

Unified Classroom: Grading with Pass/Incomplete for Mountain Valley Middle School Grades 6-8

- ☀ We will use Pass / Incomplete (**not Pass/Fail**) for grades earned after 4/6/20.
- ☀ As long as students Pass the third trimester, they will pass for the year. If a student does not complete the third trimester, s/he will need to make up the work / learning with additional support (summer school, afterschool programs, etc.)

Create your assignment as you always have.

Grade your assignment: Click on “Codes”, then choose the code that applies, either the P for Pass or INC for Incomplete. You can enter a P or INC, then copy and paste to make it easier for you.

You will grade the lower level standards as you always have.

Click on Save Scores.

PowerSchool will not calculate Special Codes; you will now have to go to Grading/Standards.

This is where it will be a bit different.

You know the assignment scores for each student and if they are Passing or Incomplete. Because PowerSchool will not calculate the code, you will have to enter the “P” or “INC” for the completed reporting standards only; these are the standards that will show up on the report card. You will also have to enter your T3 score of P or INC.

It is important for you to always check the Report Card to make sure the Pass/Incomplete are populating as they should.

Please contact the Help Desk with any questions. Thank you.