Board of Education Agenda Regular Meeting December 9, 2019 7:00 PM Library, Saranac Jr/Sr High School

INTRODUCTION OF EXCHANGE STUDENTS

1.	Call to Order	
2.	Pledge of Allegiance	
3.	Approval of Minutes - Regular Meeting Dated 11/11/19, and Finance Committee Minutes dated 12/3/19	3
4.	Additions, Deletions & Modifications to the Agenda	
5.	Comments from Guests - Agenda Items	
6.	Student Report	
7.	Administrator's Update	
8.	Action Items	
	a. Accept Gifts	6
	b. Pay Bills	7
	c. Approve NEOLA Policies	35
	d. Set Board Organizational Meeting Date	38
	e. Approve Non-Affiliated Salary Increase	39
9.	Reports/Presentations	
	a. Board Meeting Dates - 2020	40
	b. 1st Budget Amendment for Food Service	41
10.	Comments from Guests - Non Agenda Items	
11.	Superintendent's Report	
12.	Board Requests/Reports	
13.	Communications	
14.	Approve Executive Session Minutes	
15.	Closed Session for Negotiation Purposes	
16.	Other	
17.	Adjournment	

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda."

Saranac Community Schools Board of Education Meeting #7

The regular meeting of the Saranac Community Schools Board of Education was held on Monday, November 11, 2019 in the Conference Room, Saranac Central Office, 225 Pleasant Street, Saranac, MI.

President, Sarah Doll, called the meeting to order at 6:32 p.m.

Present: Courtnay, Doll, Hawkins, Jackson, Price & VanKuiken.

Absent: Elliott

VanKuiken was late, Mrs. Doll appointed Mr. Hawkins as Secretary Pro-Tem for the meeting.

<u>PLEDGE OF ALLEGIANCE:</u> Board members, Mr. Jackson and Mr. Price who are former service members led in the Pledge of Allegiance. Everyone thanked them for their service on this Veteran's Day.

APPROVAL OF MINUTES: Minutes from regular meeting dated October 28 and Finance Committee minutes dated November 6, 2019 were approved as presented.

TREASURER'S REPORT: The Treasurer's Report for October was approved as presented.

ADDITIONS, DELETIONS & MODIFICATIONS TO THE AGENDA: None

COMMENTS FROM GUESTS – AGENDA ITEMS: None

<u>CLOSED SESSION FOR STUDENT EXPULSION HEARING:</u> Motion by Hawkins, supported by Jackson that the Saranac Board of Education go into closed session at 6:36 p.m. for the purpose of a student expulsion hearing, returning to open session at 6:46 p.m. Roll Call Vote: Yes – Courtnay, Doll, Hawkins, Jackson, Price & VanKuiken. Motion carried.

Motion by VanKuiken, supported by Courtnay that the Saranac Board of Education expel the student for a period of up to 180 school days, and that the student not be allowed on school property for any reason without the permission of the superintendent or his or her designee. Yes Votes: Courtnay, Doll, Hawkins, Jackson, Price & VanKuiken. Motion Carried.

BILLS PAID: Motion by Courtnay, supported by Jackson and unanimously approved that the Saranac Board of Education approve the bills paid from General Fund for October, in the amount of \$591,685.56, and from the Building & Site Fund for \$955,788.47 as presented.

<u>OUT-OF-STATE FIELD TRIP:</u> Teacher, Glenn Fountain was present at the meeting and has requested an Out-of-State trip to Washington, DC on June 5-June 10, 2020. This is an optional trip for the eighth graders.

Motion by VanKuiken, supported by Jackson and unanimously approved that the Saranac Board of Education approve the Out-of-State Field Trip request for the 8th graders to travel to Washington DC from June 5th-10th, 2020 as presented.

NEOLA POLICY UPDATES: The board reviewed the September, 2019 Neola policy updates. This is a second reading of these policies. This will be an action item at the December 9 meeting.

BOARD MEETING DATES – 2020: The board reviewed the meeting dates for calendar year 2020. The board will need to set the first board date as their organizational meeting for January. This will be brought back for action at the December 9 meeting setting the date and time and for the New Year.

COMMENTS FROM GUESTS - NON-AGENDA ITEMS: None.

<u>SUPERINTENDENT'S REPORT:</u> Mr. Smith reported the money from the land sold at Harker Middle School could go directly into General Fund; they are still waiting to hear what the money can be used for from the sale of the building. We will be refinancing bonds, which will save taxpayers quite a bit of money. More information will be presented at the January board meeting. Rob Richter reached out to Consumers Energy regarding eligibility for rebates from our construction project. We will be meeting with them next week.

BOARD REQUESTS/REPORTS: A board member reported that student's in Mr. McRae's Economics class are proposing a business within the school. They are collaborating with Junior Achievement to sell seat cushions for events. Their business will be called 'Soft Bottoms Cushion Company'. The board is supportive of this endeavor.

COMMUNICATIONS: None

<u>CLOSED SESSION FOR NEGOTIATION PURPOSES:</u> Motion by Hawkins, supported by Price that the Saranac Board of Education go into closed session at 7:27 p.m. for the purpose of negotiation planning, returning to open session at 7:47 p.m. Roll Call Vote: Yes – Courtnay, Doll, Hawkins, Jackson, Price & VanKuiken. Motion carried.

OTHER: None

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 7:47 p.m.

Respectfully submitted,

Roy Hawkins Secretary Pro-Tem Saranac Community Schools Finance Committee Meeting December 3, 2019

The meeting began at 5:15 p.m. at Central Office, 225 Pleasant Street, Saranac, MI. Present: Kevin Courtnay, Sarah Doll, David Price & Jason Smith

- SEA negotiations Expecting a financial proposal on December 10th.
- Construction Update Finishing last phase and working on contingency money.
- PFM Re-finance update PFM scheduled to attend January meeting.
- NEOLA and old board policy Jason, Sarah, Roy and Teri reviewed old board policy on November 20th.
- Non-affiliated holiday pay and raises Discussed Food Service & Transportation pay, all groups should be completed now.
- Organizational meeting planning Discussed plans for January meeting.
- Winter retreat Will discuss with full board at the January meeting.
- Board meeting review Reviewed meeting agenda for December 9th meeting.
- Other Working with MVL Mitch Grieves for salt spreading, discussed technology & SEA staffing.

Meeting adjourned at 6:18 p.m.

Respectfully submitted,

Sarah Doll Board President

FROM: Jason Smith, Superintendent

SUBJECT: Accept Gifts

Here are the latest gifts received for November.

То:	Donation for:	Am	ount
Steven Simpson Scholarship Fund	Donation	\$	200.00
Jr/Sr High Band Program	Donation	\$	1,785.00
Past Due Lunch Accounts	Donation	\$	100.00
Robotics Team 5316	Donation	\$	500.00
Total This Month		\$	2,585.00
Total Gifts for 2019-2020 Including This Month		\$	9,470.86

Suggested Resolution

I move that the Saranac Board of Education accept the gifts as listed above totaling \$2,585.00 for the month of December as presented.

Motion by	Supported by	 -
Discussion: Yes	No	
Approved/Denied: Yes	No	

FROM: Jason Smith, Superintendent

SUBJECT: Approval of Bills

➤ Bills Paid: \$736,539.18 from General Fund for November.

➤ Bills Paid: \$263,633.54 from Building & Site Fund.

Suggested Resolution

I move that the Saranac Board of Education approve the bills paid from General Fund for November in the amount of \$736,539.18, and from the Building & Site Fund for \$263,633.54 as presented.

Motion by	Supported by	
Discussion: Yes	No	
Approved/Denied: Yes		No

Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/04/2019

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Acc	count: GF CHECK	GNG - General Fund Checking			and the same
Check	11/04/2019	62275 Accounts Payable	Hi-Tech Building Services		9,014.62
	Invoice	Date	Description		Amount
	021731	11/04/2019	October Custodial Hours		9,014.62
GF CHEC	KING General Fu	nd Checking Totals:	Transactions: 1		\$9,014.62
	Checks:	1	\$9,014.62		

Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/05/2019

Туре	Date	Number Source	9	Payee Name	EFT Bank/Account	Transaction Amount
Bank Acc	count: GF CHECH	KING - General Fun	d Checking			
Check	11/05/2019	62276 Accoun	its Payable	Winsor, Jeremy		2,000.00
	Invoice		Date	Description		Amount
	0056		11/05/2019	Science Consultant/July 22	-25, 2019	2,000.00
GF CHEC	KING General Fu	nd Checking Totals		Transactions: 1		\$2,000.00
	Checks:	1	\$2,0	000.00		

Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/06/2019

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Ac	count: GF CHECH	GNG - General Fund Checking			
Check	11/06/2019	62277 Accounts Payable	GreatAmerica Financial Service	s	1,112.26
	Invoice	Date	Description		Amount
	25824116	11/06/2	D19 ES & JSH Color Printer		1,112.26
GF CHEC	CKING General Fu	nd Checking Totals:	Transactions: 1		\$1,112.26
	Checks:	1	\$1,112.26		

Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/08/2019

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Ac	count: GF CHECK	ING - General Fund Checking			
Check	11/08/2019	62278 Accounts Payable	FIRE PROS, INC.		3,086.96
	Invoice	Date	Description		Amount
	INV-1775825	11/01/2019	Maintenance Supplies		25.00
	INV-1775902	11/01/2019	Labor & Material Sprinkle	r Parts & Equipment	3,061.96
GF CHEC	CKING General Fur	nd Checking Totals:	Transactions: 1		\$3,086.96
	Checks:	1	\$3,086.96		

Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/11/2019

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Ac	count: GF CHEC	KING - General Fund Checking			
Check	11/11/2019	62279 Accounts Payable	CLEAR RATE COMMUNICATIONS		330.20
	Invoice	Date	Description		Amount
	5755936	11/01/2019	Fax Lines		330,20
GF CHEC	CKING General Fu	and Checking Totals:	Transactions: 1		\$330.20
	Checks:	1	\$330.20		

Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/13/2019

Туре	Date	Number Source	Payee Name EFT Bank/Account	Transaction Amoun
Bank Ac	count: GF CHECK	ING - General Fund Checking		
Check	11/13/2019	62280 Accounts Payable	A PARTS WAREHOUSE	714.80
	Invoice	Date	Description	Amount
	153724	11/01/2019	Parts	
	153795	11/01/2019	Parts	72.00 69.00
	153875	11/01/2019	Parts	549.90
	153918	11/01/2019	Bus Parts	23.90
Check	11/13/2019	62281 Accounts Payable	A.B. Dick Document Solutions	394.72
	Invoice	Date	Description	Amount
	33AR418851	11/01/2019	Printers	15,21
	33AR419171	11/01/2019	Printer Costs	73.01
	33AR421480	11/01/2019	Color Printers	184.22
	33AR421689	11/01/2019	JSH Copieir Supplies	122.28
Check	11/13/2019	62282 Accounts Payable	ArbiterSports	7,160.00
	Invoice	Date	Description	Amount
	JS11819	11/01/2019	Winter Athhletic Officials	7,160.00
Check	11/13/2019	62283 Accounts Payable	AT&T	222.94
	Invoice	Date	Description	Amount
	JS111319	11/01/2019	911 Lines	222.94
Check	11/13/2019	62284 Accounts Payable	BCAM	80.00
	Invoice	Date	Description	
	JS103019	11/01/2019	Basketball Coaches Membership Fee	Amount
Check	11/13/2019	62285 Accounts Payable	BERGY, TERI	80.00
	Invoice	Date	Description	166.94
	JS11819	11/01/2019	Lodging & Mileage	Amount
heck	11/13/2019	62286 Accounts Payable		166.94
HECK			Collier , Mary	50.00
	Invoice	Date	Description	Amount
	JS111119	11/01/2019	Refund Facility Use Deposit	50.00
heck	11/13/2019	62287 Accounts Payable	CONSUMERS ENERGY	17,113.40

User: Chris Updyke

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Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/13/2019

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice	Date	Description		Amount
	JS11419	11/01/2019	October Electric & Natural C	Gas Cost	17,113.40
Check	11/13/2019	62288 Accounts Payable	CRYSTAL FLASH ENERGY		2,987.98
	Invoice	Date	Description		Amount
	177167068 177167132	11/01/2019 11/01/2019	Diesel Fuel Unleaded Fuel		1,618.45
Check	11/13/2019	62289 Accounts Payable	DesJarden , Phaedra		1,369.53
Check					139.96
	Invoice	Date	Description		Amount
	JS11519	11/01/2019	Volleyball Tournament Fod	& Supplies	139.96
Check	11/13/2019	62290 Accounts Payable	Edwards , Becky		146.08
	Invoice	Date	Description		Amount
	JS111319	11/01/2019	Meals & Mileage-Conference	e	146.08
Check	11/13/2019	62291 Accounts Payable	ENGINEERED PROTECTION S	SYSTEMS	210.00
	Invoice	Date	Description		Amount
	A1167559	11/01/2019	Quarterly Monitoring-ES		210.00
Check	11/13/2019	62292 Accounts Payable	Four Health Family Resource C	enter Inc.	1,710.00
	Invoice	Date	Description		Amount
	12379	11/01/2019	bridging The Gap Contracte	d Services	175.00
	12380	11/01/2019	Bridging The Gap Contracte	d Services	50.00
	9431	11/01/2019	Social Worker		1,485.00
Check	11/13/2019	62293 Accounts Payable	Galaxy Signs & Awards		466.00
	Invoice	Date	Description		Amount
	3056	11/01/2019	Fall Athletic Awards/Plaque	S	466.00
Check	11/13/2019	62294 Accounts Payable	Gallagher Uniform		107.16
	Invoice	Date	Description		Amount
	10650425	11/01/2019	Towels & Uniforms		50.49
	10651435	11/01/2019	Towels & Uniforms		56.67
Check	11/13/2019	62295 Accounts Payable	Grand Ledge High School		200.00
	Invoice	Date	Description		Amount

User: Chris Updyke

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Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/13/2019

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	JS11519	11/01/2019	XC Tournament Fee		200.00
Check	11/13/2019	62296 Accounts Payable	GRAND RAPIDS COMMUNIT	YCOLLEGE	6,009.12
	Invoice	Date	Description		Amount
	0014808/2019	11/01/2019	Fall Dual Enrollment		6,009.12
Check	11/13/2019	62297 Accounts Payable	Granger		27.79
	Invoice	Date	Description		Amount
	20635862	11/01/2019	Curby Recycler		27.79
Check	11/13/2019	62298 Accounts Payable	IONIA COUNTY INT. SCH. DIS	ST.	459.19
	Invoice	Date	Description		Amount
	2020-3	11/01/2019	Ionia County Economisc A	Iliance Pledge	459.19
Check	11/13/2019	62299 Accounts Payable	IONIA COUNTY SHOPPER'S	GUIDE	87.20
	Invoice	Date	Description		Amount
	1000-2884	11/01/2019	Coffe W/Supt. Ad		87.20
Check	11/13/2019	62300 Accounts Payable	KENT I.S.D., ACCOUNTS RE	CEIVABLE	1,530.00
	Invoice	Date	Description		Amount
	24703	11/01/2019	Streaming Services		1,530.00
Check	11/13/2019	62301 Accounts Payable	LANSING COMMUNITY COLL	EGE	3,338.35
	Invoice	Date	Description		Amount
	JS103119	11/01/2019	Dual Enrollment		3,338.35
Check	11/13/2019	62302 Accounts Payable	LANSING SANITARY SUPPLY	, INC.	530.71
	Invoice	Date	Description		Amount
	1058395	11/01/2019	Custodial Supplies		530.71
Check	11/13/2019	62303 Accounts Payable	Les's Sanitary Service		630.00
	Invoice	Date	Description		Amount
	17024/Nov	11/01/2019	Trash Removal		630.00
Check	11/13/2019	62304 Accounts Payable	MEEKHOF TIRE SALES & SE	RVICE	1,672.28
	Invoice	Date	Description		Amount
	744230-29	11/01/2019	Bus Tires		1,672.28

User: Chris Updyke

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Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/13/2019

Туре	Date	Number Source	Payee Name EFT Bank/Account	Transaction Amount
Check	11/13/2019	62305 Accounts Payable	MENARDS-IONIA	17.45
	Invoice	Date	Description	Amount
	03865	11/01/2019	Maintnenace Supplies	17.45
Check	11/13/2019	62306 Accounts Payable	METS	6,838.11
	Invoice	Date	Description	Amount
	15183	11/01/2019	Salaries & Fees	6,838.11
Check	11/13/2019	62307 Accounts Payable	NAPA AUTO & TRUCK PARTS	600.48
	Invoice	Date	Description	Amount
	855622	11/01/2019	Bus Garage Parts & Supplies	56.12
	855957	11/01/2019	Batteries & Core Deposit	544.36
Check	11/13/2019	62308 Accounts Payable	OTTAWA AREA ISD	16,203.00
	Invoice	Date	Description	Amount
	16034	11/01/2019	MVU Consortium Purchase	16,203.00
Check	11/13/2019	62309 Accounts Payable	PCMI	7,408.89
	Invoice	Date	Description	Amount
	66311	11/01/2019	Salaries & Fees	4,955,98
	66167	11/01/2019	Sub Salries & Fees	2,452.91
Check	11/13/2019	62310 Accounts Payable	PIONEER MANUFACTURING COMPANY	3,400.00
	Invoice	Date	Description	Amount
	INV743184	11/01/2019	Brite Striper-Athletics	3,400.00
Check	11/13/2019	62311 Accounts Payable	SANDERS STACY	47.15
	Invoice	Date	Description	Amount
	JS11519	11/01/2019	ES Teaching Supplies	47.15
Check	11/13/2019	62312 Accounts Payable	SCHOOL SPECIALTY INC.	79.16
	Invoice	Date	Description	Amount
	208124221092	11/01/2019	ES Office & Admin Office	79.16
Check	11/13/2019	62313 Accounts Payable	Signature Photography Studios	25.00
	Invoice	Date	Description	Amount
	JS111119	11/01/2019	Business Card-Adam Eisen	25.00

User: Chris Updyke

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Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/13/2019

Accounts Payable Date	SUNRISE SUPPLIES, INC.		
			75.00
	Description		Amount
11/01/2019	Glider Return		(30.00)
11/01/2019	Maintenance Supplies		105.00
Accounts Payable	Teacher Created Resources		25.95
Date	Description		Amount
11/01/2019	Bridget Harder Order		25.95
Accounts Payable	THRUN LAW FIRM, P.C.		580.50
Date	Description		Amount
11/01/2019	Legal Services		580,50
Accounts Payable	WASTE MANAGEMENT OF MI-MIDWEST		1,216.38
Date	Description		Amount
11/01/2019	Dumpter Removal-ES		403.82
11/01/2019	Dumpster Removal-JSH		605.73
11/01/2019	Dumpster Removal-BG		206.83
Accounts Payable	WHITE JEAN		930.00
Date	Description		Amount
11/01/2019	Bus Driver Training		930.00
Accounts Payable	WINZER CORPORATION		75.57
Date	Description		Amount
11/01/2019	Transportation Supplies		75.57
Totals:	Transactions: 40		\$83,677.26
	Accounts Payable Date 11/01/2019 Totals:	Accounts Payable WINZER CORPORATION Date Description 11/01/2019 Transportation Supplies	Accounts Payable WINZER CORPORATION Date Description 11/01/2019 Transportation Supplies Totals: Transactions: 40

User: Chris Updyke

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Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/14/2019

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amoun
Bank Ac	count: GF CHECKI	NG - General Fund Checking			
Check	11/15/2019	62320 Accounts Payable	Advanced Pension Solution Is	ic.	200.00
	Invoice	Date	Description		Amount
	2020-00000180	11/15/2019	ROTH IRA - ROTH IRA		200.00
Check	11/15/2019	62321 Accounts Payable	American Fidelity Assurance		373.22
	Invoice	Date	Description		Amount
	2020-00000181	11/15/2019	FLEX POST TAX - AmFid	Post Tax*	373.22
Check	11/15/2019	62322 Accounts Payable	American Fidelity Assurance	Company	661.78
	Invoice	Date	Description		Amount
	2020-00000182	11/15/2019	FLEX MED - AmFid Flex	Medical Pre-Tax **	661.78
Check	11/15/2019	62323 Accounts Payable	HORACE MANN		1,915.81
	Invoice	Date	Description		Amount
	2020-00000183	11/15/2019	H MANN - Horace Mann	nsurance	1,915.81
Check	11/15/2019	62324 Accounts Payable	MICHIGAN STATE DISBURS	EMENT UNIT	201.61
	Invoice	Date	Description		Amount
	2020-00000184	11/15/2019	FOC - Child Support FOC	F.	201.61
Check	11/15/2019	62325 Accounts Payable	Performant Recovery, Inc.		249.56
	Invoice	Date	Description		Amount
	2020-00000185	11/15/2019	GARN - Garnishment		249.56
Check	11/15/2019	62326 Accounts Payable	TRANSAMERICA WORKSITE MARKETING		47.30
	Invoice	Date	Description		Amount
	2020-00000186	11/15/2019	TRANS SELECT - Trans	Select Life Ins *	47.30
GF CHEC	KING General Fund	Checking Totals:	Transactions: 7		\$3,649,28
	Checks:	7 \$3,6	49.28		\$0,045.20

User: Doreen Gould Pages: 1 of 1 11/14/2019 11:46:46 AM

Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/15/2019

Туре	Date	Number Sou	rce	Payee Name	EFT Bank/Account	Transaction Amount	
Bank Ac	count: GF CHEC	KING - General F	und Checking				
Check	11/15/2019	62327 Acco	unts Payable	UNUM Life Insurance Compa	ny of America	211.62	
	Invoice		Date	Description		Amount	
	04135500019	-1219	11/14/2019	December Insurance Pre	mium	211.62	
GF CHE	CKING General Fu	und Checking Total	als:	Transactions: 1		\$211.62	
	Checks:	1	SZ	211.62			

Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/15/2019

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Ac	count: GF CHECKI	NG - General Fund Checking			
Check	11/15/2019	62328 Accounts Payable	M.E.S.S.A.		9,462.80
	Invoice	Date	Description		Amount
	1912-0088435	11/14/2019	December Insurance Premium		9,462.80
GF CHEC	KING General Fun	d Checking Totals:	Transactions: 1		\$9,462.80
	Checks:	1 \$9,	462.80		

Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/18/2019

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Ac	count: GF CHECH	KING - General Fund Checking			
Check	11/18/2019	62329 Accounts Payable	U. S. POSTMASTER		550.00
	Invoice	Date	Description		Amount
	JS11119	11/18/2019	JSH-Stamps		550.00
GF CHE	CKING General Fu	and Checking Totals:	Transactions: 1		\$550.00
	Checks:	1	\$550.00		

Payment Batch Register
Bank Account: GF CHECKING - General Fund Checking Batch Date: 11/25/2019

Туре	Date	Number Sou	rce	Payee Name	EFT Bank/Account	Transaction Amount	
Bank Ac	count: GF CHEC	KING - General F	und Checking				
Check	11/25/2019	62330 Acco	unts Payable	Priority Health		4,323.15	
	Invoice		Date	Description		Amount	
	74.419319000	00989	11/25/2019	December Insurance Premium		4,323.15	
GF CHE	CKING General Fu	und Checking Total	als:	Transactions: 1		\$4,323.15	
	Checks:	1	\$4.	323.15			

Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/25/2019

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Ac	count: GF CHECKI	NG - General Fund Checking			
Check	11/25/2019	62331 Accounts Payable	Priority Health		8,917.21
	Invoice	Date	Description		Amount
	193190001851	11/25/2019	December Insurance Premium		8,917.21
GF CHE	CKING General Fun	d Checking Totals:	Transactions: 1		\$8,917.21
	Checks:	1	\$8,917.21		

Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/26/2019

Туре	Date	Number Source		Payee Name	EFT Bank/Account	Transaction Amount
Bank Ac	count: GF CHECKI	NG - General Fund Che	cking			
Check	11/25/2019	62332 Accounts Pay	rable	Priority Health		50,327.99
	Invoice	D	ate	Description		Amount
	193190000833	-1	1/25/2019	December Insurance Premium		50,327.99
GF CHEC	CKING General Fund	d Checking Totals:		Transactions: 1		\$50,327.99
	Checks:	1	\$50,327.99			

Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/02/2019

Туре	Date	Number Source	Payee Name EFT Bank/Account	Transaction Amount
Bank Ac	count: GF CHECK	ING - General Fund Checking		
Check	11/26/2019	62333 Accounts Payable	A.B. Dick Document Solutions	1,156.54
	Invoice	Date	Description	Amount
	33AR424557	11/18/2019	Copier Cost	1,063.89
	33AR24558	11/18/2019	Printer Cost	92.65
Check	11/26/2019	62334 Accounts Payable	CATRELL, TINA	10.64
	Invoice	Date	Description	Amount
	JS111919	11/18/2019	ES Teaching Supplies	10.64
Check	11/26/2019	62335 Accounts Payable	Chadwick , Russell	88.88
	Invoice	Date	Description	Amount
	JS111819	11/18/2019	JSH Teaching Supplies	88.88
Check	11/26/2019	62336 Accounts Payable	Class A Auto Parts Inc.	450.00
	Invoice	Date	Description	Amount
	10234-900836	11/18/2019	Parts	450.00
Check	11/26/2019	62337 Accounts Payable	DAHMS, TRACY	27.53
	Invoice	Date	Description	Amount
	JS102819	11/18/2019	Culinary Supplies	27.53
Check	11/26/2019	62338 Accounts Payable	Epic Sports	400.94
	Invoice	Date	Description	Amount
	4463298	11/18/2019	Basketball	400.94
Check	11/26/2019	62339 Accounts Payable	Four Health Family Resource Center Inc.	2,235.00
	Invoice	Date	Description	Amount
	12381	11/18/2019	Bridging the Gap Contracted Services	87.50
	12382	11/18/2019	Bridging the Gap Contracted Services	375.00
	9452	11/18/2019	Contracted Social Worker	1,485.00
	12383	11/18/2019	Bridging The Gap Contracted Services	50.00
	12384	11/18/2019	Bridging The Gap Contracted Services	237.50
Check	11/26/2019	62340 Accounts Payable	Gallagher Uniform	107.16
	Invoice	Date	Description	Amount

User: Chris Updyke

Pages: 1 of 5

Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/02/2019

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	10652447	11/18/2019	Towels & Uniforms		51.52
	10653491	11/18/2019	Towels & Uniforms		55.64
Check	11/26/2019	62341 Accounts Payable	Gopher		393.66
	Invoice	Date	Description		Amount
	9665655	11/18/2019	Plumley Order		393.65
	366841	11/18/2019	Refund		(34.74)
	9670476	11/18/2019	Pinnies		34.75
Check	11/26/2019	62342 Accounts Payable	Hacking School Discipline		10,975.00
	Invoice	Date	Description		Amount
	1008	11/18/2019	Professional Development	& Books	10,975.00
Check	11/26/2019	62343 Accounts Payable	Haviland Products Company		705.00
	Invoice	Date	Description		Amount
	336926	11/18/2019	Calcium Chloride-Sidewalks	s & Parking Lots Spray	705.00
Check	11/26/2019	62344 Accounts Payable	HOWE, TAMMY		355.00
	Invoice	Date	Description		Amount
	JS111819	11/18/2019	SEF Grant Supplies		355.00
Check	11/26/2019	62345 Accounts Payable	Hurst Mechanical		3,042.52
	Invoice	Date	Description		Amount
	S31758	11/18/2019	Labor to Inspect Heat at JS	Н	630.80
	S31759	11/18/2019	Labor to Inspect Air Handlin	ng Unit-JSH	406.21
	S31760	11/18/2019	Labor & Materials to Inspec	t Trane Air Handling Unit-JSH	1,398.85
	S31871	11/18/2019	Labor & Matrial AC For IT F	Room-Admin	606.66
Check	11/26/2019	62346 Accounts Payable	Ionia Lock & Key		65.00
	Invoice	Date	Description		Amount
	1030542	11/18/2019	Van Key		65.00
Check	11/26/2019	62347 Accounts Payable	KELLY, BETH		22.99
	Invoice	Date	Description		Amount
	JS111919	11/18/2019	JSH Teaching Supplies		22.99
Check	11/26/2019	62348 Accounts Payable	LANSING SANITARY SUPPLY	INC.	14.96

User: Chris Updyke

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Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/02/2019

Transaction Amoun	EFT Bank/Account	Payee Name	Number Source	Date	Туре
Amount		Description	Date	Invoice	
14.96		Custodial Supplies	11/18/2019	1058395-1	
50.28		LEADER, JOSHUA	62349 Accounts Payable	11/26/2019	Check
Amount		Description	Date	Invoice	
50.28		Culinary Supplies	11/18/2019	JS102819	
109.99		MANION, JOEL	62350 Accounts Payable	11/26/2019	Check
Amount		Description	Date	Invoice	
109.99		JSH Teaching Supplies	11/18/2019	JS111819	
2,006.28	RVICE	MEEKHOF TIRE SALES & SER	62351 Accounts Payable	11/26/2019	Check
Amount		Description	Date	Invoice	
2,006.28		Bus Tires	11/18/2019	748742-16	
6,817.19		METS	62352 Accounts Payable	11/26/2019	Check
Amount		Description	Date	Invoice	
6,817.19		Salaries & Fees	11/26/2019	15247	
54.32		MILES, AMY	62353 Accounts Payable	11/26/2019	Check
Amount		Description	Date	Invoice	
54.32	s	SEF Grant-Electronic Scales	11/18/2019	JS111819	
48.40		NAPA AUTO & TRUCK PARTS	62354 Accounts Payable	11/26/2019	Check
Amount		Description	Date	Invoice	
48.40		Transportation Supplies	11/18/2019	856283	
8,732.44		PCMI	62355 Accounts Payable	11/26/2019	Check
Amount		Description	Date	Invoice	
2,960.83		Sub Salaries & Fees	11/18/2019	66470	
5,771.61		Salaries & Fees	11/18/2019	66614	
314.25		PLAQUES & SUCH, LLC	62356 Accounts Payable	11/26/2019	Check
Amount		Description	Date	Invoice	
314.25	S	Certificates & Varsity Letters	11/18/2019	Q134162	
80.00		S & K PRINTING	62357 Accounts Payable	11/26/2019	Check

User: Chris Updyke

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Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/02/2019

Transaction Amoun	EFT Bank/Account	Payee Name	Number Source	Date	Туре
Amount		Description	Date	Invoice	
80.00		Cards & Envelopes	11/18/2019	12097	
505.76		SMITH, JASON	62358 Accounts Payable	11/26/2019	Check
Amount		Description	Date	Invoice	
505.76		Mileage	11/18/2019	JS112019	
198.24		SMITH, STEPHANIE	62359 Accounts Payable	11/26/2019	Check
Amount		Description	Date	Invoice	
198.24		Mileage & Lodging	11/18/2019	JS111219	
4,525,00		Steven R Thompson, CPA LLC	62360 Accounts Payable	11/26/2019	Check
Amount		Description	Date	Invoice	
4,525.00		2018/2019 Audit Billing	11/18/2019	1017-GF	
509.59		SYNCB/Amazon	62361 Accounts Payable	11/26/2019	Check
Amount		Description	Date	Invoice	
35.29		Custodial Supplies	11/18/2019	956647356598	
16.29		Spanish Text Book-JSH	11/18/2019	544789663389	
66,36		ES PE Supplies	11/18/2019	468999845443	
19.98		Bus Garage Supplies	11/18/2019	535754874396	
17.29		Spainsh Text Book-JSH	11/18/2019	954334848764	
(19.98)	nd	ES Teaching Supplies-Refun	11/18/2019	747643689759	
64.42		ES PE Teaching Supplies	11/18/2019	983385783986	
105.50		Laminating Film-JSH	11/18/2019	696895789854	
147.90		SEF Grant Supplies	11/18/2019	854588469557	
37.65		JSH Office Supplies	11/18/2019	855737673336	
18.89		ES Office Supplies	11/18/2019	733374788399	
110.00		U. S. POSTMASTER	62362 Accounts Payable	11/26/2019	Check
Amount		Description	Date	Invoice	
110.00		Stamps-Supt.	11/18/2019	JS111919	
4,297.58		West Michigan International	62363 Accounts Payable	11/26/2019	Check
Amount		Description	Date	Invoice	
3,987.36		Parts-Bus 071	11/18/2019	X101175926:01	

User: Chris Updyke

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Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/02/2019

Туре	Date	Number Source	k:	Payee Name	EFT Bank/Account	Transaction Amount
	X101176714:01		11/18/2019	Parts		133.65
	X101176786:01		11/18/2019	Parts		73.00
	X101177014:00		11/18/2019	Windsheild		103.57
Check	11/26/2019	62364 Account	ts Payable	WESTERN TEL-COM, INC.		2,880.00
	Invoice		Date	Description		Amount
	033047		11/18/2019	Down Internet Line Repair		2,880.00
Check	11/26/2019	62365 Account	s Payable	Young , Susann		3.00
	Invoice		Date	Description		Amount
	JS111319		11/18/2019	JSH Teaching Supplies		3.00
GF CHEC	KING General Fund	d Checking Totals:		Transactions: 33		\$51,293.14
	Checks:	33	\$51,2	293.14		

User: Chris Updyke

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Payment Batch Register
Bank Account: GF CHECKING - General Fund Checking Batch Date: 12/02/2019

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Acc	count: GF CHECH	KING - General Fund Checking			
Check	12/02/2019	62366 Accounts Payable	KELLY, BETH		125.35
	Invoice	Date	Description		Amount
	JS12219	12/02/2019	JSH Teaching Supplies		125.35
Check	12/02/2019	62367 Accounts Payable	SMITH, JASON		165,90
	Invoice	Date	Description		Amount
	JS12219	12/02/2019	Lodging-Conference		165.90
GF CHEC	CKING General Fu	and Checking Totals:	Transactions: 2		\$291.25
	Checks:	2	\$291.25		

Payment Batch Register Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/03/2019

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Ac	count: GF CHECKIN	NG - General Fund Checking			
Check	11/29/2019	62368 Accounts Payable	Advanced Pension Solution Inc.		200.00
	Invoice	Date	Description		Amount
	2020-00000200	11/29/2019	ROTH IRA - ROTH IRA		200.00
Check	11/29/2019	62369 Accounts Payable	HORACE MANN		2,575.16
	Invoice	Date	Description		Amount
	2020-00000201	11/29/2019	H MANN - Horace Mann Insur	ance	2,575.16
Check	11/29/2019	62370 Accounts Payable	MICHIGAN STATE DISBURSEME	ENT UNIT	201.61
	Invoice	Date	Description		Amount
	2020-00000202	11/29/2019	FOC - Child Support FOC		201.61
Check	11/29/2019	62371 Accounts Payable	Performant Recovery, Inc.		244.06
	Invoice	Date	Description		Amount
	2020-00000203	11/29/2019	GARN - Gamishment		244.06
GF CHEC	CKING General Fund	Checking Totals:	Transactions: 4		\$3,220.83
	Checks:	4 \$3,2	220.83		

User: Doreen Gould

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12/3/2019 8:50:53 AM

Payment Register

From Payment Date: 11/1/2019 - To Payment Date: 11/30/2019

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source		Payee Name	Transaction Amount	Reconciled Amount	Difference
	(ING - General Fu	and Checking						Amount	Amount	Different
EFT										
568	11/01/2019	Open			Accounts Pay	rable	HealthEquity, Inc.	\$3,676.78		
569	11/01/2019	Open			Accounts Pay	rable	INDEPENDENT BANK	\$153,451.40		
570	11/12/2019	Open			Accounts Pay	able	STATE OF MICHIGAN	\$10,054.50		
571	11/12/2019	Open			Accounts Pay		M.P.S.E.R.S.	\$56,780.40		
572	11/15/2019	Open			Accounts Pay	rable	HealthEquity, Inc.	\$4,495.16		
573	11/15/2019	Open			Accounts Pay		INDEPENDENT BANK	\$139,198.10		
574	11/21/2019	Open			Accounts Pay		M.P.S.E.R.S.	\$85,207.58		
575	11/22/2019	Open			Accounts Pay		M.P.S.E.R.S.	\$52,206.69		
Type EFT T					8 Transaction			\$505,070.61		
GF CHECK	ING - General Fu	and Checking Totals						10.010,000		
				EFTs	Status	Count	Transaction Amo	ount Re	conciled Amount	
					Open	8	\$505,070	0.61	\$0.00	
					Reconciled	0	\$0	0.00	\$0.00	
					Voided	0	\$0	0.00	\$0.00	
					Total	8	\$505,070	0.61	\$0.00	
				All	Status	Count	Transaction Amo	ount Re	conciled Amount	
					Open	8	\$505,070	0.61	\$0.00	
					Reconciled	0	SC	0.00	\$0.00	
					Voided	0	SC	0.00	\$0.00	
					Stopped	0	SC	0.00	\$0.00	
Grand Tota	le.				Total	8	\$505,070	0.61	\$0.00	
orana rota				EFTs	Status	Count	Transaction Amo	unt Pac	onciled Amount	
					Open	8	\$505,070		\$0.00	
					Reconciled	0		0.00	\$0.00	
					Voided	0		0.00	\$0.00	
					Total	- 8	\$505,070		\$0.00	
				All	Status	Count	Transaction Amo	unt Rec	onciled Amount	
					Open	8	\$505,070		\$0.00	
					Reconciled	0		.00	\$0.00	
					Voided	0	SO	.00	\$0.00	
					Stopped	. 0		.00	\$0.00	
					Total	- 8	\$505,070	.61	\$0.00	

Payment Batch Register Bank Account: 2018 CP - 2018 Capital Project Checking Ac

Batch Date: 11/19/2019

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Ac	count: 2018 CP -	2018 Capital Project Checking Ac			
Check	11/19/2019	2018074 Accounts Payable	Owen-Ames-Kimball Co.		248,097.37
	Invoice	Date	Description		Amount
	8	11/18/2019	Construction Cost		248,097.37
Check	11/19/2019	2018075 Accounts Payable	Steven R Thompson, CPA LLC		1,925.00
	Invoice	Date	Description		Amount
	1017	11/18/2019	2018/2019 Audit		1,925.00
Check	11/19/2019	2018076 Accounts Payable	TowerPinkster		2,895.67
	Invoice	Date	Description		Amount
	58263	11/18/2019	Construction Administration		2,745.11
	58264	11/18/2019	Mileage		150.56
2018 CP	2018 Capital Proj	ect Checking Ac Totals:	Transactions: 3		\$252,918.04
	Checks:	3 \$252	,918.04		

User: Chris Updyke

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11/19/2019 8:43:51 AM

Payment Batch Register

Bank Account: 2018 CP - 2018 Capital Project Checking Ac
Batch Date: 11/19/2019

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Ac	count: 2018 CP -	2018 Capital Project Checking Ac 2018077 Accounts Payable	ROK Systems		10,715.50
0	Invoice	Date	Description		Amount
	15276	11/19/2019	Bond Purchase John Mile	ewski-JSH	4,880.50
	15277	11/19/2019	Bond Purchase-John Mil	ewski-ES	4,067.50
	15278	11/19/2019	Bonb Purchase-John Mil	ewski-CO	1,767.50
2018 CP	2018 Capital Pro	ect Checking Ac Totals:	Transactions: 1		\$10,715.50
	Checks:	111	\$10,715.50		

FROM: Jason Smith, Superintendent

SUBJECT: Neola Policy Updates (September-2019) – 3rd Reading & Approval

Policy 1420 – School Administrator Evaluation (Revised)

➤ Revisions to this policy (and Policy 3220) reflect S.B. 122 and S.B. 202 annual year-end evaluations for teachers and school and district administrators who are regularly involved in instructional matters.

These revisions reflect current law and should be adopted in order to maintain accurate policies.

Policy 1615 – Use of Tobacco by Administrators – (New)

Policy 2410/2414/2418 – (Revised)

State law prohibits a school official, member of a governing board, employee of the district or intermediate district, or other person from referring a pupil for an abortion or assisting a pupil in obtaining an abortion.

The law requires the district to adopt such a policy by October 1, 2019 or be subject to a fine. Policy 2410 approved in September but we need to approve 2414 and 2418.

Policy 2628 – State Aid Incentives (Revised)

➤ The revision to this policy reflects the current "At-Risk" characteristics specified in Section 31a(20) of the Michigan School Aid Act.

This revision reflects the current state of the law and should be adopted to maintain accurate policies.

Policy 3210 – Staff Ethics (Revised)

This policy has been revised to include the provisions of the recently approved (May 2019) Michigan Code of Educational Ethics (Code). The Code is adapted from the Model Code of Ethics for Educators (MCEE), adopted by the National Association of State Directors of Teacher Education and Certification Board of Directors.

Revisions to this policy are recommended for adoption.

Policy 3215 – Use of Tobacco by Professional Staff (Revised)

This revision is in response to recent client requests for policy language that was compatible with the Michigan Department of Health and Human Services' (MDHHS). Revisions to this policy are recommended for adoption.

Policy 3220 – Professional Staff Evaluation (Revised)

Revisions to this policy (and Policy 1420 reflect S.B. 122 and S.B. 202 annual year-end evaluations for teachers and school and district administrators who are regularly involved in instructional matters.

This revision reflects the current state of the law and should be adopted to maintain accurate policies.

Policy 4215 – Use of Tobacco by Support Staff (Revised)

This revision is in response to recent client requests for policy language that was compatible with the Michigan Department of Health and Human Services' (MDHHS).

This revision is recommended for adoption.

Policy 5230 – Late Arrival and Early Dismissal (Revised)

➤ This revision provides an option for the District to require photo identification when releasing a student to a non-parent/guardian.

This option is recommended, but not required for adoption.

Policy 5512 – Use of Tobacco by Students (Revised)

This revision is in response to recent client requests for policy language that was compatible with the Michigan Department of Health and Human Services' (MDHHS).

This revision is recommended for adoption.

Policy 5530.02 – Opioid Antagonists (Revised)

➤ This policy has been revised to reflect changes of Public Act 38 and Public Act 39 resulting in the creation of the new Administration of Opioid Antagonist Act (AOAA). The Act is effective as of September 24, 2019.

These revisions reflect the current state of the law and should be adopted to maintain accurate policies.

Policy 6800 – System of Accounting (Revised)

➤ This policy has been revised to reflect the reporting requirements of the Governmental Accounting Standards Board, Statement No. 84 (GASB 84) regarding student and school-related activity funds.

This revision reflects the requirements in the Michigan Public Schools Accounting Manual and should be adopted.

Policy 7300 – Disposition of Real Property (Revised)

This policy has been revised to specifically list certain options that are available to districts regarding disposition of real property.

Revisions to this policy are recommended, although not required.

Policy 7434 – Use of Tobacco on School Premises (Revised)

➤ This revision is in response to recent client requests for policy language that was compatible with the Michigan Department of Health and Human Services' (MDHHS).

This revision is recommended for adoption.

Policy 7440.03 – Small Unmanned Aircraft Systems (New)

➤ Neola first issued guidance on drones in August 2015, providing a sample resolution for districts to prohibit the operation of small unmanned aircraft systems on school property, to be in compliance with MHSAA bylaws. Such aircraft systems are regulated by the Federal Aviation Administration (FAA), with rulemaking by that agency in the early stages at that time. However, rulemaking has become somewhat settled with the issuance of SMALL UNMANNED AIRCRAFT RULE (PART 107). This new policy and administrative guideline reflect the provisions of that rule (Part 107) and the prohibition advanced by the MHSAA.

This policy and guideline are recommended.

Policy 8462 – Student Abuse and Neglect (Revised)

➤ This policy has been revised to include all "mandatory reporters" as specified by Michigan statute. Given recent additions to the list of individuals required to report suspicion of child abuse, the term "professional staff" was not sufficiently inclusive.

The revised policy reflects the current state of law and should be adopted to maintain accurate policies.

Suggested Resolution

I move that the Saranac Board of Education approve updated NEOLA Policies for September, 2019 as presented.

Motion by	_ Supported by	
Discussion: Yes	No	
Approved/Denied: Yes		No

FROM: Jason Smith, Superintendent

SUBJECT: Set Organizational Meeting Date

POLICY: 0150 – (Board) Meetings

At the last meeting the board reviewed meeting dates for calendar year 2020. The Board of Education shall organize annually not earlier than January 1st immediately following an election held on a November regular election date, and not later than the third Thursday in January at a meeting held for that purpose.

The board agreed on the date of January 13, 2020 to set this as the organizational meeting date.

Suggested Resolution

I move that the Saranac Board of Education set January 13, 2020 as the Organizational Meeting Date as presented.

Motion by	_ Supported by	
Discussion: Yes	No	
Approved/Denied: Yes	No	

FROM: Jason Smith, Superintendent

SUBJECT: Approve Non-Affiliated Salary Increase

Food Service and the Transportation Departments are the only non-affiliated that have not received an increase. I am requesting that the board approve this request to make this happen.

Suggested Resolution

I move that the Saranac Board of Education approve the Food Service and Transportation Departments salary increase as presented.

Motion by	Supported by	
Discussion: Yes	No	
Approved/Denied: Yes	No	

FROM: Jason Smith, Superintendent

SUBJECT: Board Meeting Dates - 2020

POLICY: 0150 – (Board) Meetings

We are required to set the 1st meeting - The Board of Education shall organize annually not earlier than January 1st immediately following an election held on a November regular election date, and not later than the third Thursday in January at a meeting held for that purpose.

Here is a schedule of board meeting dates for calendar year – 2020, using the 2nd Monday dates.

Four months with two meetings would be March (Superintendent evaluation), June (budget hearing), August (beginning of the year start-up), and October (audit and strategic plan).

Spring Break is the week of April 6th-10th, 2020.

The board discussed having a winter retreat on a Saturday in February. Dates are February 1, 8, 15, 22 or 29.

1/13/2020	
2/10/2020	
3/9/2020	3/23/2020
4/13/2020	
5/11/2020	
6/8/2020	6/29/2020
7/13/2020	
8/10/2020	8/24/2020
9/14/2020	
10/12/2020	10/26/2020
11/9/2020	
12/14/2020	

Meetings would begin at 7:00 p.m.

Meetings located at (unless otherwise noted)

Saranac Community Schools 225 Pleasant St. Saranac, MI 48881

FROM: Jason Smith, Superintendent

SUBJECT: 1st Budget Amendment for Food Service

Jammie Sprank, Finance Director has been working on the 1st budget amendment and has food service ready to be reviewed, which is attached. We will discuss this at the meeting on Monday.

Food Service Fund Budget		06/16/16	06/15/17	06/15/17	04/26/18	06/21/18	06/21/18	05/13/19	06/24/19	06/24/19	01/13/20	Change
		Original Adopted Budget 2016-2017	1st & FINAL Amended Budget 2016-2017	Original Adopted Budget 2017-18	1st Amendment 2017-18	2nd & Final Amended Budget 2017-18	Original Adopted Budget 2018-19	1st Amendment 2018-19	2nd & Final Amendment 2018-19	Original Adopted Budget 2019-20	1st Amendment 2019-20	2019-20
100	Local Revenue	101,549	108,899	108,899	108,899	89,490	88,963	85,143	87,637	87,637	97,867	10,230
300	State Revenue	18,800	27,134	27,134	25,208	25,131	25,131	28,777	27,902	27,902	27,672	(230
400	Federal Revenue	179,743	208,743	208,743	208,743	205,214	204,214	193,412	211,412	211,412	210,762	(650
500	Incoming Trans & Other	34,337			9,879	9,879		L beat		-		
	Total Revenue- General Fund	334,429	344,776	344,776	352,729	329,714	318,308	307,332	326,951	326,951	336,301	9,350
1290	Other Support Service	334,429	344,908	344,306	330,938	330,531	325,143	315,284	325,008	325,705	310,017	(15,688
1490					729	729			-		-	
1600	Fund Modification				21,000	15,000	30.5		5,000	-	14,000	14,000
	Total Expenditures- General Fund	334,429	344,908	344,306	352,667	346,260	325,143	315,284	330,008	325,705	324,017	(1,688
	Excess Rev/(Exp)		(132)	470	62	(16,546)	(6,835)	(7,952)	(3,057)	1,246	12,284	
-	Fund Balance Forward	22	17,114	16,982	28,781	28,781	12,235	32,299	32,299	29,242	54,772	
	Audited Total Fund Balance	17,114		28,781			32,299			54,772		
	Estimated Total Fund Balance	22	16,982	17,452	28,843	12,235	5,400	24,347	29,242	30,488	67,056	
otal Fu	and Balance as a % of Expenditures	0.0%	4.9%	5.1%	8.2%	3.5%	1.7%	7.7%	8.9%	9.4%	20.7%	