

Oakridge School District No. 76
BOARD OF DIRECTORS

REGULAR SESSION
March 9, 2020

The regular session of the Board of Directors of Oakridge School District No. 76 was called to order by Chair Weddle at 6:02 p.m. in the Oakridge School District Board Room. In addition to the Chair, those present were directors Hardy, Edmunds, McPherson and Martin. Also in attendance was Superintendent Doland. A sign-in book listing others in attendance at the session is on file at the District Office.

Additions and Changes to the Agenda: None.

- A. **PLEDGE OF ALLEGIANCE** – Chair Weddle read the Public Meeting Statement.
- B. **PUBLIC COMMENT** – Jim Freeman asked if the last legislative session affected the Budget. Superintendent Doland stated it would not.
- C. **APPROVAL OF MINUTES** – *Director Edmunds moved to approve the Work Session Meeting Minutes of February 25, 2020 as presented. Director Hardy seconded and the motion carried with all directors present voting yes.*
- D. **ANNOUNCEMENTS/CORRESPONDENCE** (Information Only) – None
- E. **ACCOUNTS PAYABLE/GENERAL FUND/SPECIAL FUNDS** - The District's total operating budget for 2019-20 is \$20,624,225. The District's expenses to operate the month of January were \$634,831 which is 3.07% of the total District operating budget (including payroll expenditures). Through January 31, the District expended and encumbered \$6,522,268 from the General Fund budget of \$7,976,835 representing 81.77% of the General Fund Budget. Ms. Mahla notified the Board that the interim audit is scheduled for May 18 & 19 and to expect a questionnaire from the auditors that will need to be emailed back to the auditors, not Ms. Mahla.
- F. **Report (Discussion)**
1. **Superintendent Report** – Superintendent Reta Doland gave the following report:
- **Thanksgiving Theft Update** – The District is ordering replacement devices for the equipment stolen during Thanksgiving. The District has a \$10,000 insurance deductible. The District will have the right to purchase back any recovered equipment at a salvage rate. The insurance will also cover the costs of rekeying and damage to doors.
 - **Food Service** – The StyroGenie and composter have arrived.
 - **COVID 19 Update** – Superintendent Doland reported she is monitoring the Oregon Health Authority, OSAA and ODE updates regarding COVID 19. Extra cleaning protocols have been
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implemented; all products used are “green” and environmentally safe.

- **School Calendar** – There are two drafts of the 2020-21 school calendar being presented tonight; Draft 2 and 2A. Due to Labor Day being late in the year, Draft 2A’s last day for teachers is June 16. This calendar would provide an extra week before teachers return for construction projects. Director Edmunds asked if staff had the opportunity to provide input. Superintendent Doland stated yes, and most staff preferred Draft 2A. More discussion was held.
 - **Generator & Multipurpose Room Grant** – Moving forward on the USDA Rural Development /Community Facility Grant application process. The District is asking for the full \$500,000.
 - **Communication and Student Success Act** – Superintendent Doland has been working on the SSA plan and will bring to the Board for approval in April. The plan addresses expanded instructional time, student health and safety and well-rounded education detailed below:
 - **Expanded Instructional Time** – Includes after school tutoring and activities at OES and Friday Faire program for OJSH; Interventionists/Tutors in grades 7-12 in the areas of ELA and Math.
 - **Student Health and Safety** – Continued and expanded support from HOOTS and Ophelia’s Place; Open a school based health center hopefully be January).
 - **Provide a Well-Rounded Education** –.5 CTE pathways in Welding & Fabrication, Early Childhood Education, and Culinary Arts.
 - **Enrollment** – The District enrollment for the month of March is 551, with OES has 309, OJH 80 and OHS 159, with two students being transported out of District.
 - **Attendance Rate** – The District has been monitoring attendance trends and absence rates by building due to COVID 19.
 - **Division 22 Standards** – Superintendent Doland explained that Division 22 Standards are a compilation of OAR Chapter 581 Division 22 requirements and assurances. The District is to review these standards and report on compliance.
2. **Food Service** – Confidential Secretary Lori McMahon reported the Food Service program balance for January was (\$21,456.98) with OES at \$9,942.00 and OJSH at (\$31,398.99). Last year at this time, the program balance was \$6,374.58.
3. **OES Student Body Report** – No Report
4. **OES Report** – Principal Peter Iten gave the following report:
- **Activities** – Read Across America is March 3rd; March 2-6 was Classified Appreciation Week; March 10th is the Student of the Month Assembly; Education Excellence is March 10th and Parent Meetings March 17th.
 - **Attendance** – Student attendance is at 92.9%.

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- **Passing Rates** – Reviewed the percentages of students passing by grade and subject area.
- 5. **OJSH Student Body Report** – No Report
- 6. **OJSH Report** – Principal Greg Chapman gave the following report:
 - **Attendance** – February chronically absence rates were high. March 6th they had a Root Beer Float Friday for students with 90% attendance; 166 students attended.
 - **C or Better Club** – Principal Chapman reported they are reinstating the C or Better Club; March 19th will be a Sundae Bar for all students with C's or better.
 - **Students On Track to Graduate** – Grade 7 – 45.7% are on track to graduate, 8-56.8%, 9-54.5%, 10-86.7%, 11-73.3%, 12-76%;
 - **Missing Assignments** – Principal Chapman reported on missing assignments and stated approximately half of the missing assignments affect the student's grade; 52 students with no missing assignments participated in a Root Beer Float party.

G. UNFINISHED BUSINESS –

1. **2020-21 Oakridge School District Official School Calendar, Draft 2 (2nd Reading/Possible Action), Draft 2A (1st Reading/Possible Action) -** *Director Martin moved to approve the 2020-21 Oakridge School District Official Calendar Draft 2A as presented. Director Hardy seconded and the motion carried with all directors present voting yes.*
2. **Policy Updates (3rd Reading/ Action) –** *Director Hardy moved to approve the following policies as presented with the exception of Policy IKA grading and Reporting System** which requires additional discussion.*

DG Organization Accounting
DLC-AR Staff Travel Expense Reimbursement
DM Money and/or Valuables in District Buildings
GBCA Religious Attire
GBDA Mother Friendly Workplace
IGCA Post-Graduation Scholar Program
IGDG Student Activity Fund
IIBGA-AR Electronic Communications System
IICA Field Trips and Special Events**
IK Academic Achievement
KN-AR (1) Relations with Law Enforcement Agencies**
KN-AR (2) Investigations Conducted on District Premises

Director Martin seconded and the motion carried with all directors present voting yes.

H. NEW BUSINESS –

1. **Resolution 20-06 Classified Employee Appreciation Week** – Director Weddle read Resolution 20-06 Classified Employee Appreciation declaring the week of March 2-6 as Classified Employee Appreciation Week. *Director Hardy moved to approve Resolution 20-06 Classified*

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Employee Appreciation Week. Director Martin seconded and the motion carried with all directors present voting yes.

2. **Resolution 20-07 Sale of Surplus Equipment (Action)** - Superintendent Doland explained Resolution 20-07 approves the District to sell surplus equipment valued over \$100 which requires Board approval. She stated the District wants to sell the blue pickup, table saws, canopy, OJSH cafeteria globe lights, stoves from the Home Economics room and lockers. The sale is scheduled for the weekend after Spring Break. *Director Edmunds moved to approve Resolution 20-07 Sale of Surplus Equipment. Director McPherson seconded and the motion carried with all directors present voting yes.*
3. **Policy Updates (Revision/1st Reading/No Action)** – Superintendent Doland explained this is a first reading and no action can be taken. She recommended the Board review the OSBA bracketed language at a Work Session prior to the next Board meeting.

IGBB Talented and Gifted Education

JECBD Homeless Students

JECBD-AR Homeless Students

JHFF/GBNAA Reporting Requirements Regarding Sexual Conduct with Students

JHFF/GBNAA-AR Suspected Sexual Conduct Report Procedures and Form

I. PERSONNEL

1. **Certified Contract Recommendations (Action)** – *Director Martin moved to approve the Certified Contract renewals and non-renewals and extensions and non-extensions as listed:*
 - a. **Renewal and Non-Renewal**
 - b. **Extension and Non-Extension***Director Edmunds seconded and the motion carried with all directors present voting yes.*
2. **Employment Recommendations (Action)** – *Director Martin moved to approve the following employment recommendations as presented:*

Extra Duty
Ray Yarbrough, OJH Track Coach “B” (Effective 2019-20 School Year)
3. **Request(s) to Retire (Action)**

Confidential
Lori McMahon, Confidential Secretary (Effective September 30, 2020)
4. **Employee Resignation (Action)**

Certified
Savannah Arthur, OJSH Special Education Teacher (Effective June 13, 2020)
Shannon Bloomer, OJSH Life Skills Teacher (Effective June 13, 2020)
David Wodtke, OJSH Math Teacher (Effective June 13, 2020)

Extra Duty
Jill Troute, OJSH After School Tutoring Support Educational Assistant (Effective February 12, 2020)

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Director Edmunds seconded and the motion carried with all directors present voting yes.

5. **Executive Session pursuant to ORS 192.660(2)(i) to review and evaluate the performance of the chief executive officer or any other public officer, employee or staff member, unless the person whose performance is being reviewed and evaluated requests an open hearing.**
Executive Session pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. Chair Weddle called the meeting into Executive Session pursuant to ORS 192.660(2)(i) to review and evaluate the performance of the chief executive officer or any other public officer, employee or staff member, unless the person whose performance is being reviewed and evaluated requests an open hearing and pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations at 6:54 p.m. The Board discussed OTA negotiations and Superintendent Doland's evaluation summary. Superintendent Doland commented that she would like to use the evaluation as a tool for growth.
6. **Reconvene Regular Session** – Chair Weddle reconvened the Regular Session at 8:02 p.m.
7. **Superintendent Contract Recommendation (Action)** – *Director Hardy moved to approve the contract renewal for Superintendent Reta Doland. Director Martin seconded and the motion carried with all Directors present voting yes.* Discussion was held regarding Superintendent Doland's annual salary. The Board agreed to increase her current contract amount for the 2020-21 school year to \$120,000 plus the same COLA increase as given to the Certified bargaining unit members. *Director Martin moved to increase Superintendent Reta Doland's contract amount for the 2020-21 fiscal year to \$120,000 plus COLA to match the bargaining unit's rate. Director Hardy seconded and the motion carried with all directors present voting yes.*

J. POST MEETING PUBLIC COMMENT – None

K. FUTURE AGENDA ITEMS

1. ~~Budget Committee Meeting, April 13, 2020, 5:30 p.m., in the Oakridge School District Board Room~~ The Budget Committee meeting has been rescheduled on May 4, 2020, at 5:30 p.m., in the Oakridge School District Board Room.
2. Next Regular Board Meeting, April 13, 2020, 6:00 p.m., in the Oakridge School District Board Room

L. ADJOURN – The meeting was adjourned at 8:26 p.m.

APPROVED:

LJM

Chairman

Superintendent