09/09/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description	Amount
	MG9716		09/01/2016	Captains Clinic	120.00
Check	09/08/2016	58231 Accounts Payable	Munetrix, LLC		1,748.00
	Invoice		Date	Description	Amount
	1689		09/01/2016	Transparency Renewal	1,748.00
Check	09/08/2016	58232 Accounts Payable	NAPA AUTO & TRUCK PARTS		326.90
	Invoice		Date	Description	Amount
	777690		09/01/2016	Parts	305.79
	777743		09/01/2016	Parts	9.75
	777935		09/01/2016	Parts	11.36
Check	09/08/2016	58233 Accounts Payable	NASCO		270.96
	Invoice		Date	Description	Amount
	51758		09/01/2016	HS Teaching Supplies	44.05
	106891		09/01/2016	HS Teaching Supplies	226.91
Check	09/08/2016	58234 Accounts Payable	Nelson , Aimee		25.00
	Invoice		Date	Description	Amount
	MG9616		09/01/2016	Summer School Refund-HS	25.00
Check	09/08/2016	58235 Accounts Payable	REYNOLDS & SONS, INC		240.38
	Invoice		Date	Description	Amount
	098024		09/01/2016	Football Jerseys	240.38
Check	09/08/2016	58236 Accounts Payable	Royal Publishing		55.00
	Invoice		Date	Description	Amount
	7818887		09/01/2016	Don Baese XC Ad	55.00
Check	09/08/2016	58237 Accounts Payable	S & K TROPHIES & PLAQUES, INC.		1,133.50
	Invoice		Date	Description	Amount
	14730		09/01/2016	Volleyball & XC-Plaques/Ribbons	1,133.50
Check	09/08/2016	58238 Accounts Payable	SARANAC HARDWARE		73.56
	Invoice		Date	Description	Amount
	84175		09/01/2016	Maint. Supplies	73.56

User: Chris Updyke

Pages: 4 of 6

9/9/2016 7:47:31 AM

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 09/09/2016

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	09/08/2016	58239 Accounts Payable	SCHOOL SPECIALTY INC.		2,106.42
	Invoice		Date	Description	Amount
		308102563863	09/01/2016	HS Teaching Supplies	54.04
		308102548063	09/01/2016	HS Teaching Supplies	88.63
		208116827014	09/01/2016	HS Office Supplies	399.78
		208116927391	09/01/2016	HS Office Supplies	17.95
		308102533669	09/01/2016	HS Spec Ed Teaching Supplies	96.01
		308102580726	09/01/2016	HS Spec Ed Teaching Supplies	105.98
		308102580714	09/01/2016	MS Spec Ed Teaching Supplies	94.12
		208116741583	09/01/2016	ES Teaching Supplies	42.11
		30810233320	09/01/2016	ES Spec Teaching Supplies	133.80
		208116920183	09/01/2016	ES Spec Ed Teaching Supplies	1.96
		308102540449	09/01/2016	ES Teaching Supplies	43.17
		308102533350	09/01/2016	ES Teaching Supplies	53.69
		208117102759	09/01/2016	HS Teaching Supplies	163.60
		308102582366	09/01/2016	ES Teaching Supplies	74.47
		308102581450	09/01/2016	ES Teaching Supplies	90.98
		308102587570	09/01/2016	ECSEC Teaching Supplies	634.29
		208117096796	09/01/2016	MS Teaching Supplies	11.84
Check	09/08/2016	58240 Accounts Payable	SENTINEL STANDARD		43.36
	Invoice		Date	Description	Amount
		300528709	09/01/2016	HS Parapro Ad	43.36
Check	09/08/2016	58241 Accounts Payable	SERVICE REPRODUCTION COMPANY		18.90
	Invoice		Date	Description	Amount
		389942	09/01/2016	HS Teaching Supplies	18.90
Check	09/08/2016	58242 Accounts Payable	SMITH, GREG		40.00
	Invoice		Date	Description	Amount
		MG83116	09/01/2016	Cell Phone-Aug	40.00
Check	09/08/2016	58243 Accounts Payable	SUNRISE SUPPLIES, INC.		684.47
	Invoice		Date	Description	Amount
		18659	09/01/2016	Maint. Supplies	64.95



Saranac Community Schools

# Payment Register

From Payment Date: 8/15/2016 - To Payment Date: 9/9/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
GF CHECKING - General Fund Checking									
<u>EFT</u>									
236	08/19/2016	Open			Accounts Payable	M.P.S.E.R.S.	\$45,316.81		
237	08/24/2016	Open			Accounts Payable	M.P.S.E.R.S.	\$45,648.63		
238	08/26/2016	Open			Accounts Payable	TASC-CLIENT INVOICES	\$1,884.96		
239	08/26/2016	Open			Accounts Payable	INDEPENDENT BANK	\$154,919.51		
240	09/01/2016	Open			Accounts Payable	M.P.S.E.R.S.	\$49,991.31		
Type EFT Totals:									
GF CHECKING - General Fund Checking Totals									
							\$297,761.22		

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	5	\$297,761.22	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	<b>Total</b>	<b>5</b>	<b>\$297,761.22</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	5	\$297,761.22	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>5</b>	<b>\$297,761.22</b>	<b>\$0.00</b>

Grand Totals:

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	5	\$297,761.22	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	<b>Total</b>	<b>5</b>	<b>\$297,761.22</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	5	\$297,761.22	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>5</b>	<b>\$297,761.22</b>	<b>\$0.00</b>



TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: NEOLA Final Review

The Board has been reviewing the NEOLA policies for the last several months and we are ready to approve and implement them.

- Policy: 0000 – BYLAWS
- Policy: 1000 – ADMINISTRATION
- Policy: 2000 – PROGRAM
- Policy: 3000 – PROFESSIONAL STAFF
- Policy: 4000 – SUPPORT STAFF
- Policy: 5000 – STUDENTS
- Policy: 6000 – FINANCES
- Policy: 7000 – PROPERTY
- Policy: 8000 – OPERATIONS
- Policy: 9000 – RELATIONS

Suggested Resolution

I move that the Saranac Board of Education approve the NEOLA Policies as listed above.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Out-Of-State Field Trip

POLICY: 7490 Field Trips and Excursions

This is directly related to the following areas of the District Strategic Plan:

- Student Achievement
- Community Relations

We reviewed the Out-of-State field trip at the last meeting for the FFA National Convention, and would like the board to consider approving it at this meeting.

- FFA National Convention – Indianapolis, IN – October 20, 2016

Suggested Resolution

I move that the Saranac Board of Education approve the Out-of-State Field Trip as presented.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_

TO: Board of Education  
FROM: Maury Geiger, Superintendent  
SUBJECT: Hire Special Education Teacher

A committee will be interviewing for an open JSH Special Education Teacher on Monday, September 12.

Here are the five candidates being interviewed:

- Ted Cusack
- Sally Abshire
- Melissa Chaffins
- Hayley McQuillan-Leuze
- Beth Reed

I will be meeting with the final candidate and will plan on bringing a recommendation to our meeting on Thursday.

The board will have the option to waive past board practice and approve this hire at the meeting or wait until the October 6 meeting.

Suggested Resolution

“I move that the Saranac Board of Education waive past board practice and hire \_\_\_\_\_ as the JSH Special Education Teacher for the 2016-2017 school year.”

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_

**TED M. CUSACK**  
6481 Kuttshill Drive  
Rockford, MI 49341  
(616) 284-7103  
E-MAIL: tedc991@gmail.com

---

## EXPERIENCE

**High School Special Education Teacher, *Manistee, MI*** December 2013-present  
**Michigan Great Lakes Virtual Academy**

- Caseload provider for 20+ students
- Conducted Individualized Education Plan meetings for students and parents
- Worked with students on goals in the Blackboard room
- Taught Two Consumer Math classes

**High School Social Studies Teacher, *Muskegon, MI*** September 2012- September 2013  
**Muskegon Heights Public School Charter Academy**

- Teach World and U.S. History at the high school level
- Member of several school committees

**Insurance Agent, *Grand Rapids, MI*** February 2012-October 2012  
**Farmers Insurance Company**

- Sales consisting of multiple lines of insurance (auto, home, life, business)

**Special Education Teacher, *Cedar Springs, MI*** January 2008- August 2011  
**Cedar Springs High School**

- Caseload provider for 18 high school students
- Conducted Individualized Education Plan meetings for students and parents
- Developed positive rapport between parents, teacher and student
- Active member of Special Education Department
- Member of both CAP and MET teams
- Consistently maintained classroom discipline

**Substitute Teacher** September 2004 to December 2007

***Carson City School District, Ionia Intermediate School District,  
Greenville School District, Kent Intermediate School District***

- Substitute taught in all grades
- Effectively followed teacher lesson plans
- Substitute taught often in Special Education classes
- Consistently maintained classroom discipline

**Test Scorer, *Lansing, MI*** June 2005 to July 2005  
**Pearson Educational Systems**

- Standardized test scorer
- Used a rubric to score secondary math tests while being checked for reliability and validity on a consistent basis

**Saint Joseph Elementary School, *Belding, MI*** July 2003 to June 2004  
**School Principal/Director of Preschool**

- Principal of elementary school comprised of Kindergarten through Sixth Grade

- Director of Preschool Program
- Member of the School Board
- Member of the Home and School Association and facilitated many meetings
- Directed the school sports program
- Published the school newsletter weekly
- Organized fundraisers throughout the school year

**Saint John Vianney Elementary School, Wyoming, MI**  
*Eighth Grade Teacher*

August 1999 to June 2003

- Create and teach lesson plans for four separate disciplines, including Eighth Grade Social Studies, Literature, Religion, and Seventh Grade Geography
- Develop multiple assessments to measure students' progress throughout the semester
- Effectively manage class sizes ranging from 20 to 24 students
- Conduct parent-teacher conferences per semester and facilitated a one-time parent-student conference
- Actively participate in various committees within the school, including Student Council, Yearbook Committee, Special Days Committee, Eighth Grade Graduation Committee, and Science Olympiad

Unique Accomplishment: Project Close Up

- For the first time ever, I introduced Saint John Vianney School to a program called Project CloseUp, an intensive three-day trip to Washington, DC to study U.S. government and history. In organizing this program for eighth grade students, I oversaw all aspects of the trip, including intensive fundraising efforts, logistics of all travel arrangements, and facilitator of all subcommittees involving school administration, parents and student

**EDUCATION**

**Aquinas College, Grand Rapids, MI**

LD Teacher Endorsement, January 2007 to May 2008

Overall GPA: 4.0

**Aquinas College, Grand Rapids, MI**

Secondary Teacher Certification, December 1998

Overall GPA: 4.0

**Mary Grove College, Detroit, MI**

Masters in the Art of Teaching, May 1997

Overall GPA: 3.75

**Aquinas College, Grand Rapids, MI**

Bachelor of Arts, May 1991

Political Science Major

Philosophy (1991) and History (1998) Minors

**EXTRACURRICULAR ACTIVITIES**

- Assistant to the Director of Religious Education of St. Mary's and St. John the Baptist parishes, 2005-2006
- Coached Carson City-Crystal Middle School Track Team, 2005
- Project Close Up, organized thirty-three students and five adults to an educational trip to Washington, DC, 2001
- St. John Vianney yearbook organizer, 2000-2003
- Coached Science Olympiad team, 2000-2002
- Coached Saint John Vianney Middle School Track Team, 1999
- Volunteer assistant coach Carson City-Crystal High School Cross Country Team, 1995 (won State)
- Coached Carson City Middle School Track Team, 1995 and 2005
- I am trained as a Orton-Gillingham Teacher, 2003

## Experienced Educator

### Sally Sue Abshire

149 Main Street  
Saranac, Michigan 48881  
(616) 366-7868  
sallyabshire@yahoo.com

**Objective:** Experienced educator seeking a rewarding career, utilizing my extensive experience, credentials and talents.

**Education:** Aquinas College Grand Rapids, Michigan

***Michigan Teaching Certificates***

- Learning Disabilities (SM) K-12
- Business (GH)
- Speech (BD)

Aquinas College Grand Rapids, Michigan

***Master in Education*** 2008

Aquinas College Grand Rapids, Michigan

***Bachelor of Arts*** 1998

Davenport College Grand Rapids, Michigan

***Bachelor of Business Administration*** 1994

### Experience:

*Grand Rapids Public Schools* Grand Rapids, MI

**Full-time Teacher- 8th Grade, Business Technology, Test Proctor, LOOP Lead Teacher, Long-Term Substitute** September 2011 - June 2016

- Maintained class overload; Forfeiting my preparation period
- Periodically assigned to a 'floating' classroom as school wide State mandated testing required the use of my computer classroom. Utilizing up to 5 different classrooms a day between 2 (two) schools.
- Taught daily at two (2) separate schools.
- Lead Teacher for LOOP After School; Overseeing three (3) teachers, assisting with materials and instruction, maintain time sheets and records.
- Long Term Substitute Teacher
- Proctor WIDA tests (English Language Levels), one on one with students.
- Volunteer member/participant of school's Medical Emergency Response Team (MERT) and Positive Behavior Incentive System (PBIS), 2 years

*Willsub* Portland, MI  
**Tutor**, Saranac Elementary School Current

- Tutor students in reading and math

*NCS Pearson* Lansing, Michigan  
**Scorer** March, 2008 to September 2012

- Executed daily operations of objectively scoring open-ended questions for various State's academic assessments.
- Was instrumental in Field Testing of questions for Science.
- Successfully evaluated various grade levels and curriculums.
- Maintained accuracy while excelling in speed requirements.

*Ionia County Area School Districts* Ionia County, Michigan  
**Substitute Teacher** August, 2006 to September 2013

- Enforced all administration policies and rules governing students.
- Adapted teaching methods and instructional materials to meet students' varying needs and interests.
- Instructed and monitored students in the use and care of equipment and materials, in order to prevent injuries and damage.
- Used computers, audiovisual aids, and other equipment and materials to supplement presentations.
- Maintained high standards of excellence.

*AmeriCorps State* Lansing, Michigan  
**Mentoring Coordinator** January, 2005 to January, 2006

- Coordinated student and community volunteer service programs.
- Interviewed, screened and referred applicants to appropriate units.

and trained volunteers prior to assignment in specific units.

- Served as liaison between administration, staff and volunteers.
- Spoke to community groups, explaining organization's activities and role of volunteer program.
- Consulted administrators and staff to determine organization's needs for various volunteer services and planned for volunteer recruitment.
- Prepared and maintained procedural and training manuals.
- Prepared news releases for various news media.
- Spearheaded creation of Ionia County Youth Mentoring Collaboration.

**Community:** Resided on various public service committees throughout the community as well as participation in numerous volunteer services.  
2006 Community Service Award

Melissa Chaffins  
3450 W. Palmer Rd.  
Orleans, MI 48865  
(616) 889-1255  
mjc004@aquinas.edu

LD

## Education

Associates in Applied Science	<b>Montcalm Community College-Sidney, MI</b> Education Paraprofessional Early Childhood Development	Obtained: December 2009
Bachelor of Arts	<b>Aquinas College-Grand Rapids, MI</b> Learning Disabilities, Early Education Concentration	Obtained: May 2015

## Teaching Experience

### **Long Term Special Education Teacher-2016- Belding Middle School**

- Co-taught ELA and math classes
- Led academic support and enrichment classes
- Managed a caseload of 18
- Created, implemented, and led IEP'S
- Medicaid Billing

### **Student Teacher- 2015- Ionia Middle School/Twin Rivers**

- Created and implemented lesson plans grades 4 & 6-8
- Maintained a structured environment
- Developed relationships with students, staff, and parents

### **Title I Reading Interventionist 2007-2014 -Threshold Academy**

- Created and implementing assessments
- Progress monitoring
- Created and implemented individual interventions

### **Substitute Teaching 2012-Present- Ionia County**

- Lead whole group and small group instruction
- Develop relationships with students and staff
- Adjusted to and implemented a variety of building/district policies



**Leadership & Committees**

- School wide testing-Lead Coordinator
- Accelerated Reader Program ~ Assistant Coordinator
- March is Reading Month ~ Lead Coordinator
- Summer School in a Bag ~ Lead Coordinator
- Yearbook ~ Member
- School Improvement ~ Member
- Family Reading Nights- Coordinator
- Home Visits
- Presenter at Poverty Conference at CMU School of Education

**Work History**

- **Tutor/Life Skills Coach**, Wolbers Family ( June 2016-Present)
- **Lead Teacher**, Kids World Learning Center, Belding (May 2015-September 2015)
- **Paraprofessional**, EightCap-Threshold Academy, Orleans (November 2008-June 2014)
- **Autism Spectrum Disorder Paraprofessional**, Ionia County ISD, Ionia (January 2007- November 2008)

References available upon request.

# Hayley McQuillan

1872 R W Berends SW DR Apt 10 • Wyoming, MI • 49519

(630) 253-2379

[mcquillh@mail.gvsu.edu](mailto:mcquillh@mail.gvsu.edu)

---

## Objective

To create a positive and engaging class where students can succeed academically and personally.

## Qualifications

- Strong commitment and work ethic and leadership
- Ability to set and achieve goals, and work well under pressure
- Develops and implements detailed lesson plans and daily activities.

## Education

### Grand Valley State University

Allendale MI

January 2013- 2016

Special Education

Degree: Liberal Arts of Science

Endorsements: Cognitive Impairment and Emotional Impairment (Pending Completion)

Minor: Elementary Education- K-5 (Pending Completion)

### Eastern Illinois University

Charleston IL

August 2009-May

2012

Special Education

## Related Work Experience

### East Kentwood High School

Kentwood MI

January 2016- June 2016

- Motivated and engaged students in a Self Contained Emotional Impairments classroom for students in 10th- 12th grade.
- Taught English and Study Skills.
- Prepared and Implemented a unit on Shakespeare for the eleventh and twelfth grade English.
- Facilitated a IEP for students in the program.

### Saranac Elementary School-

Saranac MI

September 2015-December 2015

- Differentiated general education curriculum to support students' strengths and weaknesses.
- Developed and implemented highly effective curriculum units in all content areas with a primary focus on Mathematics, Language Arts, and Science.

- Established a strong classroom community with acceptable student behavior through implementation of a class promise and a behaviorism model clip chart.
- Communicated effectively with parents in person, via phone and email, during school events and while conducting parent-teacher conferences.
- Participated in a Classroom Learning Lab to observe and provide feedback to other grade level teachers.
- Obtained training in 5D+ Teacher Evaluations and Bridges Mathematics Curriculum so gain knowledge to better educated students.
- Participated student I.E.P meetings with parents and special education staff to share student data, review student progress and develop classroom accommodations.

Transitions of Mayfield-

Grand Rapids MI

January 2015- May 2015

- Student taught in a Special Education Cognitive Impairment Transition Program for eighteen to twenty-six year old individuals.
- Instruction based on life skills and development for individualized learning goals.
- Facilitated and initiated specific lesson plans in cooking, laundry, and job skills for students

Rosewood Elementary School-

Jenison MI

September 2014- December 2014

- Teacher Assistant in a Special Education Intervention third and fourth grade class
- Instruction given to students in math and reading
- Instruction given to students in math and reading groups.

Terra Cottage Pottery-

Geneva IL

August 2008- June

2011

- Instructions given to clients regarding art pieces.
- Involved in planning and executing pottery classes.
- Operated pottery kiln for the purpose of guests' pottery pieces.
- Assisted the owner in after school enrichment for District 303 and 304 Elementary schools.

**Professional Development**

Crisis Prevention Intervention  
CPR Training

**Activities and Community Involvement**

Best Buddies of Illinois

Charleston IL

August 2009- May

2012

- Engaged in a one to one friendship for three years.
- Worked with individuals with intellectual and developmental disabilities through social activities and coaching opportunities.

Tutor for first and second graders

Saint Charles IL 2009-2010  
-Worked one on one with children focusing on grade appropriate core curriculum.  
-Collaborated with parents regarding their child's educational needs.

Ortho Kids at DeInor Hospital  
Geneva IL May 2008- August  
2009  
-Volunteered for Ortho Kids to provide aquatic therapeutic exercise class for children with neurological conditions.

### Other Work Experience

Anna's House Restaurant  
Grand Rapids, MI September 2014-present  
-Responsibilities include, but not limited to serving guests' tables, training new wait staff, and working as an effective member of a restaurant team.

Uccello's Italian Restaurant  
Grand Rapids, MI August 2013-2014  
-Responsibilities include, but not limited to serving guests' tables, training new wait staff, and working as an effective member of a restaurant team.

## References

Pamela Schweitzer  
Student Teaching Field Placement Coordinator  
Grand Valley State University  
401C Richard M. DeVos Center

# BETH REED

285 E Peck Lake Rd. Ionia Mi, 48846 | breed@oakland.edu | 616

Reading +  
CI

**OBJECTIVE** | To obtain a position as an elementary teacher (K-5) or special education teacher, educator and supporter of each student's growth and accomplishments in e

**EXPERIENCE** | **ELEMENTARY/HIGH SCHOOL RESOURCE ROOM TEACHER PENNFIELD PUBLIC SCHOOLS**  
AUGUST 2014 TO PRESENT  
3<sup>RD</sup> GRADE RESOURCE ROOM; 3<sup>RD</sup> AND 4<sup>TH</sup> GRADE CI TEACHER, CO-TEACHER: HIGH SCHOOL PHYSICS

**ELEMENTARY/HIGH SCHOOL RESOURCE ROOM TEACHER TAQUHAUMENON AREA SCHOOLS**  
AUGUST 2012 TO AUGUST 2014  
4<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup> grade resource room; Co-teach 6<sup>th</sup> and 7<sup>th</sup> grade math, 7<sup>th</sup> grade Science, 6<sup>th</sup> and 7<sup>th</sup> grade Study Skills, 6<sup>th</sup> grade reading intervention and enrichment, 6<sup>th</sup> grade Math Enrichment

**1<sup>ST</sup> GRADE SUMMER SCHOOL TEACHER, IONIA PUBLIC SCHOOLS**  
JULY 2012-AUGUST 2012  
Concentration in Reading and math

**1<sup>ST</sup> GRADE INTERVENTIONIST/SUBSTITUE, IONIA PUBLIC SCHOOLS**  
AUGUST 2011 TO JUNE 2012  
ICT Floater for all grades, 1<sup>st</sup> grade interventionist, extra help in math and reading

**2<sup>ND</sup> GRADE STUDENT TEACHER, JEFFERSON ELEMENTARY SCHOOL**  
JANUARY 2011 TO APRIL 2011  
Developed weekly lesson plans, created classroom behavior plan, participated in parents night

**SPECIAL EDUCATION STUDENT TEACHER, BALDWIN HEIGHTS ELEMENTARY SCHOOL**  
OCTOBER 2010 TO DECEMBER 2010  
K-4 self-contained Cognitive Impairment Room, Developed daily unit activities, Individualized Lessons to students IEP's, Individualized Behavior Plans, Organized Classroom Fall Party, Participated on the fun and Autism Committees

**CENTRAL MICHIGAN UNIVERSITY READING CLINIC, MOUNT PLEASANT, MICHIGAN**  
JULY 2010 TO AUGUST 2010  
Reading teacher for Kindergarten and 1<sup>st</sup> grade working on improving spelling and reading skills

**CAMP COUNSELOR, CAMP WAH WAH TAY SEE**  
MAY 2008 TO JULY 2008  
Worked with children and adults from the ages of 5-72 with special needs, created a safe and enjoyable atmosphere to learn and play

**EDUCATION** | **Oakland University, Rochester, Michigan**

Masters of Special Education  
Major: Autism  
Overall Grade Point Average: 3.8/4.0  
Graduate: August 2016

**Central Michigan University, Mount Pleasant, Michigan**

Bachelor of Science in Education  
Certification: Elementary Education, K-5 and Special Education K-12  
Major: Cognitive Impairment  
Minor: Reading in the Elementary Grades and Integrated Science

TO: Board of Education

FROM: Maury Geiger, Superintendent

SUBJECT: Student Count Update

This is directly related to the following areas of the District Strategic Plan:

- Community Relations

We will have the most up-to-date student numbers at the meeting on Thursday.

TO: Board of Education  
FROM: Brent Denny, Board President  
SUBJECT: Superintendent's Contract

At the regularly scheduled meeting on September 1, 2016, the board reviewed the updated Superintendent's Contract that the Michigan Association of School Board's attorney, Brad Banasik, provided to our district. Mr. Banasik's assistance was sought by the board, in order to address old contract language that is either not needed, or is not permitted by current laws.

In addition to the board's review of Mr. Geiger's contract language, the board also recognizes the current contract expiration date of June 30, 2017. Board President, Brent Denny, has communicated to all board members that the time has come to advise Mr. Geiger as to whether the board intends to extend the contract by one additional year, or let it expire on June 30, 2017.

Suggested Resolution

I move that the Saranac Board of Education (either) *extend* Mr. Geiger's contract to June 30, 2018; (or) allow Mr. Geiger's contract to *expire* on June 30, 2017 as presented.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_