

Saranac Community School

**Board of Education Agenda
Regular Meeting
August 26, 2019
7:00 PM
Conference Room, Central Office**

1. Call to Order_____
2. Pledge of Allegiance
3. Approval of Minutes - Regular Meeting dated 8-12-19 2
4. Additions, Deletions & Modifications to the Agenda
5. Comments from Guests - Agenda Items
6. Action Items
- a. Hire Staff 4
- b. Approve NEOLA Policy Updates 9
- c. Approve the Sale of Property at 234 Vosper St. 13
7. Reports/Presentations
- a. Superintendent Goals 40
8. Comments from Guests - Non Agenda Items
9. Superintendent's Report
10. Board Requests/Reports
11. Communications
12. Closed Session for Negotiation Purposes
13. Other
14. Adjournment_____

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda."

Saranac Community Schools
Board of Education
Meeting #2

The regular meeting of the Saranac Community Schools Board of Education was held on Monday, August 12, 2019 in the Conference Room, Saranac Central Office, 225 Pleasant Street, Saranac, MI.

President, Sarah Doll called the meeting to order at 7:00 p.m.

Present: Courtney, Doll, Elliott, Hawkins, Jackson, Price & VanKuiken.

Jason Smith led in the Pledge of Allegiance.

APPROVAL OF MINUTES: Minutes from regular meeting dated 7/8/19, Finance Committee minutes dated 7/17/19 and 8/6/19 were approve as presented.

TREASURER'S REPORT: The Treasurer's Report for July was approved as presented.

ADDITIONS, DELETIONS & MODIFICATIONS TO THE AGENDA: None

COMMENTS FROM GUESTS – AGENDA ITEMS: None

ACCEPT GIFTS: Motion by VanKuiken, supported by Courtney and unanimously approved that the Saranac Board of Education accept the gifts as listed below totaling \$1,850.00 for the months of July/August as presented.

To:	Donation for:	Amount
Saranac Promise	Donation	\$ 500.00
Saranac Promise	Donation	\$ 100.00
Saranac Promise	Donation	\$ 200.00
Saranac Promise	Donation	\$ 100.00
Saranac Promise	Donation	\$ 150.00
Saranac Promise	Donation	\$ 200.00
Saranac Promise	Donation	\$ 200.00
Saranac Promise	Donation	\$ 400.00
Total This Month		\$ 1,850.00
Total Gifts for 2019-2020 Including This Month		\$ 1,850.00

APPROVE OF BILLS: Motion by Hawkins, supported by Elliott and unanimously approved that the Saranac Board of Education approve the bills paid from General Fund for July/August in the amount of \$727,488.05, and from the Building & Site Fund for \$914,009.39 as presented.

HIRE STAFF: Motion by VanKuiken, supported by Jackson and unanimously approved that the Saranac Board of Education hire Adam Eisen as JSH Counselor and Tamara Wernette as the Elementary Physical Education Teacher upon a clear criminal history check as presented.

SUPERINTENDENT EVALUATION TIMELINE: The board reviewed the Superintendent's evaluation timeline for the 2019-2020 school year. Superintendent, Jason Smith will present his goals for the year at the August 26 meeting.

SCHEDULE COMMITTEE MEETINGS: Superintendent, Jason Smith asked the board to set a date for the committee's to meet.

- Negotiations – September 25 at 4:15 p.m.
- Finance – is on going
- Operations/Facility – October 1 at 4:30 p.m.
- Athletics – September 3 at 3:15 p.m.
- Strategic Planning – September 16 at 5 p.m.

NEOLA POLICY UPDATES (FEB-2019): At the July 8, meeting we reviewed NEOLA changes to policies, and with another reading at this meeting. These changes will be approved at the August 26 meeting.

COMMENTS FROM GUESTS – NON-AGENDA ITEMS: None

SUPERINTENDENT'S REPORT: Mr. Smith reported on the current enrollment. Bridgefest is August 24 the school will have a booth set-up. August 19 is new staff orientation. They did a final walk-thru of the middle school and tagged a few things to take out. We still have some postings to fill. The Science training went very well with Jeremy Winsor at the ISD. Fall sports has started. Construction is going great and we will have inspection next week.

BOARD REQUESTS/REPORTS: A board member asked for an update on finding a Math teacher. The board discussed the critical teacher shortage issue in Michigan. Ionia County Relay for Life hosted by Saranac School this year. All money raised stays in Ionia County.

COMMUNICATIONS: Cards were sent on behalf of Saranac Community Schools to Ed Truswell and Tucker McPherson. Former teacher, Judy Tower has passed away and a memorial is scheduled for her in September.

OTHER: Board President, Sarah Doll and Superintendent, Jason Smith met with State Representative, Julie Calley.

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 8:04 p.m.

Respectfully submitted,

Ted VanKuiken
Secretary

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Hire Staff

JSH Principal, Josh Leader and Superintendent, Jason Smith interviewed Robert Naylor for the Science position and would like to recommend him for this position. Mr. Naylor had previously interviewed for the Assistant Principal position and has a degree in science.

We posted for a Psychology and Driver's Education teacher and retired teacher, Brien Simpson sent in a letter of interest. Mr. Leader would like to recommend Mr. Simpson for this part-time position.

We posted for a part-time Special Education Coordinator position, and I spoke with Mrs. Beth Simpson and she is interested in this position. I would like to recommend her for the position.

Suggested Resolution

I move that the Saranac Board of Education hire Robert Naylor as JSH Science teacher, Brien Simpson as a part-time Psychology/Driver's Ed teacher, and Beth Simpson as the part-time Special Education Coordinator as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Robert Naylor
 1487 Hawley Hwy, Saranac, MI 48881
buckeyes_bn@hotmail.com Cell: (859) 240-7376

EDUCATOR EXPERIENCE

Hastings High School, Hastings, Michigan	2017-Present
Chemistry & Physics Teacher, NHS Adviser, Data Miner, Administrative Substitute	
High School & Middle School (Kentucky)	2002-2017
Asst Principal, Dep't Chair, Athletic Director, Science Teacher, Football, Track, Cross Country, Basketball Coach	
High School Teacher & Coach (Tennessee)	2000-2002
Chemistry, Physics and Biology Teacher, Football and Basketball Coach	

EDUCATION

Eastern Kentucky University	Master of Arts of Education Educational Leadership	2008-2010
UT Chattanooga	Master of Education in Secondary Education	1999-2002
West Liberty State College	Bachelor of Science in Biology Minor in Chemistry	1995-1998

EDUCATOR LICENSE

Michigan Teaching License Grades (6-12) PF0004107 (DA) and (DP)	Expires on June 30, 2022
Michigan School Administrator License (K-12) SA0000000941155	Expires on June 30, 2022

MILITARY EXPERIENCE

U.S. Army, National Guard, Army Reserves – U.S. Army	1990-1996 & 2008-Present
Combat Medic, Drill Sergeant, Company Executive Officer, Company Commander, ROTC Professor	

LEADERSHIP EXPERIENCE

Substitute Administrator – Hastings High School Perform daily responsibilities for assistant principal including: school safety, student discipline, parent, and supervision of school activities.	2018-Present
Interim Assistant Principal -- McCreary Central High School Performed daily responsibilities for assistant principal including staff evaluations, school safety, monitored and evaluated custodians, monitored building and grounds maintenance, athletic and student event supervision, student discipline, and parent contact.	Fall 2017
Assistant Principal – Somerset High School Responsible for school safety, teacher evaluations (daily walk-throughs, formal observations and summative evaluations), conducted, evaluated and reported emergency drills, emergency management plan, building and grounds management, discipline, monitored annual budget, approved and tracked field trips, conducted program reviews, developed and implemented the advisory program (homeroom), chaired attendance committee (home visits and student conferences), monitored the credit recovery program and retention students, supervision (athletic event supervision, graduation program, project graduation, and after-prom), coordinated teacher supervision duties, master of key control, textbook accountability, chaired (ILP meetings, SBDM committees, PLC's, CSIP committees, and "IEP and 504" meetings), adviser for the Jumper "Leadership" Team (student led), responsible for hiring all classified employees, developed and published the faculty and student handbooks, and monitored and reported certified PD accountability	2011-2014

Assistant Professor of Military Sciences – Centre College and Western Michigan University 2016-Present
 Assistant Professor of Military Science responsible for training and developing the Army's future leaders. Develop and deliver innovative, engaging, inspiring and educational class modules to facilitate learning and self-discovery of MLSII curriculum objectives across live and digital learning mediums. Serve as a Military Representative to the University and surrounding communities. Set and enforce high standards of personal conduct, appearance, and work ethic.

Company Commander – Army Reserves 2013-2016
 Responsible for the following: Managed approximately a \$1 million budget; Managed the future soldier training program to ensure future soldiers were properly trained, motivated, and ultimately shipped to initial military training; developed, implemented, and managed the company's training plan; developed and managed the recruiter development program; proctored the critical skills assessment and evaluated it's effectiveness.

Interim Athletic Director – Somerset High School Spring 2013

State All 'A' Board of Directors -- Kentucky 2011-2017
 Kentucky has a Small School State Tournament (schools with 600 or less students) for volleyball, girls and boys golf, girls and boys soccer, girls and boys basketball, softball and baseball. We handled the administrative, logistical, financial, public relations, regional and state tournaments, awards and scholarships. The Board hands out approximately \$50,000 to \$60,000 in academic scholarships each year, as well as art and music scholarship money.

Drill Sergeant – Army Reserves @ Fort Knox 2008-2010
 Performed duties for a basic combat training; responsible for the health, welfare, and training of a 60 trainee platoon, up to 240 trainees in a company; acted as a positive role model/mentor for all initial entry trainees by portraying the Army values; provided instruction for all common skills and ensured strict adherence of safety procedures during training and live fire exercises.

Athletic Director – Bellevue High School 2003-2005
 Completed the annual Title IX report, completed red book end of year reports. Directed athletic activities, supervised the coordination of athletic events and managed athletic department budgets. Managed and approved fundraising activities. Responsible for evaluating, hiring and firing of all head and assistant coaches for each sport. Assessed current and prospective coaches based on team goals, achievements and other parameters. Served as a liaison with sports conference or division administrators.

Science Department Chair – Bellevue High School 2003-2005
 Accountable to the director of curriculum, lead teachers in effective implementation of instructional practices. Maintain science textbook, equipment and supplies inventory, liaison to principal for the science department and supervised the science department budget.

Athletic Coaching – Various High Schools 2000-2017
 Varsity Boys & Girls Head Track (6) and Varsity Boys & Girls Head Cross Country Coach (1), Varsity Assistant Football Coach (8) & Varsity Assistant Boys Basketball Coach (3), Middle School Head Football Coach (2) and Middle School Boys & Girls Head Track Coach (2).

HONORS & AWARDS

-Leadership Award (peer vote) & Commandant's List – Army Basic Officer Leadership Course	2011
-Middle School Coach of the Year "Runner up" – East Jessamine Middle School	2008
-Middle School Teacher of the Year Finalist – East Jessamine Middle School	2008
-Presenter at the National Science Teacher's Association Conference -- Philadelphia, PA	2003
-Biology Club President – West Liberty State College	1997-1998

8/6/2019

Dear Mr. Leader,

I am writing to apply for the posted position for a psychology and driver's education teacher.

I retired in June of 2019 with 32 years of experiences in education. During these 32 years, I have taught high school math, middle school math, computer technology, psychology and driver's education. I have a current teaching certificate that enables me to be certified to teach secondary mathematics, psychology, and computer science.

During my tenure at Saranac community schools, I have taught in all areas in which I am certified to teach.

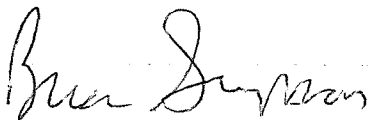
I have taught drivers education for Saranac for 23 years. In addition to teaching the course, I was the district administrator, which includes responsibilities of maintaining state certification and insuring that Saranac Community Schools followed state guidelines and regulations to insure compliance with state law to have driver's education in our district.

I have a resume on file as well as my evaluations. If needed, I can provide you with a letter of recommendation.

I hope that you will consider me for the psychology and driver's education position during the 2019/2020 school year.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Brien Simpson". The signature is fluid and cursive, with the first name "Brien" being more prominent than the last name "Simpson".

Brien Simpson

(616) 642-6327 (hm)
(616) 755-3635 (cell)



Fwd: Sped Ed Coordinator Position

1 message

Jason Smith <smithjas@scs-staff.org>
To: Teri Bergy <bergyster@scs-staff.org>

Mon, Aug 19, 2019 at 1:45 PM

----- Forwarded message -----

From: **Beth Simpson** <simpsonb@bas-k12.org>
Date: Mon, Aug 12, 2019 at 10:23 AM
Subject: Sped Ed Coordinator Position
To: Jason Smith <smithjas@scs-staff.org>

Hi Jason,

After our discussion on Friday I would like to apply for the open position of Special Education Coordinator. I will be available on September 9, 2019.

Thank you,
Beth Simpson

--

Jason Smith
Superintendent
Saranac Community Schools
616-642-1400
616-642-1405 fax

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TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Neola Policy Updates (Feb-2019)

Bylaw 0100 – Definitions (Revised)

- The Open Meetings Act was revised to accommodate the absence of any member of the Board of Education due to military duty and allow that member's participation in Board business (M.C.L. 15.263). The definition of Voting in PO 0100 was revised to reflect this change. The new law also requires that a District establish procedures by which the absent member may participate in and vote on business and procedures by which the public is provided notice of the member's absence and information on how to contact the member to provide input prior to the meeting. These procedures are District specific and should be established by the District prior to the March 29, 2019 effective date of the law.

This bylaw revision reflects the current state of the law and should be adopted to maintain accurate bylaws and policies..

Bylaw 0167.2 – Closed Session (Revised)

- This bylaw was revised to allow the Board to consider security planning to address existing or potential threats to the safety of students and staff in closed session (MCL 15.268(k)).

This bylaw revision reflects the current state of the law and should be adopted to maintain accurate bylaws and policies.

Policy 1422.01 – Drug-Free Workplace (New)

- This new policy was prepared to provide the same policy requirements for administrators as is currently provided in Policy 3122.01 / 4122.01 for other employees.

This new policy reflects the current state of Federal law and should be adopted to be consistent with policy requirements of other District employees.

Policy 1430 / 3430 / 4430 – Leaves of Absence (NEW / Revised) – **Move to Admin Guidelines**

- This new policy and revisions to existing templates are in response to recent legislation, the Paid Medical Leave Act (PMLA), signed into law by outgoing Governor Rick Snyder on December 13, 2018. The PMLA, formerly known as the "Earned Sick Time Act," requires employers to pay eligible employees for earned medical leave time, which may be used for personal or family health needs. The Act takes effect March 29, 2019.

Employers such as school districts are subject to PMLA only if they employ 50 or more individuals, regardless of the employees' full or part-time status or how

many hours they work. The PMLA does not require that a school district implement a Board-adopted policy, but it does require compliance with the terms of the Act. Since each district will have different preferences with respect to implementing the Act, districts should assess their needs and preferences and ensure that they are complying with their obligations under the PMLA. Also, if current collective bargaining agreements and/or other paid leave time policies already provide all of the requirements of the PMLA, those are sufficient to address the district's obligations to that set of employees.

These revisions should only be considered if such paid leave provisions are not currently addressed in District-specific policies and/or collective bargaining agreements already address paid leave, the District should revise those documents to the March 29, 2019 effective date of the law.

Policy 2210 – Curriculum Development (Revised)

- On December 18, 2018, the Michigan Department of Education released its model program of instruction in career development as required by previous changes to M.C.L. 380.1166a(1). Beginning with the 2019-2020 school year, Districts must ensure that grade appropriate instruction on career development is provided in grades K – 12. This policy was revised to reflect this requirement. Districts also should review and incorporate the Michigan Career Development Model or a district-developed model that meets the requirements of the statute.

This revision reflects the current state of the law and should be adopted to maintain accurate policies.

Policy 2414 – Reproductive Health and Family Planning (Revised)

- This policy was revised to delete reference to Michigan Department of Education (MDE) publication that is no longer provided as official guidance regarding reproductive health and family planning.

This revision is recommended for adoption.

Policy 3120 – Employment of Professional Staff (Revised)

Policy 3120.04 – Employment of Substitutes (Revised)

- The legislature amended M.C.L. 380.1233 to expand the criteria for persons eligible to substitute teach in the areas of industrial technology and career and technical education. A person is now eligible to substitute teach if: 1) s/he has a high school diploma or equivalency certificate; 2) if substitute teaching in an area in which a professional license or certification is required, s/he has a professional license or certification in that field, or held such a license or certification that expired within two years of initial employment and was in good standing when it expired; and 3) has at least two consecutive years of experience in the relevant subject areas within the preceding ten years.

Policy 5113.02 – School of Choice Options Provided by Federal Law (Revised)

- This policy has been revised to reflect the reauthorization of the Elementary and Secondary Education Act (ESEA) through the Every Student Succeeds Act (ESSA), thus eliminating references to the No Child Left Behind (NCLB) legislation.

This revision reflects current Federal law and should be adopted to maintain accurate policies.

Policy 5200 – Attendance (Revised)

- This revision modifies the mandatory attendance age provided by law.

This revision reflects the current state of the law and should be adopted to maintain accurate policies.

Policy 6321 – New School Construction, Renovation (Revised)

- This policy has been revised to include the requirement of the new school safety legislation for consultation with first responder agencies during the planning of new construction or major renovation of school buildings.

This revision reflects the current state of the law and should be adopted to maintain accurate policies.

Policy 6325 – Procurement – Federal Grants / Funds (Revised)

- This policy is revised in response to audit questions regarding Small and Minority Businesses and Women’s Business Enterprises. The language added clearly references the entities in question which had originally been encompassed by the C.F.R. citation. A new administrative guideline is offered to provide more information regarding affirmative steps the District should take in encouraging competitive participation in the procurement process.

This revision is recommended for adoption.

Policy 6605 – Crowdfunding (Revised)

- Revisions to this policy and related administrative guideline are prompted to recent attention by the Auditor of State (AOS) regarding this evolving fundraising mechanism. Emphasis was added in policy to address the importance of privacy protection for students and to maintain appropriate fiscal safeguards.

This revision is recommended for adoption.

Policy 8400 – School safety Information (Revised)

- This policy has been revised to reflect the reauthorization of the Elementary and Secondary Education Act (ESEA) through the Every Student Succeeds Act (ESSA), thus eliminating references to the No Child Left Behind (NCLB) legislation.

This revision reflects current Federal and State law and should be adopted to maintain accurate policies.

Policy 8402 – Emergency Operations Plan (New)

- This new policy is provided to assist districts in complying with MCL 380.1308b. The new law calls for collaboration, review, and notification obligations to be met by the District.

This new policy is recommended for review and adoption.

Policy 8500 – Food Services (Revised)

- This policy has been revised in response to issues raised by United States Department of Agriculture (USDA) reviews of District policies and procedures. The USDA's position is that an appropriate "team" is required to approve any dietary modification to the school's USDA-reimbursable meal pattern for a student, whether or not that student has a disability or is eligible for a Section 504 plan.

These revisions reflect the current USDA requirements and should be considered for adoption.

Policy 8640 – Transportation for Field and Other District-Sponsored Trips (Revised)

- This policy and related administrative guidelines have been revised as part of a regular review of Neola templates to assure compliance with current regulations and practice.

These revisions are recommended for adoption.

Suggested Resolution

I move that the Saranac Board of Education approve updated NEOLA Policies as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Property Sale at 234 Vosper Street

We have received the closing documents for the sale of the property at 234 Vosper Street and need approval of the sale price.

Suggested Resolution

I move that the Saranac Board of Education approve the sale at S. Vosper Street (Vacant Land), Saranac, MI, Parcel ID(s): Part of 34-021-110-000-055-00 and 34-021-100-000-005-00 with the sale price of \$19,800 at S. Vosper Street (Vacant Land); and the sale of 234 S. Vosper Street, Saranac, MI, Parcel ID(s) Part of 34-021-012-000-175-10, 34-021-100-000-005-00 and 34-021-110-000-055-00 with the sale price of \$62,119.00 at 234 S. Vosper Street, Saranac, MI.

And this board also approves Superintendent, Jason Smith and Finance Director, Jammie Sprank the authority to execute the Deed & Closing Documents on behalf of the Saranac Community Schools and it's board.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____



341075813CML

Remit Payment To:

Chicago Title of Michigan, Inc.
99 Monroe Avenue NW, Suite 901
Grand Rapids, MI 49503
Phone: (616)552-6135

INVOICE**Due upon receipt**

Greenridge Realty (Lowell)
1160 W. Main St.
Lowell, MI 49331

Order Number: 341075813CML**Invoice Date:** 8/19/2019**Invoice Number:** 341075813CML-1**Operation:** 02330.313470**Buyer/Borrower(s):** MSDB LLC, a Michigan
limited liability company**Seller(s):** Saranac Community Schools
of Saranac, Michigan**Escrow Officer:** Shelley Modrak**Sales Rep:** HOUSE ACCOUNT**Property Description (1):**

S. Vosper Street (Vacant Land), Saranac, MI 48881
APN/Parcel ID(s): Part of 34-021-110-000-055-00 and 34-021-100-000-005-00

Policies Applied For: ALTA Owner's Policy 2006 \$19,800.00

Bill Code	Description	Amount
TP	Owner's Policy (Coverage \$19,800.00) (ALTA Owner's Policy 2006)	374.75

Invoice total amount due: \$374.75

Invoice Notes: If your transaction involves a tax deferred exchange, we offer this service through our 1031 company, IPX1031. As the nation's largest 1031 company, IPX1031 provides guidance and expertise. Security of exchange funds includes: segregated bank accounts, 100 million dollar Fidelity Bond, and 30 million dollar in Errors & Omissions Insurance. Fidelity National Title Group also provides a 50 million dollar Performance Guaranty for each exchange. For additional information or to set up an exchange, please call Rory Byrne, 616-257-3100 (office) or 616-970-6281 (mobile).

**Thank you for the opportunity to serve you.
Please return a copy of this invoice with your payment**

ALTA COMMITMENT FOR TITLE INSURANCE

Issued By:



CHICAGO TITLE
INSURANCE COMPANY

Commitment Number:

341075813CML
Revision 1

NOTICE

IMPORTANT - READ CAREFULLY: THIS COMMITMENT IS AN OFFER TO ISSUE ONE OR MORE TITLE INSURANCE POLICIES. ALL CLAIMS OR REMEDIES SOUGHT AGAINST THE COMPANY INVOLVING THE CONTENT OF THIS COMMITMENT OR THE POLICY MUST BE BASED SOLELY IN CONTRACT.

THIS COMMITMENT IS NOT AN ABSTRACT OF TITLE, REPORT OF THE CONDITION OF TITLE, LEGAL OPINION, OPINION OF TITLE, OR OTHER REPRESENTATION OF THE STATUS OF TITLE. THE PROCEDURES USED BY THE COMPANY TO DETERMINE INSURABILITY OF THE TITLE, INCLUDING ANY SEARCH AND EXAMINATION, ARE PROPRIETARY TO THE COMPANY, WERE PERFORMED SOLELY FOR THE BENEFIT OF THE COMPANY, AND CREATE NO EXTRACONTRACTUAL LIABILITY TO ANY PERSON, INCLUDING A PROPOSED INSURED.

THE COMPANY'S OBLIGATION UNDER THIS COMMITMENT IS TO ISSUE A POLICY TO A PROPOSED INSURED IDENTIFIED IN SCHEDULE A IN ACCORDANCE WITH THE TERMS AND PROVISIONS OF THIS COMMITMENT. THE COMPANY HAS NO LIABILITY OR OBLIGATION INVOLVING THE CONTENT OF THIS COMMITMENT TO ANY OTHER PERSON.

COMMITMENT TO ISSUE POLICY

Subject to the Notice; Schedule B, Part I-Requirements; Schedule B, Part II-Exceptions; and the Commitment Conditions, Chicago Title Insurance Company, a Florida corporation (the "Company"), commits to issue the Policy according to the terms and provisions of this Commitment. This Commitment is effective as of the Commitment Date shown in Schedule A for each Policy described in Schedule A, only when the Company has entered in Schedule A both the specified dollar amount as the Proposed Policy Amount and the name of the Proposed Insured.

If all of the Schedule B, Part I-Requirements have not been met within one hundred eighty (180) days after the Commitment Date, this Commitment terminates and the Company's liability and obligation end.

Issued By:

Chicago Title of Michigan, Inc.

Chicago Title Insurance Company

By:

President

Countersigned By:

Authorized Officer or Agent



Attest:

Secretary

This page is only a part of a 2016 ALTA® Commitment for Title Insurance issued by Chicago Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; Schedule B, Part II-Exceptions; and a counter-signature by the Company or its issuing agent that may be in electronic form.

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CHICAGO TITLE INSURANCE COMPANY

Transaction Identification Data for reference only:

ISSUING OFFICE:	FOR SETTLEMENT INQUIRIES, CONTACT:
Chicago Title of Michigan, Inc. Commercial and Construction, 99 Monroe Ave NW, Suite 901 Grand Rapids, MI 49503 Main Phone: (616)552-6135	Escrow Officer: Shelley Modrak Chicago Title of Michigan, Inc. 99 Monroe Avenue NW, Suite 901 Grand Rapids, MI 49503 Phone: 616-552-6141 Fax: 616-326-2588 Main Phone: (616)552-6135 Email: Shelley.Modrak@ctt.com

Order Number: 341075813CML

Property Address: S. Vosper Street (Vacant Land), Saranac, MI 48881

SCHEDULE A

1. Commitment Date: August 16, 2019 at 08:00 AM
2. Policy to be issued:
 - (a) ALTA Owner's Policy 2006
Proposed Insured: MSDB LLC, a Michigan limited liability company
Proposed Policy Amount: \$19,800.00
3. The estate or interest in the Land described or referred to in this Commitment is:
Fee Simple
4. The Title is, at the Commitment Date, vested in:
Saranac Community Schools of Saranac, Michigan
5. The Land is described as follows:
SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

END OF SCHEDULE A

This page is only a part of a 2016 ALTA® Commitment for Title Insurance issued by Chicago Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; Schedule B, Part II-Exceptions; and a counter-signature by the Company or its issuing agent that may be in electronic form.

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EXHIBIT "A"
Legal Description

For APN/Parcel ID(s): 34-021-110-000-055-00 and 34-021-100-000-005-00

Land Situated in the State of Michigan, County of Ionia, Village of Saranac.

Parcel 1:

Lot 1 of Pleasant Acres, according to the plat thereof recorded in Liber 3 of Plats, Page 45, Ionia County Records, excepting the North 10 feet thereof.

Tax Identification Number: 34-021-100-000-005-00 (Provided for reference only)

Parcel 2:

Lot 20, Pleasant Acres No. 1, according to the plat thereof recorded in Liber 3 of Plats, Page 49, Ionia County Records, excepting the North 10 feet thereof.

Tax Identification Number: 34-021-110-000-055-00 (Provided for reference only)

NOTE: A survey is required for the proper legal description to be insured.

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CHICAGO TITLE INSURANCE COMPANY

SCHEDULE B, PART I
REQUIREMENTS

All of the following Requirements must be met:

1. The Proposed Insured must notify the Company in writing of the name of any party not referred to in this Commitment who will obtain an interest in the Land or who will make a loan on the Land. The Company may then make additional Requirements or Exceptions.
2. Pay the agreed amount for the estate or interest to be insured.
3. Pay the premiums, fees, and charges for the Policy to the Company.
4. Documents satisfactory to the Company that convey the Title or create the Mortgage to be insured, or both, must be properly authorized, executed, delivered, and recorded in the Public Records.
5. Payment of all taxes, charges, assessments, levied and assessed against the subject premises that may be due and/or payable.
6. Owner's Affidavit(s), in the form furnished by the Company, must be completed and executed by all Sellers, Buyers and/or Borrowers to the transaction to be insured, and the company reserves the right to raise any additional requirements and/or exceptions to title as deemed necessary based upon the information provided.
7. Submit to the insurer a waiver of "Commercial Real Estate Broker's Lien" to be executed by each and any licensed real estate broker, due a commission on the land to be insured.
8. Notice: Please be aware that due to the conflict between federal and state laws concerning the cultivation, distribution, manufacture or sale of marijuana, the Company is not able to close or insure any transaction involving Land that is associated with these activities.
9. Furnish to the Company for review, a legible, signed and revised survey, originally drafted by Mulder & Assoc., Job No.:16-218, dated October 14, 2016, disclosing all improvements, easements, encroachments, etc. with a proper legal description to insure.

The Company reserves the right to add additional items or make further requirements after review of the requested documentation.

10. Note for Information: The legal description in Schedule A is a different legal description than the vesting deed recorded at Liber 390, page 226. Since this change in the legal description is the result of a lot split/division of land, the Company must be furnished with an unconditional lot split approval from the appropriate governmental entity in order to close the contemplated transaction.
11. Please note that the legal description of the Land does not match the legal description of the land currently being utilized by the local tax assessor for tax assessment purposes. If the legal description as shown in Schedule A will not be modified, then the Company will require satisfactory evidence that the tax assessor's legal description has been corrected to conform to the legal description as set forth in this commitment.

This page is only a part of a 2016 ALTA® Commitment for Title Insurance issued by Chicago Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; Schedule B, Part II-Exceptions; and a counter-signature by the Company or its issuing agent that may be in electronic form.

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**SCHEDULE B, PART I
REQUIREMENTS**
(continued)

12. Furnish to the Company for review, copies of the municipal by-laws, charter and/or other authority documentation for the municipality of Saranac Community Schools of Saranac, Michigan, sufficient to evidence its ability to and method by which it is able to convey title to real property.
13. Record a Warranty Deed from Saranac Community Schools of Saranac, Michigan, grantor(s), to MSDB LLC, a Michigan limited liability company, grantee(s).
14. The search did not disclose any open mortgages or deeds of trust of record, therefore the Company reserves the right to require further evidence to confirm that the property is unencumbered, and further reserves the right to make additional requirements or add additional items or exceptions upon receipt of the requested evidence.
15. If the Land has a public water or sewer supply, meter readings should be obtained and adjusted between the parties involved, and additional investigation by the parties involved in this transaction should be made to determine if:
 - a) Current charges are being paid on a timely basis
 - b) Deferred installation or connection charges are still owing
 - c) Future installation charges would be incurred to connect to the system

The policy to be issued will not insure against any loss or damage arising from these charges.

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**SCHEDULE B, PART I
REQUIREMENTS**
(continued)

16. Note: Principal Residence Exemption and school district information is provided to the Company and is shown for informational purposes only. The accuracy of same is neither guaranteed nor insured.

2019 Summer Taxes are EXEMPT
2019 Village Taxes are EXEMPT
2018 Winter Taxes are EXEMPT

State Equalized Value: \$0.00, (2019)
Taxable Value: \$0.00, (2019)
Principal Residence Exemption: 0%
Special Assessments: None
School District: Saranac Community
Tax Identification Number: 34-021-110-000-055-00 (Affects part of caption and other real estate)

2019 Summer Taxes are EXEMPT
2019 Village Taxes are EXEMPT
2018 Winter Taxes are EXEMPT

State Equalized Value: \$0.00, (2019)
Taxable Value: \$0.00, (2019)
Principal Residence Exemption: 0%
Special Assessments: None
School District: Saranac Community
Tax Identification Number: 34-021-100-000-005-00 (Affects part of caption and other real estate)

Note: The following exception will appear on any Policy, "No liability is assumed by the Company for tax increase occasioned by retroactive revaluation or change in land usage or loss of any Principal Residence Exemption status for the insured premises."

17. Personal property taxes not examined.

END OF SCHEDULE B, PART I

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SCHEDULE B, PART II
EXCEPTIONS

THIS COMMITMENT DOES NOT REPUBLISH ANY COVENANT, CONDITION, RESTRICTION, OR LIMITATION CONTAINED IN ANY DOCUMENT REFERRED TO IN THIS COMMITMENT TO THE EXTENT THAT THE SPECIFIC COVENANT, CONDITION, RESTRICTION, OR LIMITATION VIOLATES STATE OR FEDERAL LAW BASED ON RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, HANDICAP, FAMILIAL STATUS, OR NATIONAL ORIGIN.

The Policy will not insure against loss or damage resulting from the terms and provisions of any lease or easement identified in Schedule A, and will include the following Exceptions unless cleared to the satisfaction of the Company:

1. Any defect, lien, encumbrance, adverse claim, or other matter that appears for the first time in the Public Records or is created, attaches, or is disclosed between the Commitment Date and the date on which all of the Schedule B, Part I—Requirements are met.
2.
 - a. Rights or claims of parties in possession not shown by the Public Records.
 - b. Any encroachment, encumbrance, violation, variation or adverse circumstance affecting the Title that would be disclosed by an accurate and complete survey of the Land.
 - c. Easements or claims of easements not shown by the Public Records and existing water, mineral, oil and exploration rights.
 - d. Any lien, or right to a lien, for services, labor, or material, heretofore or hereafter furnished, imposed by law and not shown by the Public Records.
 - e. Any and all oil, gas, mineral, mining rights and/or reservations thereof.
 - f. Taxes or special assessments which are not shown as existing liens by the Public Records.
3. No liability is assumed by the Company for tax increase occasioned by retroactive revaluation or change in land usage or loss of any Principal Residence Exemption status for the Land.
4. The policy does not insure against unpaid water, sewer, electric or gas charges, if any, that have not been levied as taxes against the Land.
5. Taxes and/or assessments which become a lien or become due and payable subsequent to the effective date herein.
6. Rights of tenants under unrecorded leases and any and all parties claiming by, through and thereunder.
7. Easement rights in favor of any and all utility companies, public or otherwise, over and across the Land for the location, servicing and maintenance of facilities located on, over or under said Land, if any.
8. Right(s) of Way and/or Easement(s) and rights incidental thereto, as granted to Consumers Power Company (now known as Consumers Energy) in a document recorded in Liber 240, page 519.

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**SCHEDULE B, PART II
EXCEPTIONS**
(continued)

9. Covenants, conditions, restrictions and easements but omitting any covenants or restrictions, if any, including but not limited to those based upon race, color, religion, sex, sexual orientation, familial status, marital status, disability, handicap, national origin, ancestry, source of income, gender, gender identity, gender expression, medical condition or genetic information, as set forth in applicable state or federal laws, except to the extent that said covenant or restriction is permitted by applicable law, as set forth in the document recorded in Liber 344, page 471.
10. Covenants, conditions, restrictions and easements but omitting any covenants or restrictions, if any, including but not limited to those based upon race, color, religion, sex, sexual orientation, familial status, marital status, disability, handicap, national origin, ancestry, source of income, gender, gender identity, gender expression, medical condition or genetic information, as set forth in applicable state or federal laws, except to the extent that said covenant or restriction is permitted by applicable law, as set forth in the document recorded in Liber 354, page 118.
11. Loss or damage sustained as a result of any discrepancy between the "assessed" description for tax parcel identification number(s) 34-021-110-000-055-00 and 34-021-100-000-005-00 and the legal description as set forth in Schedule A.

END OF SCHEDULE B, PART II

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CHICAGO TITLE INSURANCE COMPANY

COMMITMENT CONDITIONS

1. DEFINITIONS

- (a) "Knowledge" or "Known": Actual or imputed knowledge, but not constructive notice imparted by the Public Records.
 - (b) "Land": The land described in Schedule A and affixed improvements that by law constitute real property. The term "Land" does not include any property beyond the lines of the area described in Schedule A, nor any right, title, interest, estate, or easement in abutting streets, roads, avenues, alleys, lanes, ways, or waterways, but this does not modify or limit the extent that a right of access to and from the Land is to be insured by the Policy.
 - (c) "Mortgage": A mortgage, deed of trust, or other security instrument, including one evidenced by electronic means authorized by law.
 - (d) "Policy": Each contract of title insurance, in a form adopted by the American Land Title Association, issued or to be issued by the Company pursuant to this Commitment.
 - (e) "Proposed Insured": Each person identified in Schedule A as the Proposed Insured of each Policy to be issued pursuant to this Commitment.
 - (f) "Proposed Policy Amount": Each dollar amount specified in Schedule A as the Proposed Policy Amount of each Policy to be issued pursuant to this Commitment.
 - (g) "Public Records": Records established under state statutes at the Commitment Date for the purpose of imparting constructive notice of matters relating to real property to purchasers for value and without Knowledge.
 - (h) "Title": The estate or interest described in Schedule A.
2. If all of the Schedule B, Part I-Requirements have not been met within the time period specified in the Commitment to Issue Policy, this Commitment terminates and the Company's liability and obligation end.
3. The Company's liability and obligation is limited by and this Commitment is not valid without:
- (a) the Notice;
 - (b) the Commitment to Issue Policy;
 - (c) the Commitment Conditions;
 - (d) Schedule A;
 - (e) Schedule B, Part I-Requirements;
 - (f) Schedule B, Part II-Exceptions; and
 - (g) a counter-signature by the Company or its issuing agent that may be in electronic form.

4. COMPANY'S RIGHT TO AMEND

The Company may amend this Commitment at any time. If the Company amends this Commitment to add a defect, lien, encumbrance, adverse claim, or other matter recorded in the Public Records prior to the Commitment Date, any liability of the Company is limited by Commitment Condition 5. The Company shall not be liable for any other amendment to this Commitment.

5. LIMITATIONS OF LIABILITY

- (a) The Company's liability under Commitment Condition 4 is limited to the Proposed Insured's actual expense incurred in the interval between the Company's delivery to the Proposed Insured of the Commitment and the delivery of the amended Commitment, resulting from the Proposed Insured's good faith reliance to:
 - (i) comply with the Schedule B, Part I-Requirements;
 - (ii) eliminate, with the Company's written consent, any Schedule B, Part II-Exceptions; or
 - (iii) acquire the Title or create the Mortgage covered by this Commitment.
- (b) The Company shall not be liable under Commitment Condition 5(a) if the Proposed Insured requested the amendment or had Knowledge of the matter and did not notify the Company about it in writing.
- (c) The Company will only have liability under Commitment Condition 4 if the Proposed Insured would not have incurred the expense had the Commitment included the added matter when the Commitment was first delivered to the Proposed Insured.
- (d) The Company's liability shall not exceed the lesser of the Proposed Insured's actual expense incurred in good faith and described in Commitment Conditions 5(a)(i) through 5(a)(iii) or the Proposed Policy Amount.
- (e) The Company shall not be liable for the content of the Transaction Identification Data, if any.
- (f) In no event shall the Company be obligated to issue the Policy referred to in this Commitment unless all of the Schedule B, Part I-Requirements have been met to the satisfaction of the Company.
- (g) In any event, the Company's liability is limited by the terms and provisions of the Policy.

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(continued)

6. LIABILITY OF THE COMPANY MUST BE BASED ON THIS COMMITMENT

- (a) Only a Proposed Insured identified in Schedule A, and no other person, may make a claim under this Commitment.
- (b) Any claim must be based in contract and must be restricted solely to the terms and provisions of this Commitment.
- (c) Until the Policy is issued, this Commitment, as last revised, is the exclusive and entire agreement between the parties with respect to the subject matter of this Commitment and supersedes all prior commitment negotiations, representations, and proposals of any kind, whether written or oral, express or implied, relating to the subject matter of this Commitment.
- (d) The deletion or modification of any Schedule B, Part II-Exception does not constitute an agreement or obligation to provide coverage beyond the terms and provisions of this Commitment or the Policy.
- (e) Any amendment or endorsement to this Commitment must be in writing and authenticated by a person authorized by the Company.
- (f) When the Policy is issued, all liability and obligation under this Commitment will end and the Company's only liability will be under the Policy.

7. IF THIS COMMITMENT HAS BEEN ISSUED BY AN ISSUING AGENT

The issuing agent is the Company's agent only for the limited purpose of issuing title insurance commitments and policies. The issuing agent is not the Company's agent for the purpose of providing closing or settlement services.

8. PRO-FORMA POLICY

The Company may provide, at the request of a Proposed Insured, a pro-forma policy illustrating the coverage that the Company may provide. A pro-forma policy neither reflects the status of Title at the time that the pro-forma policy is delivered to a Proposed Insured, nor is it a commitment to insure.

9. ARBITRATION

The Policy contains an arbitration clause. All arbitrable matters when the Proposed Policy Amount is Two Million And No/100 Dollars (\$2,000,000.00) or less shall be arbitrated at the option of either the Company or the Proposed Insured as the exclusive remedy of the parties. A Proposed Insured may review a copy of the arbitration rules at <http://www.alta.org/arbitration>.

END OF CONDITIONS

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WIRE FRAUD ALERT

IMPORTANT! YOUR FUNDS MAY BE AT RISK

This Notice is not intended to provide legal or professional advice. If you have any questions, please consult with a lawyer.

Realtors®, Real Estate Brokers, Closing Attorneys, Buyers and Sellers are targets for wire fraud and many have lost hundreds of thousands of dollars because they simply relied on the wire instructions received via email, without further verification.

A fraudster will hack into a participant's email account to obtain information about upcoming real estate transactions. After monitoring the account to determine the likely timing of a closing, the fraudster will send an email to the Buyer purporting to be the escrow agent or another party to the transaction. The fraudulent email will contain new wiring instructions or routing information, and will request that the Buyer send funds to a fraudulent account.

Please be advised that the wire instructions listed below are the only wire instructions we will send you. This is the only form that should be used to wire funds to us in this transaction. If you receive another email or unsolicited call purporting to alter these instructions, please immediately call us at: (616)552-6135.

BANK NAME:	Comerica		
ADDRESS:	39200 W Six Mile Rd, Livonia, MI 48152		
ABA NO.:	072000096	ACCOUNT NO.:	1852763125
	Chicago Title of Michigan, Inc.		341075813CML / S. Vosper Street (Vacant Land),
ACCOUNT HOLDER:		REFERENCE:	Saranac

*****Closing funds in the form of ACH Electronic Transfers will NOT be accepted.*****

In addition, the following non-exclusive self-protection strategies are recommended to minimize exposure to possible wire fraud.



NEVER RELY on emails or other communications purporting to change wire instructions. Parties to a transaction rarely change wire instructions in the course of a transaction.



DO NOT FORWARD wire instructions to other parties without first verbally verifying the instructions from the sending party.



ALWAYS VERIFY WIRE INSTRUCTIONS, specifically the ABA routing number and account number, by calling the party who is receiving the funds. **DO NOT RELY** on other parties calling you.

Obtain the number of your Realtor®, Real Estate Broker and your escrow officer as soon as an escrow account is opened.

DO NOT use the phone number provided in the email containing the instructions, use phone numbers you have called before or can otherwise verify. **DO NOT** send an email to verify as the email address may be incorrect or the email may be intercepted by the fraudster.

For more information on wire-fraud scams or to report an incident, please refer to the following links:

Federal Bureau of Investigation: <http://www.fbi.gov>

Internet Crime Complaint Center: <http://www.ic3.gov>

ACKNOWLEDGEMENT OF RECEIPT

Your signature below acknowledges receipt of this Wire Fraud Alert.

Buyer 1

Signature _____

Printed Name _____

Address _____

Date _____

Phone Number _____

Buyer 2

Signature _____

Printed Name _____

Address _____

Date _____

Phone Number _____



341075812CML

Remit Payment To:

Chicago Title of Michigan, Inc.
99 Monroe Avenue NW, Suite 901
Grand Rapids, MI 49503
Phone: (616)552-6135

INVOICE**Due upon receipt**

Greenridge Realty (Lowell)
1160 W. Main St.
Lowell, MI 49331

Order Number: 341075812CML

Buyer/Borrower(s): MSDB LLC, a Michigan
limited liability company

Invoice Date: 8/19/2019
Invoice Number: 341075812CML-1
Operation: 02330.313470
Seller(s): Saranac Community Schools
of Saranac, Michigan
School District #3 Fractional,
Boston and Berlin Townships,
of Boston Township, Ionia
County, Saranac, Michigan,
also known as School District
No. 3, Fractional, of the
Townships of Boston and
Berlin, Ionia County, Michigan

Escrow Officer: Shelley Modrak
Sales Rep: HOUSE ACCOUNT

Property Description (1):

234 S. Vosper Street, Saranac, MI 48881

APN/Parcel ID(s): Part of 34-021-012-000-175-10, 34-021-100-000-005-00 and 34-021-110-000-055-00

Policies Applied For: ALTA Owner's Policy 2006 \$62,119.00

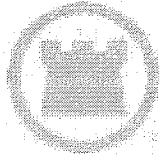
Bill Code	Description	Amount
TP	Owner's Policy (Coverage \$62,119.00) (ALTA Owner's Policy 2006)	586.85
Invoice total amount due:		\$586.85

Invoice Notes: If your transaction involves a tax deferred exchange, we offer this service through our 1031 company, IPX1031. As the nation's largest 1031 company, IPX1031 provides guidance and expertise. Security of exchange funds includes: segregated bank accounts, 100 million dollar Fidelity Bond, and 30 million dollar in Errors & Omissions Insurance. Fidelity National Title Group also provides a 50 million dollar Performance Guaranty for each exchange. For additional information or to set up an exchange, please call Rory Byrne, 616-257-3100 (office) or 616-970-6281 (mobile).

Thank you for the opportunity to serve you.
Please return a copy of this invoice with your payment

ALTA COMMITMENT FOR TITLE INSURANCE

Issued By:



CHICAGO TITLE
INSURANCE COMPANY

Commitment Number:

341075812CML
Revision 1

NOTICE

IMPORTANT - READ CAREFULLY: THIS COMMITMENT IS AN OFFER TO ISSUE ONE OR MORE TITLE INSURANCE POLICIES. ALL CLAIMS OR REMEDIES SOUGHT AGAINST THE COMPANY INVOLVING THE CONTENT OF THIS COMMITMENT OR THE POLICY MUST BE BASED SOLELY IN CONTRACT.

THIS COMMITMENT IS NOT AN ABSTRACT OF TITLE, REPORT OF THE CONDITION OF TITLE, LEGAL OPINION, OPINION OF TITLE, OR OTHER REPRESENTATION OF THE STATUS OF TITLE. THE PROCEDURES USED BY THE COMPANY TO DETERMINE INSURABILITY OF THE TITLE, INCLUDING ANY SEARCH AND EXAMINATION, ARE PROPRIETARY TO THE COMPANY, WERE PERFORMED SOLELY FOR THE BENEFIT OF THE COMPANY, AND CREATE NO EXTRA CONTRACTUAL LIABILITY TO ANY PERSON, INCLUDING A PROPOSED INSURED.

THE COMPANY'S OBLIGATION UNDER THIS COMMITMENT IS TO ISSUE A POLICY TO A PROPOSED INSURED IDENTIFIED IN SCHEDULE A IN ACCORDANCE WITH THE TERMS AND PROVISIONS OF THIS COMMITMENT. THE COMPANY HAS NO LIABILITY OR OBLIGATION INVOLVING THE CONTENT OF THIS COMMITMENT TO ANY OTHER PERSON.

COMMITMENT TO ISSUE POLICY

Subject to the Notice; Schedule B, Part I-Requirements; Schedule B, Part II-Exceptions; and the Commitment Conditions, Chicago Title Insurance Company, a Florida corporation (the "Company"), commits to issue the Policy according to the terms and provisions of this Commitment. This Commitment is effective as of the Commitment Date shown in Schedule A for each Policy described in Schedule A, only when the Company has entered in Schedule A both the specified dollar amount as the Proposed Policy Amount and the name of the Proposed Insured.

If all of the Schedule B, Part I-Requirements have not been met within one hundred eighty (180) days after the Commitment Date, this Commitment terminates and the Company's liability and obligation end.

Issued By:

Chicago Title of Michigan, Inc.

Chicago Title Insurance Company

By:

President

Countersigned By:

Authorized Officer or Agent



Attest:

Secretary

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CHICAGO TITLE INSURANCE COMPANY

REVISION 1

Transaction Identification Data for reference only:

ISSUING OFFICE:	FOR SETTLEMENT INQUIRIES, CONTACT:
Chicago Title of Michigan, Inc. Commercial and Construction, 99 Monroe Ave NW, Suite 901 Grand Rapids, MI 49503 Main Phone: (616)552-6135	Escrow Officer: Shelley Modrak Chicago Title of Michigan, Inc. 99 Monroe Avenue NW, Suite 901 Grand Rapids, MI 49503 Phone: 616-552-6141 Fax: 616-326-2588 Main Phone: (616)552-6135 Email: Shelley.Modrak@ctt.com

Order Number: 341075812CML

Property Address: 234 S. Vosper Street, Saranac, MI 48881

SCHEDULE A

1. Commitment Date: August 16, 2019 at 08:00 AM
2. Policy to be issued:
 - (a) ALTA Owner's Policy 2006

Proposed Insured: MSDB LLC, a Michigan limited liability company

Proposed Policy Amount: \$62,119.00
3. The estate or interest in the Land described or referred to in this Commitment is:

Fee Simple
4. The Title is, at the Commitment Date, vested in:

Saranac Community Schools of Saranac, Michigan and School District #3 Fractional, Boston and Berlin Townships, of Boston Township, Ionia County, Saranac, Michigan, also known as School District No. 3, Fractional, of the Townships of Boston and Berlin, Ionia County, Michigan, as their interests may appear
5. The Land is described as follows:

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

END OF SCHEDULE A

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EXHIBIT "A"
Legal Description

For APN/Parcel ID(s): 34-021-012-000-175-10, 34-021-100-000-005-00 and 34-021-110-000-055-00

A SPLIT OF THE FOLLOWING LEGAL DESCRIPTION:

Land Situated in the State of Michigan, County of Ionia, Village of Saranac.

Tract 1:

Commencing at a point in the center of Vosper Street, in the Village of Saranac, Section 12, Town 6 North, Range 8 West, 920 feet South of the intersection of the center of Orchard and Vosper Streets; thence East 732.5 feet to the center of Pleasant Street extended; thence North 680.9 feet along said center line if extended; thence West 361 feet; thence South 243.6 feet; thence West 366 feet to the center of Vosper Street; thence South along the center of Vosper Street 437.3 feet to the point of beginning.

Tract 2:

Commencing 58 rods South and 153 feet East of the Northwest fractional corner of the East Half of the Northwest Quarter, Section 12, Town 6 North of Range 8 West, Ionia County, Michigan, and running thence East 140 feet; thence South 176 feet; thence West 293 feet; thence North 90 feet; thence East 153 feet; thence North 86 feet to the place of beginning.

Tract 3:

The East 70 feet of the following described property: Commencing 58 rods South of the Northwest corner of the East Half of the Northwest Quarter of Section 12, Township 6 North of Range 8 West, and running thence East 22 rods; thence South 4 rods; thence West 22 rods; thence North 4 rods to the place of beginning.

The East 70 feet of the following described property: Commencing 62 rods South of the Northwest corner of the East Half of the Northwest Quarter of Section 12, Town 6 North, Range 8 West, running thence East 22 rods; thence South 120 feet; thence West 22 rods; thence North 120 feet to the place of beginning.

Also, the South 10 feet of the following described property, excepting therefrom the land heretofore conveyed: Commencing 62 rods South of the Northwest corner of the East Half of the Northwest Quarter of Section 12, Town 6 North, Range 8 West, running thence East 22 rods; thence South 120 feet; thence West 22 rods; thence North 120 feet to the place of beginning.

Tract 4:

The North 10 feet of Lot 1 of Pleasant Acres, according to the plat thereof recorded in Liber 3 of Plats, Page 45, Ionia County Records.

Tract 5:

The North 10 feet of Lot 20, Pleasant Acres No. 1, according to the plat thereof recorded in Liber 3 of Plats, Page 49, Ionia County Records.

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EXHIBIT "A"
Legal Description

NOTE: A SURVEY IS REQUIRED FOR THE PROPER LEGAL DESCRIPTION TO BE INSURED.

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CHICAGO TITLE INSURANCE COMPANY

SCHEDULE B, PART I
REQUIREMENTS

All of the following Requirements must be met:

1. The Proposed Insured must notify the Company in writing of the name of any party not referred to in this Commitment who will obtain an interest in the Land or who will make a loan on the Land. The Company may then make additional Requirements or Exceptions.
2. Pay the agreed amount for the estate or interest to be insured.
3. Pay the premiums, fees, and charges for the Policy to the Company.
4. Documents satisfactory to the Company that convey the Title or create the Mortgage to be insured, or both, must be properly authorized, executed, delivered, and recorded in the Public Records.
5. Payment of all taxes, charges, assessments, levied and assessed against the subject premises that may be due and/or payable.
6. Owner's Affidavit(s), in the form furnished by the Company, must be completed and executed by all Sellers, Buyers and/or Borrowers to the transaction to be insured, and the company reserves the right to raise any additional requirements and/or exceptions to title as deemed necessary based upon the information provided.
7. Submit to the insurer a waiver of "Commercial Real Estate Broker's Lien" to be executed by each and any licensed real estate broker, due a commission on the land to be insured.
8. Notice: Please be aware that due to the conflict between federal and state laws concerning the cultivation, distribution, manufacture or sale of marijuana, the Company is not able to close or insure any transaction involving Land that is associated with these activities.
9. Furnish to the Company for review, a legible, signed and revised survey, originally drafted by Mulder & Assoc., Job No.:16-218, dated October 14, 2016, disclosing all improvements, easements, encroachments, etc. with a proper legal description to insure.

The Company reserves the right to add additional items or make further requirements after review of the requested documentation.

10. Note for Information: The new legal description will be a result of a lot split/division of land, the Company must be furnished with an unconditional lot split approval from the appropriate governmental entity in order to close the contemplated transaction.
11. Please note that the legal description of the Land does not match the legal description of the land currently being utilized by the local tax assessor for tax assessment purposes, specifically along the Northern boundaries. If the legal description as shown in Schedule A will not be modified, then the Company will require satisfactory evidence that the tax assessor's legal description has been corrected to conform to the legal description as set forth in this commitment.

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**SCHEDULE B, PART I
REQUIREMENTS**
(continued)

12. A proper Easement Agreement for ingress, egress and parking arrangements must be recorded from the proper parties to provide access to a public street and to provide clear terms as to the use of the parking lot in which the private drive accesses.
13. Furnish to the Company for review, copies of the municipal by-laws, charter and/or other authority documentation for the municipality of Saranac Community Schools of Saranac, Michigan, sufficient to evidence its ability to and method by which it is able to convey title to real property.
14. Furnish to the Company for review, copies of the municipal by-laws, charter and/or other authority documentation for the municipality of School District #3 Fractional, Boston and Berlin Townships, of Boston Township, Ionia County, Saranac, Michigan, also known as School District No. 3, Fractional, of the Townships of Boston and Berlin, Ionia County, Michigan, sufficient to evidence its ability to and method by which it is able to convey title to real property.
15. Record a Warranty Deed from Saranac Community Schools of Saranac, Michigan and School District #3 Fractional, Boston and Berlin Townships, of Boston Township, Ionia County, Saranac, Michigan, also known as School District No. 3, Fractional, of the Townships of Boston and Berlin, Ionia County, Michigan, grantor(s), to MSDB LLC, a Michigan limited liability company, grantee(s).
16. A Private Road Notice should be attached to the Deed executed by the Grantor(s).
17. All deeds delivered at closing must comply with the recording requirements of the Subdivision Control Act Amendment of 1996 regarding Farm Operations and Land Division.
18. The search did not disclose any open mortgages or deeds of trust of record, therefore the Company reserves the right to require further evidence to confirm that the property is unencumbered, and further reserves the right to make additional requirements or add additional items or exceptions upon receipt of the requested evidence.
19. If the Land has a public water or sewer supply, meter readings should be obtained and adjusted between the parties involved, and additional investigation by the parties involved in this transaction should be made to determine if:
 - a) Current charges are being paid on a timely basis
 - b) Deferred installation or connection charges are still owing
 - c) Future installation charges would be incurred to connect to the system

The policy to be issued will not insure against any loss or damage arising from these charges.

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**SCHEDULE B, PART I
REQUIREMENTS**
(continued)

20. Note: Principal Residence Exemption and school district information is provided to the Company and is shown for informational purposes only. The accuracy of same is neither guaranteed nor insured.

2019 Summer Taxes are EXEMPT
2019 Village Taxes are EXEMPT
2018 Winter Taxes are EXEMPT

State Equalized Value: \$0.00, (2019)
Taxable Value: \$0.00, (2019)
Principal Residence Exemption: 0%
Special Assessments: None
School District: Saranac Community
Tax Identification Number: 34-021-012-000-175-10 (Affects part of caption and other real estate)

2019 Summer Taxes are EXEMPT
2019 Village Taxes are EXEMPT
2018 Winter Taxes are EXEMPT

State Equalized Value: \$0.00, (2019)
Taxable Value: \$0.00, (2019)
Principal Residence Exemption: 0%
Special Assessments: None
School District: Saranac Community
Tax Identification Number: 34-021-110-000-055-00 (Affects part of caption and other real estate)

2019 Summer Taxes are EXEMPT
2019 Village Taxes are EXEMPT
2018 Winter Taxes are EXEMPT

State Equalized Value: \$0.00, (2019)
Taxable Value: \$0.00, (2019)
Principal Residence Exemption: 0%
Special Assessments: None
School District: Saranac Community
Tax Identification Number: 34-021-100-000-005-00 (Affects part of caption and other real estate)

Note: The following exception will appear on any Policy, "No liability is assumed by the Company for tax increase occasioned by retroactive revaluation or change in land usage or loss of any Principal Residence Exemption status for the insured premises."

21. Personal property taxes not examined.

END OF SCHEDULE B, PART I

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CHICAGO TITLE INSURANCE COMPANY

SCHEDULE B, PART II
EXCEPTIONS

THIS COMMITMENT DOES NOT REPUBLISH ANY COVENANT, CONDITION, RESTRICTION, OR LIMITATION CONTAINED IN ANY DOCUMENT REFERRED TO IN THIS COMMITMENT TO THE EXTENT THAT THE SPECIFIC COVENANT, CONDITION, RESTRICTION, OR LIMITATION VIOLATES STATE OR FEDERAL LAW BASED ON RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, HANDICAP, FAMILIAL STATUS, OR NATIONAL ORIGIN.

The Policy will not insure against loss or damage resulting from the terms and provisions of any lease or easement identified in Schedule A, and will include the following Exceptions unless cleared to the satisfaction of the Company:

1. Any defect, lien, encumbrance, adverse claim, or other matter that appears for the first time in the Public Records or is created, attaches, or is disclosed between the Commitment Date and the date on which all of the Schedule B, Part I—Requirements are met.
2.
 - a. Rights or claims of parties in possession not shown by the Public Records.
 - b. Any encroachment, encumbrance, violation, variation or adverse circumstance affecting the Title that would be disclosed by an accurate and complete survey of the Land.
 - c. Easements or claims of easements not shown by the Public Records and existing water, mineral, oil and exploration rights.
 - d. Any lien, or right to a lien, for services, labor, or material, heretofore or hereafter furnished, imposed by law and not shown by the Public Records.
 - e. Any and all oil, gas, mineral, mining rights and/or reservations thereof.
 - f. Taxes or special assessments which are not shown as existing liens by the Public Records.
3. No liability is assumed by the Company for tax increase occasioned by retroactive revaluation or change in land usage or loss of any Principal Residence Exemption status for the Land.
4. The policy does not insure against unpaid water, sewer, electric or gas charges, if any, that have not been levied as taxes against the Land.
5. Taxes and/or assessments which become a lien or become due and payable subsequent to the effective date herein.
6. Rights of tenants under unrecorded leases and any and all parties claiming by, through and thereunder.
7. Easement rights in favor of any and all utility companies, public or otherwise, over and across the Land for the location, servicing and maintenance of facilities located on, over or under said Land, if any.
8. Right(s) of Way and/or Easement(s) and rights incidental thereto, as granted to Consumers Power Company (now known as Consumers Energy) in a document recorded in Liber 240, page 519.

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**SCHEDULE B, PART II
EXCEPTIONS**
(continued)

9. Terms, covenants, conditions, restrictions and easements but omitting any covenants or restrictions, if any, including but not limited to those based upon race, color, religion, sex, sexual orientation, familial status, marital status, disability, handicap, national origin, ancestry, source of income, gender, gender identity, gender expression, medical condition or genetic information, as set forth in applicable state or federal laws, except to the extent that said covenant or restriction is permitted by applicable law, as set forth in the document recorded in Liber 279, page 381.
10. Terms, covenants, conditions, restrictions and easements but omitting any covenants or restrictions, if any, including but not limited to those based upon race, color, religion, sex, sexual orientation, familial status, marital status, disability, handicap, national origin, ancestry, source of income, gender, gender identity, gender expression, medical condition or genetic information, as set forth in applicable state or federal laws, except to the extent that said covenant or restriction is permitted by applicable law, as set forth in the document recorded in Liber 319, page 158.
11. Terms, covenants, conditions, restrictions and easements but omitting any covenants or restrictions, if any, including but not limited to those based upon race, color, religion, sex, sexual orientation, familial status, marital status, disability, handicap, national origin, ancestry, source of income, gender, gender identity, gender expression, medical condition or genetic information, as set forth in applicable state or federal laws, except to the extent that said covenant or restriction is permitted by applicable law, as set forth in the document recorded in Liber 351, page 202.
12. Covenants, conditions, restrictions and easements but omitting any covenants or restrictions, if any, including but not limited to those based upon race, color, religion, sex, sexual orientation, familial status, marital status, disability, handicap, national origin, ancestry, source of income, gender, gender identity, gender expression, medical condition or genetic information, as set forth in applicable state or federal laws, except to the extent that said covenant or restriction is permitted by applicable law, as set forth in the document recorded in Liber 344, page 471.
13. Covenants, conditions, restrictions and easements but omitting any covenants or restrictions, if any, including but not limited to those based upon race, color, religion, sex, sexual orientation, familial status, marital status, disability, handicap, national origin, ancestry, source of income, gender, gender identity, gender expression, medical condition or genetic information, as set forth in applicable state or federal laws, except to the extent that said covenant or restriction is permitted by applicable law, as set forth in the document recorded in Liber 354, page 118.
14. Loss or damage sustained as a result of any discrepancy between the "assessed" description for tax parcel identification number(s) 34-021-012-000-175-10 and the legal description as set forth in Schedule A, regarding the Northern property lines. (Affects historic descriptions and the newly created legal description)
15. Ingress and Egress to the Land is by means of a private drive which is subject to the rights of others to use said road and which is not required to be maintained by any governmental agency.
16. Rights of the public to any portion of the Land lying within the bounds of any street, road, alley or highway.

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**SCHEDULE B, PART II
EXCEPTIONS**
(continued)

17. Rights of Saranac Community Schools as evidenced by the Ionia County tax rolls.
18. Any rights, interests, or claims which may exist or arise by reason of the following matters disclosed by survey,

Job No.: 16-218
Dated: October 14, 2016
Prepared by: Mulder & Assoc.
Matters shown:

1. Frame shed and fence line into the Eastern property line
2. Fences along the Northern boundary lines

END OF SCHEDULE B, PART II

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COMMITMENT CONDITIONS**1. DEFINITIONS**

- (a) "Knowledge" or "Known": Actual or imputed knowledge, but not constructive notice imparted by the Public Records.
- (b) "Land": The land described in Schedule A and affixed improvements that by law constitute real property. The term "Land" does not include any property beyond the lines of the area described in Schedule A, nor any right, title, interest, estate, or easement in abutting streets, roads, avenues, alleys, lanes, ways, or waterways, but this does not modify or limit the extent that a right of access to and from the Land is to be insured by the Policy.
- (c) "Mortgage": A mortgage, deed of trust, or other security instrument, including one evidenced by electronic means authorized by law.
- (d) "Policy": Each contract of title insurance, in a form adopted by the American Land Title Association, issued or to be issued by the Company pursuant to this Commitment.
- (e) "Proposed Insured": Each person identified in Schedule A as the Proposed Insured of each Policy to be issued pursuant to this Commitment.
- (f) "Proposed Policy Amount": Each dollar amount specified in Schedule A as the Proposed Policy Amount of each Policy to be issued pursuant to this Commitment.
- (g) "Public Records": Records established under state statutes at the Commitment Date for the purpose of imparting constructive notice of matters relating to real property to purchasers for value and without Knowledge.
- (h) "Title": The estate or interest described in Schedule A.

2. If all of the Schedule B, Part I-Requirements have not been met within the time period specified in the Commitment to Issue Policy, this Commitment terminates and the Company's liability and obligation end.

3. The Company's liability and obligation is limited by and this Commitment is not valid without:

- (a) the Notice;
- (b) the Commitment to Issue Policy;
- (c) the Commitment Conditions;
- (d) Schedule A;
- (e) Schedule B, Part I-Requirements;
- (f) Schedule B, Part II-Exceptions; and
- (g) a counter-signature by the Company or its issuing agent that may be in electronic form.

4. COMPANY'S RIGHT TO AMEND

The Company may amend this Commitment at any time. If the Company amends this Commitment to add a defect, lien, encumbrance, adverse claim, or other matter recorded in the Public Records prior to the Commitment Date, any liability of the Company is limited by Commitment Condition 5. The Company shall not be liable for any other amendment to this Commitment.

5. LIMITATIONS OF LIABILITY

- (a) The Company's liability under Commitment Condition 4 is limited to the Proposed Insured's actual expense incurred in the interval between the Company's delivery to the Proposed Insured of the Commitment and the delivery of the amended Commitment, resulting from the Proposed Insured's good faith reliance to:
 - (i) comply with the Schedule B, Part I-Requirements;
 - (ii) eliminate, with the Company's written consent, any Schedule B, Part II-Exceptions; or
 - (iii) acquire the Title or create the Mortgage covered by this Commitment.
- (b) The Company shall not be liable under Commitment Condition 5(a) if the Proposed Insured requested the amendment or had Knowledge of the matter and did not notify the Company about it in writing.
- (c) The Company will only have liability under Commitment Condition 4 if the Proposed Insured would not have incurred the expense had the Commitment included the added matter when the Commitment was first delivered to the Proposed Insured.
- (d) The Company's liability shall not exceed the lesser of the Proposed Insured's actual expense incurred in good faith and described in Commitment Conditions 5(a)(i) through 5(a)(iii) or the Proposed Policy Amount.
- (e) The Company shall not be liable for the content of the Transaction Identification Data, if any.
- (f) In no event shall the Company be obligated to issue the Policy referred to in this Commitment unless all of the Schedule B, Part I-Requirements have been met to the satisfaction of the Company.
- (g) In any event, the Company's liability is limited by the terms and provisions of the Policy.

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(continued)

6. LIABILITY OF THE COMPANY MUST BE BASED ON THIS COMMITMENT

- (a) Only a Proposed Insured identified in Schedule A, and no other person, may make a claim under this Commitment.
- (b) Any claim must be based in contract and must be restricted solely to the terms and provisions of this Commitment.
- (c) Until the Policy is issued, this Commitment, as last revised, is the exclusive and entire agreement between the parties with respect to the subject matter of this Commitment and supersedes all prior commitment negotiations, representations, and proposals of any kind, whether written or oral, express or implied, relating to the subject matter of this Commitment.
- (d) The deletion or modification of any Schedule B, Part II-Exception does not constitute an agreement or obligation to provide coverage beyond the terms and provisions of this Commitment or the Policy.
- (e) Any amendment or endorsement to this Commitment must be in writing and authenticated by a person authorized by the Company.
- (f) When the Policy is issued, all liability and obligation under this Commitment will end and the Company's only liability will be under the Policy.

7. IF THIS COMMITMENT HAS BEEN ISSUED BY AN ISSUING AGENT

The issuing agent is the Company's agent only for the limited purpose of issuing title insurance commitments and policies. The issuing agent is not the Company's agent for the purpose of providing closing or settlement services.

8. PRO-FORMA POLICY

The Company may provide, at the request of a Proposed Insured, a pro-forma policy illustrating the coverage that the Company may provide. A pro-forma policy neither reflects the status of Title at the time that the pro-forma policy is delivered to a Proposed Insured, nor is it a commitment to insure.

9. ARBITRATION

The Policy contains an arbitration clause. All arbitrable matters when the Proposed Policy Amount is Two Million And No/100 Dollars (\$2,000,000.00) or less shall be arbitrated at the option of either the Company or the Proposed Insured as the exclusive remedy of the parties. A Proposed Insured may review a copy of the arbitration rules at <http://www.alta.org/arbitration>.

END OF CONDITIONS

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WIRE FRAUD ALERT

IMPORTANT! YOUR FUNDS MAY BE AT RISK

This Notice is not intended to provide legal or professional advice. If you have any questions, please consult with a lawyer.

Realtors®, Real Estate Brokers, Closing Attorneys, Buyers and Sellers are targets for wire fraud and many have lost hundreds of thousands of dollars because they simply relied on the wire instructions received via email, without further verification.

A fraudster will hack into a participant's email account to obtain information about upcoming real estate transactions. After monitoring the account to determine the likely timing of a closing, the fraudster will send an email to the Buyer purporting to be the escrow agent or another party to the transaction. The fraudulent email will contain new wiring instructions or routing information, and will request that the Buyer send funds to a fraudulent account.

Please be advised that the wire instructions listed below are the only wire instructions we will send you. This is the only form that should be used to wire funds to us in this transaction. If you receive another email or unsolicited call purporting to alter these instructions, please immediately call us at: (616)552-6135.

BANK NAME: Comerica
ADDRESS: 39200 W Six Mile Rd, Livonia, MI 48152
ABA NO.: 072000096 **ACCOUNT NO.:** 1852763125
ACCOUNT HOLDER: Chicago Title of Michigan, Inc. **REFERENCE:** 341075812CML / 234 S. Vosper Street, Saranac

*****Closing funds in the form of ACH Electronic Transfers will NOT be accepted.*****

In addition, the following non-exclusive self-protection strategies are recommended to minimize exposure to possible wire fraud.



NEVER RELY on emails or other communications purporting to change wire instructions. Parties to a transaction rarely change wire instructions in the course of a transaction.



DO NOT FORWARD wire instructions to other parties without first verbally verifying the instructions from the sending party.



ALWAYS VERIFY WIRE INSTRUCTIONS, specifically the ABA routing number and account number, by calling the party who is receiving the funds. **DO NOT RELY** on other parties calling you.

Obtain the number of your Realtor®, Real Estate Broker and your escrow officer as soon as an escrow account is opened.

DO NOT use the phone number provided in the email containing the instructions, use phone numbers you have called before or can otherwise verify. DO NOT send an email to verify as the email address may be incorrect or the email may be intercepted by the fraudster.

For more information on wire-fraud scams or to report an incident, please refer to the following links:

Federal Bureau of Investigation: <http://www.fbi.gov>

Internet Crime Complaint Center: <http://www.ic3.gov>

ACKNOWLEDGEMENT OF RECEIPT

Your signature below acknowledges receipt of this Wire Fraud Alert.

Buyer 1

Buyer 2

Signature

Signature

Printed Name

Printed Name

Address

Address

Date

Phone Number

Date

Phone Number

To: Saranac Board of Education
From: Jason Smith
Subject: Goals for 2019-20

Date: August 12, 2019
Updated

1. Student Achievement/Curriculum

Strategic Plan Goal: The delivered curriculum will be based on current research that leads to student achievement.

The implementation of a quality research based curriculum for science will definitely influence our students' scores and enhance the ability of our teachers to deliver quality instruction. The decision on curriculum and instruction has been selected. Professional Development will begin in July for secondary science instructors to deliver and elementary teachers to pilot. Continued PD and material funds will need to be secured throughout the FY20 school year. The implementation for K-5 science will need to be explored and planned for the FY21 school year.

- Admin has tagged general fund dollars for materials. Grant dollars are secured for PD and for future science materials at the elementary.
- Connie and staff will plan for full implementation FY 21.
- Connie and staff will begin the initial discussions for social studies, health, and elective classes.

Measure: Does JSH science implementation take place? Are K-5 teachers on target for science instruction? Is a committee set up to begin discussions for social studies, health, and elective classes?

2. Facilities and Environment

Strategic Plan Goal: The district will promote a positive school environment through the maintenance of school facilities and grounds.

The district has successfully completed a bond campaign and now must see projects through completion. Priority lists need to be developed for contingency money and funds from the potential sale of the middle school.

- The district must develop a future needs list for building/grounds after bond completion.
- The district must initiate and plan for future grant dollars for school security and grounds work.
- Pro-active plan for replacement for buses and other school vehicles.

Measure: Is the MSP grant completed and submitted on time? Are construction projects on time? Are staff and community updated in regards

to projects and timelines? Are priority lists completed and presented to the board?

3. Community Relations

Strategic Plan Goal: The district will enhance the relationship with our community through positive promotions of the district.

The administrative team has been working on this as a group. This goal will become a primary focus once the construction has been completed. The staff must work diligently to promote the district as we move forward with updated facilities.

- The district must continue to build community/business partnerships.
- The district must develop a marketing/promotional plan to welcome outside families and community members.
- Continue community events and coffee hours. Expand them to promote buildings and departments.
- Work to build relationships using students and student groups.

Measure: Has the districts built at least four more partnerships? Has the admin team had an average of one community event per month during the school year? Have we offered coffee hour with Superintendent and department heads? Have we accessed students and student groups in marketing?